



# The Town of Fortune

P. O. BOX 159  
Temple Street  
Fortune, NL

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**AOE 1PO**  
AGENDA - Council Dinner Meeting  
Fortune Town Council Chambers  
August 13<sup>th</sup> 2018 @ 4:30 p.m.

## Additions/Adoption to Agenda

Adoption of Minutes: July 16, 2018

### GENERAL BUSINESS:

1. Audit Services (Byron Smith Accounting – motion)
2. Asset Management Seminar follow-up (Clareville – Councillor Curtis)
3. Hayter Street Water & Sewer – no additional details
4. Brookside Garage (roof – JCP); Electrical quote
5. JCP Workers
6. Eldon Property (standpipe issue – distances from Chris)
7. SPM ferry concerns/meeting with Port & Government officials
8. Commercial Property Inquiry (Town Land)
9. Park Panel (#6 – ideas)
10. Property Pinchmarsh Rd (retaining wall)
11. Dixon/Femme – direction to repair road (identified on list / Gas Tax)
12. Donation – Special Olympics (T. Moores) – motion
13. Training – Power Line Hazards
14. Letter from resident- re: Business Tax

BILLS: (July 16 to August 10<sup>th</sup>)

### PERMITS:

FORSC005      9 Centennial Street      Curb/Driveway Cut

### COMMITTEE REPORTS

### CORRESPONDENCE

Dated	From	Particulars	Anticipated Action
July 18, 2018	MAA	Update on the Municipal Assessment Agency	For councillors information
August 3, 2018	Brian Smith	Email regarding Dog Park	For councillors information

### COUNCILLOR'S FORUM

CHIEF ADMINISTRATIVE OFFICER'S REPORT (Deferred until September)

ADJOURNMENT / Next Meeting



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Minutes of a regular dinner meeting of Council  
Of the Town of Fortune, held at the  
Fortune Municipal Center,  
August 13<sup>th</sup>, 2018 at 4:30p.m.

*Members Present:*

Mayor Charles Penwell  
Deputy Mayor Frazer Smith

Councillors:

Levi Curtis  
James Dunne  
Matthew Woodland  
Roy Kendell  
Pat Parsons

*Also Present:*

Town Clerk Lacey Symes  
Municipal Clerk Tammy Mullins  
Southern Gazette Reporter Colin Farrell

**Addition of Agenda:**

Mayor Penwell asked if there were any additions to the Agenda of August 13th, 2018. Items identified were as follows:

- #15 Mental Health Coalitions
- #16 Fishing Pots
- #17 Business Tax Response
- #18 New Business
- #19 Letter from resident on Farm Road
- #20 Old Structure
- #21 Ms. Lowry

**Motion 2018-08-13-01:** Councillor Parsons/ Councillor Curtis

**Resolved that the Agenda for the August 13<sup>th</sup>, 2018 meeting be adopted as presented with the noted additions**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Woodland, Kendell and Parsons

Opposed: 0  
Motion carried.



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Regular Council Meeting  
August 13, 2018  
Page 2

## Adoption of Minutes:

Mayor Penwell asked if there were any errors or omissions to the Minutes from the Regular Council meeting held on July 16, 2018 as presented.

**Motion 2018-08-13-02:** Deputy Mayor **Smith** / Councillor **Dunne**

**Resolved to adopt the Minutes of the Regular Council meeting of July 16th, 2018 as presented.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Woodland, Kendell and Parsons

Opposed: 0  
Motion carried.

## General Business:

1. **Audit Services (Byron Smith Accounting – motion) – Motion needed to accept the RFP from Byron Smith Accounting for the 2018 year end audit.**

**Motion 2018-08-13-03:** Deputy Mayor **Smith** / Councillor **Curtis**

**Resolved to appoint Byron Smith Accounting at the cost of \$8,900 plus HST for the 2018 year end audit.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Woodland, Kendell and Parsons

Opposed: 0  
Motion carried.

2. **Asset Management Seminar follow up– Councillor Curtis felt he elaborated on this topic last meeting and didn't bring his notes, defer to next meeting.**



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Regular Council Meeting  
August 13, 2018  
Page 3

3. **Hayter Street Water & Sewer** – No additional details for update.
4. **Brookside Garage (roof – JCP)** Electrical quote – Discussion pertaining to electrical quote was elaborate and Councillors felt that additional quotes should be put forth and acknowledge the need to rewire but not at the present time.
5. **JCP Workers** – The Foreman & a Labourer on the JCP accepted work elsewhere; therefore two more individuals need to be hired. Council came to the agreement to check with Arena Manager Barnes to see if he is willing to come back to work for two weeks to foresee the Brookside shed roof project. Council felt it was appropriate for Darren to take a look at resumes & give his suggestion on who he felt was experienced for the Labourer position.

**Motion 2018-08-13-04:** Councillor Curtis / Councillor Woodland

**Resolved to offer Arena Manager Darren Barnes to return to work for two weeks to foresee the Brookside shed roof project. If Darren doesn't accept- hire outside.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Woodland, Kendell and Parsons

Opposed: 0  
Motion carried.

6. **Eldon Property** – Discussed the distances of standpipes from each property. Resolved that the standpipe would be replaced to the end of the property should future waterline issues occur.

**Motion 2018-08-13-05:** Councillor Parsons / Deputy Mayor Smith

**Resolved to relocate the standpipes to the end of property as additional water lines issues arise.**



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Regular Council Meeting  
August 13, 2018  
Page 4

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councilors: Curtis, Dunne, Woodland, Kendell and Parsons

Opposed: 0  
Motion carried.

7. **SPM ferry concerns/meeting with Port & Government officials** – waiting to hear from St Pierre to get the contract transferred over to English.
8. **Commercial Property Inquiry (Town Land)** – Councillors to review & let office staff know of any updates.
9. **Park Panel (#6 – ideas)** – Councillors came to the agreement to put the stories of Hedley Lake & Mac Piercy on panel #6.
10. **Property Pinchmarsh Rd (retaining wall)** – As discussed from last meeting, Councillors went to look at the wall and felt that recovery of wet cement and paint job will resolve the issue. It was also discussed from one of the Councillors if you touch the wall the cement would easily chip like dust particulars. Suggested for Public Works Supervisor to take a closer look at the wall to see how deteriorated the wall is & to see what options there are.
11. **Dixon Street/Femme Road** – Councillors discussed the condition of Dixon Street/Femme Road. Water and sewer was completed on those roads; however the paving wasn't. Public Works Supervisor to determine if there are any water/sewer pipes underneath the portion of the road that needs paving before any further decision is made.
12. **Donation – Special Olympics (T. Moores)** – Motion needed for the approval of the \$200.00 donation by email for Tony Moores to travel with the Special Olympics. Mayor Penwell elaborated on Tony's motorcade and congratulatory at the Arena which was a success.

**Motion 2018-08-13-06:** Councillor Dunne / Councillor Woodland

**Resolved to donate \$200 to the Special Olympics for Tony Moores to assist with travel to the Special Olympics summer games.**



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Regular Council Meeting  
August 13, 2018  
Page 5

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councilors: Curtis, Dunne, Woodland, Kendell and Parsons

Opposed: 0  
Motion carried.

13. **Training – Power Line Hazards** – Darren requested approval to update his Power Line Hazards Training because it may arise with his line of work at the Arena, as stated in his email.

**Motion 2018-08-13-07:** Deputy Mayor Smith / Councillor Parsons

**Resolved to approve Arena Manager Barnes to acquire Power Line Hazard Training.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councilors: Curtis, Dunne, Woodland, Kendell and Parsons

Opposed: 0  
Motion carried.

14. **Letter from resident – re: Business Tax** – Resident previously invoiced for Business Tax sent in a letter stating the firewood that was in question on the letter is being sold for by his grandson and the fill(material) that is being shipped from his yard is not being sold. Council agreed to exempt the business tax & send the resident's grandson a business permit & exempt the \$50.00 fee.

Discussion of Eco Heat taking up resident in the Town, they have been here for a while going around Town and surrounding area installing heat pumps. Motion to charge up business tax to Eco Heat company of \$280.00

**Motion 2018-08-13-08:** Councillor Parsons / Councillor Curtis

**Resolved to exempt business taxes of resident selling wood on behalf of his grandson and removal of fill from land. Also, in addition Eco Heat to be charged Business Tax.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councilors: Curtis, Dunne, Woodland, Kendell and Parsons

Opposed: 0  
Motion carried.



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Regular Council Meeting  
August 13, 2018  
Page 6

15. **Mental Health Coalition** – Councilor Kendell elaborated on the couple seminars he has attended. How the sessions offered lunch, tea, coffee and snacks. September 21st a seminar is being held in Fortune. Seeking clarification of providing similar.

Councillor Kendell indicated he would find out how many will be attending & to let office staff know to coordinate with Doc's Diner for lunch and nutritional breaks.

16. **Fishing Pots** - Councilor Curtis received a call from residents stating their neighbor has crab pots piled up behind his house, creating a smell & an eye sore. Direction given for Public Work Supervisor to go have a look at the situation, with follow up correspondence, if necessary.
17. **Business Tax Response** – An invoice for Business Tax was sent to a resident believed to be doing construction work within the Town with no business permit, meanwhile the resident came in to the Town Office and advised that he doesn't have a business and only doing a few jobs in his spare time. Council discussed this matter and came to the decision to keep the invoice as is. No exemption or adjustment granted.
18. **New Business** – Letter was sent out to residents indicating nightly rentals of their cabin without a business permits. Residents came in to fill out the business permit with no question asked.

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**Motion 2018-08-13-09:** Councillor Kendell / Councillor Curtis

**Resolved to accept the business permit of nightly rentals for MJ Rentals and charge him up the \$280.00 business tax.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councilors: Curtis, Dunne, Woodland, Kendell and Parsons

Opposed: 0  
Motion carried.



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Regular Council Meeting  
August 13, 2018  
Page 7

19. **Farm Road (Letter from resident)** – Letter was received by resident of an occurring problem with water lines getting plugged requiring Public Works intervention. Councillors agreed to get the Public Works Employees to take a look at the problem and see what the solutions/options are & an estimate on how much it would cost to fix the problem.
20. **Old Structure** – Complaints received from a resident regarding structure on Snook's Road Ext. Send correspondence to resident to see what they plan on doing with the structure & request to have the property cleaned up.
21. **Ms. Lowry** – Ms. Lowry was sent a letter indicating the cabin owned by her located on Lamaline Highway is in deteriorating state and that is in need of cleaning up. Ms. Lowry has called on numerous occasions regarding this matter. After many conversations with her another letter was sent to her with pictures of her property and contractors within the area for quotes to clean up her property. Ms. Lowry have been talking to all inside staff and when she felt that she couldn't get satisfaction she wanted to talk to someone higher than the CAO, which was indicated to her the Mayor. It was requested by her for the Mayor to call, in which he did. The letter stated that the Town would take action by September 30th but she needed more time in which the Mayor, in his phone conversation with her, has given her to the 23<sup>rd</sup> of October.

**BILLS:** (July 16<sup>th</sup> to August 10<sup>th</sup>)

**Motion 2018-08-13-10:** Councillor Curtis/ Councillor Kendell

**Resolved that the bills be approved for payment as submitted.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Woodland, Kendell and Parsons

Opposed: 0  
Motion carried.





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Regular Council Meeting  
August 13, 2018  
Page 8

## PERMITS:

**FORSC005 9 Centennial Street Curb/Driveway Cut**

**Motion 2018-08-13-11: Councillor Dunne/ Councillor Parsons**

**Resolved that the permit be approved for the noted development applications, as submitted & inspected.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Woodland, Kendell and Parsons

Opposed: 0  
Motion carried.

## COMMITTEE REPORTS:

- No Ambulance meeting since last Council Meeting
- Water committee meeting – Follow up with the Town of Grand Bank regarding a new water agreement.
- FFFF week with a start of the tea party at the Geology Center, Wednesday; Family park day Thursday; TV dinner and show following parade of lights, Friday; Brunch sponsor by the United Church, festival matinee, St. Pierre open house and Hip to be Canadian, Saturday; 5K predict your time fun walk. festival brunch sponsor by Colin Clover Farm, ecumenical service and wacky and wild competition which seems like will have to be cancelled for, Sunday.

## CORRESPONDENCE:

Update on Municipal Assessment Agency- For Councillor's information

Email regarding Dog Park- Councillor's doesn't see any issues with the Dog Park, the park is accessible with only a call to the Town Office to have transformed back for the softball. Can appreciate residents concern; however, keep the Dog Park as is.

## COUNCILLOR'S FORUM

Councillor Woodland - NIL

Councillor Dunne – NIL

Councillor Curtis – NIL



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Regular Council Meeting  
August 13, 2018  
Page 9

## Councillor Parsons

- Inquired if the rooms were booked for the convention in October. Asked what Councilors were available for the convention, Councillor Kendell already had his name in and Councillor Parsons added his.
- Inquiring about the Arena rate for a wedding in 2019, would be the same rate of \$500 and Town provides the bar services.

## Councillor Kendell

- Suggested bar profits from June 30th to be applied to Arena floor loan. Councillors were in agreement and additional bar profits will be also applied to loan.
- Have seen quite a few visitors walking the trail and the trails have not been kept up to par. The hole by the bridge is bigger now than the spring and growth growing up through the benches. Only sections of the trail have been done but haven't been maintain throughout the summer.

Deputy Mayor Smith: - NIL

## ADJOURNMENT:

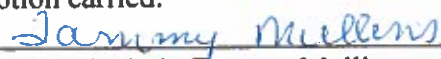
**Motion 2018-08-13-12: Deputy Mayor Smith/ Councillor Woodland**

**Resolved to adjourn the regular meeting of Council at 6:27 p.m.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councilors: Curtis, Dunne, Woodland, Kendell and Parsons

Opposed: 0

Motion carried.

  
Municipal Clerk, Tammy Mullins

  
Mayor, Charles Penwell