



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NJ
A0E 1P0

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EMAIL: fortune@nf.aibn.com

Minutes of a regular meeting of council
Of the Town of Fortune, held in the
Town Hall, September 3, 2013 at 6:30 p.m.

Members Present

Mayor	Charles Penwell
Deputy Mayor	James Dunne
Councillors:	Jordan Keeping
	Patrick Parsons
	Levi Curtis
	Joann Johnson
	Frazer Smith

Also Present

Town Manager	Norma Stacey
Town Clerk	Debbie Hillier
Office Clerk	Solonge Pierce

Additions to the Agenda:

General Business:

23. Compost
24. Meeting at Lake Academy
25. FFFIF
26. Femme Road
27. Resident-Femme Road
28. Water connection
29. Next Meeting

Additions to Agenda of September 3, 2013

Mayor Penwell asked for approval of the additions to the agenda of the September 3, 2013 regular meeting.

Motion 2013-09-03-01 Parsons/Johnson

It was resolved that the additions to the September 3, 2013 agenda for a regular meeting of council be adopted as presented.

In favour: Mayor C. Penwell
 Deputy Mayor J. Dunne
 Councillors: P. Parsons, J. Keeping, L. Curtis
 F. Smith & J. Johnson

Opposed: 0
Motion carried.



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Regular Meeting of August 5, 2013

Mayor Penwell asked if there were any errors or omissions to the minutes of the regular meeting of July 15, 2013 as presented.

Motion 2013-09-03-02 Curtis/Dunne

It was resolved that the minutes of July 15, 2013 regular meeting of council be adopted after revisions.

In favour: Mayor C. Penwell
 Deputy Mayor J. Dunne
Councillors: P. Parsons, J. Keeping, L. Curtis
 F. Smith & J. Johnson

Opposed: 0
Motion carried.

Mayor Penwell asked if there were any errors or omissions to the minutes of the emergency meeting of August 6, 2013 as presented.

Motion 2013-09-03-03 Curtis/Dunne

It was resolved that the minutes of August 6, 2013 emergency meeting of council be adopted.

In favour: Mayor C. Penwell
 Deputy Mayor J. Dunne
Councillors: P. Parsons, J. Keeping, L. Curtis
 F. Smith & J. Johnson

Opposed: 0
Motion carried.



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1. Incorporation of Ambulance Service

Town Manager Stacey wanted to update council of things pertaining to the ambulance service.

- At the last ambulance meeting Mr. Dunne forgot to ask for adoption of the bylaws.
- He has emailed the committee and would like to have them adopted this way rather than calling another meeting.
- Ambulance is now incorporated.
- Ambulance Committee members will reply to Mr. Dunne's Email

2. Land re. Melvin Thornhill & parking issues at Bayview Street entrance to playground/Land Harbour Drive

Melvin Thornhill:

- Mr. Thornhill has an issue with people parking at the Bayview Street entrance to the park.
- He feels that this awards him no privacy in his own yard.

Motion 2013-09-03-04 Johnson/Dunne

It was resolved that the town would erect a No Parking sign with a notation that parking is available at the Brookside Road Entrance.

In favour: Mayor C. Penwell
 Deputy Mayor J. Dunne
Councillors: P. Parsons, J. Keeping, L. Curtis
 F. Smith & J. Johnson

Opposed: 0
Motion carried.

Land Harbour Drive:

- Town Manager Stacey informed council that there is a dispute over a piece of land which the council had previously agreed to sell.
- After the town sold the piece of land, another resident came to the office and presented papers stating that they owned the property.
- Staff to take necessary action to rectify ownership of town Land



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3. Paving at end of Brookfield Road; currently only goes as far as Rob Matchem's and will only be replaced that far.

Town Manager Stacey informed council that the pavement currently only goes as far as Rob Matchem's residence. To complete this road, paving would need to extend to the end of the Boland property. Town Manager Stacey did not have a cost estimate from the Town Engineer to complete this work. Council felt that we should apply with Gas Tax for funding and to have this road completed.

4. Commissioner for Public Hearing –Albert Snook – Jens to attend?

Town Manager Stacey informed council that once the Town Plan is completed and approved we have to have a public hearing regarding the issue. She contacted Mr. Snook to see if he would be interested in being the commissioner for this hearing pending council approval and he said he would. As well if the town would like Jens to attend it would cost a significant amount of money as this is not part of the contact.

Motion 2013-09-03-05 Keeping/Curtis

It was resolved to appoint Mr. Albert Snook as commissioner for the public hearing.

In favour: Mayor C. Penwell
 Deputy Mayor J. Dunne
Councillors: P. Parsons, J. Keeping, L. Curtis
 F. Smith & J. Johnson

Opposed: 0
Motion carried.

Motion 2013-09-03-06 Smith/Keeping

It was resolved not to require the attendance of Jens for the public hearing.

In favour: Mayor C. Penwell
 Deputy Mayor J. Dunne
Councillors: P. Parsons, J. Keeping, L. Curtis
 F. Smith & J. Johnson

Opposed: 0
Motion carried.



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5. Parking Church Street re Ferry Office

Town Manager Stacey passed along information and photos of the incident in question. Staff to monitor when ferry service is up and running again.

6. Zamboni – Confirmed delivery first week in September Legends of Montreal – Finalized date November 1, 2013 (Budget)

Zamboni

- The Zamboni has arrived
- Now that the Zamboni has arrived council feels that it is time to show appreciation to the committee for all of their hard work.
 - Tentative date will be September 17th or 18th at 6:30
 - Trevor will give us a list of committee members
 - BBQ
 - Councillor Johnson will organize the event while Councillor Smith has agreed to cook the BBQ.
 - This event will include Cecil Barnes (doing nets)

Legends of Montreal

- November 1, 2013 at 6p.m. is game time
- The committee requires some upfront funding to pay for tickets and other supplies.
- They are requesting \$4000.

Motion 2013-09-03-07 Smith/Keeping

It was resolved approve a budget of \$4000 for this event.

In favour: Mayor C. Penwell
 Deputy Mayor J. Dunne
Councillors: P. Parsons, J. Keeping, L. Curtis
 F. Smith & J. Johnson

Opposed: 0
Motion carried.



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7. Land re: Lawrence Stacey

Town Manager Stacey and Town Clerk Hillier informed council that according to the map which we have, the Town doesn't own the land that Mr. Stacey is looking for. We need to find the pegs to determine if we own the land or not.

Motion 2013-09-03-08 Curtis/Smith

It was resolved to find out from a surveyor if they would do it and how much it would cost.

In favour: Mayor C. Penwell
 Deputy Mayor J. Dunne
 Councillors: P. Parsons, J. Keeping, L. Curtis
 F. Smith & J. Johnson

Opposed: 0
Motion carried.

8. Debris – Residential property

Town Manager Stacey informed council that there have been numerous complaints about debris on a residential property on Bunkerhill Road. As well, Councillor Johnson added properties on Bayview Street, Lake Street and the corner of Lake Street and Bunkerhill Road.

Council agreed to send written notices to the owners of these properties giving them a certain amount of time to clean up the property or the town would clean it up and send them a bill.



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9. Janitorial Services

Town Manager Stacey opened the two sealed bids for the Janitorial Services Tender and informed council of the two amounts: one amount was \$550/month and the second was \$150/week. Both candidates are trustworthy and feel would make a good candidate for the position.

Motion 2013-09-03-09 Smith/Johnson

It was resolved to accept the lowest bid of \$550/month.

In favour: Mayor C. Penwell
 Deputy Mayor J. Dunne
Councillors: P. Parsons, J. Keeping, L. Curtis
 F. Smith & J. Johnson

Opposed: 0
Motion carried.

It was also discussed to give our current janitor a parting gift of appreciation for all of her years of service.

Motion 2013-09-03-10 Johnson/Smith

It was resolved to give a gift of a picture up to a \$200 value which the mayor will sign with a message from council.

In favour: Mayor C. Penwell
 Deputy Mayor J. Dunne
Councillors: P. Parsons, J. Keeping, L. Curtis
 F. Smith & J. Johnson

Opposed: 0
Motion carried.



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10. Concern re: no crosswalk Bayview Street near Playground

Town Manager Stacey informed council that a resident had voiced concern that there is no crosswalk in the vicinity of Bayview Street and the playground. We have contacted The Department Of Transportation numerous times but nothing has been done.

Motion 2013-09-03-11 Smith/Curtis

It was resolved to put white lines on the highway on Bayview Street by the park as well as in by Lake Academy.

In favour: Mayor C. Penwell
 Deputy Mayor J. Dunne
Councillors: P. Parsons, J. Keeping, L. Curtis
 F. Smith & J. Johnson

Opposed: 0
Motion carried.

11. Advanced Polls

Town Manager Stacey informed council that there have been a number of residents inquiring about advanced polls for the municipal election. Council felt that because all of the current council is running in the election, it would be inappropriate if they made a decision on the matter. It was suggested that it be brought to the attention of the new council before the next election.

12. Muscular Dystrophy Walk

Motion 2013-09-03-12 Johnson/Curtis

It was resolved to donate \$50 to the cause.

In favour: Mayor C. Penwell
 Deputy Mayor J. Dunne
Councillors: P. Parsons, J. Keeping, L. Curtis
 F. Smith & J. Johnson

Opposed: 0
Motion carried.



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13. Annual Drinking Water Reports

Information

14. Town Entrance Sign

Council felt that because it was a big expenditure and that it would not be procured before the new council was sworn in that it was best to leave this decision for the new council to make.

15. Crown Land – gazeboat site

Council feels that for the small amount of land available, it is not worth the time or investment required.

16. Eastern Health 25th Anniversary Ceremony – September 9, 2013 @ 10 a.m.

No one will attend this event.

17. Crown Land application

Town Manager Stacey informed council of an application filed with the town for Crown Land.

Motion 2013-09-03-13 Parsons/Johnson

It was resolved to approve the application subject to approval of all other regulatory departments.

In favour: Mayor C. Penwell
 Deputy Mayor J. Dunne
 Councillors: J. Keeping, L. Curtis
 F. Smith, J. Johnson & P. Parsons

Opposed: 0
Motion carried.



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18. Fundraiser for resident

Council has not contributed to fundraisers for residents in the past and will not contribute to this one.

19. Invitation – Friends of the Force Ball

No one will attend this event.

20. Poll Tax Exemption

Town Manager Stacey informed council that an application for poll tax exemption had been submitted to the town. The resident says that they did not receive the bill prior to the July 1 deadline for submittal of exemption applications. The reason for requesting exemption is part ownership of a residence in the town.

In order for the town to exempt the person for poll tax, they will have to submit proof of part ownership (i.e. sworn affidavit from both parties).

21. National Economic Developers Conference – September 21-24, 2013

No one to attend.

22. First call for Resolutions MNL convention 2013 & convention package

Office Clerk Pierce already has reservations made at the Delta hotel for this event.

23. Resident Haddock Road

Resident of Haddock Road issued a complaint to Deputy Mayor Dunne that their neighbor has been composting without a compost bin and the stench from the compost is overwhelming. Council agreed to contact the resident and ask them to refrain from composting in this area of his property without a compost bin. Also, we would inform them that we have compost bins available for sale.



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24. Meeting at Lake Academy

Councillor Smith informed council that the School Council contacted him and asked if the councillors could visit Lake Academy at 8:00 Wednesday morning. They want council to witness the activity of motorists and pedestrians with regard to the buses. Councillors who would be available agreed to attend.

25. FFFIF

Mayor Penwell suggested that the FFFIF have their own bank account separate from the town. This would make it easier to track the funds and for paying bills.

26. Femme Road

Town Manager Stacey informed council that work will resume on Femme Road September 9, 2013.

27. Resident-Femme Road

Town Manager Stacey informed council that a resident came in to inform the town of an issue they had.

Last year, the resident had sewer problems and had equipment to dig out and repair the problem. The resident was contemplating to replace the sewer line until it connected to the main sewer line. This work meant that the resident would incur costs of replacing payment; however, it was suggested by Work Foreman Thornhill that the resident wait upon water and sewer repairs to Femme Road at which time the payment would have to be removed for that project. Since under the current water and sewer project on Femme Road, payment will not be removed as originally intended; therefore, the resident is wondering if the town would dig up the road for them.



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27. Resident-Femme Road Continued

Motion 2013-09-03-14 Keeping/Johnson

It was resolved that the town would dig up the road but the resident would be responsible for the repairs.

In favour: Mayor C. Penwell
 Deputy Mayor J. Dunne
Councillors: J. Keeping, L. Curtis
 F. Smith, J. Johnson & P. Parsons

Opposed: 0

Motion carried.

28. Water Connection

Town Manager Stacey informed council that a resident who is not currently hooked up to town water would like to connect.

Motion 2013-09-03-15 Curtis/Johnson

Moved to extend the meeting an extra 10 minutes.

In favour: Mayor C. Penwell
 Deputy Mayor J. Dunne
Councillors: J. Keeping, L. Curtis
 F. Smith, J. Johnson & P. Parsons

Opposed: 0

Motion carried.

After much discussion on the matter, it was decided to wait until Work Foreman Thornhill returned from vacation to discuss the issue with him as well as to contact the town's engineers to see if this is viable.



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29. Next Meeting

Mayor Penwell wanted to know if council wanted to have another meeting before the new council was elected. Council agreed to have another meeting on September 16, 2013 at 5:30. This would be a dinner meeting and catered by the councillors.

It was decided also that the new council would take office on September 30, 2013.

Permits

Motion 2013-09-03-16 Dunne/Parsons

It was resolved to approve all of the following permits:

Permit #	Location	Work Performed
116	Booth Place	Erect a shed
117	Lake Street	Erect a patio
119	Eldon Street	Erect a patio
122	Harbour Drive	Erect a Shed
124	Forest Road	Addition to Home
125	Confederation Street	Erect a Patio

In favour: Mayor C. Penwell
 Deputy Mayor J. Dunne
 Councillors: J. Keeping, L. Curtis, P. Parsons
 J. Johnson and F. Smith

Opposed: 0
Motion carried.

Correspondence

1. INFONOTES August 2 and 16, 2013



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Next Meeting

Next meeting scheduled for September 16, 2013 at 5:30p.m.

Motion 2013-09-03-17

Johnson/Curtis

In favour: Mayor C. Penwell
Deputy Mayor J. Dunne
Councillors: L. Curtis, J. Keeping, J. Johnson,
F. Smith and P. Parsons

Opposed: 0
Motion carried.

The regular meeting adjourned at 8:42 pm



Mayor



Office Clerk



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AGENDA

Council Meeting
September 3, 2013
6:30 pm

Additions to Agenda

Adoption of Minutes: August 5, 2013

Delegations

6:45 Paul Peach

General Business:

1. Incorporation of Ambulance Service
2. Land re. Melvin Thornhill & parking issues at Bayview Street entrance to playground
3. Paving at end of Brookfield Road; currently only goes as far as Rob Matchem's and will only be replaced that far.
4. Commissioner for Public Hearing – Albert Snook – Jens to attend?
5. Parking Church Street re Ferry Office
6. Zamboni – confirmed delivery first week in September

Legends of Montreal – finalized date November 1, 2013



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7. Land re: Lawrence Stacey
8. Debris – residential property
9. Janitorial Services
10. Concern re: no crosswalk Bayview Street near playground
11. Advance Poll
12. Muscular Dystrophy Walk
13. Annual Drinking Water Reports
14. Town Entrance Sign (s)
15. Crown Land – gazeboat site
16. Eastern Health 25th Anniversary Ceremony – September 9,2013 @ 10 a.m
17. Crown land application
18. Fundraiser for resident
19. Invitation – Friends of the Force Ball
20. Poll Tax Exemption
21. National Economic Developers Conference – September 21-24, 2013
22. First call for Resolutions MNL convention 2013 & convention package



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Correspondence

1. Info note August 2 and 16, 2013

Bills

Permits

Permit Number	Permit Address	Work Required
116	Booth Place	Erect a Shed
117	Lake Street	Erect a Patio
119	Eldon Street	Erect a Patio
122	Harbour Drive	Erect a Shed
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