



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: townoffortune@eastlink.ca

AGENDA - Council Meeting May 4, 2022 @ 6:00 p.m.

Additions/Adoption to Agenda
Adoption of Minutes: April 19, 2022

GENERAL BUSINESS:

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. Gas Tax Application- Paving 2. Mastering Media Relations- Gardiner Centre 3. Burin Peninsula SPCA- Donation Request 4. World Ovarian Cancer Day- Proclamation | <ol style="list-style-type: none"> 5. FCM Membership Update 6. Municipal Plan 7. Asset Management Pre-Planning Program 8. Animal Control Policy |
|---|---|

FINANCIAL TRANSACTIONS:

➤ Payables April 15-April 29, 2022

EXEMPTIONS/ADJUSTMENTS

CORRESPONDENCE:

From	Particulars	Anticipated Action
Stingray- Tina Bowring	Spring/Summer Advertising	Councillor's Information

COMMITTEE REPORTS:

PERMITS:

LAHIM002	6 Clouter's Lane	Shed	
KEEPK001	20 Logwood Road		Ext to Shed
PIERL003	28 Lamaline Highway	Shed	
SMITB001	43 Lamaline Highway	Fence	

CAO Report / Councillors Forum

ADJOURNMENT / Next Meeting



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: townoffortune@eastlink.ca

Minutes of a Regular Meeting of Council
Of the Town of Fortune at the Fortune Fire Hall
On April 19, 2022 at 6:30 p.m.

Members Present: Mayor Deanne Hickman
Deputy Mayor Terry Fleming
Councillors Kenneth Keeping
Roy Kendell
Jennifer Stacey

Absent with Regrets: Councillor Rodney Rose
Matthew Woodland

Also Present: Chief Administrative Officer Linda Collier

Additions/Adoption to Agenda

Mayor Hickman asked if there were any additions to the Agenda of April 19, 2022, with the following noted by CAO.

Addition Adjustment Request/Correspondence: SIMMR002

Correspondence:

Daffodil Campaign
CNA Ukrainian Humanitarian Aid Effort
Municipal Awareness Week

Permits:

LAHIM00 6 Clouter Lane 16X24 Shed
KEEPK001 20 Logwood Road 8X10 Extension to Shed
PIERL003 28 Lamaline Highway 20 X 48 Shed
SMITB001 43 Lamaline Highway Fence

Motion 2022-04-19-01: Councillor **STACEY** / Councillor **KEEPING**

Resolved that the Agenda of April 19, 2022 meeting be adopted with additions as presented.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell & Stacey

Opposed: 0 Motion carried.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: townoffortune@eastlink.ca

Adoption of Minutes: April 5, 2022

Mayor Hickman asked if there were any errors or omissions to the Minutes from the Regular Council meeting held on April as presented.

Motion 2022-04-19-02: Councillor **KENDELL** / Deputy Mayor **FLEMING**

Resolved that the Minutes of the April 5, 2022 meeting be adopted as presented.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell & Stacey

Opposed: 0 Motion carried.

GENERAL BUSINESS:

Downtown Development Project – The discussion started with contemplating the approach to address the need of development and defining an area with reference to the war memorial on page 55 of the *Downtown & Harbour Redevelopment Report* prepared by the Consulting Team of CAP Management and Woodford/Sheppard Architecture Ltd. in February OF 2017. As per meeting held with funding partners on April 4th. Engineers would need to redefine costs estimates based on section selected by Council. As reflecting on sections of the *Report*, the area in the vicinity of the war memorial appeared to be a worthwhile development noting green space and a main thoroughfare. As it was questioned about the involvement of the Royal Canadian Legion and ownership of property (which suggested by CAO indicates Town upon review in Assessment Roll), a suggestion to meet with membership of the Royal Canadian Legion would be most beneficial in seeking acceptance and support. CAO will reach out with Engineer for cost estimates and Jerry Ante of Royal Canadian Legion to coordinate a meeting, prior to being written proposal or engagement with funding partners.

Motion 2022-04-19-03: Councillor **KEEPING** / Councillor **STACEY**

Resolved that the section identified as “War Memorial” in the *Downtown & Harbour Redevelopment Report* (page 55) be targeted as a project for development pending approval of funding applications/proposal to be submitted to funding partners based on estimates provided by Innovative NL and a collaborative approach by the Royal Canadian Legion (i.e. approval/support).

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell & Stacey

Opposed: 0 Motion carried.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: townoffortune@eastlink.ca

GENERAL BUSINESS (cont'd):

2. Snook's Road Erosion Concern – CAO provided an image to Councillors regarding an area of concern by a property owner on Snook's Road, who also had contact the MHA's office. There were previous concerns from residents that was inspected by Engineer and initiated a small repair to a section of the breakwater by acquiring Gas Tax funding (\$16,790 payable to Bennett's Construction that included armour stone). The discussion indicated that such coastal erosion could be a Federal responsibility (noting areas such as Sweet Bay/St. George's). CAO advised Council that Innovative NL have already been contacted to inspect the area for any concerns (i.e. safety, etc.). Council advised CAO to follow-up with MP Churence Rogers' office to inquire on role the Federal Government could play in coastal erosion, and to follow-up accordingly to the considered resident.
3. Strategic Priority Work Plan/Timelines – CAO referenced the timeline section that was already incorporated into the report provided by Pat Curran, noting that some of the work has been initiated (ex. Recreation Commission). Due to the complexity of juggling issues and operations it's difficult to prioritize the items at this time; therefore, she suggested utilizing the plan as a "living" document that everyone would reference periodically. Deputy Mayor Fleming questioned the section identifying volunteerism which has referenced an event scheduled for April. CAO along with Mayor Hickman and Councillor Stacey advised an application was submitted and the Community Services Committee of Council has had some preliminary suggestions of an event, but date to be determined.

The issue of discussions with the Town of Grand Bank and the approach to regionalization was also referenced, but Council's approach could be impacted in the near future, as per directive from Government. The difference of shared services versus combining services such as a joint Fire Department was noted. There was also reference to the support of regionalization by Municipalities Newfoundland Labrador (MNL) (*upcoming meeting with the Burin Peninsula's Joint Council on April 30th at 12:00 p.m. at St. Gabriel's Hall). Subsequently, the membership of MNL was raised and questioned with respect to cost of membership to which CAO indicated a joint invoice in computer system for both PMA & MNL for \$2,031 in 2022 didn't identify if it's based on per capita or flat rate. CAO would check into how it's invoices follow-up at next meeting.

4. Debit/Credit Terminal Upgrade – The costs and impact appeared open to doubt with a suggestion to compare the option of utilizing a square. CAO indicated the recommendation by Town Clerk and Municipal Clerk reflected telephone authorization of credit card payments by phone as well as the need to purchase a device if seeking to utilize the square. CAO also advised Council that she has identified the need to do some processing comparisons with respect to various payment processing companies (i.e. Nuvei -*Pivotal Payments rebranded*, Chase Paymentech) for cost-savings, but the upgrade of the terminal is required at this time.

Motion 2022-04-19-04:

Deputy Mayor FLEMING / Councillor KEEPING

Resolved to approve the purchase of the Dejavoo z9 wireless terminal for point of sale transactions from Nuvei in the amount of \$895.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell & Stacey

Opposed: 0 Motion carried.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: townoffortune@eastlink.ca

GENERAL BUSINESS (cont'd):

5. **FCM Membership** - CAO provided cost quote in the amount of \$570.33 but was unsure if the value was warranted with current membership to Municipalities Newfoundland Labrador and Professional Municipal Administrators. Council would like to obtain feedback from other communities such as the Town of Grand Bank pertaining to possible membership, prior to making a decision. CAO would advise findings at the next meeting.
6. **Seniors Club Excavation** – CAO contacted Council by email on April 11th to follow-up from request by Rennie Stacey with the 50+ Seniors Club in efforts of getting assistance from the Town to excavate a section near the basement to locate leak in the building. In reference to a recent meeting with the NL 50+ Seniors Federation seeking assistance from the Town to try and spark interest and lack of membership/financial support as a not-for-profit group, it was recommended to provide assistance that required approximately 15-30 minutes of public works time.

Motion 2022-04-19-05:

Deputy Mayor **FLEMING** / Councillor **KEEPING**

Resolved that assistance be provided to excavate a section of the Seniors Building by Public Works staff.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell & Stacey

Opposed: 0 Motion carried.

7. **Speed Sign/Speed Bumps** – As per previous Council meeting, quotes received to acquire an additional radar speed sign exceeded expectations; however, as per request from residents on Benson Street quotes were also received for speed bumps. As per the cost quote provided and the impact for speed reduction on more than one street, Council agreed to purchase as per the minimum order requirement of \$2000 (i.e. providing 12 speed bumps) for distribution on Brookside Road by park; Benson Street, Forest Road access to school, Haddock Road and other options for consideration by Public Works and Infrastructure Committee. The option to re-locate to other areas in future was welcoming.

Motion 2022-04-19-06:

Councillor **KEEPING** / Deputy Mayor **FLEMING**

Resolved that speed bumps would be purchased as presented in quote.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell & Stacey

Opposed: 0 Motion carried.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: townoffortune@eastlink.ca

GENERAL BUSINESS (cont'd):

8. Fire Pit Regulations- (Fire Department's Review) – DEFER. Councillor Keeping as Liaison of Fire Department to follow-up with Fire Chief Dominix.
9. BP Trails Challenge Sign – Email Approval (March 28, 2022) – Burin Peninsula Health Care Foundation was seeking to install a sign as per their *Trail Challenge* campaign.

Motion 2022-04-19-07: Deputy Mayor **FLEMING** /Councillor **STACEY**

Resolved to approve installation of sign at Horsebrook Trail, as requested.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell & Stacey

Opposed: 0 Motion carried.

10. Tourism Forum May 15-17 – Legendary Coasts Tourism Forum on the Burin Peninsula was considered worthwhile as identifying tourism as a priority in the Strategic Planning Session.

Motion 2022-04-19-08: Councillor **KENDELL** /Councillor **STACEY**

Resolved that Mayor Hickman participate on May 15th and 16th and be provided accommodations at Marystown Hotel for one night , with Councillor Keeping participating on May 17th .

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell & Stacey

Opposed: 0 Motion carried.

11. BP Joint Council Health Accord Zoom Meeting- April 21st Mayor Hickman will attend this zoom meeting.
12. Asset Management Proposals (Biomaxx and Tract Consulting) – DEFER as we are awaiting proposal from BioMaxx.
13. FINANCIAL TRANSACTIONS: Payables April 2-April 14, 2022

Motion 2022-04-19-09: Deputy Mayor **FLEMING** / Councillor **KEEPING**

Resolved to approve the financial transactions from April 2-14, 2022 as presented.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell & Stacey

Opposed: 0 Motion carried.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: townoffortune@eastlink.ca

14. **EXEMPTIONS/ADJUSTMENTS**

LEE.S003 \$483.23 Poll Tax - Auditor advised to Town Clerk this amount could be adjusted as per condition of insolvency as received.

Motion 2022-04-19-10: Deputy Mayor **FLEMING** / Councillor **STACEY**

Resolved that the adjustment/write-off be accepted as per Auditor’s recommendation, reference this as doubtful allocation.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell & Stacey

Opposed: 0 Motion carried.

SIMMR002 \$4,684.28 Poll Tax - Correspondence provided seeking a proposal to maintain LaFosse’s Lane for a duration of four years in lieu of poll taxes owning 2009 to 2018. Council rejected the proposal and suggested a Tax Agreement. CAO to correspond.

15. **CORRESPONDENCE:**

1. Raelene Carroll - Paving Issue / Driveway – Public Works assigned to take photos and inspect with referral to Committee on recommendation for response.
2. EMCO Waterworks Conference & Tradeshow – PW Supervisor not interested in attending.
3. Sadie Parsons, MHA Paul Pike – emailed info on Community Garden Support Program. CAO indicated that items need to be determined to submit an application. Agreed to seek input from Councillor Woodland.
4. Tract – Information on acquiring unencumbered land was provided. CAO indicated the plan to initiate a land policy as per consultation with the Planning & Development Committee which could reflect on the content upon preparation.
5. Daffodil Campaign – With local individuals fundraising and residents purchasing daffodils, along with the Town’s ongoing donations to other cancer campaigns such as the local relay organized by Eileen Rose, no donation would be warranted.
6. CNA Ukrainian Humanitarian Aid Effort - Local Ukrainian fundraiser by Lake Academy was noted and to provide \$100 directly to our local school’s campaign.

Motion 2022-04-19-11: Deputy Mayor **FLEMING** / Councillor **STACEY**

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell & Stacey

Opposed: 0 Motion carried.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: townoffortune@eastlink.ca

15. **CORRESPONDENCE (cont'd):**

- 7. Municipal Awareness Week, May 9-13 – CAO provided information to Council for reflection and possible ideas to bring forward at next meeting.
- 8. World Ocean’s Day – June 8th – Mention of the importance and impact the ocean has on our community was reference upon the decision of the proclamation.

Motion 2022-04-19-12: Councillor **KEEPING** / Councillor **STACEY**

Resolved to proclaim June 8, 2022 as World Ocean’s Day

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell & Stacey

Opposed: 0 Motion carried.

Upon reflection of the items remaining on the agenda, an extension to the meeting was requested.

Motion 2022-04-19-13: Councillor **STACEY** / Deputy Mayor **FLEMING**

Resolved to extend the meeting for fifteen minutes.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell & Stacey

Opposed: 0 Motion carried.

16. **COMMITTEE REPORTS:**

Human Resources & Administration – Mayor Hickman provided an overview of recent meeting with Public Works staff as well as the direction in moving forward and plan to meet with CAO and Public Works staff in the coming days. Furthermore, a suggestion for a professional development will be planned.

Mayor Hickman also indicated that the correspondence that was tabled at the last Council meeting by a displeased resident has been thoroughly considered with a response provided in the coming days.

With respect to the proposed Social Media Policy, there will be some minor tweaking to the initial one provided to the Human Resources Committee and tabled for approval at a future Council meeting.

Community Services – Councillor Stacey provided information on the progress of the Fortune Recreation Commission and the direction anticipated with reinstating the status at the Registry of Companies but members are working to obtain details for annual return. She also provided a request for a mental health sign for the Horsebrook Trail.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: townoffortune@eastlink.ca

16. **COMMITTEE REPORTS (cont'd):**
Community Services – There was no objection

Motion 2022-04-19-14: Councillor **KEEPING** / Councillor **STACEY**

Resolved to permit installation of a sign reflecting mental health at the Horsebrook Trail.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell & Stacey

Opposed: 0 Motion carried.

Planning & Development - Meeting with ACOA & Dept. IE & T provided earlier in meeting.

PERMITS:

1. KEEPJ005	53 Lamaline Highway	8X12 Shed	Kendell inspected
2. MAVIP001	3 Noseworthy Place	Ext to Shed:	Kendell inspected
3. KEEPK001	20 Logwood Road	8X10 Extension to Shed	Kendell inspected
4. LAHIM00	6 Clouter Lane	16X24 Shed:	Woodland inspected
5. PIERL003	28 Lamaline Highway	20 X 48 Shed:	Woodland inspected
6. SMITB001	43 Lamaline Highway	Fence	Woodland inspected

Motion 2022-04-19-15: Councillor **KENDELL** / Deputy Mayor **FLEMING**

Resolved to approve the six permits as per inspections noted.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell & Stacey

Opposed: 0 Motion carried.

7. SYMET001 46 Lamaline Highway 20X28 Shed (not approved) – Upon Councillor Kendell’s Inspection, there was reference to the provincial legislation and requirement of being thirty (30) meters from the highway. Prior to granting approval, it was agreed to correspond to property owner indicating he should reach out to the Department of Transportation and follow-up with their findings /approval.

17. **CAO Report / Councillors Forum:**
CAO noted the following items:

- | | |
|---|---|
| 1. Volunteer Week – date to be determined / event | 4. Butterfly Valve Kick Off Meeting – delayed for next week |
| 2. Joint Council’s meeting, April 30 th – Regionalization | 5. Park Lighting – to be determined, more cost effective. |
| 3. Insurance Adjuster’s visit suggesting no liability, at this point, | 6. Defer Finance Meeting (Lacey / Budget): |
| | 7. BP Chamber Wanda Cuff Young (Immigrations) |
| | 8. Emergency Plan |



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NJ
AOE 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: townoffortune@eastlink.ca

17. CAO Report / Councillors Forum (cont'd):

Kendell – Councillor Kendell suggested reminders be provided for meetings and inquiry about the status of the; Horsebrook Trailer Park – CAO advised we are still waiting on Affidavits (originally supplied as template not as actual document)

Hickman – Resident concern pertaining to Femme Road manhole. CAO will advise public works to inspect.

ADJOURNMENT / Next Meeting

Motion 2022-04-19-16: Councillor KEEPING / Councillor STACEY

Resolved to adjourn the meeting at 8:45 p.m.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell & Stacey

Opposed: 0 Motion carried.

CAO will follow-up as per date of next meeting and advised of request by Councillor Rose for consideration to hold on Wednesday, May 4th, as he will be able to attend but not on Tuesday, May 3rd.

Mayor Deanne Hickman

Linda Collier - CAO