



# The Town of Fortune

P. O. BOX 159  
Temple Street  
Fortune, NL

TELEPHONE: (709) 832-2810  
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EMAIL: fortune@nf.aibn.com

**AOE 1P0**  
**AGENDA - Council Meeting**  
**Fortune Town Council Chambers**  
**July 16<sup>th</sup>, 2018 @ 6:30 p.m.**

## Additions/Adoption to Agenda

Adoption of Minutes: June 18, 2018

### GENERAL BUSINESS:

1. Asset Management Seminar follow-up (Clareville – Councillor Curtis)
2. Hayter Street Water & Sewer
3. Eldon Property (standpipe issue)
4. Meeting request – delegates affected by SPM ferry
5. Patten Place (Road Repairs identified under Gas Tax funding)
6. Dixon/Femme – direction to repair road
7. CEEP 2018/19 (deadline to apply July 27<sup>th</sup>)
8. Arena - a. Donation (Lump Sum Payment on Loan);                      b. Tournament Rate
9. Fire Department
  - a. Funding Applications (Emerg. Vehicle \$240,000; Bunker Suits \$9085, Breathing Apparatuses \$32,177)
  - b. Location of 2" Fire Hydrant (Horsebrook Trailer Park)
10. Eldon Property Cleanup request 2<sup>nd</sup> structure
11. Development Inquires (a) Retail                      (b)Haddock Road                      (c)Removable Structure on Current Foundation
12. Cleanup Contest (update)
13. Park Panel (#6 – idea raised Nurse Inkpen)
14. Website Update – acquired domain for \$699 for five years
15. GB Regional Theatre Sponsorship – motion / approval by email
16. Non Compliant Business/Service Identification
17. MPA Fall Circular Training (Budget, Asset/Land Use, Procurement)
18. Visit from RCMP (public promotion, advise on events, issue for Council 911 ACT (i.e. Reflective House #’ing)
19. Business Property- no business
20. Concerned Citizen: garden/garbage
21. Haddock Road: Cement Wall

### PERMITS:

#### Business:

ABRAA001                      New Business Permit

#### Building/Demolition Permit

HILLC007	26 Bayview Street	Demolition Permit
ROSER001	4 Inkpen Place	Fence
PHILT001	12 Pushthrough Crescent	Demolition Permit

BILLS: (June 16<sup>th</sup> – July 13<sup>th</sup>)

### COMMITTEE REPORTS



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## CORRESPONDENCE

Dated	From	Date Received	Particulars	Anticipated Action
May 22/18	Autism/Heritage Riders	June 10/18	Donation Request	No previous Donation/Council decision
June 21/18	Heart & Stroke	June 21/18	Mayor's March	Donation Request – previous \$150 in 2014
July 6/18	Prov. Seamen's Museum	July 6/18	Open House – July 27 <sup>th</sup>	For information purposes/RSVP by July 24th
July 6/18	MAA	July 10/18	Increase value for 2019 Taxes	For information purposes
?	Eat Great & Participate	?	Information – Caffeine	Scan for Mass Email

## COUNCILLOR'S FORUM

## CHIEF ADMINISTRATIVE OFFICER'S REPORT

## ADJOURNMENT / Next Meeting



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Minutes of a regular meeting of Council  
Of the Town of Fortune, held at the  
Fortune Municipal Center,  
July 16, 2018 at 6:30p.m.

*Members Present:*

Mayor  
Deputy Mayor

Charles Penwell  
Frazer Smith

Councillors:

Levi Curtis  
James Dunne  
Matthew Woodland  
Roy Kendell  
Pat Parsons

*Also Present:*

Town Clerk  
Municipal Clerk  
Southern Gazette Reporter

Lacey Symes  
Tammy Mullins  
Colin Farrell

**Addition of Agenda:**

Mayor Penwell asked if there were any additions to the Agenda of July 16, 2018. Items identified were as follows:

- #22 Bugs & Debbie
- #23 Meeting Time
- #24 100<sup>th</sup> Birthday
- #25 Minor Hockey

**Motion 2018-07-16-01:**

Councillor Curtis/ Deputy Mayor Smith

**Resolved that the Agenda for the July 16, 2018 meeting be adopted as presented with the noted additions**

In favour:

Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Woodland, Kendell & Parsons

Opposed: 0.

Motion carried.



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## **Adoption of Minutes:**

Mayor Penwell asked if there were any errors or omissions to the Minutes from the Regular Council meeting held on June 18, 2018 as presented.

**Motion 2018-06-16-02:** Deputy Mayor **Smith** / Councillor **Woodland**

**Resolved to adopt the Minutes of the Regular Council meeting of June 18th, 2018 as presented.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Woodland, Kendell & Parsons

Opposed: 0.  
Motion carried.

## **General Business:**

1. **Asset Management Seminar** follow-up – Defer to next meeting. Councillor Curtis elaborated that it was worth the trip, software is different to what we are using – updated that we are way ahead.
2. **Hayter Street Water & Sewer** – All documents are signed, sealed & delivered & waiting on the department for the next step.
3. **Eldon Property (standpipe issue)** – Resident located on Eldon Street's standpipe is located across the road from their property and a couple hundred feet in on another resident's property, resident replaced the waterline from house to highway and was wondering if something should arise again would the Town incur the cost.

Council discussed this matter & it was suggested to ask Public Works Staff to find out how many properties are on that water line have the same issues & bring back to next council meeting to discuss possibilities.

It was discussed if the Public Works Employees had to dig up at one of those properties in the future if the standpipe should be moved then. Council agreed to discuss again at the next council meeting once there was an idea of how many properties have the same issue in that area.



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**Delegation:** Jordan Keeping / Concert

At 6:45p.m. Mayor Charles Penwell welcomed Jordan Keeping to the Council meeting.

Keeping met with Council first part of November.

Jordan had a couple issues he wanted to discuss with Council.

Jordan told Council that when he had met with the former CAO he had advised him that he could obtain a special events bar license under the Town of Fortune's license for the Country Collide Concert. Council had then asked if he had applied for the license and Jordan said he was waiting to hear from Council right up to the week of the concert to hear if he could go in under the Town's license.

Mayor Penwell confirmed to Jordan that having a special events license under the Town's license is a huge responsibility & the Town didn't want the responsibility-if anything had went wrong to lose their license. Mayor used the example of a Town whose special events Committee received of a \$5000.00 fine for not opening beer.

Jordan also advised Council that he had concerns regarding volunteers behind the bar not obtaining/paying for their tickets for the concert. Jordan asked Council if he was to put off another concert in the future will the regulations/circumstances be the same.

Deputy Mayor Smith informed Jordan that he gave up a couple opportunities like 50/50 and hot dog stand that could of brought in extra revenue for him. Smith also advised that Jordan was offered the canteen. Smith suggested that if the occasions arise again that they will see if they can come up with a little better arrangement for cost of something else, but the bar will remain the same.

Council discussed the issue Jordan brought forward regarding the volunteers not purchasing tickets for the concert. Most of the volunteers who stayed at the concert after volunteering did purchase tickets. Councillor Roy Kendell pointed out that he & his wife solely went into the arena to volunteer & didn't come in until later in the night so it didn't think it was necessary to spend \$80.00 to volunteer at the bar. A few others Councillors also commented that they didn't buy tickets because they only volunteered at the bar & left once their time was up.

Jordan asked council if the Arena was cleaned up okay after the Concert, Council advised Jordan that everything was cleaned up perfectly.

Jordan's refund of \$500.00 was returned via cheque.

Mayor Penwell thanked Jordan for attending the Council Meeting & Jordan left the meeting at 7:00 p.m.



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## **General Business (cont'd):**

4. **Meeting Request** – delegates affected by SPM Ferry – The Town of Grand Bank requested a conference call with the Town of Fortune regarding the SPM Ferry, CAO Collier & Deputy Mayor Smith joined the conference call. The Town of Grand Bank advised council that Councillor George Bennett seen someone taking pictures of the wharf in Grand Bank and asked the individual why he was taking pictures, response was “thinking about bringing St. Pierre ferry in through Grand Bank”. Another individual was also seen taking pictures and he advised Mr. Bennett that he was taking pictures as per a request from St. Pierre.

Councillors suggested that when meeting with SPM Officials takes place to invite the Grand Bank Mayor, along with Churence Rogers and Carol Anne Haley. Mayor Penwell met with MP Churance for a few minutes July 16<sup>th</sup> and he inform him that they haven't heard anything from the Provincial/Federal Government regarding the SPM Ferry.

5. **Patten Place** – A resident advised Office Staff that they were told by the Former CAO that Patten Place would be added to projects to be completed under gas tax funding. Council agreed to add Patten Place to the Capital Works five year plan.
6. **Dixon Street/ Femme Road** – Both roads are in deplorable condition & Public Work Supervisor Caines' recommendation is paving. Caines is waiting to receive a quote from Provincial Paving & the quote will be brought back to the next council meeting.
7. **CEEP 2018/19** - Town Clerk Symes advised Council that the deadline to apply is July 27th and asked Council if they wanted the Office Staff to apply. Council agreed for the Town to apply for the Community Enhancement 2018-2019 project and suggested to apply for beautification around the Town.



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8. **Arena – a. Donation (lump sum payment on loan)** – It was agreed that the \$8000 donation from the Feller From Fortune Festival would be applied as a lump sum payment to the loan of the Arena project.

**Motion 2018-07-16-03: Deputy Mayor Smith / Councillor Woodland**

**Resolved to apply the \$8000 donation from the Feller From Fortune Festival as a lump sum payment to the arena floor project loan.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Woodland, Kendell & Parsons

Opposed: 0.  
Motion carried.

- b. **Tournament rate** – Town Clerk Symes asked Council the cost of a tournament rate at the Arena for the upcoming 2018/2019 season. Council agreed to \$115.00/hour for the tournament rate.

**Motion 2018-07-16-04: Deputy Mayor Smith / Councillor Curtis**

**It was resolved for the tournament rate at the Fortune Arena for the 2018/2019 season to be \$115.00/hour.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Woodland, Kendell & Parsons

Opposed: 0.  
Motion carried.



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## 9. Fire Department

- a. **Funding Applications-** CAO Collier is waiting on a follow up from MHA Haley, the deadline for applications was March 31st, seeking clarification from MHA Haley whether to still apply or wait until next year to send in the applications. Mayor Penwell advised staff to send in the applications anyway.
- b. **Location of 2" Fire Hydrants (Horsebrook Trailer Park)** – Clyde Lee's property was previously discussed as the best location for the 2" fire hydrant, however; Fire Chief Peach & Public Works Supervisor Caines determined the Horsebrook Park would be the best location.

Council was in agreement with the suggestion from Fire Chief & Public Works Supervisor.

10. **Eldon Property Cleanup Request**– Resident's guardian received the letter asking for the second structure to be removed & advised that the resident is not receptive of demolition, they're looking to repair. Council discussed this matter & advised office staff to send correspondence to the property owner advising them that they have until September 15th to either demolish the structure or repair with added addition that the wire fence also has to be repaired or removed.

**Motion 2018-07-16-05:** Deputy Mayor Smith / Councillor Dunne

**Resolved to advised the Eldon Street property owner that they have until September 15<sup>th</sup> to either repair or demolish the 2<sup>nd</sup> structure with an added addition to repair or remove wire fencing.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Woodland, Kendell & Parsons

Opposed: 0.  
Motion carried





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## 11. Development Inquires

- a. Retail
- b. Haddock Road
- c. Removable Structure on Current Foundation

Council agreed to look further at these development inquires at a development committee meeting.

12. Cleanup Contests (update) – No one signed up for the cleanup contest. Councillor Woodland agreed that it was a poor date for the contest. Will reschedule the contest for the next spring.
13. Park Panel– Park Panel #6 is blank, looking for ideas on what information to put on the panel. Councillors to think of some ideas & bring back to next council meeting.
14. Website Update – acquired domain for \$699 for five years – Hosp Papa is not compatible, motion needed to update the website with acquired Blue River domain for \$699/ 5 years.

**Motion 2018-07-16-06:** Councillor **Woodland** / Councillor **Curtis**

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**Resolved to update website to Blue River domain for \$699 for a 5 year plan.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Woodland, Kendell & Parsons

Opposed: 0. Motion carried

*Councillor Curtis left the meeting at 7:35pm*



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15. **GB Regional Theatre Sponsorship** – There was approval by email for a donation to the Grand Bank Regional Theatre, a motion is needed.

**Motion 2018-07-16-07:** Deputy Mayor Smith / Councillor Dunne

**Resolved to sponsor the Grand Bank Regional Theatre \$200.00**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Dunne, Woodland, Kendell & Parsons

Opposed: 0.  
Motion carried

*Councillor Curtis returned to meeting at 7:40pm*

16. **Non Complaint Business/Service Identification** – Town Clerk Symes advised council that for businesses not already charged Business Tax the Office Staff normally sends out a new business application and a \$50.00 invoice for the application fee & once the application is returned and approved business tax will be set up. Council agreed that Business Tax should be invoiced when the application is sent as well.

17. **MPA Fall Circular Training** – CAO Collier looking for approval to attend the following sessions:

Budget Training	September 27th	Clarendville
Public Procurement Act	October 16th	Gander
Asset Management	November 9th	Paradise

**Motion 2018-07-16-08:** Deputy Mayor Smith / Councillor Dunne

**Resolved to send CAO to MPA Fall circular training in the Fall.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Woodland, Kendell & Parsons

Opposed: 0.  
Motion carried



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18. **Visit from RCMP**– RCMP indicated to office staff that they should be inquired when special events are ongoing , they would help out in any event if we want to cooperate with them. Advised to invite the RCMP back to first meeting in September.
19. **Business Property /no business** – There is a property within the Town of Fortune under a business name & the business is closed out. Council suggested to advise the resident that they will either have to pay a Business Tax or change the name on the property.
20. **Concerned Citizen: garden/garbage** – Carry to next meeting to see if any more complaints, deadline was July 27<sup>th</sup> on this matter.
21. **Haddock Road: Cement Wall** – Councillors agreed to take a look at the cement wall bring their opinions back to the next council meeting.
22. **Bugs & Debbie Show** – Haven't received the video to date. CAO Collier to look into it.
23. **Meeting time** – Deputy Mayor Smith ask if for the summer we could get the meeting time changed to 4:30pm. Dinner meeting August 13<sup>th</sup>.
24. **100<sup>th</sup> Birthday** – WW Veteran Lake turning 100 on August 12<sup>th</sup> & his family is having a open house birthday party for him on Saturday, August 11th, Council suggested the Town donate something to the event- Office Staff to contact Lake's family to find out what they plan to do for his birthday so the Town can either sponsor the food and take part into the part
25. **Minor Hockey** – Councillor Parsons asked what the standing of the United Town's Minor Hockey account was, Town Clerk Symes advised Council that the account is up to date with a zero dollar balance.

**BILLS:** June 16th- July 13th

**Motion 2018-07-16-09:**

Deputy Mayor Smith/ Councillor Kendell

**Resolved that the bills be approved for payment as submitted.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Woodland, Kendell & Parsons

Opposed: 0.  
Motion carried.



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## PERMITS:

*Development:*

**Motion 2018-07-16-10:** Councillor **Dunne**/ Deputy Mayor **Smith**

**Resolved that the permits be issued for the noted development applications, as submitted & inspected.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Woodland, Kendell & Parsons

Opposed: 0.  
Motion carried.

## CORRESPONDENCE:

- Heritage Riders – Leave as is.
- Heart & Stroke Foundation – To do the walk and donate.

**Motion 2018-07-16-11:** Deputy Mayor **Smith**/ Councillor **Curtis**

**Resolved to donate \$150.00 to the Heart & Stroke Foundation for the Mayor's March. Organize the walk for Mayor's March for a meeting in September.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Woodland, Kendell & Parsons

Opposed: 0.  
Motion carried.

- Open house at The Provincial Seaman Museum – Mayor Penwell will make every effort to make it, as will be out of town.



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## COUNCILLOR'S FORUM

### Councillor Woodland:

-Inquired when the Town was going to make it effective that the residents had to use the roll out garbage bins. Mayor Penwell suggested sending out a mass email advising residents that a regulation regarding the mandatory use of roll out garbage pins will come into effect on June 30, 2019. Mayor Penwell suggested that the Office Staff contact Collins/RONA to let them know that the bins are going to become mandatory to give them enough time to order enough bins to have in stock.

Commented that the fence around the Fiber Op building was not what he expected to what was agreed upon.

### Councillor Dunne:

-Asked why bulk garbage was not being taken from the Fortune Lions Club. Mayor Penwell advised him that they are not a business & the Burin Peninsula Waste Disposal doesn't collect bulk garbage from businesses; however will ask about it at the next meeting.

### Councillor Curtis:

-Wondering when the rainbow sidewalk in Lake Academy was going to be painted. Councilor Woodland advised that the Town's Groundskeeper had planned to do the painting at the end of August to have it fresh for the new school year.

### Councillor Parsons

-Eastern Health BBQ was one of the best.

### Councillor Kendell

-Ask if there was a time limit on when you should be putting out bulk garbage. Staff to check with the Town of Grand Bank regarding their bylaws in regards to bulk garbage and follow up.  
- Asked if Waste Management is notified when residents joins properties because the amount the Town is charged is based on the number of households within the Town of Fortune. Mayor Penwell assured Councillor Kendell that Waste Management is contacted every year with the number of households within the Town.



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Deputy Mayor Smith:

-After speaking with a few tourists suggested that it would be nice to do "Welcome to Fortune Goodie Bags" and pass them along to Harbor Authority to give out. The bags could include lapel pins, brochures, Town Maps, etc.

**Motion 2018-07-16-12: Councillor Curtis/ Councillor Kendell**

**Resolved to make up "Welcome to Fortune Goodie Bags" for tourist, give some goodie bags to Harbor the Authority & Geology Centre.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Woodland, Kendell & Parsons

Opposed: 0.  
Motion carried.

ADJOURNMENT:

**Motion 2018-07-16-13: Councillor Curtis/ Councillor Kendell**

**Resolved to adjourn the regular meeting of Council at 8:30 p.m. & to schedule the next Council Meeting as a dinner meeting for August 13th at 4:30 p.m.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Woodland, Kendell & Parsons

Opposed: 0.  
Motion carried.

Deputy Mayor, Frazer Smith

Town Clerk, Lacey Symes

Municipal Clerk, Tammy Mullins