



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NJ
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210

Minutes of a Regular Meeting of Council Of the Town of Fortune On September 2, 2020 at 6:00 p.m.

Members Present:

Mayor	Charles Penwell
Deputy Mayor Smith	Frazer Smith
Councillors:	Levi Curtis
	Terry Fleming
	Roy Kendell
	Patrick Parsons
	Matthew Woodland

Also Present:

CAO Collier	Linda Collier
Town Clerk	Lacey Symes
Arena Attendant	Paul Tulk

Additions/Adoption to Agenda:

Mayor Penwell asked if there were any additions to the agenda of September 2, 2020 Council Meeting.

7. Tea Room Tender

Motion 2020-09-02-01: COUNCILLOR SMITH / COUNCILLOR CURTIS

Resolved that the Agenda for September 2, 2020 be adopted as presented along with the additions.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0
Motion carried.

Adoption of Minutes:

Mayor Penwell asked if there were any errors or omissions to the Minutes from the Regular Council meeting held on August 10, 2020 as presented.

Motion 2020-08-10-02: DEPUTY MAYOR SMITH/COUNCILLOR CURTIS



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Regular Council Meeting
September 2, 2020
Page 2

Resolved to adopt the Minutes of the Regular Council Meeting of August 10, 2020 as presented.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0
Motion carried.

Delegation/Guests : 6:00 p.m. Mark Collins- United Towns Minor Hockey

Mayor Penwell welcomed Mark Collins to the Council Meeting. Mr. Collins attended the Council Meeting on behalf of the United Towns Minor Hockey Association(UTMH).

Mr. Collins advised that UTMH is hoping to have registration within the next week or so; however, they are expecting lower than normal registration numbers due to the Covid-19 restriction for Hockey NL. Mr. Collins also advised that the Hockey NL states that no games/tournaments are permitted.

Only one team can be on the ice at one time; therefore, spacing of rentals will be involved in order to clean in between rentals & players will have to have their gear on upon entering.

Arena Attendant Paul Tulk suggested one team to enter the arena through one entrance & the next team to enter/exit through a different entrance and no access to the dressing rooms.

UTMH will advised the Town Office once they have confirmed the registration numbers & ice rental details.

CAO Collier to contact Cutting Edge Figure Skating to see what their plans are for the upcoming ice season.

Arena Attendant Paul Tulk advised that birthday parties will probably be the biggest lost in regards to ice rentals as the Town of Fortune cannot offer the warming room for birthday parties. Council discussed the options of the possibility of still offering birthday parties with a decrease in cost as the warming room cannot be provided.

Mayor Penwell thanked Mr. Collins for attending the Council Meeting & he left at 6:18 p.m.



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Regular Council Meeting
September 2, 2020
Page 3

GENERAL BUSINESS

1. Arena

➤ *Facility Guidelines*

Arena Attendant Tulk discussed the Facility Guidelines provided by Hockey NL.

Prior to the opening of the Arena CAO Collier will forward specific operational guidelines to Council & users of the Fortune Arena.

Guidelines to be posted via mass email, social media & in the main lobby of the arena.

➤ *Minor Hockey:*

Received correspondence from United Towns Minor Hockey (UTMH) in regards to the upcoming hockey season, Hockey NL had sent the "Return to Play" policy to UTMH that requires all associations to follow for the upcoming 2020-2021 minor hockey season. UTMH was seeking if the Town of Fortune had implemented any new policies/regulations that must be adhered to.

Discussed with Mark Collins on behalf of United Towns Minor Hockey Association above (delegation section).

➤ *Arena Roof:*

Arena Attendant Tulk advised Council that the Fortune Arena was erected in 1979 & there were roofing repairs done in 2003 by adding an aluminum based coating to the full roof area. Since 2003 there has been minor patching with aluminum base coating, some small pieces of sheet metal & tar added to the roof. The most recent patching has been done with a rubberized roofing material torched on, Arena Attendant Tulk stated that after all of the patch work throughout the years, the roof remains in deplorable condition.

Arena Attendant Tulk stated that the end of the 2019-2020 operational year was a continuous battle dealing with leaks, there were buckets placed around the area, areas taped off & caution signs in place. The two dressing rooms had severe leaks, around the electrical lights & heater.

CAO Collier advised that we are awaiting a quote & will follow up once a quote is received.

Council was in agreement of applying for Gas Tax Funding for the arena if the quote allows. CAO Collier to follow up once quote is received.

Arena Attendant Tulk left the Council Meeting at 6:26 p.m.



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11

Regular Council Meeting
September 2, 2020
Page 4

2. Gas Tax Reallocation:

Motion 2020-08-10-03: DEPUTY MAYOR SMITH/COUNCILLOR CURTIS

Resolved to cancel & reallocate the follow funds to other projects foreseen such as additional road rehabilitation to be identified by Public Works Foreman .

Project Number	Project Title	Description	Funding Remaining
83-2008-158	Energy Upgrades- Town Hall	Install & supply a heat pump system	\$65,000
83-2012-2206	Municipal Plan	Development of a municipal plan	\$529.39
83-2013-2663	Road Upgrades	Hickman Place/Brunette Avenue/Millers Road- 50.41m	\$289.47
83-2016-6048	Road Upgrades	Road Upgrades to Sunset Crescent	\$747.07
83-2016-6077	Road Upgrades	Road Upgrades to 4 roads within town	\$1,920.60
83-2017-6356	Municipal Energy Efficiency Initiative	Supply & install heat pumps in the municipal building, fire hall, town garage & arena	\$1939.93
			\$70,426.46

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0
Motion carried.

3. Downtown Development:

CAO Collier advised Council that after conversation with Jason Rideout from Innovative NL he wanted to discuss a few concerns regarding the retaining wall to be constructed on Frank's Lane.

- Construction issues with the uncertainty of the foundation condition of the older buildings in question (could there be undermining potential and if so, costs go up to alleviate this concern).
- Town has underground infrastructure in this immediate area (catch basin and piping).
- Power poles in the immediate area.
- Some store windows could possibly get blocked by the proposed wall.

Mr. Rideout is suggesting an alternative could be a shallow recon block wall at the bottom of the slope (Harbour Drive side) and a second one if required at the top of the slope as a retainer for the parking area up top. The bank between can be sloped and turned into a green space with some planters/benches/set of wooden stairs as required without having the same risks/concerns as constructing a retaining wall.

It was a consensus of Council to see a visual of the recommended proposal before making any decisions.

CAO Collier to contact Jason Rideout to request a drawing of the new proposal to be presented to Council & to advise if there are any extra costs involved to obtain a drawing.



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Regular Council Meeting
September 2, 2020
Page 5

Councillor Fleming declared a conflict of interest at 6:35 p.m.

4. Land Request- Sunset Crescent

CAO Collier advised Council that there was a request to purchase land behind a property located on Sunset Crescent, after much research it was determined that the land in question is considered Crown Lands.

CAO Collier pointed out that the Town did sell land to the neighbouring property years ago; however, it was later discovered that the land was considered Crown Lands & stressed the importance of obtaining a survey when selling Town land.

It was a consensus of Council to advise resident to apply for Crown Lands for the parcel of land requested.

Councillor Fleming returned to the meeting at 6:40 p.m.

5. Approval- Snook's Road Gas Tax:

Received approval for Bennett's Construction to complete the Gas Tax Breakwater Snook's Road Project, Bennett's Construction to start the week of September 8th.

6. Bridge's Employment Corporation- Horsebrook Trailer Park Extension:

Recently sold the former Bridge's Tea Room to the Fortune Port Corporation for \$40, 000.50.

Mayor Penwell advised Council that he inquired about the ventilation system & had mentioned to the Fortune Port Corporation that the Town would be interested in the ventilation system for in the Fortune Arena Canteen, the Port Corporation had no issues with giving the Town the ventilation system.

CAO Collier pointed out that there was a concern on the survey with the land that was used in previous years for parking for staff at the Fortune Geology Centre, that specific parcel of land is marked as the Port Corporation's on the survey.

CAO Collier to contact the Fortune Port Corporation to see if there would be any objections to the staff at the Fortune Geology Centre utilizing a couple of parking spaces & if so include on an agreement along with the Deed of Conveyance.

Motion 2020-09-02-04: DEPUTY MAYOR SMITH / COUNCILLOR WOODLAND

Resolved to donate \$35,000 minus any balance owing to Bridge's Employment Corporation from the sale of the former Tea Room with the stipulation that the monies donated is spent at the Horsebrook Trailer Park.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland



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Regular Council Meeting
September 2, 2020
Page 6

Opposed: 0
Motion carried.

Bridge's Employment Corporation is requesting a permit to expand the sites in the Horsebrook Trailer Park, currently there are 15- amp sites & 5/30- amp sites, those sites are not up to standards to accommodate the newer RV's which require the higher amps.

In order for the Horsebrook to complete the upgrades on the existing sites ten sites will have to be removed from where they currently are, this will allow the sites to be widened to upgrade the electrical.

The new 20 sites will be 50ft long & 30 ft wide with 30 amp, the water & electrical will run in the center of the field, a structure will be erected in the centre for the electrical panels with 4X4 concrete floor.

Council discussed this matter & agreed for Bridge's Employment Corporation to complete a development application for further review.

FINANCIAL TRANSACTIONS:

➤ Payables August 6th- September 1st, 2020

Motion 2020-09-02-05: DEPUTY MAYOR SMITH /COUNCILLOR WOODLAND

Resolved to approve the financial transactions from August 6th- September 1st, 2020.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0
Motion carried.

PERMITS/EXEMPTIONS/ADJUSTMENTS:

Building Permits:

BARNR004	13 Bunkerhill Road	Patio & Shed	<i>Deferred from last Council Meeting</i>
LOVEP001	8 Centennial Street	Additional Driveway	<i>Deferred from last Council Meeting</i>
HICKT003	9 Elford Street	Patio	<i>Deferred from last Council Meeting</i>
DOMIH001	55 Springhill Road	Porch	
PIERB001	Tobacco Road	Storage Shed	
COUSD001	2 Bunkerhill Road	Fence	
EDWAS002	13 Centennial Street	Additional Driveway	



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Regular Council Meeting
September 2, 2020
Page 7

Motion 2020-09-02-06: COUNCILLOR PARSONS/DEPUTY MAYOR SMITH

Resolved to approve the building applications for account #'s BARNR004, LOVEP001, HICKT003, DOMIH001, PIERB001 & EDWAS002 based on approval from all other regulatory departments.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0
Motion carried.

Deputy Mayor Smith declared a conflict of interest at 7:01 p.m.

Motion 2020-09-02-07: COUNCILLOR CURTIS/COUNCILLOR WOODLAND

Resolved to approve the building applications for account #COUSD001 based on the stipulation that the 6ft fence on the blind spot (corner toward neighbouring property) goes back on slant.

In favour: Mayor Penwell
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0
Motion carried.

Deputy Mayor Smith returned to the Council Meeting at 7:09 p.m.

It was a consensus of Council for Office Staff to include fencing regulations with any development applications.

CORRESPONDENCE:

Newfoundland Brain Injury Association- NL Brain Injury Association AGM Public Invite: Invitation for the Annual General Meeting taking place in person & Zoom on Wednesday, September 23, 2020 at 7:00 p.m.. any Councillors interested to advise Office Staff.

Legendary Coasts- Call for Nominations for Board of Directors 2020: Councillor Curtis nominated Councillor Woodland.

Motion 2020-09-02-08: COUNCILLOR CURTIS/DEPUTY MAYOR SMITH

Resolved to nominate Councillor Woodland for the Legendary Coasts of Eastern Newfoundland Board of Directors.



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Regular Council Meeting
September 2, 2020
Page 8

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0
Motion carried.

Dept of Municipal Affairs- Fire Services Division- Fire Prevention Week 2020: Office Staff to forward to the Fire Department.

Municipalities Newfoundland & Labrador- Safe Restart Funding: CAO Collier to forward when more information becomes available.

COUNCILLOR'S FORUM / COMMITTEE REPORTS:

Mayor Penwell: Advised Council he had recently forwarded a letter to Small Crafts & Harbours from the Town regarding funding for dredging where the new slipway is install as requested by the Fortune Port Corporation.

Deputy Mayor Smith: N/A

Councillor Curtis: N/A

Councillor Fleming: N/A

Councillor Kendell: Inquired whether the Town of Fortune can submit another application for Gas Tax for additional paving around Town. CAO Collier to ask Public Works Supervisor to provide a list of streets & will forward to Council prior to submission. .

Councillor Parsons: Advised that the sign for "no trucks allowed coming down by Lake Academy" is missing & wondering if the Public Works Staff are able to install a new one.

Public Works Supervisor to also install "no swimming, no boating" sign at the Fortune Dam as the previous one is missing.

Councillor Woodland: N/A



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Regular Council Meeting
September 2, 2020
Page 9

CAO REPORT:

➤ Brentons/Brookside Shed

CAO Collier looking for clarification regarding the \$1000 fee charged to Brenton's for parking their equipment on the Brookside Shed property.

Apparently Brenton's have been utilizing Brookside Shed & have items stored in Brookside Shed.

Council advised that the agreement between the Town & Brenton's was only to utilize the parking lot & no use of the shed as per liability issues.

Motion 2020-09-02-09: DEPUTY MAYOR SMITH/ COUNCILLOR CURTIS

Resolved to invoice Brenton Investments \$1000 fee for parking, locks to be changed at Brookside Shed & CAO Collier to send correspondence to Brenton's advising to remove their items & no access permitted inside of Brookside Shed due to liability issues.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0
Motion carried.

➤ Truck Tender

CAO Collier to re advertise truck tender again with no minimum & state "lowest tender not necessarily accepted".



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Regular Council Meeting
September 2, 2020
Page 10

ADJOURNMENT / Next Meeting:

Motion 2020-09-02-10: DEPUTY MAYOR SMITH/COUNCILLOR WOODLAND

Resolved to adjourn the Regular Council Meeting at 7:37 p.m. & the next Council Meeting is scheduled for September 15, 2020 at 6:00 p.m.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0
Motion carried.



Mayor Penwell



Lacey Symes- Town Clerk



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AGENDA - Council Meeting
Fortune Fire Hall
September 2, 2020 @ 6:00 p.m.

Additions/Adoption to Agenda

Adoption of Minutes: July 14, 2020

GENERAL BUSINESS

1. Arena

- Facility Guidelines
- Minor Hockey
- Arena Roof

2. Gas Tax Reallocation

3. Downtown Development

4. Land Request- Sunset Crescent

5. Approval- Snook's Road Gas Tax

6. Bridge's Employment Corporation- Horsebrook Trailer Park Extension

FINANCIAL TRANSACTIONS:

- Payables August 6- September 1, 2020

PERMITS/EXEMPTIONS/ADJUSTMENTS:

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DOMIH001	55 Springhill Road	Porch	
PIERB001	Tobacco Road	Storage Shed	
COUSD001	2 Bunkerhill Road	Fence	

CORRESPONDENCE:

From	Particulars	Anticipated Action
Newfoundland Brain Injury Association	NL Brain Injury Association AGM Public Invite	Invitation (Virtual)
Legendary Coasts	Call for Nominations for Board of Directors 2020	Councillor's Information
Dept of Municipal Affairs- Fire Services Division	Fire Prevention Week 2020	Councillor's Information
Municipalities Newfoundland & Labrador	Safe Restart Funding	Councillor's Information

COUNCILLOR'S FORUM / COMMITTEE REPORTS:

CAO REPORT

ADJOURNMENT / Next Meeting: