



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NJ
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.albn.com

AGENDA Council Meeting October 17, 2016 6:30 p.m.

Additions to Agenda

Adoption of Minutes: September 26, 2016

GENERAL BUSINESS:

1. Capital Projects Prime Consultant Agreements
 - Snook's Road 17-CWWF-17-00014
 - Arena Floor 17-SCF-17-00032
2. New Revenue
 - Paving
 - Water & Sewer
3. Arena Liquor Policy
4. Public Works Human Resources
5. Arena Operator Engineer Ticket
6. Community Employment Enhancement Program
7. Council Christmas Event
8. Travel Expenses
9. Municipal Building Energy Efficiency

COMMITTEE REPORTS

CORRESPONDENCE

1. Burin Peninsula Regional Service Board – 2017 Fees & Schedule
2. RNC – Annual Crime Prevention Guide
3. Department of Transportation & Works – Safety Requirements
4. Grand Bank-Fortune Special Olympics – Donation Request

PERMITS

BILLS

CHIEF ADMINISTRATIVE OFFICER REPORT

COUNCILLORS FORUM



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NH
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.aibn.com

Minutes of a regular meeting of council
Of the Town of Fortune, held at the
Fortune Municipal Center,
October 17, 2016 at 6:30 p.m.

Members Present

Mayor	Charles Penwell
Deputy Mayor	Frazer Smith
Councillors:	James Dunne
	Dave Holloway
	Roy Kendell
	Patrick Parsons

Also Present

Chief Administrative Officer	Corey Parsons
------------------------------	---------------

Additions/Adoption of Agenda of October 17, 2016

Mayor Penwell asked if there were any additions to the agenda & approval of the October 17, 2016 agenda.

Add to agenda:

- 10. Caste Away / Brunette Island
- 11. Confederation Street Ditch

Motion 2016-10-17-01 Councillor Parsons/Councillor Kendall

Resolved that the agenda of October 17, 2016 be adopted as presented with the additions.

In favour: Mayor C. Penwell
 Deputy Mayor F. Smith
 Councillors: J. Dunne, D. Holloway, R. Kendell & P. Parsons

Opposed: 0.
Motion carried.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NJ
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.aibn.com

Regular Council Meeting
October 17, 2016
Page 2

Adoption of Minutes September 26, 2016

Mayor Penwell asked if there were any errors or omissions to the minutes of the regular meeting of September 26, 2016 as presented.

Motion 2016-10-17-02 Deputy Mayor Smith/Councillor Parsons

Resolved to adopt the minutes of the regular council meeting of September 26, 2016.

In favour: Mayor C. Penwell
 Deputy Mayor F. Smith
 Councillors: J. Dunne, D. Holloway, R. Kendell & P. Parsons

Opposed: 0.
Motion carried.

General Business

1. Capital Projects Prime Consultant Agreements

- *Snook's Road 17-CWWF-17-00014*

Motion 2016-10-17-03 Deputy Mayor Smith/Councillor Parsons

Resolved that the Town of Fortune would appoint CAP Management Services as the Prime Consultant for the Snook's Road and Snook's Road Extension project, 17-CWWF-17-00014.

In favour: Mayor C. Penwell
 Deputy Mayor F. Smith
 Councillors: J. Dunne, D. Holloway, R. Kendell & P. Parsons

Opposed: 0.
Motion carried.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.albn.com

Regular Council Meeting
October 17, 2016
Page 3

1. Capital Projects Prime Consultants Agreements Continued ...

- *Arena Floor Replacement 17-SCF-17-00032*

Motion 2016-10-17-04 Deputy Mayor Smith/Councillor Dunne

Resolved that the Town of Fortune would appoint SNC Lavalin as the Prime Consultant for the Arena Floor Replacement Project, *17-SCF-17-00032*

In favour: Mayor C. Penwell
 Deputy Mayor F. Smith
 Councillors: J. Dunne, D. Holloway, R. Kendell & P. Parsons

Opposed: 0.
Motion carried.

2. New Revenues

CAO Parsons suggested that providing services such small paving repairs and water & sewer repairs may be an opportunity for new revenues, as well as providing a services to local residents.

Council supported the idea and suggested that the CAO bring back a written policy for both prior to finalizing.

3. Arena

CAO Parsons brought forward concerns from the Arena Manager regarding the liability of hockey players drinking beer in the dressing rooms. After considerable discussion among Councillors, it was agreed to defer the issue to a future meeting

Helmet Use Policy

Motion 2016-10-17-05 Councillor Parsons / Deputy Mayor Smith

Resolved that the Town of Fortune would adopt a Helmet Policy for the Fortune Arena that all on ice users under the age of 18, must wear an approved CSA helmet.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.aibn.com

Regular Council Meeting
October 17, 2016
Page 4

3. Arena Continued ...

In favour: Mayor C. Penwell
Deputy Mayor F. Smith
Councillors: J. Dunne, D. Holloway, R. Kendell & P. Parsons

Opposed: 0.
Motion carried.

4. Public Works Human Resources

• *Winter On-Call Schedule*

CAO Parsons advised Council of changes to this coming years Winter On-Call Schedule. Rather than 2 employee's on-call for snow clearing plus 1 for water, there will be only 2 on-call with 1 being responsible for both snow clearing and water. The schedule will be created so that everyone has the same number of weekends and same number of weekends doing both water and snow clearing. This change will result in a \$1,200 savings.

• *Acting Supervisor Wage Rate*

It was agreed that according to the collective agreement currently in place, there will be no additional wages for an employee when the supervisor is off.

5. Arena Operator Engineering Ticket

Motion 2016-10-17-06 Councillor Kendall/Councillor Dunne

Resolved that the Town of Fortune would pay for the Arena Managers Engineer Ticket from Service NL at a cost of \$50.

In favour: Mayor C. Penwell
Deputy Mayor F. Smith
Councillors: J. Dunne, D. Holloway, R. Kendell & P. Parsons

Opposed: 0.
Motion carried.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NH
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.aibn.com

Regular Council Meeting
October 17, 2016
Page 5

6. Community Employment Enhancement Program

CAO Parsons advised Council that with the anticipated approval of the above program, it is becoming more of a challenge to identify productive duties for these part time employee's. He requested that if either Councillor has any suggestions, please send along.

7. Council Christmas Event

It was agreed that the Council Annual Christmas event will take place on Friday, December 9th. Further details will be worked out between Council and employee's.

8. Travel Expenses

Motion 2016-10-17-07

Councillor Parsons/Councillor Dunne

Resolved that the Town of Fortune would pay Councillors or staff travelling on Council business their full meal allowance for the period they are away.

In favour: Mayor C. Penwell
Deputy Mayor F. Smith
Councillors: J. Dunne, D. Holloway, R. Kendell & P. Parsons

Opposed: 0.
Motion carried.

9. Municipal Building Energy Efficiency

CAO Parsons presented an analysis of the energy cost for several municipal buildings for the past 3 years. The Town Office & upstairs annual energy cost is approximately \$11,000. The Town Garage annual energy cost is \$4,500. The Fire Hall annual energy cost is \$4,300. As well, quotes on heat pumps were provided. There was a considerable discussion regarding the importance of bringing down the energy cost lower on all Town facilities.

The CAO will continue to research potential options and present back to Council with recommendations. The use of Gas Tax Funding is an option to fund some of these initiatives.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.aibn.com

Regular Council Meeting
October 17, 2016
Page 7

10. Cast Away / Brunette Island

There was some discussion regarding the ongoing social media segment about Mack from Texas on Brunette Island. This segment has been receiving a considerable amount of exposure and is providing a lot of advertising and promotion about Newfoundland & Labrador, and Fortune in particular. It was agreed that Councillors would greet Mack on the wharf upon his return and present him with a Town flag.

11. Confederation Street Ditch

Councillor Holloway brought forward a concern from a resident regarding a ditch off of Confederation Street that has been growing in and may need to be cleaned out.

CAO Parsons indicated that he will have it inspected by the Public Works Supervisor.

CORRESPONDENCE

1. Burin Peninsula Regional Service Board

The 2017 fee structure will stay the same. However, there will be no bulk garbage collection during the months of February and March.

2. RNC Annual Crime Prevention Guide

3. Department of Transportation & Works

4. Grand Bank – Fortune Special Olympics

Motion 2016-10-17-08

Deputy Mayor Smith/Councillor Dunne

Resolved that the Town of Fortune would donate 1 Hour Ice Rental valued at \$110 to the Special Olympics Annual Christmas Gift Card Tree fundraiser.

In favour: Mayor C. Penwell
Deputy Mayor F. Smith
Councillors: J. Dunne, D. Holloway, R. Kendell & P. Parsons

Opposed: 0.
Motion carried.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.albn.com

Regular Council Meeting
October 17, 2016
Page 8

PERMITS

BILLS

Nil

CHIEF ADMINISTRATIVE OFFICER REPORT

CAO will coordinate a Finance Committee meeting in the coming weeks to start the budget process. It was agreed by Council to host a pre-budget consultation similar to last year. CAO will suggest a date. Considering there still has been no progress on the Fire Department Mutual Aid Agreement previously discussed, the CAO will coordinate the meeting for those involved. CAO Parsons advised Council that he intends to seek a nomination for the NL English School Board Trustee position.

COUNCILLOR'S FORUM

Councillor Dunne

-Brought forward the idea of trying to sell the old Zamboni in the arena. It was suggested to advertise in the MNL Info Note sent out monthly.

Councillor Parson / Kendall

-Presented a verbal report on their participation in the Municipalities NL annual convention, AGM and Councillor Parsons participation in the Premiers Forum (handout provided to Councillors).

Councillor Kendall

-Presented Councillors with information he received at the MNL Convention regarding the Municipal Assessment Agency.

Mayor Penwell

-Advised Council that both Deputy Mayor Smith and himself will be attending the SPM Economic Summit. CAO Parsons encouraged both to attend as there was other representatives from Fortune and Gradn Bank attending.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NT
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.albn.com

Regular Council Meeting
October 17, 2016
Page 9

ADJOURNMENT

Motion 2016-10-17-08 Deputy Mayor Smith/Councillor Dunne

Resolved to adjourn the regular council meeting at 8:48 p.m.

In favour: Mayor C. Penwell
 Deputy Mayor F. Smith
 Councillors: J. Dunne, D. Holloway, R. Kendell & P. Parsons

Opposed: 0.
Motion carried.



Mayor Penwell



Chief Administrative Officer Parsons