



# The Town of Fortune

P. O. BOX 159  
Temple Street  
Fortune, NL  
A0E 1P0

TELEPHONE: (709) 832-2810  
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AGENDA - Council Meeting  
Fortune Town Council Chambers  
November 19, 2018 @ 6:30 p.m.

## Additions/Adoption to Agenda

Adoption of Minutes: November 5, 2018

### GENERAL BUSINESS:

1. Hayter Street- Request to borrow
2. Grand For Line Christmas Party- December 14th 7:00 p.m.
3. Development Permit- Trident Construction/Small Crafts & Harbours
4. Anhydrous Ammonia Session- Brenntag Canada
5. Royal Canadian Legion- Transfer of land
6. Allowance for Doubtful Accounts/Motion
7. Building Permit- Confederation Street
8. Victoria Hall
9. Fortune Port Corporation- Grant in Lieu of Tax Agreement
10. 2018 Santa Clause Parade
11. Southern Gazette- Christmas & New Years Advertisement
12. John Burke High School- Scholarship Program

FINANCIAL TRANSACTIONS: (November 5th- November 16th)

### PERMITS/EXEMPTIONS/ADJUSTMENTS:

### COMMITTEE REPORTS

Minutes from Finance Meeting- Nov 13

### CORRESPONDENCE

Dated	From	Particulars	Anticipated Action
November 14	CRA	Community Volunteer Income Tax Program	For Councillor's Information/Interest
November 14	JW Consulting Associates	Lines of Consulting Services	For Councillor's Information

### COUNCILLOR'S FORUM

ADJOURNMENT / Next Meeting



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Minutes of a Regular Meeting of Council  
Of the Town of Fortune, held at the  
Fortune Municipal Center  
November 19, 2018 at 6:30 p.m.

<i>Members Present:</i>	Deputy Mayor	Frazer Smith
	Councillors	James Dunne Roy Kendell Patrick Parsons Matthew Woodland
<i>Also Present:</i>	Chief Administrative Officer	Linda Collier
	Town Clerk	Lacey Symes

## Adoption of Agenda:

Deputy Mayor Smith asked if there were any additions to the Agenda of November 19 2018. Items identified were as follows:

13. Tax Sale
14. Boil Water Advisory Workshop
15. Mental Health & Addictions- Tree of Memories

**Motion 2018-11-19-01:** Councillor Woodland/ Councillor Parsons

**Resolved that the Agenda for the November 19, 2018 meeting be adopted as presented with the noted additions**

In favour: Deputy Mayor Smith  
Councillors: Dunne, Parsons, Kendell & Woodland

Opposed: 0

Motion carried.



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## Adoption of Minutes:

November 5th, 2018 Minutes  
November 13th Finance Minutes

Deputy Mayor Smith asked if there were any errors or omissions to the Minutes from the Regular Council meeting held on November 5, 2018 and the Finance Meeting Minutes from November 13, 2018 as presented.

**Motion 2018-11-19-02:** Councillor **Woodland/Councillor Parsons**

**Resolved to adopt the Minutes of the Regular Council Meeting of November 5, 2018 & the Minutes of the Finance Meeting of November 13, 2018 as presented.**

In favour: Deputy Mayor Smith  
Councillors: Dunne, Parsons, Kendell & Woodland

Opposed: 0  
Motion carried.

## **GENERAL BUSINESS:**

### **1. Hayer Street- Request to borrow**

**Motion 2018-11-19-03:** Councillor **Dunne/Councillor Woodland**

**Resolved to approve to borrow for the Hayter Street project in the amount of \$30,832.**

In favour: Deputy Mayor Smith  
Councillors: Dunne, Parsons, Kendell & Woodland

Opposed: 0  
Motion carried.

**2. Grand For Line Christmas Party-** Either Deputy Mayor Smith or Councillor Dunne will be in attendance.



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**3. Development Permit- Trident Construction/Small Craft Harbours -** Received an email from Paul Curran of Small Craft Harbours asking the Town of Fortune to reconsider the \$10,000 development permit fee invoiced to Trident Construction.

Council discussed this matter & agreed to leave as is. There was a motion previously moved to issue a stop work order if no payment arrangements were in place, therefore the motion made on November 5, 2018 will remain enforce with an extension for payment arrangements until Friday, November 23.

**Motion 2018-11-05-10:** Deputy Mayor Smith/Councillor Woodland

**Resolved to contact Trident Construction for payment arrangements, if no arrangements are in place a stop work order is to be issued.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Parsons & Woodland

Opposed: 0  
Motion carried.

**4. Anhydrous Ammonia Session- Brenntag Canada-** Free seminar session on Anhydrous Ammonia training in Mount Pearl on November 30th.

Arena Manager Barnes expressed his interest in attending the session.

It was also suggested for Fire Chief Peach to attend & he will also be in that area at the time for other fire department training.

**Motion 2018-11-19-04:** Councillor Parsons/Councillor Dunne

**Resolved to send Arena Manager Barnes & Fire Chief Peach to the Brenntag Canada Anhydrous Ammonia Session in Mount Pearl on November 30th.**

In favour: Deputy Mayor Smith  
Councillors: Dunne, Parsons, Kendell & Woodland

Opposed: 0  
Motion carried.



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**5. Royal Canadian Legion- Transfer of Land** - Representative from the Royal Canadian Legion received a statement for an outstanding invoice 38 Forest Road & advised CAO Collier that in 2016 the Town took over ownership of 38 Forest Road from the Royal Canadian Legion. Office Staff looked back in the 2016 Council Minutes & discover the following motion:

Motion: 2016-05-02-05 Parsons/Dunne

Resolved to accept the land from the Fortune Royal Canadian Legion, it will be responsibility of the Fortune Royal Canadian Legion to pay for any costs incurred for the paperwork.

Royal Canadian Legion didn't receive notification of the decision made back in 2016, therefore no paperwork was complete. 2017 property tax was invoiced for 38 Forest Road.

Royal Canadian Legion looking for an adjustment for 2017 invoice & in the process of getting the paperwork of the transfer complete.

**Motion 2018-11-19-05** Councillor Parsons/Councillor Woodland

**Resolved to refer to motion 2016-05-02-05 & adjust the property tax invoiced to 28 Forest Road for 2017.**

In favour: Deputy Mayor Smith  
Councillors: Dunne, Parsons, Kendell & Woodland

Opposed: 0  
Motion carried.

**6. Allowance for Doubtful Accounts** -The auditor along with CAO Collier & Town Clerk Symes went through the list of doubtful accounts for 2017, the accounts are as follows:

Account Number	Amount	Reason
BISHT001	2339.80	Not residing in Town
BUTTC001	1591.80	Not residing in Town
COURG001	444.80	Not residing in Town
HATCB001	850.60	Not residing in Town
HLLA011	850.60	Not residing in Town
MARTC002	4922.80	Not residing in Town
SIMML	2524.20	Not residing in Town
HLLB008	159.73	Not residing in Town
MARTC003	2163.80	Not residing in Town
HLLB001	965.40	Not residing in Town
LERI001	1678.76	Not residing in Town
THORJ016	150.76	Not residing in Town



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**Motion 2018-11-19-06                      Councillor Parsons/Councillor Dunne**

**Resolved to accept the adjustments for the accounts listed under the doubtful account listing.**

In favour:            Deputy Mayor Smith  
                            Councillors: Dunne, Parsons, Kendell & Woodland

Opposed:            0  
Motion carried.

There was a motion made in May 7<sup>th</sup> 2018 to write off amounts in the aged receivables report, the motion is as follows:

**\*Motion 2018-05-07-07                      Smith/Woodland**

Resolved to write off those amounts in Aged Receivables Report, as per the recommendations from CAO Parsons.”

The Town’s auditor advised office staff during their visit that in order to properly adjust those accounts a list of accounts would need to be listed.

ACCOUNTS PREVIOUSLY ADJUSTED DEC 31/2017  
DOUBTFUL ACCOUNTS

Account Number	Amount Exempted	Amount Remaining	Reason
FTZK001	796.80	25.60	Interest
HALEJ001	880.00	25.60	Interest
HOSKA002	796.80	25.60	Interest
HOSKC001	2408.60	91.20	Interest
HYNEB001	676.00	12.80	Interest
KELLN001	1164.80	38.40	Interest
NOSER001	406.40	12.80	Interest
SAUNC001	4123.72	115.60	Interest
SNOOJ003	796.80	25.60	Interest
THOEB004	796.80	25.60	Interest
THORC001	342.40	352.80	Billed for 2018
STACR001	3339.10	340.00	Billed for 2018
WELLG002	2599.90	73.60	Interest
SIMMR006	1528.60		Rent to Own
STACI001	629.20	20.80	Interest
NURSE001	1675.64		Deceased
PARDN001	796.80	25.60	Interest
DRAKT001	3978.12		Sale



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**Motion 2018-11-19-07**      **Councillor Parsons/Councillor Dunne**

**Resolved to accept the adjustments that was previously adjusted on May 7, 2018 along with the amounts remaining.**

In favour:      Deputy Mayor Smith  
                    Councillors: Dunne, Parsons, Kendell & Woodland

Opposed:      0  
Motion carried.

**7. Building Permit- Confederation Street-** Received a building permit application to erect a shed, when Councillor Dunne arrived to perform the inspection construction was already commenced.

Prior to approval from the Town of Fortune the resident residing at 22 Confederation Street will need to obtain approval from NL Housing Corporation & NL Power.

Council advised to issue a stop work order until all approvals are received.

**Motion 2018-11-19-08**      **Woodland/Dunne**

**Resolved to issue a stop work order for 22 Confederation Street until approval is received from all regulatory departments.**

In favour:      Deputy Mayor Smith  
                    Councillors: Dunne, Kendell, Parsons & Woodland

Opposed:      0  
Motion carried.

**8. Victoria Hall-** Received an inquiry asking if Victoria Hall was for sale, Council discussed this matter and decided to defer until January.

CAO Collier advised Council that there is a garage door at Victoria Hall & was wondering what Council wanted to do with the door. Council suggested getting the Public Works Employees to move the garage door in storage to the Town's garage located on Brookside Road.



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9. **Fortune Port Corporation- Grant in Lieu of Tax Agreement**- The current Tax Agreement for the Fortune Port Corporation expires December 19, 2018 therefore, received a proposal for a new Tax Agreement, the following was asked for Council's consideration:

- a. The renewal of the Tax Agreement for a period of three years
- b. Tax Payable- \$8,000 per year
- c. All other terms and conditions as per the Tax Agreement expiring December 31, 2018 to remain in effect

Motion 2018-11-19-09      Councillor **Parsons/** Councillor **Kendell**

Resolved to reject the proposed Tax Agreement identified by the Fortune Port Corporation for the yearly amount of \$8,000 for three years, but would like to offer maintaining the current rate in the amount of \$10,000 for the next three years.

In favour:      Deputy Mayor Smith  
                    Councillors: Dunne, Kendell, Parsons & Woodland

Opposed:      0  
Motion carried.

10. **2018 Santa Clause Parade**- Received a request for donations for the Fortune Lion's Club 2018 Santa Clause Parade.

Motion 2018-11-19-10      Councillor **Woodland/** Councillor **Dunne**

Resolved to donate \$50.00 to the 2018 Fortune Lion's Club Santa Clause Parade.

In favour:      Deputy Mayor Smith  
                    Councillors: Dunne, Kendell, Parsons & Woodland

Opposed:      0  
Motion carried.

11. Southern Gazette- Christmas & New Year's Advertisement

Motion 2018-11-19-11      Councillor **Dunne/** Councillor **Parsons**

Resolved to donate \$50.00 to the 2018 Fortune Lion's Club Santa Clause Parade.

In favour:      Deputy Mayor Smith Councillors: Dunne, Kendell, Parsons & Woodland

Opposed:      0  
Motion carried.





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12. **John Burke High School Scholarship Program**- Letter of request asking for donations for the John Burke High School Program, The Town of Fortune donated \$500.00 in 2017.

Motion 2018-11-19-12      Councillor **Dunne**/ Councillor **Woodland**

Resolved to donate \$500 to the John Burke High School Scholarship Program.

In favour:      Deputy Mayor Smith Councillors: Dunne, Kendell, Parsons & Woodland

Opposed:      0  
Motion carried.

13. **Tax Sale**- CAO looking for approval from Council to engage lawyer at Stewart and Mckelvey to seek advice on the procedures regarding tax sales within the Town of Fortune.

Council agreed to defer until January 2019.

14. **Boil Order Advisory Training**- Training going ahead in Clarenville on Monday, December 3<sup>rd</sup>, open to staff & elected officials.

Motion 2018-11-19-13      Councillor **Dunne**/ Councillor **Parsons**

Resolved to approve Public Works Supervisor Caines to attend the Boil Order Advisory Training in Clarenville on December 3, 2018.

In favour:      Deputy Mayor Smith Councillors: Dunne, Kendell, Parsons & Woodland

Opposed:      0  
Motion carried.

CAO Collier to contact Paul Pike to see the possibility of bringing such workshops to the Burin Peninsula.



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15. **Mental Health & Addictions**- The Burin Peninsula Health Care Foundation is promoting participation in “Mental Health & Addictions Green Light Campaign”

Council agreed to purchase green lights & put in the front windows of the Municipal Building.

### **FINANCIAL TRANSACTIONS:**

Motion 2018-11-19-14      Councillor **Kendell**/ Councillor **Woodland**

Resolved to approve the bills from November 5, 2018- November 16, 2018.

In favour:      Deputy Mayor Smith Councillors: Dunne, Kendell, Parsons & Woodland

Opposed:      0

Motion carried.

### **CORRESPONDENCE:**

CRA Community Volunteer Income Tax Program- For Councillor’s Information

JW Consulting Associates- Lines of Consulting Services- For Councillor’s Information

### **COUNCILLOR’S FORUM: NIL**

### **ADJOURNMENT:**

Motion 2018-11-19-15      Councillor **Kendell**/ Councillor **Woodland**

Resolved to adjourn the Council Meeting at 8:15 p.m. & next meeting scheduled for December 3, 2018.

In favour:      Deputy Mayor Smith Councillors: Dunne, Kendell, Parsons & Woodland

Opposed:      0

Motion carried.

Deputy Mayor Smith

Lacey Symes, Town Clerk