



# The Town of Fortune

P. O. BOX 159  
Temple Street  
Fortune, NH  
A0E 1P0

TELEPHONE: (709) 832-2810  
FAX: (709) 832-2210  
EMAIL: [fortune@nf.aibn.com](mailto:fortune@nf.aibn.com)

Minutes of a regular meeting of council  
Of the Town of Fortune, held at the  
Fortune Head Interpretation Center,  
May 26th, 2014 at 6:30 p.m.

## *Members Present*

Mayor  
Deputy Mayor  
Councillors:

Charles Penwell  
Corey Parsons  
Yvonne Symes-Harris  
Dave Holloway  
Patrick Parsons  
Frazer Smith

Town Manager  
Office Clerk

*Also Present*  
Norma Stacey  
Lacey Symes

## Additions to the Agenda:

- General Business:
17. Neil Locke
  18. Speed bumps
  19. Employee Matter
  20. Tobacco Road Cabins
  21. Council Minutes

## **Additions to Agenda of May 26, 2014**

Mayor Penwell asked for approval of the additions to the agenda of the May 26<sup>th</sup>, 2014 regular meeting.

Motion 2014- 05-26-01

Smith/Deputy Mayor Parsons

Resolved that the additions to the May 26, 2014 agenda for a regular meeting of council be adopted as presented.

In favour: Mayor C. Penwell  
Deputy Mayor C. Parsons  
Councillors: Y. Harris, D. Holloway, P. Parsons & F. Smith

Opposed: 0.  
Motion carried.



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## Regular Meeting of May 12, 2014

Mayor Penwell asked if there were any errors or omissions to the minutes of the regular meeting of May 12th, 2014 as presented.

Motion 2014-05-26-02                      Smith/Parsons

Resolved that the minutes of May 12, 2014 regular meeting of council be adopted as circulated.

In favour:     Mayor C. Penwell  
                  Deputy Mayor C. Parsons  
                  Councillors: Y. Harris, D. Holloway, P. Parsons & F. Smith

Opposed:     0.  
Motion carried.

## Delegation

### Webinar- Ricoh

Ricoh is a global technology company specializing in office imaging equipment, production print solutions, document management systems and IT services.

Council to bring back their opinions to next council meeting.

## General Business

### 1. Motions

#### a. To accept Agreement- Lake Street

Motion 2014-05-26-03                      Smith/Parsons

It was resolved to accept funding from the Province of Newfoundland and Labrador- Department of Municipal and Intergovernmental Affairs in the amount of \$343,593.00 in support of the 2014-15 Municipal Capital Works Program, Project No. 17-MCW-15-00085 Water & Sewer- Lake & Elford Street, Phase 2 and to sign the appropriate agreement for same.



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In favour: Mayor C. Penwell  
Deputy Mayor C. Parsons  
Councillors: Y. Harris, D. Holloway, P. Parsons & F. Smith

Opposed: 0.  
Motion carried.

*b. To accept Special Assistance Funding*

Resolved to accept the special assistance funding in the amount of \$282,446.33 on a 100% basis, to assist with the cost of various repairs and renovations to the Fortune Arena, including removing the existing siding on the arena, replacing damaged purlins, insulation, repair/replacement of damaged facial/soffit and the installation of new vertical metal siding.

Motion 2014-05-26-04                      Smith/Holloway

In favour: Mayor C. Penwell  
Deputy Mayor C. Parsons  
Councillors: Y. Harris, D. Holloway, P. Parsons & F. Smith

Opposed: 0.  
Motion carried.

*c. To borrow town's share & terms of repayment*

2014-05-26-05                      Parsons/Smith

Resolved to borrow town's share & terms of repayment for Lake Street & Elford Street from Scotiabank an amount not to exceed \$35,950.00(incl HST) which represents the town's 10% share of project costs. Terms of repayment over 10 years.

In favour: Mayor C. Penwell  
Deputy Mayor C. Parsons  
Councillors: Y. Harris, D. Holloway, P. Parsons & F. Smith

Opposed: 0.  
Motion carried.



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## *d. Zamboni*

\$63,450.00 was the amount of money that was fundraised for the zamboni, the cost of the zamboni is \$98, 575.00.

2014-05-26-06          Smith/Parsons

Resolved to borrow half of the cost of the zamboni and the remaining money after the zamboni is paid for will go into a reserve account for the arena that will cover the cost of the overhead door, zamboni paving pad & floor alterations in the zamboni area.

In favour:      Mayor C. Penwell  
                 Deputy Mayor C. Parsons  
                 Councillors:   Y. Harris, D. Holloway, P. Parsons & F. Smith

Opposed:        0.  
Motion carried.

## *e. Wall- Bunkerhill Road*

Motion 2014-05-26-07          Smith/Deputy Mayor Parsons

Resolved for Bennett's Construction to complete for \$7000.00 + tax.

In favour:      Mayor C. Penwell  
                 Deputy Mayor C. Parsons  
                 Councillors:   Y. Harris, D. Holloway, P. Parsons & F. Smith

Opposed:        0.  
Motion carried.

## **2. Tenders- Asphalt Recycler & Loader**

The Ad for the asphalt recycler was in Saturday's paper and will be in the newspaper again this week, due date is June 3th, 2014 at 2:00 p.m. The Loader tender is ready to go.



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### 3. Operational Review

Town Manager Stacey advised council that every worker had spoken with Mr. Walsh individually and he will soon be sending a draft report.

### 4. Arena Canteen- statement of income & expenses

Councillors reviewed the arena statements of income & expenses

### 5. Items for Arena (Community Center)

Arena Manager Barnes advised Town Manager Stacey that they need a countertop for the bar being constructed in the Arena, Arena Manager Barnes asked Town Manager Stacey if he would be able to take the countertop that is in the Community Center since it's not being used. Council suggested to get a new countertop instead of taking apart the one in the Community Center. Town Manager Stacey to ask Arena Manager Barnes to give Councillor Smith a call regarding the countertop.

The arena workers are going to run short on the amount of money allowed for the arena board room. Almost \$3000.00 has already been spent.

\$1500.00 is the amount of money needed to finish up the boardroom, there is about \$500.00 left in the arena board money that can be put towards something in the boardroom. Council suggested putting some money in the arena reserve account toward the cost of the boardroom.

Motion 2014-05-26-08

Smith/Deputy Mayor Parsons

Resolved to use the \$500.00 left in the arena board money & lot \$1500.00 out of the arena reserve account to finish up the boardroom in the Arena.

In favour: Mayor C. Penwell  
Deputy Mayor C. Parsons  
Councillors: Y. Harris, D. Holloway, P. Parsons & F. Smith

Opposed: 0.  
Motion carried.



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## 6. Annual clean up

Town Manager Stacey asked council if they thought the town should still have an annual clean up even though the Burin Peninsula Waste Management does the regular garbage pickup and a bulk garbage pickup once every month.

Council agreed that they don't need to schedule an annual cleanup because the Burin Peninsula Waste Management does pickup bulk garbage once every month anyway.

## 7. JCP- approved funding \$44,125.00

JCP for the Town of Fortune, Recreation Commission & The Feller From Fortune International Festival.

To date haven't received any applicants, the deadline is Friday, May 30<sup>th</sup>, 2014.

## 8. Southern Gazette Summer Placement Ad- \$135.00 per month or \$405.00 total (June, July & August)

Cost shared last year with the Feller From Fortune International Festival & The Fortune Head Interpretation Center.

Motion 2014-05-26-09          Parsons/Harris

Resolved to accept the Southern Gazette Placement Ad cost shared with the Feller From Fortune International Festival & The Fortune Head Interpretation Center.

In favour:      Mayor C. Penwell  
                     Deputy Mayor C. Parsons  
                     Councillors: Y. Harris, D. Holloway, P. Parsons & F.  
Smith

Opposed:      0.  
Motion carried.



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**9. Poll Tax Exemption Forms:**

DODGM001  
ANTLR002  
PAPAE003  
CARRS001  
FLEMJ002

Three exemption forms are a rent to own agreement  
One exemption is a common law relationship  
One exemption is income

Motion 2014-05-26-10                      Smith/Harris

Resolved to accept all of the poll tax exemption forms.

In favour:      Mayor C. Penwell  
                    Deputy Mayor C. Parsons  
                    Councillors: Y. Harris, D. Holloway, P. Parsons & F.  
Smith

Opposed:      0.  
Motion carried.

**10. Meter at the Plant**

Work Foreman Thornhill advised Town Manager Stacey that the meter at Ocean Choice International is currently not working, OCI purchased this meter themselves. Work Foreman Thornhill has been down twice now & they were going to get someone to fix it, however it still hasn't been fixed to date.

Town Manager Stacey to write a letter to OCI to see if they will replace the meter, it was a requirement of the water agreement to have an operating meter.



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## 11. Resident concerns:

### *-Rocks on property*

Piece of vacant land on Temple Street, the individual did say that they told the town they could push the snow back on their land, Town Manager Stacey took a look at the property and there are some rocks there, but no more than any other properties around town. The individual feels that the town should clean up the rocks off their property because the snow was dropped there by the town.

Council agreed that because there are so many people around town in the same situation they cannot commit to cleaning the rocks off the individual's property.

### *-Neighbor*

A resident's neighbor seems to be stock piling dead grass, not sure if the neighbor is trying to do some type of composting.

Write a letter to the resident stating if they are composting they need the proper materials.

## 12. Crown Land Applications

The town received a Crown Land application to erect a cabin at the Grassy Patch.

Town Manager Stacey to call the resident and advise them that the Town of Fortune approved their crown land application but ask them to wait to send the application to Municipal Affairs until the new town plan gets final approval.

Motion 2014-05-26-11

Deputy Mayor Parsons/Smith

Resolved to approve the crown land application subject to other regulatory departments.

In favour: Mayor C. Penwell  
Deputy Mayor C. Parsons  
Councillors: Y. Harris, D. Holloway, P. Parsons & F. Smith

Opposed: 0.  
Motion carried.





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## 13. Hotel Fortune

Deputy Mayor Parsons brought forward concerns regarding the legal issues. Deputy Mayor Parsons felt that council should reconsider the advice from the town's solicitor.

Council agreed to go ahead with their first decision.

Town Manager Stacey to send the letter as soon as possible.

## 14. Water Agreement

Signage of the agreement will take place at the Town Office on Friday afternoon, May 30<sup>th</sup>, 2014 at 4:00 p.m. if the Grand Bank council can attend at that time.

## 15. Curbs/Islands

The curbs/islands are already taken down. The cost to pave the new island is \$1100.00 + HST.

*Extend meeting*

Motion 2014-05-26-12      Parsons/Harris

Resolved to extend the meeting for another ten minutes.

In favour:      Mayor C. Penwell  
                    Deputy Mayor C. Parsons  
Councillors:    Y. Harris, D. Holloway, P. Parsons & F. Smith

Opposed:      0.  
Motion carried.

## 16. Town Friendly

Councillor Smith brought to council's attention that when you drive through town it's not very engaging to the eye. Council discussed ways to promote businesses around town to give them a incentive to refresh their properties (ex; paint their buildings).

Town Manager Stacey expressed that once the paving is complete and the town's outside workers sweep the roads the resident's will see that an effort is being made to beautify the town and they may have more incentive to beautify their property as well.



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## 17. Neil Locke

This individual is trying to apply for a property with crown lands next to the property he already owns however he is having difficulty with it, he sent all of the coordinates in and they came back and wanted to know how he was going to access this second piece, he told them that access is going to be from the property he currently owns now. Crown Lands came back and told him that they now discovered that this land was granted to someone way back, years and years ago. Crown Lands advised Mr. Locke to go to the town office and see if the town can help. Mr. Locke was wondering if the town would give him a letter stating that the town cannot help him with determining who owns the land.

Council agreed that they had no issue in writing the letter up for Mr. Locke.

## 18. Speed Bumps

Town Manager Stacey received two requests for speed bumps around the town.

One request was for Brookside Road because it's in front of the playground and people seem to be speeding around that area.

One request was for Eldon Street however, the department of highways would have to deal with Eldon Street.

Council discussed possible ways to slow down people speeding.

The Town of Garnish recently purchased a sign which tells your speed when you pass by and apparently its working great. The cost is approximately \$3000.00

Town Manager Stacey to check the cost of a radar speed sign for next council meeting.

## 19. Employee Matter

Town Manager advised council that Town Clerk Hillier has to see her doctor in August for an update on her date of return.

## 20. Tobacco Road Cabins

Town Manager Stacey to contact Service NL regarding the sewer system & progress of the cabins.



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## 21. Council Minutes

Deputy Mayor Parsons asked if it was possible for the council minutes to be finished the Friday after council meeting so that everyone has a week to review the minutes for the next council meeting.

Office Clerk Symes advised council that it would be possible to have the council minutes done by the following Friday.

### *Correspondence*

- 1) a. Municipal Assessment Agency- List of Board of Directors  
b. Municipal Assessment Agency- Clar Simmons Scholarship Award
- 2) Burin Chamber of Commerce- awarding contracts to local businesses
- 3) Canada Day- Approval \$1000.00 Grant

### *Permits*

Motion 2014-05-26-12      Parsons/Holloway

Resolved to approve all the permits.

In favour:      Mayor C. Penwell  
                 Deputy Mayor C. Parsons  
                 Councillors: Y. Harris, D. Holloway, P. Parsons & F. Smith

Opposed:      0.  
Motion carried.

### *Next meeting*

Next regular meeting scheduled for June 9<sup>th</sup>, 2014.

### *Adjournment*

Motion 2014-05-26-13      Smith/Harris

In favour:      Mayor C. Penwell  
                 Deputy Mayor C. Parsons  
                 Councillors: Y. Harris, D. Holloway, P. Parsons & F. Smith

Opposed:      0.  
Motion carried.



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Mayor Penwell

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Lacey Symes  
Office Clerk Symes

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**Council Meeting**  
**May 26, 2014**  
**6:30 P.M.**

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## Additions to Agenda

**Adoption of Minutes:** May 12, 2014

**Delegation/Guests:** 7:00 P.M. Webinar- Ricoh

## GENERAL BUSINESS:

1. Motions
  - a) To accept Agreement Lake Street
  - B) To accept Special Assistance Funding
  - C) To borrow town's share & terms of repayment
  - D) Zamboni
  - E) Wall- Bunkerhill Road
2. Tenders- Asphalt Recycler & Loader
3. Operational Review
4. Arena Canteen- statement of income & expenses
5. Items for Arena (Community Center)
6. Annual clean up
7. JCP- approved funding \$44,125.00
8. Southern Gazette Summer Placement Ad- \$135.00 per month or \$405.00 total (June, July & August)
9. Poll Tax Exemption Forms:
  - DODGM001
  - ANTLR002
  - PAPAE003
  - CARRS001
  - FLEMJ002
10. Meter at Plant
11. Resident concerns:
  - rocks on property
  - neighbor
12. Crown Land Application
13. Hotel Fortune
14. Water Agreement
15. Curbs/Islands
16. Town Friendly

## CORRESPONDENCE:

- 1) A. Municipal Assessment Agency- List of Board of Directors
- B. Municipal Assessment- Clar Simmons Scholarship Award



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## Agenda

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- 2) Burin Chamber of Commerce- Awarding contracts to local businesses
- 3) Canada Day- Approval \$1000.00 Grant

## PERMITS:

Permit Number	Permit Address	Work Required
039	Hayter Place	Shed
040	Bayview Street	Replace existing patio

## BILLS