



The Town of Fortune

P. O. BOX 159
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AGENDA Council Meeting February 13, 2017 6:30 p.m.

Additions to Agenda

Adoption of Minutes: January 16, 2017

GENERAL BUSINESS:

1. Human Resources
 - Arena
 - Public Works
 - Administration
2. Capital Works
3. Photocopier Replacement
4. Downtown/Waterfront Development Public Meeting – February 16th at 7:00pm
5. Horsebrook Trailer Park Lease
6. Fella From Fortune Festival
7. Business Tax
 - Legion
 - Ideal Enterprises
8. Arena: Peach Committee Request
9. Ocean Choice International
10. Crown Land
11. Poll Tax Exemption Request
12. 2017 Priorities

COMMITTEE REPORTS

CORRESPONDENCE

1. Legendary Coast Development Session – February 16th 9:30am-4:00pm
2. Anglican Church – 2017 Synod
3. MHA Haley – Route 220
4. Office of the Premier – Fire Fighter Coverage
5. Minutes from January 18, 2017 Public Auction

PERMITS

CHIEF ADMINISTRATIVE OFFICER REPORT

COUNCILLORS FORUM



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Minutes of a regular meeting of council
Of the Town of Fortune, held at the
Fortune Municipal Center,
February 13, 2017 at 6:30 p.m.

Members Present

Mayor	Charles Penwell
Deputy Mayor	Frazer Smith
Councillors:	James Dunne
	Patrick Parsons
	Roy Kendall
	Levi Curtis

Also Present

Chief Administrative Officer	Corey Parsons
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Adoption of Agenda of February 13, 2017

Mayor Penwell asked if there were any additions to the agenda & approval of the February 13, 2017 agenda.

Motion 2017-02-13-01 Deputy Mayor Smith / Councillor Curtis

Resolved that the agenda of February 13, 2017 be adopted as presented.

In favour: Mayor C. Penwell
 Deputy Mayor F. Smith
 Councillors: J. Dunne, R. Kendall & P. Parsons

Opposed: 0.
Motion carried.



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Adoption of Minutes January 16, 2017

Mayor Penwell asked if there were any errors or omissions to the minutes of the regular meeting of January 16, 2017 as presented.

Motion 2017-02-13-02 Councillor Curtis / Councillor Dunne

Resolved to adopt the minutes of the regular council meeting of January 16, 2017.

In favour: Mayor C. Penwell
 Deputy Mayor F. Smith
 Councillors: J. Dunne, R. Kendall & P. Parsons

Opposed: 0.
Motion carried.

General Business

1. Human Resources

CAO Parsons wanted to make Council aware that there have been a number of employee issues throughout the operation over the past weeks and months. While the CAO has been dealing with the issues as they have risen, he thought it was necessary to inform Council, and indicate that it has been challenging to deal with.

At the Arena, we had an injured employee and the second employee off sick. The CAO filled 3 shifts, rather than cancel the rentals and lose the revenues.

Within Public Works, there have been a number of issues from work ethic, missed time, on-call availability, quality of work, judgment on snow/ice clearing, employee's complaining to public and councilors, contract issues. In particular, the CAO had to address a specific issue with the public works supervisor. The CAO indicated that it appears that employee's are trying trip each other up, rather than working together as a unit in the best interest of the Town. The CAO met individually with each employee for over an hour each to address the issues individually and then met as a group. He encouraged the employees focus on their job and to get back working as a team.

Within the Administration, the CAO updated Council on a number of incidents in the office. Since the reorganizing of staff in October, there have been a number of incidents of non cooperation. Last Wednesday, the CAO advised the clerks that he wanted to see all incoming mail to the Town. The Town Clerk was not receptive of this and walked out of the office. The next morning, the CAO did meet with the Town Clerk where she indicated that she had written her resignation letter but will hold off on submitting it. The CAO expressed his disappointment with the issue and identified the challenges we all have as an operation and how as employee's we are accountable to Council and the community.



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Motion 2017-02-13-03 Deputy Mayor Smith / Councillor L. Curtis

Resolved that the Town of Fortune will relieve the Town Clerk of the duties due to the actions of last week and the intention to resign.

In favour: Deputy Mayor Smith
Councillors: J. Dunne & L. Curtis

Opposed: Mayor C. Penwell
Councillors: R. Kendall & P. Parsons

Motion defeated.

Deputy Mayor Smith left the meeting at 7:15pm.

Motion 2017-02-13-04 § Councillor P. Parsons / Councillor L. Curtis

Resolved that the CAO write and meet with the Town Clerk highlighting that such incidents will not be tolerated, the expectations of the position, the actual hours of work, and that further incidents will result in further discipline.

In favour: Mayor C. Penwell
Councillors: L. Curtis, P. Parsons & R. Kendall

Opposed: Councillor J. Dunne

Motion carried.

CAO Parsons brought forward a written request from Fortune Head Eco Friends requesting to pay their administrator an additional 5 hours per week upon top of the 35 hours per week paid by the Town.

Motion 2017-02-13-05 Councillor P. Parsons / Councillor L. Curtis

Resolved that the Town of Fortune approve the Fortune Head Eco Friends request that they pay their administrator a maximum of 5 hours per week upon top of the 35 hours per week paid by the Town.

In favour: Mayor C. Penwell
Councillors: J. Dunne, L. Curtis, P. Parsons & R. Kendall

Motion carried.



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2. Capital Works

Arena Tender documents are issued, closing date of March 10, 2017

Snook's Road Tender documents are sent to Dept of Environment for approval.

Bunkershill CAP Management is preparing design and estimates. The project will be divided into 2 phases due to the due cost for the total project estimated around \$1.5 million. The project will include both Cabot Place & Gautois Place.

3. Photocopier Replacement

Motion 2017-02-13-06 Councillor L. Curtis / Councillor R. Kendall

Resolved that the Town of Fortune approve the proposal by Xerox to replace the photocopier. The projected savings will be approximately \$966 annually.

In favour: Mayor C. Penwell
Councillors: J. Dunne, L. Curtis, P. Parsons & R. Kendall

Motion carried.

4. Downtown / Waterfront Redevelopment Plan

The 2nd Public Meeting is scheduled for February 15th at 7pm down to the Geology Centre. Councillors are encourage to attend and participate.

5. Horsebrook Trailer Park Lease

The current lease with Bridges Employment Corporation expires in May, 2018. Council agreed to defer the renewal until after this Fall's municipal Election.



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6. Fella From Fortune Festival

Councillor Curtis provided an update that the dates have been set for August 17-20, 2017 and that they intend to donate 100 % of proceeds to the Arena Floor project. Activities and location has not been finalized, however, it is likely to be an outside event that would include a Children's Day at the Park, Fish Supper, matinee from 3 - 8pm, etc.

Mayor Penwell & Councillor Curtis left the room for further discussion among remaining Councillors. Upon their return, Council advised of their unanimous support and if a vote is necessary, can do so at a future meeting.

7. Business Tax

Correspondence from the Royal Canadian Legion requesting to be exempted from Business Tax.

Motion 2017-02-13-07 Councillor L. Curtis / Councillor R. Kendall

Resolved that the Town of Fortune not provide an exemption to the Royal Canadian Legion for Business Tax as they compete directly with a business in Town.

In favour: Mayor C. Penwell
Councillors: J. Dunne, L. Curtis, R. Kendall & P. Parsons

Opposed: 0.
Motion carried.

Ideal Enterprises – requesting a lower business tax as other similar businesses are paying a much lower rate.

Council has asked the CAO to request a list of fish buyers from the Harbour Authority, Ideal Enterprises and JBK Ventures.

8. Arena Peach Committee Request

The committee are requesting a discounted rental rate for the recent recreation hockey tournament. The CAO advised Council that this is usually the Arena's tournament, such are already giving up a significant fundraiser to help their efforts to built a dressing room. As well, in the past we have not discounted arena rates as it would be precedent setting.

There was consensus of Council to not discount the rental rate, however, will support them with a future donation.



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9. Ocean Choice International

There is a meeting schedule by the union for February 14, 2017.

10. Crown Lands

Motion 2017-02-13-08 Councillor L. Curtis / Councillor J. Dunne

Resolved that the Town of Fortune approve the crown lands municipal recommendation form request submitted by Mr. H. Cousins for land on Route 220.

In favour: Mayor C. Penwell
 Councillors: J. Dunne, L. Curtis, R. Kendall & P. Parsons

Opposed: 0.
Motion carried.

11. Poll Tax Exemption Request

Motion 2017-02-13-09 Councillor L. Curtis / Councillor J. Dunne

Resolved to approve the poll tax exemption request for account #' MILE0001 based on income and owning property.

In favour: Mayor C. Penwell
 Councillors: J. Dunne, L. Curtis, R. Kendall & P. Parsons

Opposed: 0.
Motion carried.

12. 2017 Priorities

CAO Parsons is requesting feedback from Council with regards to any priorities they may have or like to see in 2017. Priorities for the CAO would include: Sunset Crescent paving, Snook's Road water, sewer & paving, arena floor replacement, starting the waterfront/downtown redevelopment, property clean ups, tax collections, civic numbering and new civic signage.



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Committee Reports

Nil

Correspondence

1. Legendary Coast Development Session on Thursday, February 15 at 9:30am
2. Anglican Church 2017 Synod Invitation & Donation Request
3. MHA Haley: Route 220 Upgrades
4. Office of the Premier: Fire Fighter Coverage
5. Minutes from January 18, 2017 Public Auction

CAO acknowledged that there were no bids on the property at 10A Bayview Street. He is recommending the Town sell this property by sealed bids.

Motion 2017-02-13-10

Councillor J. Dunne / Councillor L. Curtis

Resolved that the Town of Fortune put the property at 10A Bayview Street out on Public Sealed Bids, in an effort to collect outstanding taxes in the amount of \$5,741.62.

In favour: Mayor C. Penwell
Councillors: J. Dunne, L. Curtis, R. Kendall & P. Parsons

Opposed: 0.

Motion carried.



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Permits

Nil

Motion 2017-02-13-11 Councillor L. Curtis / Councillor J. Dunne

Resolved to extend the Council Meeting by 15 mins.

In favour: Mayor C. Penwell
 Councillors: J. Dunne, L. Curtis, R. Kendall & P. Parsons

Opposed: 0.

Motion carried.

Chief Administrators Report

CAO Parsons addressed the following items:

Resignation of Recreation Commission Chairperson

Contact from a consulting firm regarding the SPM Fibre Optic Cable

Fire Department Mutual Aid Agreement – requires a motion of support from the Fire Department

Harbour Drive – the Town is replacing 2 culverts and installing 1 catch basin for DFO at a cost of \$18,410.

Pardy's Property

COUNCILLOR'S FORUM

Councillor Dunne

Noted that the Recreation Commission are still working on putting off a Winter Carnival

Councillor Curtis

Noted that John Burke High School will be hosting the NL Leadership Conference in October with over 200 teens visiting the region. The principal will be in contact with Council regarding assistance for the event.

Also noted the snow mobiles using local roads and travelling at high speeds.



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Mayor Penwell

Mentioned that Education & Staff Appreciation Week was next week and suggested that Council send a token of appreciation to staff rooms at both Lake Academy and John Burke.

Motion 2017-02-13-12

Councillor L. Curtis / Councillor P. Parsons

Resolved that the Town of Fortune purchase deserts for the staff rooms at both Lake Academy and John Burke High School in appreciation of Education Week and Staff Appreciation Week.

In favour: Mayor C. Penwell
Councillors: J. Dunne, L. Curtis, R. Kendall & P. Parsons

Opposed: 0.

Motion carried.

ADJOURNMENT


Motion 2017-02-13-13

Councillor P. Parsons / Councillor L. Curtis

Resolved to adjourn the regular council meeting at 8:49p.m.

In favour: Mayor C. Penwell
Councillors: J. Dunne, R. Kendall & P. Parsons

Opposed: 0.
Motion carried.



Mayor Penwell



Chief Administrative Officer Parsons