



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
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AGENDA Council Meeting May 27, 2013

Additions to Agenda

Adoption of Minutes: May 13, 2013

GENERAL BUSINESS:

1. Derrick Stacey - Request to Purchase Land
2. Request for Cat Cages Overnight
2. NFLD & Labrador Housing - Sale of Land - Surveying & Finding Pegs
3. Elford Street, Lake Street, & Springhill Road
4. Brookfield Road, Femme Road & Noseworthy Place - Tenders Closed
5. Bae NewPlan - Response to Letter
6. Town Plan - Update
7. Hornhouse Road - Transfer of Ownership
8. IGOR Recovery - Horse Brook Trail
9. Spillway Repairs
10. Cross Walk
11. Gas Tax Funding Approval - Measurements of Street Submitted for Application
12. BDF Properties Permit - Cost and Amount Paid
13. Chain Link Fence
14. Bae NewPlan - Effluent Review - Contacted and Informed of Council's Approval
15. Sample Tender for Pick-Up
16. Arena Canteen Income & Expenses - Breakdown
17. Signs for Brookside Road
18. Fortune Head - Control of Building



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19. New Business Request
20. Appreciation BBQ
21. Waste Disposal Fee - To be put in Next Fortune Teller & To be Mass Emailed
22. Water Readings for Grand Bank
23. Municipal Awareness Week - May 27 - 31, 2013
24. Walk To Fight Arthritis
25. Burin Peninsula Health Care Foundation - "Kin & Friends Radiothon" - May 26, 2013 - Pledge
26. Burin Peninsula Map - Request for Advertising
27. New Home Owners - Welcoming Package
28. Youth Ventures - Request to Waive Permits & Licenses for Summer Business
29. Municipal Assessment Agency Inc. - "Clar Simmons Scholarship Award"
30. "Canada Day Celebrations" - Grant approved in the amount of \$1,700.00
31. Government of Canada & Newfoundland & Labrador - Invest in 14 Community Infrastructure Projects

CORRESPONDENCE:

1. MHA King - Wellness Grant for Garnish
- Recognizes Lewin's Cove Athlete
- Announces Operating Grants for Local Towns
- Announces Funding for Burin Peninsula Waste Management
2. INFONOTES - May 17, 2013

PERMITS:

1. #44 129 Eldon Street Ext to Truck Box
2. #45 57-59 Haddock Road Patio
3. #46 4 Pushthrough Crescent Shed
4. #51 1-3 Brookside Road Move Driveway
5. 14-18 Bayview Street Erect Fence
6. Crown Land Application - Tobacco Road



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Minutes of a regular meeting of council
Of the Town of Fortune, held in the
Town Hall, May 27, 2013 at 6:30 p.m.

Members Present

Mayor	Charles Penwell
Deputy Mayor	James Dunne
Councillors:	Frazier Smith
	Jordan Keeping
	Patrick Parsons
	Joann Johnson

Also Present

Town Clerk	Debbie Hillier
Office Clerk	Solonge Pierce

Additions to the Agenda:

General Business:

33. Recreation Commission Customer Appreciation Day
34. Shelf for Modems in Office
35. Heritage Run AGM
36. Arena
37. Office Clerk Management Agreement
38. Speeding Traffic by Park
39. UROCK Award
40. Seniors Development – Brunette Avenue
41. Hotel Fortune – Grand Opening
42. Bayview Street/Pinchmarsh Road
43. Fence
44. Sickness- Fruit Baskets, Flowers, etc.
45. Auditors

Additions to Agenda of May 27, 2013

Mayor Penwell asked for approval of the additions to the agenda of the May 13, 2013 regular meeting.

Motion 2013- 05-27-01 Parsons/Smith

It was resolved that the additions to the May 27, 2013 agenda for a regular meeting of council be adopted as presented.



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In favour: Mayor C. Penwell
Deputy Mayor J. Dunne
Councillors: F. Smith, J. Keeping,
J. Johnson & P. Parsons

Opposed: 0
Motion carried.

Regular Meeting of May 13, 2013

Mayor Penwell asked if there were any errors or omissions to the minutes of the regular meeting of May 13, 2013 as presented.

Motion 2013-05-27-02 Dunne/Keeping

It was resolved that the minutes of May 13, 2013 regular meeting of council be adopted as presented.

In favour: Mayor C. Penwell
Deputy Mayor J. Dunne
Councillors: F. Smith, J. Keeping
J. Johnson & P. Parsons

Opposed: 0
Motion carried.

General Business

1. Request to Purchase Land

Town Clerk Hillier informed council that a resident was inquiring about purchasing land from the town. Council felt that this was already discussed in a prior meeting and that further information was required before making a decision.



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2. Request for Cat Cages Overnight

Town Clerk Hillier informed council that many residents feel that having the cat cages out only during the day is doing nothing to solve the problem as most of the cats are in the area during the night/evening. One particular resident inquired whether they could keep the cage overnight and they would be responsible for its safe keeping.

Council decided that this would be okay for anyone who wanted to take responsibility for the cages.

3. Newfoundland & Labrador Housing – Sale of Land-Surveying & Finding Pegs

Town Clerk Hillier informed council that upon a discussion with someone from housing, the representative told her that council would be responsible for doing any surveying and/or finding pegs for any land sold on their behalf. Council said that the Town of Fortune will NOT be responsible for such action. It will have to be stipulated in the sale that if the pegs need to be found or a survey is required, the purchaser will be responsible.

4. Elford Street, Lake Street & Springhill road

Town Clerk Hillier presented information on these upgrades.

5. Brookfield Road, Femme Road & Noseworthy Place – Tenders Closed

Motion 2013-05-27-03

Smith/Johnson

It was resolved to accept Bennett's Construction's bid of \$469,314.99 for project 508089 Fortune 2011 Water and Sanitary Sewer. DMA Project No. 11071 (Brookfield Road, Femme Road and Noseworthy Place)



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**5. Brookfield Road, Femme Road & Noseworthy Place –
Tenders Closed Continued**

In favour: Mayor C. Penwell
Deputy Mayor J. Dunne
Councillors: F. Smith, J. Keeping
J. Johnson & P. Parsons

Opposed: 0
Motion carried.

Town Clerk Hillier will get back to Keith Bartlett ASAP.

6. Bae NewPlan – Response to Letter

Town Clerk Hillier conveyed information that she is still awaiting a response from Bae NewPlan.

7. Town Plan - Update

Council will revisit this at next meeting.

8. Hornhouse Road – Transfer of Ownership

Town Clerk Hillier informed council that she has been in contact with someone regarding the issue and is waiting a reply.

9. IGOR Recovery – Horse Brook Trail

Town Clerk Hillier informed council that Government has given approval for the work.

Motion 2013-05-27-04

Johnson/Keeping

It was resolved that approval is hereby given to proceed with a public tender for the Igor Recovery – Horse Brook Walking Trail, Project No. 11-1650-01.



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9. IGOR Recovery – Horse Brook Trail Continued

In favour: Mayor C. Penwell
Deputy Mayor J. Dunne
Councillors: F. Smith, J. Keeping
J. Johnson & P. Parsons

Opposed: 0
Motion carried.

10. Spillway Repairs

Town Clerk Hillier informed council that Work Foreman Thornhill feels that it will not be possible to have this work started by June 1 as they do not have the equipment or the manpower to do the job.

Council has already given approval for the parts/equipment necessary. The engineers should be involved with this and if necessary, they gave permission to hire additional workers because this HAS to be done.

11. Cross Walk

Town Clerk Hillier informed council that this was still not completed. Work Foreman Thornhill told her that they were still working on water leaks and they had to be fixed first. The earliest they would be done is next week.



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12. Gas Tax Funding Approval – Measurements of Streets Submitted for Application

Town Clerk Hillier informed council that she had Work Foreman Thornhill measure all the roads that need paving and that she has submitted this to go along with the application as requested by Gas Tax.

13. BDF Properties Permit – Cost and Amount Paid

Town Clerk informed council of the amount paid by BDF Properties for the permit. They were charged for a residential permit not a commercial permit. Council decided to have Town Clerk Hillier call Municipal Affairs and ask them what BDF should be charged as, Commercial or Residential.

14. Chain Link Fence

Town Clerk Hillier informed council that after reviewing the minutes of the water meetings she found that there has been nothing discussed about the fence in question in over a year. This would lead one to feel that the issue has been dropped.

Motion 2013-05-27-05

Smith/Johnson

It was resolved to donate the fence to the St. Joseph's Academy Play Ground.

In favour: Mayor C. Penwell
Deputy Mayor J. Dunne
Councillors: F. Smith, J. Keeping
J. Johnson & P. Parsons

Opposed: 0
Motion carried.



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14. Chain Link Fence Continued

Town Clerk Hillier will contact Corey Parsons and make arrangements for the transfer of property.

15. Bae NewPlan – Effluent Review

Town Clerk Hiller made council aware that she has notified Bae NewPlan that at council's last meeting they approved having the review done up to \$3000.00.

16. Sample Tender for Pick up

Office Clerk Pierce will forward the updated sample tender to Town Clerk Hillier who will then contact the Department of Transportation and send them the tender to get the process going.

17. Arena Canteen Income & Expenses - Breakdown

Council was pleased with the income that the arena canteen generated this past season but feel that with a little "revamping" more could be made. Town Clerk Hiller will recalculate the numbers for the next meeting.

18. Signs for Brookside Road

Town Clerk Hillier informed council that the signs for speed and the playground have been erected in the area.

19. Fortune Head – Control of Building

Town Clerk Hillier informed council that she is still waiting further information on this topic.



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20. New Business Request

Town Clerk Hillier informed council that a request has been made by a resident to set up a business as a “roofed accommodations”. The Town of Fortune has permit options for B&B or Hotel only.

Motion 2013-05-27-06 Johnson/Keeping

It was resolved to approve the business as a B&B pending all other regulatory approval. If B&B is not sufficient and want it listed as an efficiency unit the resident would have to let council know.

In favour: Mayor C. Penwell
Deputy Mayor J. Dunne
Councillors: F. Smith, J. Keeping
J. Johnson & P. Parsons

Opposed: 0
Motion carried.

21. Appreciation BBQ

Office Clerk Pierce informed council that there were approximately 26 people to attend the BBQ. Frazier will pick up and prepare the food.

22. Waste Disposal Fee

Town Clerk Hillier will email the Fortune Teller with an article explaining the fee structure. Explain that council has lowered the tax rate, and the minimum tax as well as the fact that our water rates are significantly lower than neighboring towns. Town Clerk Hillier will forward the article onto Mayor Penwell before submitting it for print.



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23. Water Readings for Grand Bank

Town Clerk Hillier will get a total and an average daily reading. This will be used at the next water meeting.

Councilor Johnson left the room at 7:45 and returned at 7:48

24. Municipal Awareness Week

Since we weren't aware previously that this week was Municipal Awareness Week, nothing was planned.

25. Walk to Fight Arthritis

Council has decided not to contribute at this time.

26. Burin Peninsula Health Care Foundation – “Kin & Friends Radiothon”

This event has already been held prior to council meeting.

27. Burin Peninsula Map – Request for Advertising

Town Clerk will check with Linda to see if they are interested in cost sharing an ad up to a 3X4 ad.

28. New Home Owners – Welcoming Package

Town Clerk Hillier and Office Clerk Pierce both informed council of a suggestion made by Linda to have packages done up for “New Home Owners”. The suggestion was made after a new home owner was in the office and pointed out that as first time home owners, they were not familiar with the policies and procedures of the town.

Motion 2013-05-27-07

Dunne/Johnson

It was resolved to do up a welcome package with the policies and procedures for the town including permits, emergency telephone numbers, any pamphlets the town may have and other pertinent information.



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28. New Home Owners – Welcoming Package Continued

In favour: Mayor C. Penwell
Deputy Mayor J. Dunne
Councillors: F. Smith, J. Keeping
J. Johnson & P. Parsons

Opposed: 0
Motion carried.

29. Youth Ventures – Request to Waive Permits and Licenses for Summer Business

Motion 2013-05-27-08 Johnson/Keeping

It was resolved to waive the cost of permits for YOUTH setting up summer businesses.

In favour: Mayor C. Penwell
Deputy Mayor J. Dunne
Councillors: F. Smith, J. Keeping
J. Johnson & P. Parsons

Opposed: 0
Motion carried.

30. Municipal Assessment Agency Inc. – “Clar Simmons Scholarship Award”

Town Clerk Hillier just passed along information in case any member of council had someone this may pertain to.

31. “Canada Day Celebrations”

Town Clerk Hillier informed council that the town has been approved for \$1700.00 for Canada Day Celebrations and that fireworks have been ordered.



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32. Government of Canada & Newfoundland & Labrador – Invest in 14 Community Infrastructure Projects.

Town Clerk Hillier passed along information regarding the issue.

33. Recreation Commission Customer Appreciation Day

Town Clerk Hillier informed council that the Recreation Commission will be holding a Customer Appreciation Day again this year and was wondering if the council would like to participate. Council agreed to participate but thought it would be better to participate after supper the day of and at the fire hall

33. Recreation Commission Customer Appreciation Day Continued

instead of Community Center as they had done in previous years. Council will be serving hotdogs, hamburgers and cake.

34. Shelf for Modems - office

Council agreed to put up the shelving for the modem in the office.

35. Heritage Run AGM

Council suggested that Linda go and any other staff/council member who wanted to go.

36. Arena

Town Clerk Hillier informed council that Darren told her that due to the fact that tempered glass cannot be cut, more glass and puck boards needed to be ordered to complete the job.

Darren also inquired about a “tool allowance” for the arena.



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36. Arena Continued

It was resolved to order six panes of glass and five to six puck boards. Council will not approve a tool allowance. However, Town Clerk Hillier will inform Darren to submit a list of what tools are required before the next council meeting.

In favour: Mayor C. Penwell
Deputy Mayor J. Dunne
Councillors: F. Smith, J. Keeping
J. Johnson & P. Parsons

Opposed: 0
Motion carried.

Office Clerk Pierce excused herself at 8:07 due to conflict of interest

37. Office Clerk Management Agreement

Motion 2013-05-27-08 Keeping/Johnson

It was resolved that any employee filling in for a permanent position which is vacated will be covered under the Management Agreement which is in place at that time.

In favour: Mayor C. Penwell
Deputy Mayor J. Dunne
Councillors: F. Smith, J. Keeping
J. Johnson & P. Parsons

Opposed: 0
Motion carried.

Office Clerk Pierce returned to the meeting at 8:12

38. Park Traffic

Resident called the office on May 27, 2013 to complain of speeding traffic in the area of the park. Even though the signs are up, there is still a lot of speeding from cars/trucks



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38. Park Traffic continued

and atv's. Council said for Town Clerk Hillier to contact the RCMP.

39. UROCK Award

Council requested more information before making any comment on this matter.

40. Development on Brunette Avenue

Office Clerk Pierce informed council that Mr. Rose came into the office today wondering if council would reconsider the tax structure for the development on Brunette Avenue. He felt that there may have been an error as he was taxed as a business when it is in a residential area and the fact that the properties in the area belonging to Newfoundland and Labrador Housing are taxed and assessed residentially. Council agreed to approach Municipal Affairs to obtain something in writing as to whether they feel the development is Commercial or Residential.

41. Hotel Fortune

Mr. Rose also wanted to inform council that he would be having the grand opening of Hotel Fortune on June 17, 2013 and invitations would be forthcoming.

42. Bayview Street/Pinchmarsh Road

Councillor Keeping brought up the issue on Bayview Street that one of the residents had earlier stated that they would be having an "adopt a spot" area across from their property but it still has not been done. Town Clerk Hillier will contact the home owner and remind them of their intent. Councillor Keeping also inquired about the abandoned property on Pinchmarsh Road. Council stated that there



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42. Bayview Street/Pinchmarsh Road

would be an auction schedule and posted in the Southern Gazette regarding property on Pinchmarsh Road, Hillier Street and Bayview Street.

43. Fence

Council inquired as to why the fence was in the process of being erected between the town yard and the adjoining property. Town Clerk Hillier will inform Work Foreman Thornhill not to continue with the fence.

44. Sick/Basket

Council inquired as to whether there had been anything sent to either Lacey or Norma since they are off work. Town Clerk Hillier and Office Clerk Pierce informed them that there wasn't. Council wondered as to the policy regarding such issues.

Motion 2013-05-27-11 Johnson/Smith

It was resolved to adopt the policy of the following:

- Baby - (employee or spouse) up to \$100.00
- Sickness – flowers and or fruit basket \$50.00-\$60.00

In favour: Mayor C. Penwell
 Deputy Mayor J. Dunne
 Councillors: F. Smith, J. Keeping
 J. Johnson & P. Parsons

Opposed: 0
Motion carried.

45. Auditors

Council inquired as to where we were with the auditors. Town Clerk Hillier informed council that she has emailed



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45. Auditors

them and is waiting to hear back hopefully by Wednesday, May 29, 2013. Town Clerk Hillier will inform the Auditors that council wants the audit to be completed by the end of the summer so it will be signed and approved by the day after Labor Day as there will be a new council elected in September and it should be responsibility of this council to take care of this audit.

Permits

Motion 2013-05-27-12 Dunne/Parsons

It was resolved to approve all of the following permits:

Permit #	Location	Work Performed
44	Bayview Street	Extension to Truck Box
45	Haddock Road	Patio
46	Pushthrough Crescent	Erection of Shed

In favour: Mayor C. Penwell
Deputy Mayor J. Dunne
Councillors: F. Smith, J. Keeping
J. Johnson & P. Parsons

Opposed: 0
Motion carried.

Motion 2013-05-27-13 Johnson/Parsons

Resolved to approve the application for Crown Land Purchase pending all other regulatory approvals.

In favour: Mayor C. Penwell
Deputy Mayor J. Dunne
Councillors: F. Smith, J. Keeping
J. Johnson & P. Parsons



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Permits Continued

Opposed: 0
Motion carried.

Correspondence

1. MHA King Wellness Grant For Garnish
Recognizes Lewin's Cove Athlete
Announces Operating Grants for Local
Towns
Announces Funding for Burin Peninsula
Waste Management
2. INFONOTES May 17, 2013

Next Meeting

Next regular meeting scheduled for June 10, 2013 at
5:30p.m.

Motion 2013-05-27-14 Johnson/Smith

In favour: Mayor C. Penwell
Deputy Mayor J. Dunne
Councillors: F. Smith, P. Parsons
J. Johnson & J. Keeping

Opposed: 0

Motion carried.
The regular meeting adjourned at 8:45pm



Mayor



Office Clerk