



# The Town of Fortune

P. O. BOX 159  
Temple Street  
Fortune, NJ  
A0E 1P0

TELEPHONE: (709) 832-2810  
FAX: (709) 832-2210

## Minutes of a Regular Meeting of Council Of the Town of Fortune On October 27, 2020 at 6:15 p.m.

*Members Present:* Deputy Mayor Smith Frazer Smith

*Councillors:* Levi Curtis  
Terry Fleming  
Roy Kendell  
Patrick Parsons  
Matthew Woodland

*Also Present:* CAO Collier Linda Collier  
Town Clerk Lacey Symes

### Additions/Adoption to Agenda:

Deputy Mayor Smith asked if there were any additions to the agenda of October 27, 2020 Council Meeting.

### 9. Capital Works 2020-2021

**Motion 2020-10-27-01: Councillor Woodland/Councillor Kendell**

**Resolved that the Agenda for October 27, 2020 be adopted as presented along with the addition.**

In favour: Deputy Mayor Smith  
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0  
Motion carried.

### Adoption of Minutes:

Deputy Mayor Smith asked if there were any errors or omissions to the Minutes from the Regular Council meeting held on October 6, 2020 as presented.

**Motion 2020-10-27-02: Councillor Fleming/Councillor Parsons**

In favour: Deputy Mayor Smith  
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0  
Motion carried.



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**Delegation**                                      **6:15 p.m.**                                      **Gaultois Place Residents**

Deputy Mayor Smith welcomed Deon Mews & Berkley Simms (Gaultois Place Residents) to the Council Meeting at 6:15 p.m.

Mr. Mews & Mr. Simms came to the Council Meeting to discuss parking issues on Gaultois Place.

This issues was previously discussed at the last Council Meeting & the CAO Collier advised that the Public Works Staff re installed the signs that were previously there in prior years; therefore, no parking was permitted on either side of Gaultois Place.

CAO Collier advised Council that after the signs were erected she & Public Works Supervisor Caines had done a site visit as there had been complaints received from a resident on Bunkerhill Road.

Mr. Mews & Mr. Simms expressed frustration in dealing with neighbours on Bunkerhill Road/Gaultois Place regarding parking issues & is asking Council to consider the removal of the "No Parking" signs.

Mr. Mews provided Council with a list of other roads (17) throughout the Town of Fortune that are dead end roads & doesn't have any "No Parking" signs erected.

**Motion 2020-10-27-03:                                      Councillor Fleming/Councillor Parsons**

**Resolved to remove the "No Parking" signs erected on Gaultois Place to be fair to all residents, based on the fact that there aren't any signs erected on every dead end street within the Town of Fortune.**

In favour:              Deputy Mayor Smith  
                                Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed:              0  
Motion carried.

CAO Collier to follow up & send correspondence to resident who had requested to have the signs erected.

Council thanked Mr. Mews & Mr. Simms for attending the Council Meeting & they left at 6:36 p.m.



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## **GENERAL BUSINESS:**

### **1. Community Enhancement Employment Program Approval**

Received approval the Community Enhancement Employment Program (CEEP) in the amount of \$20, 000 for Municipal Upgrades & Renovations (17- CEEP-21-214).

There are new regulations for the 2020-2021 year for CEEP, applicants are forgiven 300 hours for a onetime credit, resulting in only requiring 120 hours to be eligible for EI &also, will not require the 20 hours prior.

CAO Collier suggested a forming hiring committee to screen the applicants as it is expected to receive a lot of applications.

It was a consensus of Council to form a hiring committee for the CEEP applicants, the committee will include CAO Collier, Public Works Supervisor Caines & Councillor Curtis.

### **2. October Budget Reallocations**

Finance Committee met & has recommended to apply some account reallocations, there is no increase in the budget just reallocations.

**Motion 2020-10-27-04: Councillor Woodland/Councillor Fleming**

**Resolved to approve the budget reallocations as recommended by the Finance Committee.**

In favour: Deputy Mayor Smith  
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0  
Motion carried.

### **3. Tree Trimming**

CAO Collier received a call from a resident advising that they had spoken with Bell Aliant & Newfoundland Power and they had advised that the trimming of trees around their lines are the responsibility of the municipality. Office Staff followed up with Bell Aliant & was told the same.

Deputy Mayor Smith suggested calling Municipal Affairs to inquire.



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*Councillor Parsons left the Council Meeting at 7:02 p.m. due to a conflict of interest.*

#### **4. Letter of Support- Fortune Lions Club**

The Fortune Lions Club is seeking a letter of support from the Town of Fortune for electrical upgrading to the Fortune Lion's Den through the Community Healthy Living Fund.

**Motion 2020-10-27-05: Councillor Woodland/Councillor Fleming**

**Resolved for CAO Collier to supply a letter of support to the Fortune Lion's Club for funding through the Community Healthy Living Fund.**

In favour: Deputy Mayor Smith  
Councillors: Curtis, Fleming, Kendell & Woodland

Opposed: 0  
Motion carried.

#### **5. Harbour Drive- Parking Concern (Downtown Development)**

The Development Committee reviewed the downtown development parking concern prior to the Council Meeting & what was initially thought not to be an issue isn't clear once reviewing the property & the drawings provided.

Council agreed for CAO Collier to send correspondence to the Fortune Port Corporation requesting to provide a visual of the fence development with the Port Corporation & the professional consultant company/engineer as there is a concern in regards to the responsibility of maintenance and snow clearing once the fence is completed.

#### **6. Asset Management Program (FCM)**

Defer until budget 2021 considerations.

#### **7. Lighthouse Trail**

Councillor Woodland was seeking re confirmation to move forward with the Fortune Lighthouse Trail.

CAO Collier advised Council to move forward with the development of the Fortune Lighthouse Trail where it is located on a ecological reserve the management plan will have to be redone & the Ecological Reserve Committee will have to be involved.

CAO Collier also questioned who would be responsible for the maintenance of the trail once developed, whether it would be the Town of Fortune, Fortune Head Eco Friends (FHEF) or a partnership between the Town & FHEF.



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Council advised it would be basically the same as "The Cape" trail in Grand Bank with little to no maintenance as it is a hiking trail versus a walking trail.

**Motion 2020-10-27-06: Councillor Woodland/Councillor Curtis**

**Resolved to initiate the process that would allow a hiking trail *partially* within the Fortune Head Ecological Reserve thus, requiring anticipated revisions to the Management Plan for the Fortune Head Ecological Reserve .**

In favour: Deputy Mayor Smith  
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0  
Motion carried.

## 8. Arena Update

CAO Collier advised Council that we are currently waiting on a valve to be delivered before Keep Cool can start the process, still aiming for November 9th opening date.

Councillor Parsons suggested opening the arena five days a week versus seven days a week, CAO Collier advised that Town Clerk Symes, Arena Attendant Tulk & herself will be meeting next week to customize a schedule & will forward to Council for approval.

## 9. Capital Works 2020 -2021

CAO Collier was advised there was a surplus from two Municipal Capital Works Projects (Hayter Street & Arena Confederation Storm Sewer) totaling approximately \$140,000. Council requesting CAO Collier to contact the department seeking to reallocate funds to the Butterfly Valve 2021/2022 Capital Works Project and/or Bunkerhill Phase I.

Bunkerhill Phase I	\$1,062,641.31
Bunkerhill Phase II	\$ 872,486.44
Butterfly Valve	\$ 231,341.91

**Motion 2020-10-27-06: Councillor Curtis/Councillor Woodland**

**Resolved to submit the 2020- 2021 Capital Works Projects as follows, Bunkerhill Phase I \$1,062,641.31, Bunkerhill Phase II \$872,486.44 & Butterfly Valve \$231,341.91 with 10% financing for Bunkerhill Phase I & Bunkerhill Phase II and cost shared with the Town of Grand Bank (5% each) for the Butterfly Valve.**



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In favour: Deputy Mayor Smith  
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0  
Motion carried.

## FINANCIAL TRANSACTIONS:

Payables September 24 - October 23rd, 2020

**Motion 2020-10-27-07 Councillor Curtis/Councillor Woodland**

**Resolved to approve the financial transaction for September 24- October 23, 2020.**

In favour: Deputy Mayor Smith  
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0  
Motion carried.

## PERMITS/EXEMPTIONS/ADJUSTMENTS:

### **New Business Permit Applications:**

A Somewhat Crafty Mom

**Motion 2020-10-27-08 Councillor Curtis/ Councillor Woodland**

**Resolved to approve the Business Permit Application for "A Somewhat Crafty Mom".**

In favour: Deputy Mayor Smith  
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0  
Motion carried.

## CORRESPONDENCE:

**Rosalind Boland Mary Kay Consultant- Seniors Bundle Opportunity:** Council agreed it was a great idea; however, unable to partnership at this time. CAO Collier to follow up with correspondence thanking for the opportunity.

**MMSB- Backyard Compost Bin Distribution Program:** For Councillors' information.



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**BLOOM (Centre for Municipal Education)- Training Opportunities:** For Councillors' information.

**Children's Wish Foundation- 35th Jiggs & Reels Radiothon Donation :** Pass for now, donated \$100 in May for Children's Wish Foundation Run the Rock.

## COUNCILLOR'S FORUM / COMMITTEE REPORTS:

Deputy Mayor Smith: N/A

Councillor Curtis: Advised Council that he has submitted his name for nomination for MHA. CAO Collier to check & see what the requirements are for resignation from Council in regards to this matter.

Councillor Fleming: N/A

Councillor Kendell: Asked Staff to have a look at the speed sign placed on Haddock Road as it doesn't seem to be working properly.

Councillor Parsons: N/A

Councillor Woodland: Pointed out that the shrubs on the corner of Harbour Drive near the dog park makes it hard to see any incoming traffic when turning down to the Walking Trail. CAO Collier advised she will get the Public Works Employees to take care of this issue as soon as possible.

## CAO REPORT:

CAO Collier advised she still haven't heard an update from Ocean Choice International regarding a date to discuss a new tax agreement, will follow up again.

There was a parking issue on Forsey Road, a resident on Community Street was utilizing Forsey Road to park their trailer & correspondence was sent asking to have the trailer removed. Resident received approval from the Fortune Legion to park & work on their trailer on the Legion property; however, this resulted in an extension cord running across the road, Office Staff had contacted the Town's insurance company & was advised the Town of Fortune would be liable if an accident were to happen. CAO Collier contacted resident & asked for the extension cord to be removed.

Another resident on Forsey Street was parking on the road and correspondence was sent to them as well.



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## ADJOURNMENT / Next Meeting:

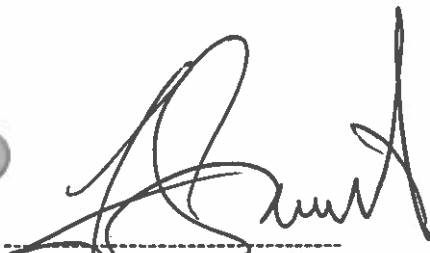
Motion 2020-10-27-09

Councillor Woodland/Councillor Kendell

Resolved to adjourn the Regular Council Meeting at 7:40 p.m. & schedule the next Council Meeting for November 17th at 6:15 p.m.

In favour: Deputy Mayor Smith  
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0  
Motion carried.



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Deputy Mayor Smith



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Lacey Symes- Town Clerk





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**AGENDA - Council Meeting  
Fortune Fire Hall  
October 27, 2020 @ 6:15 p.m.**

## **Additions/Adoption to Agenda**

**Adoption of Minutes:** October 6, 2020

**Delegation:** 6:30 p.m. Gaultios Place Residents

## **GENERAL BUSINESS**

1. Community Enhancement Employment Program Approval
2. October Budget Reallocations
3. Tree Trimming
4. Letter of Support- Fortune Lions Club
5. Harbour Drive- Parking Concern ( Downtown Development)
6. Asset Management Program (FCM)- Defer re: Budget 2021 Consideration
7. Lighthouse Trail
8. Arena Update

## **FINANCIAL TRANSACTIONS:**

- Payables September 24- October 23, 2020

## **PERMITS/EXEMPTIONS/ADJUSTMENTS:**

- **New Business Permit Application**  
A Somewhat Crafty Mom

## **CORRESPONDENCE:**

<b>From</b>	<b>Particulars</b>	<b>Anticipated Action</b>
Rosalind Boland- Mary Kay Consultant	Senior's Bundle Opportunity	Councillor's Information
MMSB	Backyard Compost Bin Distribution Program	Councillor's Information
BLOOM (Centre for Municipal Education)	Training Opportunities	Councillor's Information
Children's Wish Foundation	35th Jigs & Reels Radiothon	Donation Request

## **COUNCILLOR'S FORUM / COMMITTEE REPORTS:**

### **CAO REPORT**

### **ADJOURNMENT / Next Meeting:**