



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NJ
A0E 1P0

TELEPHONE: (709) 832-2810
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AGENDA Council Meeting November 6, 2017 6:30 p.m.

Additions to Agenda

Adoption of Minutes: September 18, 2017
October 9, 2017

GENERAL BUSINESS:

1. Council Committee's
2. Capital Works
 - Arena 17-SCF-17-00032
3. Arena
 - Minor Hockey
 - Part-time worker
4. Land – Eldon Street
5. Horsebrook Trailer Park Lease
6. Public Works Backhoe
7. Dog Park
8. Employee Long Term Insurance
9. Downtown Development Plan
10. Efficiency Program – Rebate
11. SPM Cable
12. Poll Tax Exemption Request

COMMITTEE REPORTS

CORRESPONDENCE

1. Burin Peninsula Regional Service Board
2. Channel 6 Ads
3. Municipal Affairs – Capital Works
4. Municipal Affairs – Approval to Borrow
5. Municipal Affairs – Community Enhancement Project
6. Burin Peninsula Health Care Foundation
7. Fortune Port Corporation

PERMITS

CHIEF ADMINISTRATIVE OFFICER REPORT

COUNCILLORS FORUM



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Minutes of a regular meeting of council
Of the Town of Fortune, held at the
Fortune Municipal Center,
November 6, 2017 at 6:30 p.m.

Members Present

Mayor
Deputy Mayor

Charles Penwell
Frazer Smith

Councillors:

Matthew Woodland
James Dunne
Levi Curtis
Patrick Parsons

Also Present

Chief Administrative Officer

Corey Parsons

Adoption of Agenda of November 6, 2017

Mayor Penwell asked if there were any additions to the agenda & approval of the November 6, 2017 agenda.

Deputy Mayor Smith requested add #13 Honorariums.

Mayor requested to add #14 John Burke High Remembrance Assembly Invitation.

Motion 2017-11-06-01 Councillor Curtis / Councillor Dunne

Resolved that the agenda of November 6, 2017 be adopted as presented, with the requested additions.

In favour: Mayor Penwell
 Deputy Mayor Smith
 Councillors: Woodland, Dunne, Curtis, Parsons

Opposed: 0.

Motion carried.



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Adoption of Minute of September 18, 2017

Mayor Penwell asked if there were any errors or omissions to the minutes of the regular meeting of September 18, 2017 as presented.

Motion 2017-11-06-02 Deputy Mayor Smith / Councillor Curtis

Resolved to adopt the minutes of the regular council meeting of September 18, 2017

In favour: Mayor Penwell
 Deputy Mayor Smith
 Councillors: Woodland, Dunne, Curtis, Parsons

Opposed: 0.
Motion carried.

Adoption of Minute of October 9, 2017

Mayor Penwell asked if there were any errors or omissions to the minutes of the regular meeting of October 9, 2017 as presented.

Motion 2017-11-06-03 Deputy Mayor Smith / Councillor Dunne

Resolved to adopt the minutes of the regular council meeting of October 9, 2017

In favour: Mayor Penwell
 Deputy Mayor Smith
 Councillors: Woodland, Dunne, Curtis, Parsons

Opposed: 0.
Motion carried.



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General Business

1. Council Committee's

Mayor Penwell presented the new Standing Committee's of Council structure. Acknowledging that he did his best to accommodate everyone's request. Every Council will serve on 3 committee's and chair 1.

2. Capital Works

Arena 17-SCF-17-00032

CAO Parsons provided an update that the arena did open on schedule October 30, 2017.
Still some deficiencies to work out in the coming weeks.
Trying to plan an official reopening in the coming weeks.

New Applications for 2018-2019

Motion 2017-11-06-04 Deputy Mayor Smith / Councillor Parsons

Resolved that the Town of Fortune make applications to the 2018-2019 Municipal Capital Works and Cost-Shared Funding Programs for the following projects:

Bunkerhill Road Phase 1	Estimated	\$749,721.23
Bunkerhill Road Phase 2	Estimated	\$612,178.35
Haytor Place	Estimated	\$283,895.93

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Woodland, Dunne, Curtis, Parsons

Opposed: 0.
Motion carried.



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3. Arena

Minor Hockey

CAO Parsons advised that he met with the President of United Towns Minor Hockey recently, where they are requesting to pay out their balance of \$16,400 over 3 years.

Motion 2017-11-06-05 Councillor Parsons / Deputy Mayor Smith

Resolved that the Town of Fortune write the United Towns Minor Hockey Association requesting that a payment plan be presented to the Town where the balance will be paid in full by the start of the 2018-2019 arena season.

In favour: Mayor Penwell
 Deputy Mayor Smith
 Councillors: Woodland, Dunne, Curtis, Parsons

Opposed: 0.
Motion carried.

Deputy Mayor Smith raised concerns where the minor hockey association rejected the registration of 2 youth due to allegations against their parent.

Motion 2017-11-06-06 Deputy Mayor Smith / Councillor Parsons

Resolved that the Town of Fortune write a letter to the United Towns Minor Hockey Association expressing the Towns concern and disappointment that the executive denied registration of 2 youth hockey players due to allegations against the youths parent.

In favour: Mayor Penwell
 Deputy Mayor Smith
 Councillors: Woodland, Dunne, Curtis, Parsons

Opposed: 0.
Motion carried.



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3. *Arena continued ...*

Part-time Employee

CAO Parsons advised Council that in consultation with the Arena Manager, that we may have to consider hiring a part-time arena employee to avoid overtime.

There were concerns expressed regarding the cost this would incur.

CAO suggested that using public works employee's could be an option, but would require them having flexible schedules, to avoid over-time costs

Council directed CAO Parsons to meet with employee's regarding the solution of cross training for work at the arena, including using the zamboni.

4. **Land – Eldon Street**

CAO Parsons advised Council that he met with the owner of land on Eldon Street regarding the proximity of the walking trail.

Motion 2017-11-06-07

Deputy Mayor Smith / Councillor Dunne

Resolved that the Town of Fortune offer \$567 for the 3,484 square feet of land near the Horsebrook Walking Trail.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Woodland, Dunne, Curtis, Parsons

Opposed: 0.
Motion carried.



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5. Horsebrook Trailer Park Lease with Bridges Employment Corporation

Motion 2017-11-06-08 Deputy Mayor Smith / Councillor Woodland

Resolved that the Town of Fortune renew the existing lease with Bridges Employment Corporation for the operation of the Horsebrook Trailer Park for a 5 year period.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Woodland, Dunne, Curtis, Parsons

Opposed: 0.
Motion carried.

6. Public Works Backhoe Loader Tender

There was considerable discussion regarding the current 2010 JCB backhoe and the option of a new machine based on the tender which closed October 30, 2017.

Motion 2017-11-06-09 Deputy Mayor Smith / Councillor Dunne

Resolved that the Town of Fortune approve the purchase of a the 2018 John Deere 310 SL Tier 3 at \$144,000 plus tax, subject to the sale of the 2010 JCB Backhoe for a minimum of \$32,000.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Woodland, Dunne, Curtis, Parsons

Opposed: 0.
Motion carried.



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7. Dog Park

Councillor Woodland raised the idea of having a Dog Park in Fortune, possibility at the location of the old softball field, which would require minimal cost.

There was consensus that this was a great idea.

Council directed CAO Parsons to consult with the Recreation Commission prior to finalizing decision.

8. Employee Long Term Insurance

CAO Parsons presented a letter from Trio to Council seeking direction on employee's long term disability benefit.. Council requested CAO Parsons to seek input from employee's.

9. Downtown Development Plan

CAO Parsons advised Council that the Financial Clerk and himself had a positive meeting last week with officials from ACOA and IBRD.

Council requested that application be prepared for a Phase 1, which would include:

- Directional signage, line painting and banners
- Beautification at the old history board site, in front of ferry office, intersections at Plant Road, Water Street and Bunkerhill Road.
- Parking enhancements at Frank's Lane and along Water Street

10. Efficiency Program Rebate

Motion 2017-11-06-10

Deputy Mayor Smith / Councillor Curtis

Resolved that the Town of Fortune the contract with Newfoundland Power Business Efficiency Program providing a rebate of \$8,740 over 3 payments for the installation of heat pumps at Town facilities.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Woodland, Dunne, Curtis, Parsons

Opposed: 0.
Motion carried.



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11. SPM Cable

Council reviewed the latest proposal presented from SPM for the cable landing and proposed building. Council agreed to the new proposed concept for the landing and building. However, reiterated their expectation for a fence and subject to a business application.

12. Poll Tax Exemption Request

CAO brought forward 3 poll tax exemption request and advised that the request met the criteria for exemption.

Motion 2017-11-06-11

Councillor Curtis / Deputy Mayor Smith

Resolved that the Town of Fortune approve the 2017 poll tax exemption request from:

SIMMR006
PITTA004
BILLM004

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Woodland, Dunne, Curtis, Parsons

Opposed: 0.

Motion carried.

13. Council Honorariums

Motion 2017-11-06-12

Deputy Mayor Smith / Councillor Curtis

Resolved that the Town of Fortune pay out council honorariums based on the meetings they attend.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Woodland, Dunne, Curtis

Opposed: Councillor Parsons
Motion carried.

Council directed the CAO to research the honorariums in other similar sized communities.



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14. John Burke High School Remembrance Assembly

Mayor Penwell advised there has been an application for a member of Council to attend the John Burke High School Remembrance Assembly this Thursday.
Councillor Woodland offered himself available to represent Council.

Correspondence

1. Burin Peninsula Regional Service Board

Motion 2017-11-06-13 Councillor Parsons / Councillor Curtis

Resolved that the Town of Fortune appoint Mayor Penwell as Fortune's representative on the Burin Peninsula Regional Service Board.

In favour: Mayor Penwell
 Deputy Mayor Smith
 Councillors: Woodland, Dunne, Curtis

Opposed: 0.
Motion carried.

2. Channel 6 Ads

Motion 2017-11-06-14 Deputy Mayor Smith / Councillor Dunne

Resolved that the Town of Fortune approve the Christmas advertising on Channel 6 ads at a cost of \$75 plus tax.

In favour: Mayor Penwell
 Deputy Mayor Smith
 Councillors: Woodland, Dunne, Curtis

Opposed: 0.
Motion carried.



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3. Municipal Affairs – Capital Works

Mayor Penwell acknowledge that this is the first time in a lot of years that the Town of Fortune has not been approve for a capital works project. Council directed the CAO to check with other Burin Oeninsula communities to see who was approved.

4. Municipal Affairs – Approval to Borrow

5. Municipal Affairs – Community Enhancement Program approval in the amount of \$15,000

6. Burin Peninsula Health Care Foundation

Council suggested discussing with the Town of Grand regarding a joint initiative.

Motion 2017-11-06-15

Councillor Dunne / Councillor Parsons

Resolved that the meeting be extended by 15 minutes to 8:45pm.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Woodland, Dunne, Curtis

Opposed: 0.
Motion carried.

7. Fortune Port Corporation

Permits

Motion 2017-11-06-15

Councillor Dunne / Councillor Parsons

Resolved to approve the Building Development applications, as recommended by the Building Committee.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Woodland, Dunne, Curtis

Opposed: 0.
Motion carried.



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Chief Administrators Report

Nil

Councillor's Forum

Councillor Woodland

Expressed concern with the condition of the bridge at Hornhouse Road as a result of heavy equipment.
CAO Parsons to follow up with RJG Construction.

Councillor Dunne

Expressed concern with debris around a property on Haddock Road.

Councillor Curtis

Nil

Council Parsons

Nil

Deputy Mayor Smith

Requested the CAO to send an invitation to all Council and employees an invitation to attend the Fella From Fortune Festival on November 18.

Brought up the idea of identifying a date for the Towns annual Christmas Party.
It was mutually agreed to schedule it for Friday, November 24th

Mayor Penwell

Advised Council that there was a meeting with OCI while in Corner Brook. OCI met with all 5 municipalities in which they operate, as well they had a booth at the MNL tradeshow.
It was a very positive meeting where they discussed the processing of 3 species: redfish, cod and yellowtail. Markets have been improving for redfish
Deputy Mayor Smith advised it was the first time OCI committed to moving the sea cucumber processing to Fortune, once St. Lawrence plant focuses on salmon.



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ADJOURNMENT

Motion 2017-11-06-16

Deputy Mayor Smith / Councillor Dunne

Resolved to adjourn the regular council meeting at 8:42p.m.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Woodland, Dunne, Curtis

Opposed: 0.
Motion carried.

Mayor Charles Penwell

Chief Administrative Officer Parsons