



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
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AGENDA - Council Meeting
Fortune Town Council Chambers
November 5, 2018 @ 6:30 p.m.

Additions/Adoption to Agenda

Adoption of Minutes: October 22, 2018

GENERAL BUSINESS:

1. Public Works- Update on Butterfly Valve & Lake Street Request
2. Arena a) Advertising Signs b) Legends Committee c) Motor d) Bar Service Financials
3. Engineering- Capital Works
4. Site Specific Plan (Ice Control) 2018-2019
5. Resident seeking water rate exemption
6. MADD- Candlelight Service of Hope & Remembrance- November 17, 2018
7. Christmas Party
8. Municipal Assessment Agency- Workshop
9. PMA - Professional Development & Training November 23, 2018

FINANCIAL TRANSACTIONS: (October 20th- November 4th)
Bank Reconciliation

PERMITS/EXEMPTIONS/ADJUSTMENTS:

Permits:

Poll Tax:
SIMMSC004
HILLM016
MULLR001
SMITT001

COMMITTEE REPORTS

CORRESPONDENCE

Dated	From	Received	Particulars	Anticipated Action
	Local Governments for Sustainability		Livable Cities Forum- November 15, 2018	For Councillor's Information/Interest
Sept 12	MADD	Oct 24	MADD Burn Peninsula Memorial Garden	For Councillor's Information

COUNCILLOR'S FORUM

CAO REPORT
ADJOURNMENT / Next Meeting



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Minutes of a Regular Meeting of Council
Of the Town of Fortune, held at the
Fortune Municipal Center
November 5, 2018 at 6:30 p.m.

Members Present:

Mayor	Charles Penwell
Deputy Mayor	Frazer Smith
Councillors	Levi Curtis James Dunne Patrick Parsons Matthew Woodland

Also Present:

Chief Administrative Officer	Linda Collier
Town Clerk	Lacey Symes
Public Works Supervisor	Chris Caines

Adoption of Agenda:

Mayor Penwell asked if there were any additions to the Agenda of November 5 2018. Items identified were as follows:

10. Christmas Extravaganza
11. Warf Development
12. Grand for Line Christmas Party
13. John Burke Remembrance Day Assembly
14. Clearwater Press Release

Motion 2018-11-05-01: Deputy Mayor **Smith**/ Councillor **Curtis**

Resolved that the Agenda for the November 5, 2018 meeting be adopted as presented with the noted additions

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Dunne, Parsons & Woodland

Opposed: 0
Motion carried.



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Adoption of Minutes:

Mayor Penwell asked if there were any errors or omissions to the Minutes from the Regular Council meeting held on October 22nd, 2018 as presented.

Item 3. Quarry Permit/Adjustment ME & G Construction- Business with a quarry permit for Pork Chop Pit requesting an exemption for the quarry fee (\$1000.00) for 2018 based on the amount of work/money that was done by the business owner on the Pit.

After discussion it was a consensus of Council came to deny the exemption for the quarry fee for Me & G Construction. It was also agreed for the fence to be removed from the gate at Pork Chop Pit.

Minutes was supposed to state:

After discussion it was a consensus of Council came to deny the exemption for the quarry fee for Me & G Construction. It was also agreed for the rocks to be removed from near the gate at Pork Chop Pit, if there is an issue with removing the rocks the fence will be removed.

Motion 2018-11-05-02: Deputy Mayor Smith/Councillor Woodland

Resolved to adopt the Minutes of the Regular Council Meeting of October 22nd as presented with corrections.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Dunne, Parsons & Woodland

Opposed: 0
Motion carried.



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Public Works Supervisor Caines joined the Council Meeting at 6:35 p.m.

GENERAL BUSINESS:

1. Public Works- Update on Butterfly Valve & Lake Street Request

•A resident who just recently purchased property located on Lake Street is looking to get an exemption for water/sewer tax, the water is currently turn off at the property, however it isn't permanently dug up.

Public Works Supervisor Caines advised Council that the curbstomp/standpipe can be permanently dug up without impacting the asphalt.

After a discussion Council came to the agreement to advise the resident that once the water is dug up, capped off and confirmed by the town's Public Works Employees that the work is complete they can qualify to be exempted from water/sewer taxes.

Moving forward any residents wishing to do permanent water dig up is the responsibility of the property owner & must be confirmed once completed by the town's Public Works Employees.

•Public Works Supervisor Caines provided Council with an update regarding the butterfly valve, because of the water quality & little contamination in the water this time of year Caines suggested waiting until Spring to begin this job. The work will be completed between the Town of Fortune's Public Works Employees & the Town of Grand Bank's Public Works Employees. Council agreed to waiting until Spring for the butterfly valve job to commence.

•Public Works Supervisor Caines also provided Council with an update regarding the Fire Hydrant installation on Eldon Street/Lamaline Highway. Received a quote for all new supplies/pipe to install a new fire hydrant from the soda ash building to the dam road which came in at \$25,000. Public Works Supervisor Caines advised Council that the Town's Public Works Employees can install a fire hydrant next to the soda ash building & it would only cost approximately \$2000 (6" pipe and fire hydrant already in inventory, would only need to purchase valve & tee).

Motion 2018-11-05-03:

Deputy Mayor Smith/Councillor Woodland

Resolved to install a new fire hydrant by the soda ash building using the materials already in inventory & any extra materials for approximately \$2000.00



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In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Dunne, Parsons & Woodland

Opposed: 0
Motion carried.

Council agreed to leave it to Public Works Supervisor Caines' judgment for a timeframe to install the fire hydrant.

Public Works Supervisor Caines also advised Council that the electronic cylinder scales in the screenhouse are in hard shape, however; they're still usable. A new set of scales costs approximately \$2593.00, the Town of Lamaline has a set of scales that they no longer use. Public Works Supervisor Caines to contact the Town of Lamaline.

Public Works Supervisor Caines left the meeting at 6:52 p.m.

2. Arena

a) Advertising Signs- Last year advertising packages were sent out to businesses asking those businesses if they would like to maximize the exposure of their business by purchasing 26" x 96" arena dashboards signs for a fee of \$496.60, this package was intended on being a yearly fee however; there was no motion made supporting this.

Motion 2018-11-05-04: Deputy Mayor Smith/Councillor Woodland

Resolved to invoice the businesses/associations that took part in the Arena Advertising Packages a \$400.00 yearly fee, with the arms of Council being exempted. If any business/association declines the \$400.00 advertising fee their sign will be removed.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Dunne, Parsons & Woodland

Opposed: 0
Motion carried.

CAO Collier advised Council that the dashboard signs that were purchased last year were outside of the Burin Peninsula. Council suggested obtaining quotes from other businesses within the Burin Peninsula as well for any new dashboard signs to be purchased.

b) Legends Committee- Deputy Mayor Smith advised Council that there is a committee for the Legends put in place & it consists of the following people: Council Patrick Parsons, Councillor James Dunne, Councillor Matthew Woodland,



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Councillor Bennett from the Town of Grand Bank, Derrick Dunne, Joann Johnson, Eric Brown, Michelle Linfield, Brian Smith, Arena Manager Barnes & CAO Linda Collier/Town Clerk Lacey Symes.

There will be a meeting scheduled for sometime this week.

Arena Manager Barnes/Deputy Mayor Smith looking at the possibility of holding a few recreation hockey tournaments to offset the costs of the Legends.

c) Motor- The motor belonging to compressor 1 in the arena burned out, therefore required to purchase a new motor which cost approximately \$4000.

Because the motor is under the \$10,000 range the Town is not obligated to obtain three quotes, Council agreed for Arena Manager Barnes to make arrangements in purchasing a new motor for compressor 1 in the arena.

d) Bar Services Financials- The profits from the bar services for the two concerts we as follows:

Country Collide Concert (Due South Promotions) \$2916.49
Live @ Heart \$1551.83
Total: \$4468.32

Motion 2018-11-05-05: Deputy Mayor Smith/Councillor Curtis

Resolved to apply the profit of \$4468.32 from the bar services for the two concerts (Country Collide & Live @ Heart) to the cost of the new motor for compressor 1 at the Arena.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Dunne, Parsons & Woodland

Opposed: 0
Motion carried.



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e) United Towns Minor Hockey- Canteen Letter-

Received a letter from the United Towns Minor Hockey Committee thanking the Town of Fortune for giving them the opportunity to operate the canteen for the 2018-2019 season & proposed a fee at the cost of no more than \$2500 and also requested to operate the canteen during the Toronto Legends game.

Council agreed & had no issues with the \$2500.00 operating fee for the canteen.

CAO Collier to reply to United Towns Minor Hockey & advise them that the Legends Committee is in charge of the operations for the canteen during the Toronto Legends Alumni game and their request will be forwarded to that committee.

3. Engineering- Capital Works- A list of Capital Works Projects is needed for the 5 Year Plan & need to be submitted on a yearly basis.

Council agreed to have a short meeting next week regarding Capital Works & briefing suggested a few ideas for the 5 Year Capital Works Plan: Bunkerhill Road Phase 1 & 2, Arena Drainage, Dixon Street/Femme Road & Patten Place/ lower part of Forest Road.

4. Site Specific Plan 2018-2019-

Motion 2018-11-05-06: Deputy Mayor **Smith/Councillor Curtis**

Resolved to approve the 2018-2019 Site Specific Plan.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Dunne, Parsons & Woodland

Opposed: 0
Motion carried.

5. Resident seeking water rate exemption- Dealt with under item #1.

6. MADD Candlelight Service of Hope & Remembrance- Councillor Dunne & Councillor Parsons to attend.



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7. Christmas Party- Council agreed to having Hot Roast Beef for the Christmas Dinner & were handed the quotes for two different catering services:

Sarah Rays:
Roast Beef \$16.08/person HST Included

Lynn Downey:
Roast Beef \$15.00/person HST Included

Entertainment:
Tom Edwards \$50.00/hour

Motion 2018-11-05-07: Councillor Parsons/Councillor Dunne

Resolved to hire Lynn Downey to cater for the Town's Christmas Dinner.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Dunne, Parsons & Woodland

Opposed: 0
Motion carried.

Motion 2018-11-05-08: Councillor Parsons/Councillor Dunne

Resolved to hire Tom Edwards for music entertainment for \$50.00/ hour up to four hours.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Dunne, Parsons & Woodland

Opposed: 0
Motion carried.



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7. Christmas Dinner Continued- Council had a discussion regarding the guest list for the Christmas Dinner.

Council came to the agreement to include Past Mayors, Councillors, current staff, staff that were employed throughout the current year & representatives from arms of Council (FFFF, Rec Commission & FHEF).

It was also agreed to purchase turkey/ham for Councillors & Staff.

8. Municipal Assessment Agency Workshop- No one to attend at this time.

9. PMA- Professional Development & Training- Item identified as previously approved at October 22nd meeting.

10. Christmas Extravaganza- Councillor Woodland asked Council if they were interested in having a Christmas Extravaganza again this year which means having the Christmas Parade, Tree Light Up & ATV Light Parade all in one day.

Council agreed that it would be a good idea to start a committee for the Christmas Extravaganza which would include a member of Council, member from the Lions Club & ATV Association.

Motion 2018-11-05-09: Deputy Mayor **Smith**/Councillor **Curtis**

Resolved to nominate Councillor Woodland as the member of Council to stand on the Christmas Extravaganza Committee.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Dunne, Parsons & Woodland

Opposed: 0
Motion carried.



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11. Warf Development- Trident Construction has been awarded the contract for Wharf Reconstruction Phase 3 & work has been started but no development permit has been issued.

Office Staff to make contact with Trident Construction and ask for payment arrangements. If no payment arrangements are made issue a stop work order.

Motion 2018-11-05-10: Deputy Mayor Smith/Councillor Woodland

Resolved to contact Trident Construction for payment arrangements, if no arrangements are in place a stop work order is to be issued.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Dunne, Parsons & Woodland

Opposed: 0
Motion carried.

12. Grand For Line Christmas Party, December 14th- Defer until next Council Meeting

13. John Burke High School Remembrance Day Assembly, November 8th- Councillor Woodland to attend.

14. Ocean Choice International Press Release- OCI has announced the construction on a new vessel addition to their local operations. This new vessel will create approximately 70 new, full-time, year-round positions. The scheduled delivery for this new vessel is December 2019.

EXEMPTIONS:

Poll Tax Exemptions: SIMMSC004 HILLM016 MULLR001 SMITT001

Motion 2018-11-05-11: Deputy Mayor Smith/Councillor Curtis
Resolved to approve the poll tax exemptions for account # SIMMSC004, HILLM016, MULLR001 & SMITT001.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Dunne, Parsons & Woodland

Opposed: 0
Motion carried.



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CORRESPONDENCE:

Local Governments for Sustainability- For Councillor's information.
MADD Burin Peninsula Memorial Garden- For Councillor's information/review
MMSB Community Waste Diversion Program 2018- For Councillor's information

COUNCILLOR'S FORUM:

Mayor Penwell

Advised Council that he is meeting with Jake Thornhill & Earl Rose from the Port Authority tomorrow regarding the contract negotiations with St. Pierre.

Deputy Mayor Smith-

Advised Council that a few businesses within the Town of Fortune advised him that they have a committee started as well to help with the warf issues/negotiations.

Councillor Curtis- NIL

Councillor Dunne

Raised concerns regarding the Hornhouse Road bridge, there are very big potholes located on both sides of the Hornhouse Road bridge. would be a good idea for Public Works Supervisor Caines to see if it's possible to put about 10/15ft of pavement on the sides of the bridge in the Spring.

Suggested sending out a mass email with the snow clearing regulations.

Councillor Parsons- NIL

Councillor Woodland - NIL



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ADJOURNMENT:

Motion 2018-11-05-12: Councillor Curtis/Deputy Mayor Smith

Resolved to adjourn the Council Meeting at 8:25 p.m. & next meeting to be scheduled for November 19, 2018.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Dunne, Parsons & Woodland

Opposed: 0
Motion carried.

Mayor Penwell

Lacey Symes, Town Clerk