



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NJ
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Minutes of a Regular Meeting of Council
Of the Town of Fortune, held at the
Fortune Municipal Center
October 7, 2019 at 6:30 p.m.

Members Present: Deputy Mayor Frazer Smith
Councillors Levi Curtis
Terence Fleming
Roy Kendell
Patrick Parsons

Also Present: Chief Administrative Officer Linda Collier
Town Clerk Lacey Symes

Additions/Adoption to Agenda:

Deputy Mayor Smith asked if there were any additions to the Agenda of October 7, 2019, to which the following was noted:

CORRESPONDENCE

- OCI Employment Opportunity
- Focus Group- Date Change
- MADD Service

PERMITS/AJUSTMENTS

- Combine Parcel

Motion 2019-10-07-01 COUNCILLOR PARSONS / COUNCILLOR KENDELL

Resolved that the Agenda for October 7, 2019 meeting be adopted as presented with the noted additions.

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried

Adoption of Minutes:

Deputy Mayor Smith asked if there were any errors or omissions to the Minutes from the Regular Council meeting held on September 23, 2019 as presented.



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Motion 2019-10-07-02 COUNCILLOR CURTIS/COUNCILLOR KENDELL

Resolved to adopt the Minutes of the Regular Council Meeting of September 23, 2019 as presented.

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried

GENERAL BUSINESS:

1. Water Issue-

A) Boil Order/Inspection Report- CAO Collier advised Council that there mail inserts sent to resident's mail boxes advising of the water shut off on Tuesday, October 8th. There are members of the Fire Department readily available to flush out the fire hydrants as soon as needed while the Town's Public Works Employees are doing the maintenance.

In addition to the water issue. as a result of engaging the engineer they have provided an official report, the long term plan is to submit a capital works funding application the repair the butterfly valve, which will need to be reviewed in the coming months to put in a submission.

It is Council's understanding to expect the Town of Grand Bank to cost share & pay 50% of the maintenance, CAO Collier to follow up with the Town of Grand Bank (Mayor Matthews/Town Manager Bolt) with a formal letter.

The Public Works Committee met with Steve Priestley of Biomaxx pertaining to the boil order advisory, he had indicated that they can do a smoke sewer test to see if there is any leakage in our sewer system near the G & C Convenience area. With the smoke testing of the sanitary lines they will attempt to find every leak and cross-connection in the Towns sanitary system as well they will provide the Town with video and picture of every leak and written report documenting.

Biomaxx provided a quote of \$4450 + HST for the smoke testing.

Motion 2019-10-07-03 COUNCILLOR KENDELL / COUNCILLOR CURTIS

Resolved to apply for Gas Tax Funding for Biomaxx to complete the smoke testing quoted at \$4450 + HST.

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons



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Opposed: 0
Motion carried.

B) Chlorination System- CAO Collier advised Council that we are seeking professional services to assist with the current monitoring services for the chlorination system, the Public Works staff aren't familiar with the calibration.

Received a quote from K & D Pratt to perform the maintenance, calibrate an train staff in the amount of \$4214.70.

Council suggested going through gas tax for the chlorination system maintenance & agreed that this maintenance is cost shared with the Town of Grand Bank (50%).

CAO Collier to notify the Town of Grand Bank regarding the chlorination system maintenance.

Motion 2019-10-07-04

COUNCILLOR CURTIS / COUNCILLOR PARSONS

Resolved to make an application for Gas Tax Funding to perform maintenance on the chlorination system in the amount of \$4214.70.

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried

2. Arena Update

A) Maintenance/Zamboni- CAO Collier advised that the zamboni blades are sent off to be sharpened & currently working with Rob from the Marystown Arena to coordinate for omission testing.

B) Carbon Monoxide Detection- CAO Collier advised the cost for carbon monoxide detecting is phenomenal ,received a quote in the amount of \$10,389.51 from Cahill. After consultation with Rob from the Marystown Arena he is suggesting we work together and get someone to come in, see what we need and quote from there.

Motion 2019-10-07-05

COUNCILLOR CURTIS / COUNCILLOR KENDELL

Resolved to partner with the Town of Marystown (cost shared) to get the omission testing completed.

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried



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CAO Collier advised Council that the ammonia is an extra cost of \$4561.80.

CAO Collier recently attended an Arena Manager's training course and learned that there is new equipment for stadiums now that doesn't require someone with refrigeration to maintain & it doesn't require ammonia either.

CAO Collier also informed Council that the maintenance on the bearings for the auger that was needed was completed by Eric Piercey, Saunders's Equipment weren't able to send a technician to the area to complete the repairs & she was wondering if Council was willing to give Mr. Piercey some type of gratuity for his time. Council was in agreement to absolutely give Mr. Piercey a thank you card & gratuity for his time.

Motion 2019-10-07-06

COUNCILLOR PARSONS / COUNCILLOR KENDELL

Resolved to send Mr. Eric Piercey a thank you card & cheque in the amount of \$360 for completing the maintenance on the bearings of the auger.

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried

3. Public Works

- a) Dump Truck- Difficulty receiving quote, defer until next meeting.
- b) Damage at Temple Street Property- in an attempt to dig up the water services at 7 Temple Street, Public Works Foreman accidentally took the service box off of the house, CAO Collier was looking to see how Council wanted to proceed, to complete an insurance claim or not. CAO Collier advised council that the deductible is \$1000 & we already have two claims under our insurance this year, CAO Collier is recommending to not go through the Town's insurance.

Motion 2019-10-07-07

COUNCILLOR CURTIS / COUNCILLOR KENDELL

Resolved to repair the damages at 7 Temple Street at the cost to the Town of Fortune.

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried



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c) Use of garages (Brookside/Temple)- Staff person consulted with CAO Collier regarding oil changes of personal vehicles at the Town garages., it was the employees understanding that it was acceptable to Council for employees to do oil changes after hours on personal/family members vehicles at the town's garages.

Council discussed this matter, Deputy Mayor Smith advised an employee did consult with him regarding this matter & he didn't see an issue with the matter, as long as it was only their personal vehicles. Other council members were under the understanding that the Town shouldn't be accommodating employees with their services when there are other businesses around Town offering those services & paying business taxes to the Town of Fortune.

The biggest concern amongst Council regarding this issue is a liability issue, if someone happens to get hurt the Town of Fortune would be liable & accountable.

Motion 2019-10-07-08

COUNCILLOR PARSONS / COUNCILLOR KENDELL

Resolved to not allow town employees to use town facilities for any personal use.

In favour: Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: Deputy Mayor Smith

Motion carried

4. **Approval to Award Consulting Services-** Innovative NL will be the Town of Fortune's consultants for the Arena Storm Sewer Upgrade.

5. **BPC of Commerce- Nominations**

Motion 2019-10-07-09

COUNCILLOR PARSONS / COUNCILLOR KENDELL

Resolved to nominate Lake's Auto Service for the Family Business Awards.

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0

Motion carried

6. **Expression of Interest- Victoria Hall-** Received two expression of interest; however, Mayor Penwell received a call from a group of individuals requesting that the Town of Fortune delay the expressions of interest on Victoria Hall for 30 days because they're interested in saving the building.



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Motion 2019-10-07-10

COUNCILLOR CURTIS / COUNCILLOR PARSONS

Resolved to delay the expression of interest for the former Victoria Hall for 30 days as per requested, CAO Collier to contact the representatives to schedule a time for the group to present to Council their proposal for the former Victoria Hall. If no expression of interest is sent in after 30 days move forward with two expressions previously sent in.

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried

7. **Telephone Services(quote)- The Town Office have been experiencing** issues with internet for quite some time & have recently consulted with Eastlink for a quote. Eastlink have provided the Town of Fortune for a quote of \$251.90/month compared to the current rate with Bell Aliant of \$355.85/month.

Motion 2019-10-07-11

COUNCILLOR CURTIS / COUNCILLOR FLEMING

Resolved to switch to Eastlink for telephone & internet services at the cost of \$251.90/month.

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried

8. **OH&S Meeting Minutes** – Councillors reviewed the minutes from the Occupational Health & Safety Meeting held on September 10, 2019. CAO Collier pointed out that the Geology Center is owned by Town of Fortune, however; it is operated by Eco Friends & she doesn't feel it is necessary for the Town of Fortune employees to inspect the building.

Council was in agreement to remove the Geology Centre from the list of inspections.

9. **Clean Harbours Initiative- Update-** Unable to meet prior to Council Meeting, however; they are looking for Council to write a letter on their behalf to get funding through DFO, they're requesting for Council to start creating an annual budget line with respect to cleaning up the harbours.

Council agreed to leave as is for now.



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10. Tax Account Arrears/Potential Tax Sale

CAO Collier updated Council with a list of accounts that are currently in the process of a possibility of a tax sale.

MATED001; FORSM001; BRADR002; PENNV001

CAO Collier & Town Clerk Symes have started the beginning process of the tax sale, which is sending a notice of arrears, it is stated on the notice of arrears that if these properties aren't paid in full within 60 days it will be eligible for a tax sale.

Matter to be brought back to agenda after 60 days.

FINANCIAL TRANSACTIONS:

Motion 2019-10-07-12

COUNCILLOR PARSONS / COUNCILLOR KENDELL

Resolved to approve the financial transactions for September 20, 2019 to October 3, 2019.

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried

PERMITS/EXEMPTIONS/ADJUSTMENTS:

Business Permit

Simm's Carpentry 6 Lafosse Lane

Motion 2019-10-07-13

COUNCILLOR PARSONS / COUNCILLOR KENDELL

Resolved to approve the business permit application for Simm's Carpentry.

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried



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CAO Collier advised that there was another business permit application submitted for Osmond Electrical, however; the applicant asked to withdrawal their application.

Combine Parcel

THORT001 7 Temple Street & 3-5 Rose's Lane

Motion 2019-10-07-14

COUNCILLOR KENDELL / COUNCILLOR PARSONS

Resolved to approve the combine parcel request to combine 7 Temple Street & 3-5 Rose's Lane as they are adjacent properties to one another.

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.

CORRESPONDENCE:

Regional Skills Facilitator Pilot Program- for Councillor's information

National Disability Employment Awareness Month-

Motion 2019-10-07-15

COUNCILLOR CURTIS / DEPUTY MAYOR SMITH

Resolved to proclaim October as Disability Employment Awareness Month in Fortune.

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.

Burin Peninsula Thriving Regions Workshop- information purposes

Trio- Seeking Board Member- information purposes

Matchem Family- Thank you- for information purposes

Burin Peninsula Chamber of Commerce- Business Awards Banquet- October 23- If anyone would like to attend advise Office Staff to register.



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CBDC- AGM- If anyone would like to attend advise Office Staff to register.

Burin Peninsula Chamber of Commerce- Business Mixer- If anyone would like to attend advise Office Staff to register.

Community Sector Council- Non- Profit Community Sector Summit- If anyone would like to attend advise Office Staff to register.

OCI- Employment Opportunity- Current plant manager is planning for retirement in a couple years.

Focus Group- Time/Date of meeting changed to October 17, 2019 from 1:30 p.m.- 3:30 p.m. at the Grand Bank 50+ Club

MADD- Candle Light Service of Hope & Remembrance, October 20th @ 1:00 p.m.- Councillor Parsons to attend.

COUNCILLOR'S FORUM / COMMITTEE REPORTS:

Councillor Curtis – NIL

Councillor Fleming- NIL

Councillor Kendell – Wondering if a letter was sent to property owner of 18 Haddock Road regarding cleanup. CAO Collier advised a letter has been sent to the property owner.

Councillor Parsons – Suggested sending thank you cards to the volunteers who had helped with the Bridge's Tea Room roof replacement. CAO Collier advised it was already in the works.

Deputy Mayor Smith – NIL

ADJOURNMENT / Next Meeting

Motion 2019-10-07-16

COUNCILLOR KENDELL / COUNCILLOR PARSONS

Resolved to adjourn the Council Meeting at 8:12 p.m., next Council Meeting scheduled for October 21, 2019.

In favour: Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried

Deputy Mayor, Frazer Smith

Lacey Symes
Lacey Symes- Town Clerk