



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
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AGENDA - Council Meeting Fortune Firehall - September 21, 2021 @ 6:15 p.m.

Additions/Adoption to Agenda

Adoption of Minutes: August 31, 2021

GENERAL BUSINESS:

1. Citizen Complaint- Haddock Road (Paving)
2. 10A Bayview Street Tax Sale
3. Request to Purchase Land- Port Authority
4. 2021/2022 Capital Funding Applications

FINANCIAL TRANSACTIONS: August 28, 2021- September 17, 2021

PERMITS/EXEMPTIONS/ADJUSTMENTS:

Building/Demolition Permits:

FOLLD004	156 Bayview Street	Fence
ROSEB003	Lamaline Highway	Erection of Cottage #1
ROSEB003	Lamaline Highway	Erection of Cottage #2

CORRESPONDENCE:

Dated	From	Particulars	Anticipated Action
Sept 3/21	MAA	Update of Municipal Assessment Agency	Councillor's Information
Sept 7/21	Burin Peninsula Joint Council	Health Accord NL Letter	Councillor's Information
Sept 10/21	Burin Peninsula Joint Council	Health Accord NL Response Letter	Councillor's Information

COUNCILLOR'S FORUM/ COMMITTEE REPORTS

CAO REPORT

ADJOURNMENT / Next Meeting



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Minutes of a Regular Meeting of Council Of the Town of Fortune at the Fortune Fire Hall On August 31, 2021 at 6:30 p.m.

Members Present: Deputy Mayor Frazer Smith

Councillors
Levi Curtis
Terence Fleming
Roy Kendell
Patrick Parsons

Absent with Regrets: Mayor Charles Penwell
Councillor Matthew Woodland

Also Present: CAO Collier Linda Collier
Town Clerk Lacey Symes
Public Works Supervisor Chris Caines (left @ 7:00 p.m.)

Additions/Adoption to Agenda:

Deputy Mayor Smith asked if there were any additions to the Agenda of August 31, 2021.

11. Exemption Public Service Water ROSEB003 (74-76 Eldon Street)
12. Lighthouse Trail Update

Motion 2021-08-31-01: Councillor Curtis/Councillor Fleming

Resolved that the Agenda of August 31 , 2021 meeting be adopted as presented with additions.

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.



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Regular Council Meeting
August 31, 2021
Page 2

Adoption of Minutes:

Deputy Mayor Smith asked if there were any errors or omissions to the Minutes from the Regular Council meeting held on July 6, 2021 as presented.

Councillor Parsons inquired with respect to details surrounding the discussion from the meeting which he felt should be incorporated pertaining to Item #4 Fortune Arena- Chiller Limited Call for Quotes Evaluation from July 6, 2021 Minutes. CAO Collier referenced the Minutes and sought the consensus from Council quoting the question/details put forward by Councillor Parsons at that meeting with additional comment from Mayor Penwell suggesting the need to seek legal counsel upon any debate/conflict from alternate supplier. The suggested revision was agreed upon.

Motion 2021-08-31-02: Councillor Parsons/Councillor Kendell

Resolved to adopt the Minutes of the Regular Council Meeting of July 6, 2021 with the revisions as verbally dictated by CAO Collier to Council and Town Clerk Symes.

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.

GENERAL BUSINESS:

1. Public Works Update: Public Works Supervisor Caines attended the Council Meeting to update Councillors on a couple of matters.

➤ Water Level :

Caines advised Council that the dam is still down, the first dam is okay; however, the second dam is extremely low & the Water Conservation Notice needs to still be in effect.

CAO Collier advised Council that there has been reference to a resident washing their vehicle during the Water Conservation, a Non Compliance Fee wasn't issued, CAO Collier had contacted the resident just to make them aware of the Water Conservation in effect.

Public Works Supervisor Caines informed Council that the overflow needs to be replaced , currently the type of material used on the overflow is creosote in the dam. CAO Collier suggested getting input from engineers on what type of materials to replace the overflow with.



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Regular Council Meeting
August 31, 2021
Page 3

Deputy Mayor Smith questioned Caines whether the Public Works Staff would be able to do the repairs/replacement of the overflow as it would be the prime time to do the repairs as the dam is extremely low.

Caines to get an estimate on repairs & to send pictures to engineers for recommendation on types of material to be used.

➤ **Loader:**

Caines advised Council that the 2015 Loader is becoming weathered & he is suggesting on trading the 2015 loader in before any larger issues arises.

Deputy Mayor Smith suggested for Public Works Supervisor Caines to obtain preliminary quotes on the type of loader needed & bring to the new Council for discussion for 2022 budget.

2. 2020 Audited Financial Statements:

Councillor Fleming presented the 2020 audited financial statements.

CAO Collier identified the fact that the Grand Bank- Fortune Ambulance Service(GBFA) is included in the Town of Fortune's financial statements; meanwhile, GBFA isn't included in the Town of Fortune's system as a budgetary item.

Motion 2021-08-31-03: Councillor Fleming/Councillor Curtis

Resolved to approve the 2020 Audited Financial Statements.

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.

3. Butterfly Valve Approval:

Motion 2021-08-31-04: Councillor Kendell/Councillor Fleming

Resolved to accept cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated August 18, 2021, Project number 17-GI-22-00025, Chlorination Building Bypass Valve and Chamber for the Butterfly Valve Replacement with a total project value of \$231,341, The Town of Fortune agrees to provide the Ultimate Recipient share value of \$20,978 in funding for this project and authorizes to enter into a funding agreement with the Department of Transportation and Infrastructure.



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Regular Council Meeting
August 31, 2021
Page 4

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.

CAO Collier advised that the Town of Grand Bank had previously agreed to cost share the Town's portion of the project.

Motion 2021-08-31-05: Councillor Fleming/Councillor Kendell

Resolved to engage Innovative NL for the engineering/consultant services for Chlorination Building Bypass, Project No. 17-GI-22-00025.

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.

4. Gas Tax Allocation:

Motion 2021-08-31-06: Councillor Fleming/Councillor Curtis

Resolved to accept and approve the Top-up Allocation in the amount of \$66,699, resulting in a total of \$489,138 identified in the correspondence received from the Department of Municipal and Provincial Affairs dated August 6, 2021 for Federal Gas Tax Fund for 2019-2024.

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.

5. Special Assistance Grant- Project #17-SAG-22-064

CAO Collier advised Council that an application was submitted on behalf of the Town for the Arena Heat Plate Exchanger(Chiller) in the amount of \$117,000.

Received approval for \$16,323.02.



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Regular Council Meeting
August 31, 2021
Page 5

6. MNL 2021 Conference Registration

Defer until new Council is elected.

7. Citizen Complaint- Haddock Road Paving

Advise resident that the Town Office doesn't handle property disputes & if there are any land disputes seeking legal is recommended.

8. Site Specific Health & Safety Plan

Motion 2021-08-31-07: Councillor Curtis/Councillor Fleming

Resolved to approve the 2021-2022 Site Specific Health & Safety Plan.

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.

Councillor Parsons asked Council whether contractors working for projects for the Town of Fortune have to obey the Town of Fortune's safety regulations (i.e.; wear proper PPE).

CAO Collier to check with the Town's insurance provider to get clarification regarding liability & contractors.

9. Tax Sale Update

The two tax sales that were ongoing is not concluded- both customers paid municipal taxes & legal fees that were incurred throughout the tax sale process.

Defer Tax Sale process for Bayview Street property until next Council.

10. Hornhouse Road Quarry- Dredging Material

For information purposes.



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Regular Council Meeting
August 31, 2021
Page 6

11. Exemption for Water Rates:

Account #ROSEB003

Business tax for a business located on 74-76 Eldon Street was removed/adjusted in 2018 when the Town Office was notified of closure of the business; however, Water/Sewer Tax was still applied.

Business owner seeking reimbursement for the Water/Sewer fees paid for 2019/2020 & for 2021 to be exempted.

Motion 2021-08-31-08: Councillor Curtis/Councillor Parsons

Resolved to provide reimbursement to account #ROSEB003 for Commercial Water/Sewer Fees paid in 2019 & 2020 and exempt the Commercial Water/Business Fees for 2021.

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried

12) Lighthouse Trail:

CAO Collier advised the Department will be in the area in October to get the GPS coordinates for the section of the proposed Lighthouse Trail.

FINANCIAL TRANSACTIONS:

Motion 2021-08-31-09: Councillor Curtis/Councillor Fleming

Resolved to approve the financial transactions for July 2, 2021- August 27, 2021.

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried



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Regular Council Meeting
August 31, 2021
Page 7

PERMITS/EXEMPTIONS/ADJUSTMENTS:

Building/Demolition Permits:

BARNG003	46 Haddock Road	Fence/Front Step
CHANG001	6 Eldon Street	Step
FORTU013	Harbour Drive	Ticket Booth
FOLLT001	18 Dixon Street	Step
PIERM006	29 Eldon Street	Storage Shed
PEACT001	17 Sunset Crescent	Shed
POWEB001	29 Bunkerhill Road	Demolition of Dwelling
FLEMT002	35-37 Sunset Crescent	Shed
PARSD004	2 Collier Place	Shed

Motion 2021-08-31-10: Councillor Parsons/Councillor Kendell

Resolved to approve the Building Permit Applications for BARNG003, CHANG001, FORTU013, FOLLT001, PIERM006, PEACT001, POWEB001, FLEMT002 & PARSD004 based on approval from all other regulatory departments.

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried

CORRESPONDENCE:

MHA Paul Pike- Age Friendly Grants Information: For Councillor's information, CAO Collier advised she had forwarded the correspondence to the Senior's Club.

Victoria Hall Committee- Victoria Hall Update: For Councillor's information.

Memorial University- Transforming Our Horizons: For Councillor's information.

NL & Labrador Association for Community Living- In My Home In My Community Project: Information purposes.

MAA- Taxpayer Representative: Information purposes.

Melvin Rose- Letter of Appreciation: Resident acknowledging the services of the Town of Fortune Public Works Employees.



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Regular Council Meeting
August 31, 2021
Page 8

Dept of Environment & Climate- Guide to the Process: Information purposes.

MNL- Nominations Now Open: Defer for new Council.

Dept of Education- Child Care Support: Information purposes.

Daffodil Place- Facebook Live Fundraiser:

Motion 2021-08-31-11: Councillor Parsons/Councillor Curtis

Resolved to donate \$100 to the Daffodil Place Facebook Live Fundraiser.

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried

Burin Peninsula Health Care Foundation Radiothon- September 12, 2021:

Motion 2021-08-31-12: Councillor Kendell/Councillor Parsons

Resolved to donate \$100 to the Burin Peninsula Health Care Foundation Radiothon taking place on September 12, 2021.

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried

Steve Barnes- 50th Anniversary of Provincial Seamen's Museum: CAO Collier to resend email to seek availability.

MAA- 2021 Clar Simmons Scholarship: For Councillor's information purposes.

FASD NL- Fetal Alcohol Spectrum Disorder Week (Sept 6-10):

Motion 2021-08-31-13: Councillor Curtis/Councillor Kendell

Resolved to proclaim the week of September 6th-10th, 2021 Fetal Alcohol Spectrum Disorder Week.



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Regular Council Meeting
August 31, 2021
Page 9

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried

Heritage Run- Social Media Promotion: Councillor's Information.

Recreation NL- 2021 Webinar Series: CAO Collier forwarded to the Recreation Commission.

COUNCILLOR'S FORUM/COMMITTEE REPORTS

Deputy Mayor Smith: Thanked Council for being patient when he is chairing the meetings in the Mayor's absence & suggested a BBQ Social. CAO Collier to send out an email to all Councillors to seek available dates.

Councillor Curtis: NIL

Councillor Fleming: Advised Council that throughout the past couple of weeks he has been working with CAO Collier & Town Clerk Symes to retrieve the figures for the financial position within the Town of Fortune up to the end of June 2021 & stated the Town of Fortune is in a very good financial position.

Councillor Kendell: NIL

Councillor Parsons: Suggested the possibility of removing the "no right turn" when turning by the Post Office (Harbour Drive). CAO Collier advised the "no right turn" was made for the concern for traffic on the wharf.

CAO REPORT:

- Contacted by Ian Goulding (Plant Manger @ OCI) seeking availability to meet regarding the Tax Agreement, CAO Collier to send out email to Council to see who is available for Thursday morning or afternoon.
- Seeking a meeting with the HR Committee, will be in touch to seek availability.
- Send out advisory regarding roaming animals, especially cats as there have been quite a few complaints.
- Received several complaints regarding foxes, Wildlife Specialist has been contacted.
- Fire Hall flooring upgrades are completed.



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Regular Council Meeting
August 31, 2021
Page 10


ADJOURNMENT / Next Meeting

Motion 2021-08-31-14: Councillor Kendell/Councillor Parsons


Resolved to adjourn the Regular Council Meeting at 8:03 p.m., next Council Meeting scheduled for September 21, 2021 as a dinner meeting.

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0



Deputy Mayor Smith



Lacey Symes- Town Clerk