



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NJ
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: fortune@nf.aibn.com

Minutes of a regular meeting of council
Of the Town of Fortune, held in the
Town Hall, October 29, 2012 at 6:30 p.m.

Members Present

Mayor	Charles Penwell
Deputy Mayor	James Dunne
Councillors:	Levi Curtis
	Joann Johnson
	Jordan Keeping
	Patrick Parsons
	Frazer Smith

Also Present

Town Manager	Norma Stacey
Office Clerk	Lacey Symes

Delegation/Guests

Trevor Bungay, Chairperson of FIRST Committee

Trevor Bungay attended the meeting representing FIRST Committee (Fortune Ice Resurfacing Team). Mr. Bungay brought council up to date on the financial status of the committee. \$9000 has been raised in the past three weeks between donations and bottle drives. The Committee plans on having another bottle drive after Christmas and a soup dinner in November.

Mr. Bungay asked council on behalf of the FIRST Committee where they stand, how much would they be willing to donate, if they would be able to get a loan and the committee will keep fundraising to back the loan back to council. Mr. Bungay also told council that they were looking at the prices of new resurfacers or second hand resurfacers.

Mr. Trevor Bungay left the council meeting at 7:10 pm

Council discussed some of the possibilities and came to the agreement that it would be best to purchase a new resurfacer.

Motion 2012-10-29-01 Parsons/Smith

Resolved that the Town will fund a new resurfacer up to \$50,000.00. Council to follow up with FIRST Committee in four weeks for an update on fundraising. The Committee would be expected to continue to fundraise.



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In favour: Mayor C. Penwell
Deputy Mayor J. Dunne
Councillors: L. Curtis, J. Johnson, J. Keeping
P. Parsons & F. Smith

Opposed: 0
Motion carried.

Additions to the Agenda:

General Business: 24. Arena Canteen
25. Deferred Payment
26. Update on Hornhouse Road
27. Part Time Arena Operator

*Agenda Additions:
Regular Meeting
October 29, 2012*

Additions to Agenda of October 29, 2012

Mayor Penwell asked for approval of the additions to the agenda of the October 29, 2012 regular meeting.

Motion 2012-10-29-02 Parsons/Smith

Resolved that the additions of the October 29, 2012 regular meeting of council be adopted as presented.

In favour: Mayor C. Penwell
Deputy Mayor J. Dunne
Councillors: L. Curtis, J. Johnson, J. Keeping
P. Parsons & F. Smith

Opposed: 0
Motion carried.

Regular Meeting of October 29, 2012

Mayor Penwell asked if there were any errors or omissions to the minutes of the regular meeting of October 15, 2012 as presented.

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Motion 2012-10-29-03 Smith/Curtis

Resolved that the minutes of October 15, 2012 regular meeting of council be adopted as presented.

In favour: Mayor C. Penwell
 Deputy Mayor J. Dunne
Councillors: L. Curtis, J. Johnson, J. Keeping
 P. Parsons & F. Smith

Opposed: 0
Motion carried.

General Business:

1. **Scotiabank Update**

Mayor Penwell advised council that Scotiabank haven't changed their mind about removing the ATM machine from Collins', the machine will be removed on November 15, 2012. Mayor Penwell & Councillors discussed the possibility of moving the town's accounts to a different bank, however keeping in mind that regardless of Scotiabank's choice to remove the ATM, they are a good corporate citizen to the town-donation wise.

2. **OCI update**

Nothing new to report.

3. **Employee Matter**

A) Office Staff

Town Manager Stacey has recently been talking to an Occupational Therapist regarding a ergonomic assessment. Town Manager Stacey informed councillors that it would be about \$75.00- \$100.00 per hour to have someone to come into the office and do an ergonomic assessment.



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Motion 2012-10-29-04 Keeping/Parsons

Resolved to get a quote from "Fit to Work" to do the ergonomic assessment.

In favour: Mayor C. Penwell
 Deputy Mayor J. Dunne
 Councillors: L. Curtis, J. Johnson, J. Keeping, P.
 Parsons & F. Smith

Opposed: 0
Motion carried.

B) Arena- Tools

Council agreed to small claims court if that's what the individual intends on doing. It was also agreed to discuss with lawyer.

4. Fall Protection Course

Council came to the agreement of sticking with paying ½ of the course.

5. OHS Committee-reports of last inspections

Town Manager Stacey informed council that the Occupational Health & Safety student finished on October 26, 2012.

Workplace Inspection reports are for councillors' information.

Councillor Keeping left the meeting at 7:25 pm due to conflict of interest

6. A. Debris- Haddock Road

Complaints were received about the debris on a property located at Haddock Road.



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Motion 2012-10-30-05 Smith/Curtis

Resolved to write the resident and ask to clean up his/her property within 30 days. If the resident doesn't comply then the town will get the property cleaned up at the owner's expense and the owner will be involved for the cleanup cost.

In favour: Mayor C. Penwell
 Deputy Mayor J. Dunne
 Councillors: L. Curtis, J. Johnson, J. Keeping, P.
 Parsons & F. Smith

Opposed: 0
Motion carried.

Councillor Keeping returned to the meeting at 7:30 pm

B. Fishing Gear- Haddock Road

Town Manager Stacey informed council that there was a complaint about a property on Brunette Ave. There is an old cart with fishing gear on it, the cart isn't in working condition and is becoming a real eye sore. Council isn't sure on who owns the property.

Motion 2012-10-30-06 Curtis/Dunne

Resolved to find out who owns the property and the cart and take action from there.

In favour: Mayor C. Penwell
 Deputy Mayor J. Dunne
 Councillors: L. Curtis, J. Johnson, J. Keeping, P.
 Parsons & F. Smith

Opposed: 0
Motion carried.



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7. ATV Association- update re: problems ATV's

Town Manager Stacey informed council that Jake Thornhill(Chairperson of the ATV Association) have contacted her earlier the week to inform her that the ATV Association has been in contact with the RCMP about the ATV issue.

8. Petition for "one way" Forest Road

Councillors were unaware of where the petition came from; it was brought to council's attention that the petition came from the school council.

9. Arena Schedule- start time: November 5, 2012

Town Manager Stacey informed councillors that the Arena's regular schedule will be starting Monday, November 5, 2012.

10. Financial Statements- Motion to adopt

Motion 2012-10-30-07 Keeping/Parsons

Resolved to adopt the financial statements.

In favour: Mayor C. Penwell
 Deputy Mayor J. Dunne
 Councillors: L. Curtis, J. Johnson, J. Keeping, P.
 Parsons & F. Smith

Opposed: 0
Motion carried.

11. "My PC Backup" secure on line backup service- \$7.00 per month

Town Manager Stacey informed councillors that "My PC Backup" would backup all files/folders on every computer in the office; the service cost \$7.00 per month.



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Motion 2012-10-30-08 Smith/Curtis

Resolved to purchase "My PC Backup".

In favour: Mayor C. Penwell
 Deputy Mayor J. Dunne
 Councillors: L. Curtis, J. Johnson, J. Keeping, P.
 Parsons & F. Smith

Opposed: 0
Motion carried.

12. Working alone cleaning screens on weekends

Town Manager Stacey brought to council's attention that it was brought up in the last Occupational Health and Safety meeting about checking the screens on weekends-working alone.

Councillors suggested that the outside workers should clean the screens last thing Friday afternoon and then again first thing Monday morning.

13. Channel 6 Ads- \$75.00 Christmas Greetings

Motion 2012-10-30-09 Smith/Keeping

Approved Christmas Greetings for \$75.00.

In favour: Mayor C. Penwell
 Deputy Mayor J. Dunne
 Councillors: L. Curtis, J. Johnson, J. Keeping, P.
 Parsons & F. Smith

Opposed: 0
Motion carried.

14. WDS- Financial assistance for deficit 2010 & 2011

Town Manager Stacey informed councillors that the Waste Disposal Committee will receive the funding for deficit 2010 & 2011.



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15. **A. Application from Geotechnical Work re: E120237- Micheal Zagrodnik-Fortune Burin Peninsula Property.**

Application have been approved

- B. Application for exploration approval re: E120243- Puddle Pond Resources Inc- Heritage Property**

Application have been approved

16. **Invitation from College of the North Atlantic to attend Practical Nursing Graduation Ceremony- December 14, 2012 at 2:00 p.m- Marystown Hotel**

Mayor Penwell will attend this event.

17. **Brighter Futures- request for donation**

Council came to the decision to write Burin Peninsula Brighter Futures back and advise them that we will not be making a donation. It was suggested to include in the letter the reason why we are not making a donation. (The Town of Fortune is currently paying \$125.00 towards Brighter Futures light bill, we don't charge any rent for the room being used by Brighter Futures in the community center & our outside workers just finished doing a storage room for Brighter Futures & the town didn't charge them for labor.)

18. **Epilepsy NL- request for donation**

The Town of Fortune will not be making a donation at this time.

19. **Ronald MacDonald House "Lights of Love"- donation request**

The Town of Fortune will not be making a donation at this time.



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20. 2012 Winter Drink Water Quality Report

For councillors information.

21. KeepCool- work sheet re: compressor maintenance

For councillors information.

22. Public Works- Maintenance work sheet

For councillors information.

23. Community Center- re: Lake Academy Emergency Plan

Town Manager Stacey to ask Mary Mullins for a key for principal Cheryl Burt.

24. Arena Canteen

Town Manager Stacey informed council that the town had received a proposal from a resident, to operate the arena canteen, serving regular arena food and also healthier offerings (soup & sandwiches). The resident (s) offered to pay \$635.00 rent per month.

Town Manager Stacey also informed councillors that the town has applied for a Wage Subsidy Program which would include a worker for the arena canteen.

Motion 2012-10-30-10

Keeping/Curtis

Resolved to continue running the canteen ourselves.



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In favour: Mayor C. Penwell
Deputy Mayor J. Dunne
Councillors: L. Curtis, J. Johnson, J. Keeping, P.
Parsons & F. Smith

Opposed: 0
Motion carried.

25. Deferred Payment

A resident contacted the town office about deferred payment.
The resident agreed to pay \$70.00 a week until end of the year.

Motion 2012-10-30-11 Parsons/Dunne

In favour: Mayor C. Penwell
Deputy Mayor J. Dunne
Councillors: L. Curtis, J. Johnson, J. Keeping, P.
Parsons & F. Smith

Opposed: 0
Motion carried.

Resolved that resident will pay \$70.00 a week until the end of
the year.

26. Update- Hornhouse Road

Town Manager Stacey informed council that we have received
an email from Fisheries and Oceans stating they were going to
tender to upgrade for Hornhouse Road.

27. Part Time Arena Operator

Mayor Penwell, Councillor Johnson & Councillor Smith
interviewed the applicants for the part time arena operator &
recommended that Aaron Rose be accepted for the position.

Motion 2012-10-30-12 Dunne/Parsons

Resolved to accept Aaron Rose as the town's new Part Time
Arena Operator



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In favour: Mayor C. Penwell
Deputy Mayor J. Dunne
Councillors: L. Curtis, J. Johnson, J. Keeping, P.
Parsons & F. Smith

Opposed: 0
Motion carried.

Correspondence

1. Infonotes- October 12 & 19, 2012- For councillors' use
2. NEIA Congratulates Town of Appleton
3. MHA King- re: working together on issues & challenges

Permits

1. Bayview Street Addition to shed
Motion 2012-09-30-12 Smith/Curtis

Resolved that the permit for Bayview Street be approved as presented subject to approval from all other regulatory government departments.

In favour: Mayor C. Penwell
Deputy Mayor J. Dunne
Councillors: L. Curtis, J. Johnson, J. Keeping, P.
Parsons & F. Smith

Opposed: 0
Motion carried.



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Next Meeting

Next regular meeting scheduled for November 13, 2012 at 5:30

Adjournment

Motion 2012-09-17-13

Parsons/Keeping

Resolved that council do now adjourn.

In favour: Mayor C. Penwell
Deputy Mayor J. Dunne
Councillors: L. Curtis, J. Johnson, J. Keeping, P.
Parsons & F. Smith

Opposed: 0
Motion carried.

The regular meeting adjourned at 8:20 p.m.

Mayor

Office Clerk



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Agenda

Council Meeting
October 29, 2012

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Additions of Agenda

Adoption of Minutes: October 15, 2012

GENERAL BUSINESS

1. Scotiabank update
2. OCI update
3. Employee Matter:
 - a) Office Staff
 - b) Arena- Tools
4. Fall Protection Course
5. OHS Committee reports of last inspection
6. Debris- Haddock Road
Fishing Gear- Brunette Ave
7. ATV Association- update re problems ATV's
8. Petition for "one way" Forest Road
9. Arena Schedule- start time- November 5, 2012
10. Financial Statements- Motion to Adopt
11. "My PC Backup" secure on line back up service- \$7.00 per month
12. Working alone cleaning screens on weekends
13. Channel 6 Ads - \$75.00 Christmas Greetings
14. WDS – financial assistance for deficit 2010 & 2011
15. A) Application from Geotechnical Work re: E120237- Micheal Zagrodnik- Fortune Burin Peninsula Property.
B) Application for exploration approval re: E120243- Puddle Pond Resources Inc- Heritage Property
16. Invitation from CONA to attend Practical Nursing Graduation Ceremony- December 14, 2012 at 2:00 p.m-
Marystown Hotel
17. Brighter Futures- request for donation
18. Epilepsy NL- request for donation
19. Ronald MacDonald House "Lights of Love"- donation request
20. 2012 Winter Drink Water Quality Report
21. KeepCool- work sheet re: compressor maintenance
22. Public Works- Maintenance work sheet
23. Community Center- re: Lake Academy Emergency Plan

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PERMITS

1. Bayview Street Construct Shed