



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL

A0E 1P0

AGENDA - Council Meeting
Fortune Town Council Chambers
September 9, 2019 @ 6:30 p.m.

TELEPHONE: (709) 832-2810
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EMAIL: fortune@nf.aibn.com

Additions/Adoption to Agenda

Adoption of Minutes: August 16, 2019

Delegation: Fortune Fire Department 6:30 p.m.
Terry Mullins 6:45 p.m.
Murdock Hiscock 7:00 p.m.

GENERAL BUSINESS

1. Victoria Hall Museum- Inquiry to purchase
2. Rainbow Cross Walk
3. Horsebrook Trail
4. Burin Peninsula Soccer Assoc- Donation Request
5. Resident Concern/Request- Sunset Crescent
6. Bridge's Employment- Tea Room
7. Wastewater Update/Meeting Biomaxx
8. Roots of Hope Program- Information Session
9. Parking Lot- Municipal Building
10. Resident Complaint- Garbage Bins
11. Community Waste Diversion Fund- Funding

FINANCIAL TRANSACTIONS: (August 9 – September 6, 2019)

PERMITS/EXEMPTIONS/ADJUSTMENTS:

Building Permits:
SOUSJ001 17 Temple Street Shed

Parcel Requests:
CLARC003 Parcel ID 061657 & 061658 (Hornhouse Road)

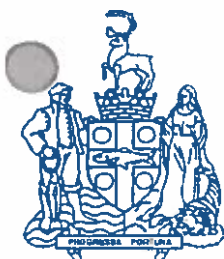
CORRESPONDENCE:

Dated	From	Particulars	Anticipated Action
August 28/19	Community Sector Council	Community Sector Summit Oct 27-29th	Information Purposes
August 27/19	PMA	Fall Training Forum	Information Purposes
August 26/19	Burin Peninsula Ground Search and Rescue	Command Post - Financial Support	Donation Request
August 22/19	Canadian Union of Postal Workers	Canada Post- Federal Election	Information Purposes
August 19/19	Veterans Affairs Canada	Veteran Family Program	Information Purposes

COUNCILLOR'S FORUM / COMMITTEE REPORTS:

CAO REPORT (Verbal)

ADJOURNMENT / Next Meeting:



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Minutes of a Regular Meeting of Council Of the Town of Fortune, held at the Fortune Municipal Center September 9, 2019 at 6:30 p.m.

Members Present:

Mayor	Charles Penwell
Deputy Mayor	Frazer Smith
Councillors	Levi Curtis
	Terence Fleming
	Roy Kendell
	Patrick Parsons
	Matthew Woodland

Also Present:

Chief Administrative Officer	Linda Collier
Town Clerk	Lacey Syms

Council welcomed new Councillor by acclamation Terence Fleming to the Fortune Town Council. Councillor Fleming signed the oaths of office prior to Council Meeting. Mr. Fleming advised Council he is looking forward to contributing to the betterment of the Town.

Additions/Adoption to Agenda:

Mayor Penwell asked if there were any additions to the Agenda of September 9, 2019, to which the following was noted:

12. Paving Inquiry
13. Sea Cat Dive- Letter of Support
14. MS Donation

Motion 2019-09-09-01 Councillor CURTIS / Deputy Mayor SMITH

Resolved that the Agenda for September 9, 2019 meeting be adopted as presented with the noted additions.

In favour: Mayor Penwell
 Deputy Mayor Smith
 Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0
Motion carried

Adoption of Minutes:

Mayor Penwell asked if there were any errors or omissions to the Minutes from the Regular Council meeting held on August 12, 2019 as presented.



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Delegate: 6:30 p.m. Fortune Fire Department-

Mayor Penwell welcomed Fire Chief Paul Peach, Deputy Fire Chief Charles Dominix, Firefighters Mark Collins, Terry Mullins & Kenneth Keeping to the Council Meeting. Council asked members from the Fire Department to attend the Council Meeting to discuss the cost of the new fire rescue truck, initially it was thought that the Town of Fortune's share was 10%, unfortunately; the Town of Fortune is responsible for 20% of the cost. The cost of the fire rescue vehicle is \$285,000, leaving the Town of Fortune responsible for approximately \$56,000, Council was seeking the amount the Fortune Fire Department were able to contribute.

The Fortune Fire Department were prepared to contribute 10% of the town's share, less the HST (approx \$5600).

Mayor Penwell advised that the Town of Fortune were prepared to pay & are comfortable with paying \$45,000- \$33,000, leaving \$15,000- \$18,000. The Fortune Fire Department has to fundraise for their contribution, they have already had a few car washes & are doing the bar service for the wedding taking place at the Fortune Arena on Saturday (Sept 14).

Deputy Mayor Smith made a suggestion to the Fortune Fire Department, apply for a lottery license & sell tickets for a "Dream Kitchen for Christmas", Deputy Mayor Smith volunteered to build & install kitchen cabinets, all the Fire Department would be responsible for would be to purchase the materials.

Council thanked the Fortune Fire Department for attending the Council Meeting & they left at 6:53 p.m.

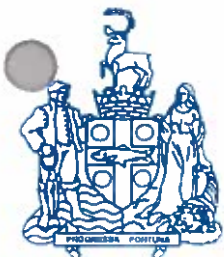
Delegate: 6:53 p.m. Terry Mullins

Mayor Penwell welcomed Terry Mullins to the Council Meeting. Mr. Mullins asked Council about the Victoria Hall Museum, across from his company building, wondering if the Town of Fortune was willing to sell the building, as he is stuck for storage.

CAO Collier advised Council that this matter was on the agenda at a council meeting in January and it was supposed to be resurfaced in the Spring. Council discussed this matter & agreed that the Town of Fortune no longer has a use for the building since Brookside Shed was purchased, the power has been cut at the Victoria Hall Museum since Brookside Shed was purchased, therefore; there is no power there.

Council agreed to entertain selling the storage shed, formerly known as the Victoria Hall Museum. It was questioned whether the property had to go on tender, CAO Collier advised that as a public body all Town property has to be advertised.

Council agreed to discuss the matter further & will report back to Mr. Mullins with the decision. Mr. Mullins thanked Council for their time & Mayor Penwell thanked Mr. Mullins for attending the Council Meeting and he left at 6:58 p.m.



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Delegate: 7:00 p.m. Murdock Hiscock & Harry Bungay

Mayor Penwell welcomed Murdock Hiscock & Harry Bungay to the Council Meeting. Mr. Hiscock & Mr. Bungay is doing a bike ride around the boot for multiple sclerosis (MS) on Thursday, September 12th weather permitting. Mr. Hiscock advised that Ronald Mavin will be taking part in the ride as well, however, because of health reasons he will not be able to ride on bike, he will be driving behind them in a truck.

Mr. Hiscock & Mr. Bungay are looking for Council to come & see them off the morning of the bike ride, they will be leaving and finishing at the Town Hall parking lot, NTV will also be there. Mr. Hiscock & Mr. Bungay are also seeking a donation from the Town of Fortune.

CAO Collier advised the gentlemen that the Office Staff will also be able to assist in advertising for their bike ride/sponsorship via mass email/social media if they are able to provide the details.

Council thanked Mr. Hiscock & Mr. Bungay for coming to the Council Meeting & CAO Collier advised she will make contact with them tomorrow regarding Council's decision. Mr. Hiscock & Mr. Bungay thanked Council for their time & left at 7:17 p.m.

GENERAL BUSINESS:

1. **Victoria Hall Museum- Inquiry to purchase-** The Town is required to give notice of intent to sell with anything valued over \$500.

Motion 2019-09-09-03 Deputy Mayor SMITH/ Councillor CURTIS

Resolved to seek expressions of interest for the former Victoria Hall Museum, give notice via social media, mass email & posters around Town.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0
Motion carried

2. **Rainbow Cross Walk-** The rainbow cross walk across from Lake Academy is now completed. Council agreed to paint a rainbow crosswalk on Pushthrough Crescent near the residence of Stewart Brady as well.

Horsebrook Trail – Councillor Woodland suggested digging a trench near the entrance of the trail at Harbour Drive because of the water build up. Councillor Woodland & Councillor Kendell advised of a couple issues in the trail in need of maintenance. CAO Collier advised Council that Groundskeeper Simms has suggested for any



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3. **Horsebrook Trail Continued..**
issues/areas in need of repair to contact him directly and he can see to it. Councillor Woodland is going to go up the trail with Groundskeeper Simms on the next possible day to look at areas of concern.
4. **Burin Peninsula Soccer Association-** Request for donation, agreed to forward to the Fortune Recreation Commission.
5. **Resident Concern/Request- Sunset Crescent-** Matter was already dealt with via email, however; this item was already listed on the agenda. Mr. Price, resident of Sunset Crescent had a flooding issue & had requested for Council to install a french drain.

Motion 2019-09-09-04 Deputy Mayor SMITH/ Councillor CURTIS

Resolved to install a french drain on Mr. Price's property at Sunset Crescent.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0
Motion carried

6. **Bridge's Employment- Tea Room-** The Town's insurance company was looking for an update regarding repairs to the roof of the Tea Room. The Town of Fortune's insurance policy is responsible for the inside repairs of the Tea Room; however, will not start the repairs until the roof is repaired.

Council discussed this matter & agreed that with volunteers the roof can be completed for less than \$1000. CAO Collier to contact Bridge's Employment to suggest, advise an answer is needed as soon as possible.

CAO Collier also advised Council that when the last Memorandum of Agreement(MOU) was signed for Bridge's it only incorporated the Horsebrook Park, the Tea Room wasn't included, therefore; need a MOU for the Tea Room as well.

7. **Wastewater Update/Meeting Biomaxx** - The Town of Fortune was advised that our environmental assessment was out of an acceptable range, a representative from Biomaxx is willing to come and talk to council regarding these issues, he is unavailable October 7th-11th.

Council agreed to request to meet September 23rd at 6:00 p.m.



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8. **Roots of Hope Program- Information Session** – Proclamation for to be signed.
9. **Parking Lot- Municipal Building-** Received a complaint regarding not enough parking for customers at the Fortune Municipal Building. It was agreed for staff to park out back by the Municipal Shed. Council discussed paving a parking spot out back for staff parking.
10. **Resident Complaint- Garbage Bins-** Received a call from a concerned senior citizen regarding the wind blowing the garbage bins, the resident had to pick up their garbage bin four times while waiting for the garbage to be picked up. Resident was wondering if there was something the town employees could do to assist with this issue. Council discussed this issue and advised that every community has the same issue and as it is a logical concern, unfortunately; there isn't anything to resolve this issue.
11. **Community Waste Diversion Funding-** Added to the agenda for any ideas for waste diversion. Councillor Woodland brought forward the idea of cardboard recycling. Mayor Penwell stated the issue with cardboard recycling is the cost to do so because there are no companies within the Burin Peninsula to collect
12. **Paving Inquiry** – Inquiry from a resident wondering if the Town of Fortune employees could do a patch of paving, looking to get a couple of holes repaired in their driveway. There were a few situations where the public works employees done patches of pavement for \$5.00/square foot, up to a maximum number of feet. CAO Collier to check to see what the maximum number of feet is.

Councillor Kendell expressed that the number of potholes around the Town should be fixed before doing pavement jobs for residents.

CAO Collier advised that once the office received a complaint regarding a pothole it's forwarded to the public works employees for repair.

CAO Collier to check the particulars regarding pavement patching for residents, public works employees to complete once all repairs are completed around the Town.

13. **Sea Cat Dive Club-** Looking for a letter of request from the Town of Fortune to apply for emergency funding to purchase a new compressor(approx \$4000).

Council agreed to provide a letter of request to the Sea Cat Dive Club.

Councillor Woodland left the Council Meeting at 8:05 p.m. due to a conflict of interest



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15. **Donation- MS Bike Ride-** Council agreed to send off the participants on Thursday morning at 9:00 a.m. & to purchase fruit baskets for when they return.

Motion 2019-09-05 Deputy Mayor SMITH/ Councillor FLEMING

Resolved to donate \$100 to the MS Bike Ride.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Councillor Woodland returned to the Council Meeting at 8:07 p.m.

16. **Arena-** Council asked if there was an update regarding the Arena Manager, CAO Collier advised she has been in contact with Arena Manager Barnes and there is still no update, he is not ready for a safe return to work from WHSCC.

CAO Collier advised she has a meeting with the human resources committee within the next few weeks & will provide an update at the next council meeting.

PERMITS/EXEMPTIONS/ADJUSTMENTS:

Building Permits

1. SOUSJ001 17 Temple Street Shed

Motion 2019-09-06 Councillor PARSONS / Councillor WOODLAND

Resolved to approve the development permit for 17 Temple Street as presented.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0
Motion carried



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Parcel Requests

CLARC003 Parcel ID 061657 & 061658 (Hornhouse Road)

Motion 2019-09-07 Councillor PARSONS / Councillor CURTIS

Resolved to approve the combine parcel request for parcel id 061657 & 061658(Hornhouse Road) & send to Municipal Assessment Agency.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0
Motion carried

CORRESPONDENCE:

Community Sector Summit- For Councillor's information

Fall Training Forum- For Councillor's information

Burin Peninsula Ground Search and Rescue Command Post- Donation Request

Motion 2019-09-08 Councillor PARSONS / Deputy Mayor SMITH

Resolved to donate \$100 to the Burin Peninsula Ground Search and Rescue to go towards the purchase of a new command post.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0
Motion carried

Canadian Union of Postal Workers- For Councillor's Information

Veterans Affairs Canada- For Councillor's Information



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VRFF First Annual Cody Fishing Derby- Cod Fishing Derby for veterans, first responders, police & fire fighters.

Motion 2019-09-09 Councillor CURTIS / Councillor WOODLAND

Resolved to pay the \$20/per person entry fee for any current/past fire fighters who would like to participate.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0
Motion carried

COUNCILLOR'S FORUM / COMMITTEE REPORTS:

Councillor Curtis - NIL

Councillor Fleming- NIL

Councillor Kendell - September 17th is the next meeting for the Mental Health Collation and it is taking place in Grand Bank, normally the Town of Fortune would volunteer to host the next one, which also includes offering tea/coffee & sandwiches/muffins. Council is in agreement of hosting the Mental Health Collation Meeting. Councillor Kendell to advise office staff once a date is scheduled.

Councillor Parsons - Advised Council that two public works employees went to St. John's to pick up the new lawn mower. Councillor Parsons felt as though sending two employees was not necessary. CAO Collier acknowledged she had made an error in sending two employees to pick up the lawn mower, however; the public works employees didn't charge any overtime hours, they didn't leave until 11:00 a.m., therefore only 4 hours were spent in the pickup of the mower & gas for the travel, totaling \$416.94.

Mayor Penwell - Inquired about the power at Brookside Shed, wondering if it was possible to just get basic power for a few plug ins for the Wade Drake & Burch Nash Memorial Park use. Councillor Parsons advised he can provide a quote for next Council Meeting.

Deputy Mayor Smith - NIL

Councillor Woodland - Advised Council that Eco Friends has placed new signs around town for directions to the walking trail. The community garden harvested around 100lbs of potato, 60-80 onions & a couple turnip, they're looking into donating the vegetables to the Senior's Club.



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FINANCIAL TRANSACTIONS:

2019-09-12-10 Councillor CURTIS/ Councillor WOODLAND

Resolved to approve the financial transactions for August 9, 2019- September 6, 2019.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0
Motion carried

ADJOURNMENT / Next Meeting

2019-09-12-11 Councillor KENDELL/ Councillor PARSONS

Resolved to adjourn the Council Meeting at 8:37 p.m., next Council Meeting scheduled for September 23, 2019.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0
Motion carried.



Mayor, Charles Penwell



Lacey Symes- Town Clerk