



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.aibn.com

AGENDA - Council Meeting
Fortune Town Council Chambers
January 28, 2019 @ 6:30 p.m.

Additions/Adoption to Agenda

Adoption of Minutes: January 14, 2019

GENERAL BUSINESS:

1. Fortune Arena (proposed policy for tournament admission; update on maintenance concerns; training suggestion)
2. Public Works Reimbursement Request
3. Fortune Port Corporation
4. Signing Date for Collective Agreement
5. Street Light Request Update
6. Fortune Day- Civic Holiday
7. Response Paul Pike- MNL Eastern Regional Meeting
8. Wade Drake & Burch Nash Memorial Park- Trees/Benches
9. MNL- Eastern Regional Meeting
10. Business Attraction Retention Policy- Burin Dental
11. Downhome Explore Travel Guide

FINANCIAL TRANSACTIONS: (January 12, 2019- January 18, 2019) & Payroll Register(Dec 15/18- Jan 11/19)

PERMITS/EXEMPTIONS/ADJUSTMENTS

Poll Tax Exemption: COX.P001

COMMITTEE REPORTS

Occupational Health & Safety Report

CORRESPONDENCE

Dated	From	Particulars	Anticipated Action
		National Flag Day	For Councillor's Information

COUNCILLOR'S FORUM

CAO REPORT

ADJOURNMENT / Next Meeting



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Minutes of a Regular Meeting of Council
Of the Town of Fortune, held at the
Fortune Municipal Center
January 28, 2019 at 6:30 p.m.

Members Present:

Mayor	Charles Penwell
Deputy Mayor	Frazer Smith
Councillors	James Dunne Roy Kendell Patrick Parsons Matthew Woodland

Also Present:

Chief Administrative Officer	Linda Collier
Town Clerk	Lacey Symes
Arena Manager	Darren Barnes
Colin Farrell	Southern Gazette Reporter

Adoption of Agenda:

Mayor Penwell asked if there were any additions to the Agenda of January 28, 2019.

Motion 2019-01-28-01 Councillor **Parsons/Deputy Mayor Smith**

Resolved that the Agenda for the January 28, 2019 be adopted as presented.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Dunne, Parsons, Kendell & Woodland.

Opposed: 0
Motion carried.

Adoption of Minutes:

Mayor Penwell asked if there were any errors or omissions to the Minutes from the Regular Council meeting held on January 14, 2019 as presented.

Motion 2019-01-28-02: Councillor **Parsons/ Councillor Dunne**

Resolved to adopt the Minutes of the Regular Council Meeting of January 14, 2019 as presented.



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In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Dunne, Parsons, Kendell & Woodland.

Opposed: 0
Motion carried.

GENERAL BUSINESS:

1. **Fortune Arena-** Arena Manager Barnes attended the Council Meeting to discuss a few concerns regarding the Arena.

Admission on door during tournaments/events

Arena Manager Barnes advised Council that there is a Tripen Tournament going ahead within the next couple of weeks & tickets for admission will be sold at the door. After contact with other stadiums Arena Manager Barnes advised that when tournaments/events are going ahead the Arena gets approximately 30% of the admission on the door.

Motion 2019-01-28-03 Deputy Mayor **Smith**/Councillor **Dunne**

Resolved to charge the standard rate + 30% of the door when any organization's host events/tournaments at the Fortune Arena & sell admission tickets at the door, this will not come in effect for United Towns Minor Hockey until the next season.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Dunne, Parsons, Kendell & Woodland.

Opposed: 0
Motion carried.

Condenser

Arena Manager Barnes advised Council that the condenser is losing ammonia, Keep Cool inspected the condenser and came to the conclusion that there are 5 leaks, right now there are clamps on the leak however it is just a temporary fix, a new condenser will need to be purchased by the next arena season. The condenser costs approximately \$60,000 & has an eight week delivery time.

It was agreed for Office Staff to start the process now to see what type of funding is available for application.



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Council discussed the circumstances if in an event that one of the arena operators are not available. It was a general consensus of Council to advertise for a Casual Call-in Arena Attendant/Labourer.

Helmet Policy

Arena Manager Barnes discussed the importance of having a helmet policy in place- Office Staff handed out a Helmet Policy reflecting all users under 18 are permitted to wear a helmet, excluding figure skating.

Motion 2019-01-28-04 Deputy Mayor Smith/Councillor Woodland

Resolved to bring in the Town of Fortune's helmet policy starting the next arena season.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Dunne, Parsons, Kendell & Woodland.

Opposed: 0
Motion carried.

Arena Manager Barnes left the Council Meeting at 6:44 p.m.

2. Public Works Reimbursement Request

Received a letter from a resident requesting reimbursement for the cost of hiring a contractor to repair water leak.

Council also discussed the issue with contractors shutting off resident's water without consent from the Town of Fortune Employees. Council agreed on CAO Collier sending a letter to all contractors in the area advising all water shut offs are the responsibility of the Town of Fortune.

Motion 2019-01-28-05 Councillor Parsons/ Councillor Dunne

Resolved to reimburse Mr. Ralph Marks 50% of the cost for backhoe services from Grand Bank Auto, no retribution will be provided for invoice from Handyman as the labour was a result of newly installed pipeline at the owner's expense.



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In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Dunne, Parsons, Kendell & Woodland

Opposed: 0
Motion carried.

3. Fortune Port Corporation

Removal & replacement of sanitary sewer line- Harbour Drive

Received a letter from the Fortune Port Corporation proposing the removal of the sanitary sewer line on Harbour Drive & to have the line relocated to connect into the Sunset Crescent sanitary outfall system. All expense relating to the removal and replacement of the sanitary sewer line and the relocation of the excavated area will be the responsibility of the Fortune Port Corporation. The Port is requesting Council's approval to proceed with the proposed work.

Motion 2019-01-28-06 Deputy Mayor Smith/ Councillor Woodland

Resolved to approve the Fortune Port Corporation to have their engineers remove the sanitary sewer line & relocate to connect into Sunset Crescent sanitary outfall system, with all expenses relating to the removal and replacement to be the responsibility of the Fortune Port Corporation.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Dunne, Parsons, Kendell & Woodland

Opposed: 0
Motion carried.

Harbour Development Project- Fortune head Ecology Monument

Received a letter from the Fortune Port Corporation advising the Fortune Town Council that the present location of the Fortune Head Ecology Monument is within the proposed development area for the extension to Wharf #6 and the relocation of the small boat launch. The Fortune Port Corporation is asking for the opportunity to work with the Fortune Town Council and other associated partners to have the monument relocated to an area that will meet the historic significance it represents.



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Motion 2019-01-28-07 Deputy Mayor Smith/ Councillor Dunne

Resolved to accept the request from the Fortune Port Corporation to welcome the opportunity to work with them to have the Fortune head Ecology Monument relocated to another area.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Dunne, Parsons, Kendell & Woodland

Opposed: 0
Motion carried.

Harbour Development Project

Received a letter from the Fortune Port Corporation regarding the Harbour Development Project asking if the Fortune Town Council was in favour of vehicle traffic routes changes to Plant Road, Frank's Lane, Bunkerhill Road, Community Street, Temple Street & Harbour Drive. Upon receipt of Council's approval all signs will be provided and erected by the Corporation in consultation with the Town's regulations.

Motion 2019-01-28-08 Deputy Mayor Smith/ Councillor Dunne

Resolved to approve the recommendations for the change in vehicle traffic routes on Plant Road, Frank's Lane, Bunkerhill Road, Community Street, Temple Street & Harbour Drive as per recommendation from the Fortune Port's Corporation's engineer as stated in the letter.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Dunne, Parsons, Kendell & Woodland

Opposed: 0
Motion carried.



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4. Signing Date for Collective Agreement

Council agreed to meet with the Public Works Employees on January 31st at 4:00 p.m. for the signing of the Collective Agreement, Office Staff to arrange for finger foods/beverages.

5. Street Lighting Request

CAO Collier provided an update to Councillors advising that there are already two lights in the dog park vicinity.

Council agreed to posting "recommended hours of use" at the dog park indicating that any risk when used after hours would be placed on the individual(s) utilizing the park.

6. Fortune Day- Civic Holiday

Motion 2019-01-28-09 Deputy Mayor Smith/ Councillor Dunne

Resolved to appoint the third Monday of July for the Fortune Day Holiday.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Dunne, Parsons, Kendell & Woodland

Opposed: 0
Motion carried.

7. Response Paul Pike- MNL Eastern Regional Meeting

Eastern Regional Meeting is scheduled for February 1-2 in St. John's. Councillors to advise Office Staff if interested.

8. Wade Drake & Burch Nash Memorial Park

Had a few inquiries from residents wondering the costs to place a tree/bench at the Wade Drake & Burch Nash Memorial Park- original cost was \$150 for a tree & \$300 for a bench.

It was a consensus of Council to keep the original prices for trees/benches.



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Mayor Penwell & Deputy Mayor Smith left the Council Meeting at 7:10 due to a conflict of interest

9. Business Attraction Retention Policy- Burin Dental

CAO Collier advised Council that Burin Dental is eligible under the Business Attraction Retention Policy and was applied for 2018 taxes; however, there is no tax agreement written up.

Under the Town of Fortune's Business Attraction Retention Policy it states 'Council may approve the following business tax incentive initiative subject to application and preapproval:

0%	Year 1
0%	Year 2
25%	Year 3
50%	Year 4
75%	Year 5

It was reaffirmed that the Business Attraction Retention Policy was to include Property Tax, Business Tax & Water/Sewer Tax.

Motion 2019-01-28-10 Councillor **Kendell/ Councillor Dunne**

Resolved to revise the Business Attraction Retention Policy to reflect Water/Sewer Fee & Property Tax along with the Business Tax.

In favour: Councillors: Dunne, Parsons, Kendell & Woodland

Opposed: 0
Motion carried.

Mayor Penwell & Deputy Mayor Smith returned to the Council meeting at 7:15 p.m.

10. Downhome Explore Travel Guide

Full Page Ad	\$1985
1/2 Page Ad	\$1250
1/4 Page Ad	\$730

Council decided to opt out of this advertising campaign for this year.



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FINANCIAL TRANSACTIONS:

Motion 2019-01-28-11 Councillor Kendell/ Deputy Mayor Smith

Resolved to approve the bills from January 12- January 18, 2019 & the payroll register from Dec 15/18- Jan 11/19.

In favour: Mayor Penwell
 Deputy Mayor Smith
 Councillors: Dunne, Parsons, Kendell & Woodland

Opposed: 0
Motion carried.

PERMITS/EXEMPTIONS/ADJUSTMENTS:

Request for Exemption- ACCOUNT #COX.P001

Motion 2018-01-28-12 Deputy Mayor Smith/ Councillor Woodland

Resolved to exempt the poll tax exemption form for COX.P001.

In favour: Mayor Penwell
 Deputy Mayor Smith
 Councillors: Dunne, Parsons, Kendell & Woodland

Opposed: 0
Motion carried.

COMMITTEE REPORTS:

Occupational Health & Safety Minutes- Council reviewed the minutes of the OHS Meeting held on December 21, 2018. Council discussed the options of a trenchbox, it was suggested to check with the Town of Grand Bank to see if they currently have one or if they're looking into purchasing one & for CAO Collier to see if there are any types of funding the Town could apply for to get the trenchbox.



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CORRESPONDENCE:

ADJOURNMENT:

Motion 2018-01-14-12 Councillor Curtis/ Councillor Dunne


Resolved to adjourn the Regular Council Meeting at 7:41 p.m.

In favour: Mayor Penwell
 Councillors: Curtis, Dunne, Parsons, Kendell & Woodland

Opposed: 0
Motion carried.



Mayor, Charles Penwell



Lacey Symes, Town Clerk