



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.aibn.com

MINUTES of a regular meeting of Council of the Town of Fortune Held in the Town Hall, February 17th 2014

Members Present

MAYOR
COUNCILLORS:

Charles Penwell
Yvonne Symes-Harris
Dave Holloway
Patrick Parsons
Levi Curtis
Frazer Smith

Also Present

TOWN MANAGER
TOWN CLERK
OFFICE ASSISTANT

Norma Stacey
Debbie Hillier
Dora Hillier

Visitors

Mr. Earl Rose
Mr. Aubrey Wells

Additions to the Agenda:

GENERAL BUSINESS:	24.	Land at Sunset Crescent
	25.	H2O issue on Eldon Street
	26.	Recreation Commission
	27.	A Building in Town



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NT
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.aibn.com

Regular Council Meeting
February 17th, 2014
Page 2

Minutes

Additions to Agenda of February 17th, 2014 Meeting

Mayor Penwell asked for approval of the additions to the agenda of the February 20th 2014 regular meeting.

Motion 2014-02-17-01 Curtis/Smith

It was resolved that the additions to the January 20th, 2014 agenda for a regular meeting of Council be adopted as presented.

In favour: Mayor C. Penwell
Councillors: Yvonne Symes-Harris
 Dave Holloway
 Patrick Parsons
 Levi Curtis
 Frazer Smith

Opposed: 0
Motion carried.

Regular Meeting of January 20th, 2014

Mayor Penwell asked if there were any errors or omissions to the Minutes Of the regular meeting of January 20th, 2014.

Motion 2014-02-17-02 Parsons/Curtis



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NT
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.aibn.com

Regular Council Meeting
February 17th, 2014
Page 3

Minutes

It was resolved that the Minutes of January 20th, 2014 regular meeting of Council be adopted.

In favour: Mayor C. Penwell
Councillors: Yvonne Symes-Harris
Dave Holloway
Patrick Parsons
Levi Curtis
Frazer Smith

Opposed: 0
Motion carried.

Mayor Penwell addressed the Council with suggesting to defer the Planning and Priorities meeting until Deputy Mayor Parsons is present.

General Business:

1. RFP's

Mayor Penwell and Town Manager Norma Stacey met and ranked them by the sheet provided. Bay New Plan came first and Dynamic came second. There was 10 points for familiarity out of 60 points. Town Manager Norma Stacey stated February 27th 2014 @ 9:00am for a meeting with Municipal Affairs, to compare both evaluations, and open the financials. Mayor Penwell also added Bay New Plan were the only one to submit a proposal to do Engineering, Water and Sewer and pavement on Elford Street before Lake Street.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.aibn.com

Regular Council Meeting
February 17th, 2014
Page 4

Minutes

2. Proposed Organizational Review

Council discussed the Proposal Town Manager Stacey sent around. Council agreed to taking out the wages, in fear of salary recommendations overshadowing the Town's efficiency problems. Many employees over worked, particularly Town Manager Stacey at this point in time. The Town can't have five or six employees in the office, so efficiency is the answer.

3. Loggerhead Brook

Town Manager Stacey advised Council of the problem with Loggerhead Brook filling in on the lower Side.

- The Culvert is filling in and water is not flowing through, washing down from the Brook up above. Town Foreman Phil suggested digging deeper on the other side of Patrick D Stacey's
- It was decided it was a good idea to dig deeper, maybe requiring an excavator. As the banks are widening.
- Councillor Holloway suggested adding this to a 6 month maintenance list.

4. Water Hookup Horse Brook Park

This issue was previously decided on. Council declared the Town is unable to install any more Water Hookups as per Engineering advise.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.aibn.com

Regular Council Meeting
February 17th, 2014
Page 5

Minutes

5. Land-Bunkerhill Road/Harbour Drive

Town Manager Stacey enlightened the Council of the land on back of the houses on Bunkerhill Road and on the back of the Soft Ball diamond. There is a business interested in constructing a building there. Through research, the Town does own the land, but there is a sewer line coming through this location. Town Forman Phil will look into this sewer line and the placement of the building location. The type of business was undisclosed. Mayor Penwell suggested Town Manager Stacey should offer them the old school location for an excellent price. The Town will 100% encourage this new business and accommodate in them in every way.

6. Emergency Plan Review

Town Manager Norma Stacey expressed her concern with having to review the Town's Emergency Plan. A Committee was formed including Councillor Harris, Councillor Holloway, and Councillor Parsons and Councillor Curtis.

7. Temporary Maintenance Worker

Council discussed how Roy Herridge is filling in as a Temporary outside worker. Roy's work performance is good with no issues. Council agreed to keep Roy on for the remaining 3-4 weeks on the Temporary worker position.

Motion 2014-02-17-03

Curtis / Parsons

It was resolved that the Town of Fortune will continue to employ Roy Herridge for the remaining period left Temporary outside worker position.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.aibn.com

Regular Council Meeting
February 17th, 2014
Page 6

Minutes

In favour: Mayor C. Penwell
Councillors: Yvonne Symes-Harris
Dave Holloway
Patrick Parsons
Levi Curtis
Frazer Smith

Opposed: 0
Motion carried.

8. Tires JCP-\$855.99 each + HST and Freight

Council agreed to approve the purchase of the tires for the JCP.

Motion 2014-02-17-04 Smith/Curtis

It was resolved that the Town of Fortune will purchase tires for the JCP at \$855.99 each.

In favour: Mayor C. Penwell
Councillors: Yvonne Symes-Harris
Dave Holloway
Patrick Parsons
Levi Curtis
Frazer Smith

Opposed: 0
Motion carried.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NJ
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.aibn.com

Regular Council Meeting
February 17th, 2014
Page 7

Minutes

9. Capital Works Application Revision

Town Manager Norma Stacey revealed there was a revision made to the submitted application for paving that included lower part of Springhill Road, Legion Road and Forsey Road. The original cost estimate included Springhill Road; however Springhill was actually separated at the last minute.

10. Arena Rental for Dressing Room-Request to rent in August 9th and 10th / Tournament/ NHL Legends

Town Manager Norma Stacey discussed a suggestion made by Darren Barnes. Darren proposed the Arena charge \$500.00 opposed to \$200.00 in previous years for Dressing Room rental. There was some discussion as to whether or not to even rent the dressing room due to high electric bills. The heaters are on maximum to dry hockey equipment. Councillor Parsons suggested finish renting it this year at \$200.00 and next year not to rent the dressing room out at all. Until then Council decided to ask Darren control heat by not having it on maximum all the time.

Also on the topic of Arena Rental is a request from Marnier's Pub in Grand Bank. They are asking for the rental dates of August 9th and 10th to present a band. Council was concerned with this date as it is the weekend before The Feller From Fortune Festival, another assembly in the Arena during this time may hurt the Festival. Town Manager Norma Stacey was also concerned with a private business wanting a dance in there. The liability on the Town is something to consider. Council also deliberated on the preparation time required for Marnier's Pub to disassemble and the FFFIF to assemble. Council decided on contacting Darren Barnes for more information on what the specific needs are for Mariner's Pub. Town Manager Norma Stacey review rental rates set in the 90's.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.aibn.com

Regular Council Meeting
February 17th, 2014
Page 8

Minutes

Town Manager Norma Stacey briefed the Council that there will be no Easter Tournament this year. There was some question, apparently around the decision table there was mention of the fact the Arena had some troubles with the ice in January, and this was part of the reason we never got a tournament. Town Manager Norma Stacey felt this was the wrong decision so she called Hockey NL and Lab and left a message, there has been no response to the voice mail. Mayor Penwell questioned when the Town would be closing the Arena. The Figure Skating show has to be the Sunday before Easter.

The final topic discussed under number ten, was NHL Legends. Town Manager Norma Stacey wanted to bring to Council's attention her concerns regarding putting checks and balances into place for this type of event. Focusing on how the money was recorded, how it was brought in, ensuring everything is covered off with receipts. The Town has been receiving money with no receipts to back up the cash transaction. Also expenses were being paid cash from ticket money. An example, an individual purchased pizza; he turned in the receipt for reimbursement and received cash. There should have been a check processed for this transaction. Town Manager Norma Stacey also added the band was paid cash from ticket money as well as the bar tab. Mayor Penwell expressed his concern as well, stating the Town needs a paper trail. It is not like a private business conducting transactions. A municipality will be blamed for poor transactions and money loss, the Town will suffer during the next yearly audit.

The Council agreed that the Arena's Operator will attend a meeting with the finance committee. This is a learning curve for any Arena Operator, taking note there is nothing personal. The committee meeting will help Darren in many ways, as this is a lot of work for just one person. He can delegate different financial duties to different committee members.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.aibn.com

Regular Council Meeting
February 17th, 2014
Page 9

Minutes

11. Resident concern re parking Inkpen Place

The Town had received an email from Rodney Rose. He was bothered by vehicles blocking off driveways, namely his driveway. Council decided on sending letters to area residents of Inkpen Place to ease this problem.

12. Claim Motor Vehicle Accident

Mrs. Witherall's Claim has been settled.

13. TD Trust-Debit Set Up

Town Manager Norma Stacey informed Council there is one resident requesting Electronic Payment for their Town fees. There is a \$120.00 set up fee plus fees for transactions. Mayor Penwell and Council felt this is a high monthly fee for one customer making sporadic payments. The Council decided not to register the Town for this \$120.00 annual fee.

Motion 2014-02-17-05 Smith/Harris

It was resolved that the Town of Fortune will not set up electronic payments, due to the cost and lack of residents requiring the service through TD Canada Trust.

In favour: Mayor C. Penwell
Councillors: Yvonne Symes-Harris
Dave Holloway
Patrick Parsons
Levi Curtis
Frazer Smith

Opposed: 0
Motion carried.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.aibn.com

Regular Council Meeting
February 17th, 2014
Page 10

Minutes

14. MNL Call for Committee Members

Town Council was not interested in becoming a member of the committee.

15. Easter Seals request for support

The Town Council decided not to donate to the Easter Seals. They collect door to door.

16. FCM Membership

Federations of Canadian Municipalities were calling for members to join. Mayor Penwell noted the great work they achieve, but Council decided not to join.

17. Heavy Equipment Brian Rose

Town Manager Norma Stacey posted Council on a new piece of heavy equipment he has purchased a backhoe. Brian was wondering about business taxes applied to this. Mayor Penwell advised the Town will have to ask him if this is another business or an existing business. Council is waiting for an update.

18. K.S.A.B. Construction

K.S.A.B. was wondering if there is any land for a mini subdivision. This company wanted to advise the Town they have these homes, and if the Town was interested in setting up a subdivision. Council was interested, yet land for these mini homes is scarce. Council will wait for more information and specifics.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.aibn.com

Regular Council Meeting
February 17th, 2014
Page 11

Minutes

19. Prince of Whales Prize-call for nominations

Councillor Harris requested this addition to the Agenda. This Prize-call was mentioned at a previous meeting. Councillor Harris was wondering if Council knew of any nominees. The Town will look into the deadline; email the information to the Councillors.

20. PMA-AGM April 2-4, 2014

Town Manager Norma Stacey does not think she can attend his years meeting. Town Clerk Debbie Hillier would like to attend, due to preparation for the Scheduled Audit May 5th 2014 she is unsure of her availability.

Motion 2014-02-17-06 Smith/Holloway

It was resolved that the Town of Fortune will approve to send Town Manager Stacey or Town Clerk Debbie Hillier to the PMA-AGM meeting.

In favour: Mayor C. Penwell
Councillors: Yvonne Symes-Harris
Dave Holloway
Patrick Parsons
Levi Curtis
Frazer Smith

Opposed: 0
Motion carried.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.aibn.com

Regular Council Meeting
February 17th, 2014
Page 12

Minutes

21. Appoint Appeals Commissioner

Mayor Penwell recounted Albert Snook's position the last two years as Property Tax Appeals Commissioner and Mr. Snook would like to continue this position. Council accepted Mr. Snook for this position.

Motion 2014-02-17-07 Curtis/Holloway

It was resolved that the Town of Fortune will approve Albert Snook as Property Tax Appeals Commissioner

In favour: Mayor C. Penwell
Councillors: Yvonne Symes-Harris
Dave Holloway
Patrick Parsons
Levi Curtis
Frazer Smith

Opposed: 0
Motion carried.

22. Newfoundland and Labrador English School District Science Fair

Council decided to donate the same as 2013. The Town will donate \$50.00.

Motion 2014-02-17-08 Curtis/Smith

It was resolved that the Town of Fortune will donate \$50.00 to this Science Fair

In favour: Mayor C. Penwell
Councillors: Yvonne Symes-Harris
Dave Holloway
Patrick Parsons
Levi Curtis
Frazer Smith

Opposed: 0
Motion carried.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NT
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.aibn.com

Regular Council Meeting
February 17th, 2014
Page 13

Minutes

23. Farrell's Excavating

Town Manager Norma Stacey informed the Council of a bill received by Farrell's Excavating for 25% of the work. Town Manager Stacey added the Town will have to wait for the Gas Tax Money waiting to be received.

Motion 2014-02-17-09 Smith/Holloway

It was resolved that the Town of Fortune will pay Farrell's Excavating for the invoice presented

In favour: Mayor C. Penwell
Councillors: Yvonne Symes-Harris
Dave Holloway
Patrick Parsons
Levi Curtis
Frazer Smith

Opposed: 0
Motion carried.

24. Land at Sunset Crescent

Councillor Holloway left the Council meeting at 8:08PM

Town Manager Norma Stacey referred to a map displayed in the Chambers, explaining how the Town exchanged land with Albert Boomer to widen Sunset Crescent. The Town took 20 feet and in

turn gave 20 feet from the Fire Training ground side. All the land has been identified but a lane considered a right-of-way. Jacob Thornhill is looking into the owner of this lane. Town Manager Norma Stacey couldn't see who else would own it but the Town. The catch basin that is on the Corner, ties into the other side of the road. Coming out Sunset Crescent there is a manhole in or around the property Mr. Thornhill is interested in buying. Jacob Thornhill was wondering if the Town would make Sunset Crescent a dead end or a Cul-de-sac. He is interesting in purchasing the jib to straighten up the land.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.aibn.com

Regular Council Meeting
February 17th, 2014
Page 14

Minutes

Town Council agreed to sell this land discussed to Mr. Thornhill.

Motion 2014-02-17-10 Smith/Curtis

It was resolved that the Town of Fortune will sell this piece of land for \$1.00 a square foot to Mr. Jake Thornhill

In favour: Mayor C. Penwell
Councillors: Yvonne Symes-Harris
 Dave Holloway
 Patrick Parsons
 Levi Curtis
 Frazer Smith

Opposed: 0
Motion carried.

Councillor Holloway returned to the meeting at 8:17pm

25. Water issue on Eldon Street

Mayor Penwell examined the problems Frank Hillier is having with water in his basement. Mr. Hillier has been clearing this water up with towels steadily in fear of damaging his basement. Town Manager Norma Stacey added Town Foreman Phil has been in to investigate the water problem, he found no water because of the clean up from Frank Hillier. There is a leak in Ralph Monster's line, out outside workers are going to fix.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NT
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.aibn.com

Regular Council Meeting
February 17th, 2014
Page 15

Minutes

Motion 2014-02-17-11 Smith/Parsons

It was resolved that the Town of Fortune will fix this water leak ASAP

In favour: Mayor C. Penwell
Councillors: Yvonne Symes-Harris
Dave Holloway
Patrick Parsons
Levi Curtis
Frazer Smith

Opposed: 0
Motion carried.

26. Recreation Commission

Councillor Parsons shared with Council that the Recreation Commission is looking for four volunteers from the Town Council for the senior's dinner at the Lion's Club on Wednesday March 5th 2014. They need 8 turkeys cooked. Mayor Penwell volunteered to cook a turkey, and Councillor Harris is able to serve the meal. Councillor Parsons will be helping as well.

Matt Drover is requesting to become the newest member of the Recreation Commission. The Council appointed him as the newest member.

Motion 2014-02-17-12 Smith/Holloway

It was resolved that the Town of Fortune will approve Matt Drover as a member of the Recreation Committee

In favour: Mayor C. Penwell
Councillors: Yvonne Symes-Harris
Dave Holloway
Patrick Parsons
Levi Curtis
Frazer Smith

Opposed: 0

Motion carried.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.albn.com

Regular Council Meeting
February 17th, 2014
Page 16

Minutes

26. A Building in Town

Councillor Smith was very concerned with the old Fortune Video & Sound owned by George Burfitt. The building has become very dilapidated and a public danger.

Correspondence

- 1) Infonotes
- 2) Services NL-Changes Highway Traffic Act Respecting slow Moving Vehicles
- 3) Fore Department-list of members and executive position
- 4) B.P.C.C. Annual General Meeting-(e-scanned to Council 02/03/14)

Bills

Council discussed how costly Byron Smith Chartered Accountants are. The bill we have from last year 2013 is \$15,000 for the yearly audit. This includes the Interpretation Center and the Town. Mayor Penwell and the Council decided it is a good idea to call around and get quotes. This will have to be done by July 1st 2014.

Council agreed to pay the bills for the Town, outstanding was \$4624.66

Motion 2014-02-17-13 Smith/Harris

It was resolved that the Town of Fortune will pay the bills as presented totaling of \$4624.66.

In favour: Mayor C. Penwell
Councillors: Yvonne Symes-Harris
Dave Holloway
Patrick Parsons
Levi Curtis
Frazer Smith

Opposed: 0

Motion carried.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.albn.com

Regular Council Meeting
February 17th, 2014
Page 17

Minutes

Adjournment:

Motion 2014-02-17-14 Councillor Smith / Councillor Curtis

It was resolved to Adjourn the regular Council meeting for February 17th 2014 at 8:29pm.

In favour: Mayor C. Penwell
Councillors: Yvonne Symes-Harris
Dave Holloway
Patrick Parsons

Opposed: 0

Levi Curtis
Frazer Smith

Motion carried.

Mayor

Office Clerk



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.aibn.com

AGENDA Council Meeting February 10, 2014

Action List

Adoption of Agenda

Approval of Minutes: January 20, 2014

Planning and Priorities Meeting

Delegation/Guests: 6:30 p.m. Port Authority

GENERAL BUSINESS:

- 1) RFP's
- 2) Proposed Organizational Review
- 3) Loggerhead Brook
- 4) Water hook-ups Horse Brook Park
- 5) Land-Bunkerhill Road/Harbour Drive
- 6) Emergency Plan Review
- 7) Capital Works Application Revision
- 8) Temporary Maintenance Worker
- 9) Tires JCB-\$855.99 each + HST and Freight
- 10) Arena-Rental for Dressing Room
-Request to Rent in August



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.sibn.com

- 11) Resident concern re parking Inkpen Place
- 12) Claim Motor Vehicle Accident
- 13) TD Trust-Debit Set Up
- 14) MNL Call for Committee Members
- 15) Easter Seals request for support
- 16) FCM Membership
- 17) Heavy Equipment Brian Rose
- 18) K.S.A.B. Construction
- 19) Prince of Wales Prize-call for nominations
- 20) PMA- AGM April 2-4, 2014
- 21) Appoint Appeals Commissioner
- 22) Newfoundland and Labrador English School District Science Fair
- 23) Farrell's Excavating

CORRESPONDENCE:

- 1) Infonotes
- 2) Services NL-Changes to Highway Traffic Act Respecting Slow Moving Vehicles
- 3) Fire Department-list of members and executive positions
- 4) B.P.C.C. Annual General Meeting-(e-scanned to Council 02/03/14)

COUNCILLORS FORUM