



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL

A0E 1P0

AGENDA - Council Meeting
Fortune Town Council Chambers
September 23, 2019 @ 6:30 p.m.

TELEPHONE: (709) 832-2810
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Additions/Adoption to Agenda

Adoption of Minutes: September 9, 2019

GENERAL BUSINESS

1. Public Works Update
2. Dates- in memoriam
3. Complaint- Asphalt Recycler
4. Complaint- Wildlife/Trapping
5. Asset Management/Date Collection
6. Bridge's Employment Corporation Update
7. Arena Update
8. Human Resources

FINANCIAL TRANSACTIONS: (September 7, 2019- September 20, 2019)

PERMITS/EXEMPTIONS/ADJUSTMENTS:

Write-off Request
BRADR002

CORRESPONDENCE:

Dated	From	Particulars	Anticipated Action
August 30/19	Grand Bank Regional Theatre	Letter of thanks	Councillor's information
Sept 10/19	Canadian Institute of Forestry	Annual AGM and Conference	Information purposes- invitation
Sept 11/19	Garden Council	Garden Tourism Conference	Information purpose- invitation
Sept 13/19	MNL	Notice of Motion	Information purposes
Sept 17/19	National Defence	Presentations by Canadian Armed Forces Members During Veteran's Week	Information purposes- forwarded to Lake Academy & John Burke
Sept 17/19	Clean Harbours Initiative	Ecological cleanup- presentation opportunity	Information purpose- sent to Fortune Harbour Authority
Sept 18/19	MMA	Update on the Municipal Assessment Agency	Information purposes
Sept/19	Legendary Coasts	9th Annual General Meeting	Invitation

COUNCILLOR'S FORUM / COMMITTEE REPORTS:

ADJOURNMENT / Next Meeting:



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Minutes of a Regular Meeting of Council
Of the Town of Fortune, held at the
Fortune Municipal Center
September 23, 2019 at 6:30 p.m.

Members Present:

Mayor	Charles Penwell
Deputy Mayor	Frazer Smith
Councillors	Levi Curtis
	Terence Fleming
	Roy Kendell
	Patrick Parsons
	Matthew Woodland

Also Present:

Chief Administrative Officer	Linda Collier
Town Clerk	Lacey Symes

Additions/Adoption to Agenda:

Mayor Penwell asked if there were any additions to the Agenda of September 23, 2019, to which the following was noted:

9. Letter of Approval
10. MAE Training
11. Mental Health Focus Group
12. Biomaxx- Meeting
13. Street Lighting
14. Brookside Shed Quote

Motion 2019-09-23-01 DEPUTY MAYOR SMITH / COUNCILLOR WOODLAND

Resolved that the Agenda for September 9, 2019 meeting be adopted as presented with the noted additions.

In favour: Mayor Penwell
 Deputy Mayor Smith
 Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0
Motion carried

Adoption of Minutes:

Mayor Penwell asked if there were any errors or omissions to the Minutes from the Regular Council meeting held on September 9, 2019 as presented.



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Motion 2019-09-23-02 DEPUTY MAYOR SMITH/COUNCILLOR WOODLAND

Resolved to adopt the Minutes of the Regular Council Meeting of September 9, 2019 as presented.

In favour: Mayor Penwell
 Deputy Mayor Smith
 Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0
Motion carried

GENERAL BUSINESS:

I. Public Works Update:

Public Works Supervisor Caines attended the Council Meeting to discuss a couple of issues/concerns relating to Public Works.

- Boil Water Advisory- Public Works Supervisor Caines advised Council that he had the chlorine boosted, the readings are showing high chlorine levels, however; still receiving traces if coliforms. When the boil order advisory was first issued only the readings from one side of the Town were showing coliforms(reading at G & C), now it's both sides of the Town(readings at RONA).

Public Works Supervisor Caines advised Council that it could resort from a previous issue with not being able to clean out the dam because of the ongoing problem with changing the butterfly valve.

CAO Collier & Public Works Supervisor Caines have been in contact with the Town of Grand Bank Town Manager Wayne Bolt regarding the butterfly valve issue, it is in the contract that the Town of Grand Bank would be responsible for 50% of the cost.

Council agreed this matter has to be seen to as soon as possible. CAO Collier advised it may be a possibility to get The Town of Fortune's portion of the cost covered under gas tax funding.

Public Works Supervisor Caines advised Council that he was also in contact with K & D Pratt to come out & inspect the chlorine analyzer. right now the Public Works Employees has to turn the chlorine up & down, however; it should be automatically adjusted with the analyzer.

CAO Collier advised Council that there were residents thinking the reason the boil order advisory was issued was because there were beavers in the dam. The beavers are not in the Town of Fortune's dam, there are two beavers in a pond about



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300-400 meters from the dam. Public Works Supervisor Caines was in contact with someone from Department of Wildlife & someone is supposed to come and trap the beavers, however; beavers would not cause the coliform issue.

Council agreed that the butterfly valve issue is a priority & it needs to be replaced as soon as possible. Once CAO Collier & Public Works Supervisor Caines discusses with Town Manager Bolt from the Town of Grand Bank they will update Council with a timeline for repairs.

- Public Works Supervisor Caines advised Council that Ocean Choice International is switched over to freshwater with the Town. Council agreed for CAO Collier to contact Town Manager Bolt of the Town of Grand Bank to advise the Town of Grand Bank will need to be shut off because of the demand from OCI.

- Lift station- as per a previous discussion regarding the installation of a lift station on vacant land on Eldon Street, Public Works Supervisor Caines advised Council that a lift station will not work for that particular area & that a septic tank would be the better option.

- Installation of water/sewer at G & C- Public Works Supervisor Caines advised Council that he received an inquiry from the new owner of the former G & C Convenience regarding an installation of a new water/sewer hookup. Customer was looking to have a new water/sewer line installed on the entrance facing Lake Street.

Council discussed this matter & the only concern regarding this would be the issue of digging up the brand new pavement that was placed last year on Lake Street. CAO Collier to follow up with customer & ask for the request in writing to bring back to Council.

Council thanked Public Works Supervisor Caines for attending the Council Meeting & thanked him for his hard work in trying to resolve the water issue & he left at 7:03 p.m.

CAO Collier advised Council that because of the confusion regarding chlorine/coliforms readings she had contacted Darren Patey to try and receive some information regarding the water certification course going ahead in November. Council was in agreement and noted that this certification is important.

2. **Dates- in memoriam-** Mayor Penwell advised the FFFF Committee will pick a date for the memoriam of the Late Mary Mullins once they receive the signage.

Everything is prepared for the "Happy Trails- Late Junior King" memoriam, Council agreed to coordinate both memoriams for the same date.

3. **Complaint- Asphalt Recycler-** CAO Collier advised Council that this is the 2nd complaint the Town has received regarding the use of the asphalt recycler, Barry Adams from Service NL advised the office that the complainant stated that they were going to go to the media regarding their complaint. CAO Collier wanted to make Council aware so they weren't blindsighted if the media is contacted. Mayor Penwell advised that he has no issue with responding to the media if the matter does arise.



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4. **Complaint- Wildlife/Trapping-** Received a complaint from a resident regarding their property, the resident has placed traps on their property for foxes/coyotes & other residents are using her property for berry picking. The resident asked CAO Collier to send out an advisory advising residents that traps are sat up on that specific property. CAO Collier advised the resident that she cannot send out an advisory for a private property. however; she could share the message on the Town's facebook page is the resident wanted to make a post.

Council agreed it would be a good idea to get a public announcement from the Department of Wildlife regarding the fox/coyote issue around Town of Fortune to share with the residents.

5. **Asset Management/Data Collection-** CAO Collier advised Council that she had spoke with Town Manager Bolt of the Town of Grand Bank and they had a student complete some of the work & some engagement from Edwards & Associates. CAO Collier advised that there is possibly some funding to appoint someone to help with the input for the Town of Fortune. Easter Seals has a program with 60-80% wages covered & there is a previous employee that would be a candidate and qualify for the program.

Motion 2019-09-23-03 DEPUTY MAYOR SMITH/COUNCILLOR WOODLAND

Resolved to apply for funding through Easter Seals to being the asset management process.

In favour: Mayor Penwell
 Deputy Mayor Smith
 Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0
Motion carried

6. **Bridge's Employment Corporation Update-** CAO Collier provided correspondence to Council that was sent to Mr. Robert Periera, Chairperson of Bridges Employment Corporation. CAO Collier met with Mr. Periera & Mr. Calvin Poole to advise what Council's position was in regards to repairs to the tea room roof. CAO Collier advised Bridges Employment that the Town of Fortune is willing to partner with Bridges Employment Corporation to promote volunteers to complete the roof repairs with Bridge's responsible for the purchase of the materials.

Council agreed to aim for October 1st as the day to repair the roof. Mayor Penwell, Deputy Mayor Smith, Councillor Parsons & Councillor Woodland are available to volunteer.

Councillor Kendell will be out of town on October 1st, however; recommended to use seize guard on the roof.



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7. **Arena Update-** CIMCO was in the arena last week to conclude the work needed to be completed on the condenser. came out last week and tried to conclude what they had to do with our condenser, now the ammonia needs to be added. It was highly recommended by CIMCO to hire them to do the initial start up for the season where the equipment is new.

Council was in agreement with CIMCO to come to the Fortune Arena to start up for the season, CAO Collier is waiting for a quote, once received she will forward to Council.

Deputy Mayor Smith advised Council that he was contacted by a United Town's Minor Hockey Representative and expressed that they aren't impressed with the opening date of the arena- November. Deputy Mayor Smith asked if it was possible to have the opening date earlier.

Council agreed to aim for October 25th as the opening date if it is in agreement with CIMCO.

Motion 2019-09-23-04 DEPUTY MAYOR SMITH/COUNCILLOR CURTIS

Resolved to closed the council meeting for a closed council meeting at 7:41 p.m.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0
Motion carried

Motion 2019-09-23-05 DEPUTY MAYOR SMITH/COUNCILLOR WOODLAND

Resolved to reopen the regular council meeting at 7:49 p.m.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0
Motion carried



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8. Human Resources

Motion 2019-09-23-06 COUNCILLOR CURTIS/ DEPUTY MAYOR SMITH

Resolved to pay employee Chris Simms for work in the Fortune Arena for the 2019-2020 season at a rate of \$15.00/hour.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0
Motion carried

CAO Collier to contact Arena Manager Barnes regarding scheduling/administration work for the arena.

CAO Collier advised Council that the office received a request from a resident looking for a 6 week unpaid job training/workterm with the Town of Fortune (Office Administrative Course) starting in January.

9. Liquor License- Business owner looking for a letter of support from the Town of Fortune to sell liquor at Collins' Convenience located at 14-16 Eldon Street.

Motion 2019-09-23-07 DEPUTY MAYOR SMITH /COUNCILLOR PARSONS

Resolved to write a letter of support for Collins' Convenience to sell liquor products at 14-16 Eldon Street.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0
Motion carried

10. MAE Training- CAO Collier advised Council that there is a training opportunity on the Burin Peninsula for Municipal Budgeting. Councillor Kendell would like to attend, CAO Collier will forward the circular to Council & any other Councillor wishing to participate to let the office staff know.



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11. **Mental Health Focus Group**- The next Mental Health Focus Group meeting will be taking place on October 16th at 1:30 p.m.- 3:30 p.m. if anyone would like to participate.
12. **Biomaxx Meeting**- CAO Collier to contact Biomaxx to schedule the meeting for next Monday, September 30th.
13. **Street Lighting**- Councillor Fleming brought forward that the street light by G & C Convenience is out & is really dark in that area of Town. CAO Collier advised that the office staff reports any street light outages.

PERMITS/EXEMPTIONS/ADJUSTMENTS:

Exemptions

Account #BRADR002 3 years of water/sewer & waste disposal taxes

Received a request for Council's consideration to adjust water/sewer & waste disposal taxes owing on estate property, resident has been deceased since 2016 and the services haven't been utilized since passing, the family has a potential sale for the land & feels the exemption will make the sale more attractable to the interested buyer. The family wasn't aware water services could of been dug up.

CAO advised that the account has approximately \$4800 owing in taxes.

Waste is directly paid to the Burin Peninsula Waste Disposal (\$170/month for every household is directly paid to the Burin Peninsula Waste Disposal monthly.), therefore; unable to exempt any waste disposal fees.

Three years of water/sewer services is \$1080.

Motion 2019-09-23-08 COUNCILLOR PARSONS/ DEPUTY MAYOR SMITH

Resolved to exempt one year (\$360) of water/sewer services for account #BRADR002.

In favour: Mayor Penwell
 Deputy Mayor Smith
 Councillors: Parsons

Opposed: Curtis, Fleming, Kendell & Woodland
Motion defeated.

Councillor Parsons left the Council Meeting at 8:17 p.m. due to a conflict of interest.



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13) **Brookside Shed**- Received a quote from Parsons' Electrical for 125 amp panel service at Brookside Shed for \$5750(hst included).

Motion 2019-09-23-08 DEPUTY MAYOR SMITH /COUNCILLOR WOODLAND

Resolved to accept the quote from Parsons' Electrical for Brookside Shed for \$5750 (hst included)

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0
Motion carried

Councillor Parsons returned to the Council Meeting at 8:19 p.m.

CORRESPONDENCE:

Grand Bank Regional Theatre letter of thanks- for Councillor's information

Canadian Institute of Forestry- Annual AGM & Conference- information purposes

Garden Council- Garden Tourism Conference- information purposes

MNL- Notice of Motion- information purposes

National Defence- Presentations by Canadian Armed Forces Members during Veteran's Week- information purposes, correspondence was sent to Lake Academy & John Burke.

Clean Harbours Initiative- Ecological cleanup presentation opportunity- correspondence was sent to Fortune Harbour Authority, CAO Collier to contact & see if we can schedule a presentation for next council meeting & invite the Harbour Authority to attend.

MMA, Update on municipal assessment agency- information purposes

Legendary Coasts- 9th annual general meeting- Mayor Penwell to attend.



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COUNCILLOR'S FORUM / COMMITTEE REPORTS:

Councillor Curtis – NIL

Councillor Fleming- NIL

Councillor Kendell – Stated that the property located on 18 Haddock Road is in deplorable condition. Multiple letters have been sent to property owner, CAO Collier to follow up.

Councillor Parsons – Wondering if there was an update regarding when the expected date of demolition will be for 38 Bayview Street (former Burfit's Video).

Mayor Penwell – NIL

Deputy Mayor Smith – NIL

Councillor Woodland – NIL

FINANCIAL TRANSACTIONS:

2019-09-23-09 COUNCILLOR KENDELL/ DEPUTY MAYOR SMITH

Resolved to approve the financial transactions for September 7, 2019- September 20, 2019.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0
Motion carried



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ADJOURNMENT / Next Meeting

2019-09-23-10 Councillor CURTIS/ Councillor WOODLAND

Resolved to adjourn the Council Meeting at 8:35 p.m., next Council Meeting scheduled for October 7, 2019.

In favour: Mayor Penwell
 Deputy Mayor Smith
 Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0
Motion carried.



Mayor, Charles Penwell



Lacey Symes- Town Clerk