



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210

Minutes of a Regular Meeting of Council Of the Town of Fortune via Conference Call On June 1, 2020 at 1:30 p.m.

Members Present:

Mayor	Charles Penwell
Deputy Mayor Smith	Frazer Smith
Councillors	Levi Curtis Terence Fleming Matthew Woodland

Also Present:

CAO Collier	Linda Collier
Town Clerk	Lacey Symes

Additions/Adoption to Agenda:

Mayor Penwell asked if there were any additions to the agenda of June 1 2020.

- **9. Miller Road- Water Issue**
- *Building Permits: Building Application Extension*

Motion 2020-06-01-01: COUNCILLOR CURTIS /DEPUTY MAYOR SMITH

Resolved that the Agenda along with the above noted addition for June 1, 2020 be adopted as presented.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming & Woodland

Opposed: 0
Motion carried



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Adoption of Minutes:

Mayor Penwell asked if there were any errors or omissions to the Minutes from the Regular Council meeting held on May 19, 2020 as presented.

Motion 2020-06-01-02: COUNCILLOR WOODLAND /DEPUTY MAYOR SMITH

Resolved to adopt the Minutes of the Regular Council Meeting of June 1, 2020 as presented.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, & Woodland

Opposed: 0
Motion carried

GENERAL BUSINESS:

1. Downtown Development- Road Closures: As previously discussed at the last Council Meeting after posting for the public's input on the downtown development the Town Office received inquiries regarding Temple Street.

Council had a discussion whether it would be better for traffic to go down Temple Street or come up Temple Street. It was a consensus of Council for Office Staff to reach out to the residents affected to get their opinion & bring back to the next Council Meeting.

CAO Collier had contacted Jody Brushett & Trevor Bungay from ACOA and advised that the Town of Fortune is now in the position for beautification. CAO Collier to schedule a conference call with Trevor Bungay/Jody Brushett & Council to discuss beautification and directional signage for Piercey Street, Harbour Drive & Community Street as Council would like to have the signage implemented by July 1st.

It was agreed to mail out the street signage & development proposal once approved by ACOA.

2. Snook's Road Erosion: This matter was addressed last year and resident was advised to contact the Department of Environment. Resident has since made contact with the MHA's office who had contacted the Town Office for follow up.

CAO Collier advised Council that she had to contact Craig Moore regarding a different issue & had inquired about the erosion on Snook's Road. Mr. Moore was in the area and had inspected the area on Snook's Road in question & advised that there is a concern with the erosion & in his opinion felt that the Public Works Employees would be able to complete the job with the exception of renting an excavator.

Defer this item until next Council Meeting when Public Works Supervisor Caines is available.



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3. Bridge's Employment Corporation- Letter from Resident: The Town Office received a letter from a resident who was inquiring whether the Bridge's Tea Room was planning to open this season & the possibility of purchasing the building if not, CAO Collier advised the resident to contact Bridge's Employment Corporation directly regarding their interest in the building.

Council discussed this matter & it was a consensus of Council that if Bridge's Employment Corporation was still interested in utilizing the building as a Tea Room as per normal they would be able to do so. CAO Collier to follow up with Bridge's Employment Corporation with a letter & report back to Council.

4. Registered Mail: CAO Collier was seeking clarification regarding the two registered mailed letters that were sent to residents regarding non compliance permits, CAO Collier was wondering if Council had agreed to charge the cost of mailing these letters to the resident's municipal tax account. .

Council confirmed it was agreed to charge the cost of registered mail to the resident's accounts.

5. Recreation NL Meeting- Return to Operation Scenario for Alert Level "2": CAO Collier participated in the meeting and included in the package for Councillor's review. Councillors agreed to review until further information is received in the future.

6. Dump Truck: Received two bids for the dump truck, a bid in the amount of \$5195 & another bid in the amount of \$2500.

Motion 2020-06-01-03: DEPUTY MAYOR SMITH/ COUNCILLOR WOODLAND

Resolved to accept the bid of \$5195 for the 2008 dump truck that was advertised.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, & Woodland

Opposed: 0
Motion carried

7. JCP: CAO Collier advised Council that as part of approval for the JCP due to Covid-19 a safety plan has to be put in place. CAO Collier supplied a Covid-19 Safety Plan & suggested to Council to adopt this plan for the Town of Fortune in general, not just for the JCP.

Motion 2020-06-01-04: DEPUTY MAYOR SMITH/ COUNCILLOR CURTIS

Resolved to accept the Covid-19 Safety Plan for the Town of Fortune



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In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, & Woodland

Opposed: 0
Motion carried

8. Date to Resume Regular Operations: CAO Collier advised Council that pixie glass is currently being installed at the front office to prepare opening for the Public to resume regular operations.

Council discussed this matter and agreed for the Town Office to reopen to the Public on Monday, June 8th, by appointments only.

CAO Collier to advise residents via social media & mass email.

9. Miller Road- Water Issue: Resident on Miller Road with a water issue that was previously discussed at the last Council Meeting contacted the Town Office asking for Council to reconsider their decision regarding the installation of a french drain.

Deputy Mayor Smith & Public Works Supervisor Caines inspected the area and are suggesting to extend the current french drain that is already in place.

Motion 2020-06-01-05: DEPUTY MAYOR SMITH/ COUNCILLOR WOODLAND

Resolved to extend the french drain located near the property of 5 Miller Road.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, & Woodland

Opposed: 0
Motion carried

FINANCIAL TRANSACTIONS:

Motion 2020-06-01-06: COUNCILLOR CURTIS /DEPUTY MAYOR SMITH

Resolved to approve the financial transaction for May 16- 28, 2020.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming & Woodland



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Opposed: 0
Motion carried

PERMITS/EXEMPTIONS/ADJUSTMENTS:

Building Permits: Building Application Extension

At the last Council Meeting it was approved to send a \$30.00 non compliance fee and correspondence to account #POIRA001 to advise the fence has to be cut down to 6ft lengths as per the Town of Fortune's regulations within a certain time frame or the Fortune Public Works Employees will complete & all cost incurred will be charged to their municipal tax account. Resident has made contact with CAO Collier advising he is currently out of the country until the restrictions due to Covid-19 are lifted and he is able to return; therefore, asking for an extension.

Motion 2020-06-01-07: DEPUTY MAYOR SMITH /COUNCILLOR WOODLAND

Resolved to extend the deadline for account #POIRA001 to complete the required fence repairs until Covid-19 restrictions are lifted & resident is able to return.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming & Woodland

Opposed: 0
Motion carried

Account #CHAUB001 was also sent a \$30.00 non compliance fee & correspondence advising to dismantle the structure that was erected without approval & isn't built within the Town of Fortune regulations. CHAUB001 was given a deadline of May 29th; however, have not received any contact to date.

Council discussed this issue & it was agreed to defer until August.

Building Permits:

SKINW001	70 Confederation Street	Fence
BRADD004	16 Evergreen Avenue	Fence

Motion 2020-06-01-08: COUNCILLOR CURTIS /COUNCILLOR WOODLAND

Resolved to approve the building permits for account #SKINW001 & #BRADD004.



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In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming & Woodland

Opposed: 0
Motion carried

Councillor Curtis left the Council Meeting at 2:26 p.m. due to conflict of interest.

CURTL001 8 Pinchmarsh Road Patio/Deck

Approval for account #CURTL001 to be defer until the next Council Meeting due to not enough to vote as Deputy Mayor Smith & Councillor Curtis declared a conflict of interest.

Councillor Curtis returned to the Council Meeting at 2:38 p.m.

Non Compliance:

BARNR004 13 Bunkerhill Road Patio

CAO Collier advised Council that a \$30.00 non compliance fee was charged to account #BARNR004 for erecting a patio without the required permit. Update at next Council Meeting.

Poll Tax:

BRADB003

Motion 2020-06-01-09: COUNCILLOR CURTIS /COUNCILLOR WOODLAND

Resolved to approve the poll tax exemption form for BRADB003, exemption based on total income for 2019.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming & Woodland

Opposed: 0
Motion carried



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CORRESPONDENCE

Canada Border Services Agency- Temporarily Suspended Service: Fortune was listed under the temporary service suspension in error.

Team Kind Hearts- National Virtual Relay:

Motion 2020-06-01-10: DEPUTY MAYOR SMITH /COUNCILLOR CURTIS

Resolved to donate \$50.00 to the Team Kind Hears (Canadian Cancer Society) National Virtual Relay.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming & Woodland

Opposed: 0
Motion carried

Municipal Assessment Agency: 2021 assessment rolls have been mailed out & property values have decline or show minimal change for most property owners in the province, with 86% of residential properties changed by \$5,000 or less. For Councillor's Information

Burin Peninsula Chamber of Commerce- Covid19 Suggestions: Looking for suggestions in regards to how the Chamber can help businesses during Covid-19. Councillor Curtis advised he will be attending a BPCC meeting tomorrow via Google Meet.

Department of Municipal Affairs & Environment- Fire Protection Services: For Councillor's Information. CAO Collier advised Council that at 7:00 p.m. tonight all the Fire Departments on the Burin Peninsula were asked to dress in uniform & set off their sirens in honor of the four men who had passed away on the St. Lawrence fishing vessel.

TRIO- 2020 NLMEB AGM Meeting Notice: Scheduled for Thursday, June 18 at 3:00 p.m., virtual meeting via Zoom.

Government of Canada- Emergency Community Support Fund: For Councillor's Information.

COUNCILLORS FORUM:

Mayor Penwell: NIL

Deputy Mayor Smith: NIL

Councillor Curtis: NIL



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COUNCILLORS FORUM CONTINUED...

Councillor Fleming: NIL

Councillor Woodland: NIL

ADJOURNMENT / Next Meeting

Motion 2020-06-01-11: DEPUTY MAYOR SMITH /COUNCILLOR CURTIS

Resolved to adjourn the Regular Council Meeting at 2:44 p.m.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming & Woodland

Opposed: 0
Motion carried



Mayor Penwell



Lacey Symes- Town Clerk



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AGENDA - Council Meeting Conference Call June 1, 2020 @ 1:30 p.m.

Additions/Adoption to Agenda

Adoption of Minutes: May 19, 2020

GENERAL BUSINESS

1. Downtown Development- Road Closures
2. Snook's Road- Erosion
3. Bridges' Employment Corporation- Letter from Resident
4. Registered Mail Bill
5. Recreation NL Meeting- Return to Operation Scenario for Alert Level "2"
6. Dump Truck
7. JCP
8. Date (resume regular operations)

FINANCIAL TRANSACTIONS: (May 16- 28, 2020)

PERMITS/EXEMPTIONS/ADJUSTMENTS:

Building Permits:

SKINW001	70 Confederation Street	Fence
BRADD004	16 Evergreen Avenue	Fence
CURTL001	8 Pinchmarsh Road	Patio/Deck

Non Compliance:

BARNR004	13 Bunkerhill Road	Patio
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Poll Tax Exemption:

BRADB003

CORRESPONDENCE:

From	Particulars	Anticipated Action
Canada Border Services Agency	Temporarily Suspended Service	Councillor's Information
Team Kind Hearts	National Virtual Relay	Donation Request
Municipal Assessment Agency	2021 Annual Assessment	Councillor's Information
Burin Peninsula Chamber of Commerce	Covid-19 Suggestions	Councillor's Information
Dept of Municipal Affairs & Environment	Fire Protection Services	Councillor's Information
TRIO	2020 NLMEB AGM Meeting Notice	Councillor's Information
Government of Canada	Emergency Community Support Fund	Councillor's Information

COUNCILLOR'S FORUM / COMMITTEE REPORTS:

CAO REPORT

ADJOURNMENT / Next Meeting: