



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
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AGENDA - Council Meeting
Fortune Town Council Chambers
December 17, 2018 @ 6:30 p.m.

Additions/Adoption to Agenda

Adoption of Minutes: December 3, 2018

GENERAL BUSINESS:

1. Scotiabank- Resolution to Borrow
2. Capital Works
3. CIP Applications(Gas Tax)
4. Collective Agreement
5. Updated Rams- Meeting Jan 12

FINANCIAL TRANSACTIONS: (December 1st- December 14th))

PERMITS/EXEMPTIONS/ADJUSTMENTS

COMMITTEE REPORTS

CORRESPONDENCE

Dated	From	Particulars	Anticipated Action
Dec 6, 2018	Municipal Assessment Agency	An Act to Amend the Assessment Act, 2006	For Councillor's Information
Dec 12, 2018	Eugene Nippard	Air Ambulance Update	For Councillor's Information
	Resident- Town of Fortune	Closing of Agnes Cowen Hostel in St. John's	For Councillor's Information

COUNCILLOR'S FORUM

CAO REPORT

ADJOURNMENT / Next Meeting



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Minutes of a Regular Meeting of Council
Of the Town of Fortune, held at the
Fortune Municipal Center
December 17, 2018 at 6:30 p.m.

Members Present: Mayor Charles Penwell
Councillors Levi Curtis (via telephone)
James Dunne
Roy Kendell
Patrick Parsons
Matthew Woodland

Also Present: Chief Administrative Officer Linda Collier
Town Clerk Lacey Symes
Colin Farrell Southern Gazette Reporter

Adoption of Agenda:

Mayor Penwell asked if there were any additions to the Agenda of December 17, 2018.

6. Federation of Canadian Municipalities
7. Christmas Parade Prize
8. Groundskeeper Position

Motion 2018-12-17-01: Councillor Woodland/ Councillor Kendell

Resolved that the Agenda for the December 17, 2018 meeting be adopted as presented with the noted additions.

In favour: Mayor Penwell
Councillors: Dunne, Parsons, Kendell & Woodland.

Opposed: 0
Motion carried.

Adoption of Minutes:

Mayor Penwell asked if there were any errors or omissions to the Minutes from the Regular Council meeting held on December 3, 2018 as presented.

Motion 2018-12-17-02: Councillor Parsons/ Councillor Dunne



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Resolved to adopt the Minutes of the Regular Council Meeting of November 19, 2018 as presented.

In favour: Mayor Penwell
Councillors: Dunne, Parsons, Kendell & Woodland.

Opposed: 0
Motion carried.

GENERAL BUSINESS:

1. Scotiabank- Resolution to Borrow- Motion needed annually to approve the \$10,000 Scotiabank Visa Business Card & \$100,000 Operating Line of Credit.

Motion 2018-12-17-03: Councillor Parsons/ Councillor Woodland

Resolved to approve borrowing \$10,000 from Scotiabank for Visa Business Card and a \$100,000 Operating Line of Credit, also from Scotiabank.

In favour: Mayor Penwell
Councillors: Dunne, Parsons, Kendell & Woodland

Opposed: 0
Motion carried.

Councillor Curtis joined the Council Meeting via speakerphone at 6:35 p.m.

2. Capital Works- Bunkerhill Phase I and II have been previously identified as priority as Capital Works project; meanwhile there are two additions also requiring Council approval to submit official application for funding as indicated by Innovative NL.

Motion 2018-12-17-04: Councillor Parsons/ Councillor Dunne

Resolved that the Town of Fortune would submit applications under Municipal Capital Works Program for 2019 that would include the water/sewer replacements (including pavement) for Bunkerhill Phase 1 in the estimated amount of \$910,074.41 and Bunkerhill Phase 2 in the estimated amount of \$748,166.68, along with an application for drainage replacement/repair on Confederation Street (arena) in the estimated amount of \$171,314.67; final and further submission for water/sewer replacement (including pavement) for Dixon Street/Femme Road in the estimated amount \$516,950.37, with the Town of Fortune financially responsible for the 10% cost portion of the projects.

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In favour: Mayor Penwell
Councillors: Curtis, Dunne, Parsons, Kendell & Woodland

Opposed: 0
Motion carried.

3. CIP Applications (Gas Tax)- CAO Collier indicated that she has been advised that approximately \$135,000 is available for application submissions under Gas Tax. The priorities were identified in consultation with Public Works Foreman Caines, and are being recommended for Council's approval to submit the required Capital Investment Plan (CIP) Applications.

Motion 2018-12-17-05: Councillor Dunne/ Councillor Curtis

Resolved that the Town of Fortune submit its CIP applications for Gas Tax Funding for the following projects:

- **Road Rehabilitation in the amount of \$48,580, as per the current estimated cost quotes**
- **Tourism Enhancement for Hornhouse Road upgrades in the amount of \$36,683.75, as per the current estimated cost quotes**
- **Fire Hydrant Installation at Soda Ash Building in the amount of \$1,725.00, as per the current estimated cost quotes**
- **Chlorine Regulator and Scales in the amount of \$7,410.30, as per the current estimated cost quotes of \$7,410.30**

In favour: Mayor Penwell
Councillors: Curtis, Dunne, Parsons, Kendell & Woodland

Opposed: 0
Motion carried.

4. Collective Agreement- Council agreed to table this item at a privileged meeting.

5. Updated Rams Meeting- CAO Collier advised Council that there is a meeting scheduled for January 12th which will include Carol Anne Haley, Mark Brown & Churence Rogers and looking for representation from Council as well. The meeting is concerning the transfer of RAMS into another software program which is estimated to cost approximately \$400,000.

6. Federation of Canadian Municipalities- CAO Collier asked for Council's opinion whether the Town should renew their subscription for 2019. Council decided to park this matter for the next Council Meeting.

Councillor discussed the issue regarding the full amount of Councillor's honorariums being taxable & suggested CAO to see what FEM take is on it as well as Municipalities Newfoundland & Labrador.



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7. Christmas Parade Prize- The Town of Fortune won first place for the float at the Christmas Parade under the business category, the prize is \$100. CAO Collier asked Council what they would like to do with the \$100 prize. Councillors to bring back to next meeting.

8. Groundskeeper Position- Council Parsons referenced a previous discussion pertaining to the budget and concerns pertaining to the workforce for the Town; in particular, the necessity of rehiring a seasonal Groundskeeper (which job description for 2019 is proposed to include general labourer as well). An in depth conversation resulted in suggestions of the grounds keeping duties being reassigned to full-time staff with much debate. To resolve this concern, direction was given as to how to move forward with the meeting to which a resolution was suggested.

Councillor Kendell explained his position to which Mayor Penwell advised that reconsideration to this item at a subsequent meeting is an option should any Councillor wish to bring such resolution forward.

FINANCIAL TRANSACTIONS:

Motion 2018-12-17-06 Councillor Curtis/ Councillor Woodland

Resolved to approve the bills from December 1st - December 14th.

In favour: Mayor Penwell
 Councillors: Curtis, Dunne, Parsons, Kendell & Woodland

Opposed: 0

Motion carried.

COMMITTEE REPORTS:

Councillor Woodland- Advised Council that the Christmas Extravaganza went over very well.

Councillor Parsons- Advised Council that the Public Works Committee along with CAO Collier & Outside Staff had a meeting regarding issues with staff not wearing personal protection equipment.



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CORRESPONDENCE:

Municipal Assessment Agency- For Councillor's Information

Air Ambulance- For Councillors Information

Closure of the Agnes Cown Hostel- CAO Collier to investigate to see if the hostel is indeed closing.

COUNCILLOR'S FORUM:

Councillor Dunne- Asked for an update regarding a property located on Lamaline Highway in which the property owner was given a deadline to have their cabin removed, CAO Collier advised a letter has been written to the property owner.

ADJOURNMENT:

Motion 2018-12-17-07 Councillor **Dunne/ Councillor Woodland**

Resolved to adjourn the Council Meeting at 8:00 p.m.

In favour: Mayor Penwell
 Councillors: Curtis, Dunne, Parsons, Kendell & Woodland

Opposed: 0

Motion carried.

Mayor, Charles Penwell

Lacey Symes, Town Clerk