



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL

A0E 1P0

**AGENDA - Council Meeting
February 8, 2022 @ 7:00 p.m.**

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: townoffortune@eastlink.ca

Additions/Adoption to Agenda

Adoption of Minutes: December 9, 2021

GENERAL BUSINESS:

1. Main Street Medical Clinic Adjustment- Motion as per email approval
2. Fortune Public Library- Library Board
3. Minor Hockey Rental Rate
4. PMA Convention (June 8th-10th, 2022)
5. Covid 19 Staff Memo
6. Xerox Lease Renewal
7. Biomaxx Meters Update
8. In Memoriam Donation (Item Recognition)
9. Procurement Policies & Procedures

FINANCIAL TRANSACTIONS:

- Payables December 9, 2021- February 4, 2022

PERMITS/EXEMPTIONS/ADJUSTMENTS:

New Business Application:

Main Street Medical Clinic- Dr. Todd Young PMC (2016)

Crown Lands Application:

Greg Dodge
Fortune Port Corporation

Poll Tax Exemption:

TAYLD001

Business Tax Exemption:

ROYA.001

CORRESPONDENCE:

From	Particulars	Anticipated Action
Epilepsy Newfoundland & Labrador	March 26th- Purple Day	Proclamation
Tract Consulting	Asset Management	For Councillor's Information
Municipal Assessment Agency	Board of Directors Elected	For Councillor's Information

CAO REPORT

- Disposal Items (Town & Recreation Commission)

COUNCILLOR'S FORUM / COMMITTEE REPORTS

Finance Committee:

Request for Adjustment

ADJOURNMENT / Next Meeting



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Minutes of a Regular Meeting of Council Of the Town of Fortune at the Fortune Fire Hall On December 9, 2021 at 6:30 p.m.

<i>Members Present:</i>	Mayor	Deanne Hickman
	Deputy Mayor	Terry Fleming
	Councillors	Kenneth Keeping Roy Kendell Rodney Rose (via Zoom) Jennifer Stacey
<i>Absent with Regrets:</i>	Councillor	Matthew Woodland
<i>Also Present:</i>	Chief Administrative Officer	Linda Collier
	Town Clerk	Lacey Symes

Additions/Adoption to Agenda:

Mayor Hickman asked if there were any additions to the Agenda of December 9, 2021.

9. Fortune Port Corporation- Request for Salting

Motion 2021-12-09--01: Councillor Kendell/Councillor Keeping

Resolved that the Agenda of December 9, 2021 meeting be adopted with additions as presented.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose & Stacey.

Opposed: 0
Motion carried.

Adoption of Minutes:

Mayor Hickman asked if there were any errors or omissions to the Minutes from the Regular Council meeting held on November 30, 2021 as presented.

Motion 2021-12-09-02: Councillor Kendell/Councillor Keeping



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Resolved to adopt the Minutes of the Regular Council Meeting of November 30, 2021 as presented.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose & Stacey.

Opposed: 0
Motion carried.

GENERAL BUSINESS:

1. Arena Roof Payment:

The arena roof is completed & final invoice has been submitted in the amount of \$127,213.

Town Clerk Symes requested the original shipping documents from Livewire, was advised the Town will receive the shipping documents upon receipt of final payment.

Consensus of Council to seek an agreement of a six month workmanship for any service/repair regarding the roof.

Motion 2021-12-09--03: Councillor Rose/Deputy Mayor Fleming

Resolved to pay Livewire the balance of \$127,213 & with receipt of original shipping documents.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose & Stacey.

Opposed: 0
Motion carried.

2. Community Capacity Building Program Acceptance:

The Town of Fortune received approval for funding in the amount of \$2740.00 through the Community Capacity Building Program to assist with a Strategic Planning workshop.



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3. Fortune Public Library- Stairwell Lift/Library Board:

The Fortune Librarian is looking for Council's permission to seek installation of a stairwell lift for the Fortune Library, this would be at no cost to the Town.

Motion 2021-12-09--04: Councillor Keeping/Councillor Stacey

Resolved to allow permission to install a stairwell lift for access to the Fortune Library.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose & Stacey.

Opposed: 0
Motion carried.

The Fortune Library Board is also seeking a member of Council for the Library Board- obtain further information.

4. Wastewater Flow Meters:

Defer until Deputy Mayor Fleming is able to review.

5. Non Compliance Permit/Business Application & Non Compliance Property Cleanup Fee:

Finance Committee recommending to increase the Non Compliance Fee to \$50.00.

Finance Committee recommending to implement a \$50.00 Non Compliance Property Cleanup Fee.

Motion 2021-12-09-05: Councillor Keeping/Councillor Rose

Resolved to approve the Finance Committee's recommendation to increase the Non Compliance Fee to \$50.00 & implement the new Non Compliance Business Application & Property Cleanup Fee in the amount of \$50.00.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose & Stacey.

Opposed: 0
Motion carried.



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6. Unlicensed Short Term Property Rentals Business Tax:

Finance Committee recommending a new Business Tax as Unlicensed Short Term Property Rentals Business Tax in the amount of \$280 per property.

Motion 2021-12-09-06: Councillor Keeping/Councillor Rose

Resolved to approve the Finance Committee's recommendation to implement the new Business Tax as Unlicensed Short Term Property Rentals Business Tax in the amount of \$280 per property.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose & Stacey.

Opposed: 0
Motion carried.

7. 2022 Budget:

Overview provided by Chairperson of the Finance Committee Deputy Mayor Fleming reflecting on pavement improvements, support to community groups, absorbing increase in waste collection fee & pending municipal capital works projects.

The proposed 2022 budget is balanced as follows: Revenues \$3,860,883.99 and Expenses \$3,860,883.99.

Motion 2021-12-09-07: Councillor Kendell/Councillor Keeping

Resolved that the 2022 balance budget of \$3,860,883.99 be accepted as presented by the Finance Committee.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose & Stacey.

Opposed: 0
Motion carried.

8. Tax Structure:

Motion 2021-12-09-08: Councillor Rose/Councillor Keeping

Resolved that the Tax Structure as presented in the 2022 Budget be accepted.



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In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose & Stacey.

Opposed: 0
Motion carried.

9. Fortune Port Corporation- Salting Request:

Received a request from the Fortune Port Corporation seeking salting services from the Town of Fortune to salt wharf six until the business they have contracted is able to do so, possibility of three weeks.

It was a consensus of Council to respond to the Fortune Port Corporation advising the Town of Fortune is unable to agree to this request as there are multiple companies within the municipality able to provide the service.

FINANCIAL TRANSACTIONS:

Motion 2021-12-09-09: Deputy Mayor Fleming/Councillor Rose

Resolved to approve the financial transactions dated November 29, 2021- December 8, 2021.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose & Stacey.

Opposed: 0
Motion carried.

CORRESPONDENCE:

Department of Municipal & Provincial Affairs- Cyber Security Awareness: For Councillor's Information.

CAO REPORT:

- Received years of service awards for previous Council, suggesting to present at staff Christmas Social & acknowledge through social media and mass email.
- Ocean Frontier survey has been emailed to Councillors, survey is entirely voluntary.



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COUNCILLOR'S FORUM:

Mayor Hickman:

- Received positive feedback from the Christmas events (i.e. Tree Light up, Parade, etc).
- Approached by Debbie Meade of CYN seeking space to rent, consensus of Council to ask Debbie to submit a letter advising how much they're willing to pay for rent & if they are willing to jointly share the space with another organization.

Deputy Mayor Fleming: NIL

Councillor Keeping: NIL

Councillor Kendell:

- Wondering if there was an update in regards to the land survey for the Horsebrook Trailer Park.

CAO Collier advised she had contacted legal and was advised there is nothing new to update.

Councillor Kendell recommended seeking another legal company who can provide commitment by a certain date as the Horsebrook Trailer Park has already lost one camping season & can't risk losing another.

Councillor Rose: NIL

Councillor Stacey: NIL


ADJOURNMENT / Next Meeting:

Motion 2021-12-09-10 Councillor Kendell/ Councillor Stacey

Resolved to adjourn the Regular Council Meeting at 8:04 p.m., next meeting scheduled for Tuesday, January 11, 2022 at 6:30 p.m.

In favour: Mayor Hickman
 Deputy Mayor Fleming
 Councillors: Keeping, Kendell, Rose & Stacey.

Opposed: 0
Motion carried.



Mayor Hickman



Lacey Symes - Town Clerk