



# The Town of Fortune

P. O. BOX 159  
Temple Street  
Fortune, NL  
A0E 1P0

TELEPHONE: (709) 832-2810  
FAX: (709) 832-2210

Minutes of a Regular Meeting of Council  
Of the Town of Fortune via Conference Call  
On November 17, 2020 at 6:15 p.m.

*Members Present:*

Mayor	Charles Penwell
Deputy Mayor	Frazer Smith
Councillors	Levi Curtis
	Terence Fleming
	Roy Kendell
	Patrick Parsons
	Matthew Woodland

*Also Present:*

CAO	Linda Collier
Town Clerk	Lacey Symes

## Additions/Adoption to Agenda:

Mayor Penwell asked if there were any additions to the Agenda of the November 17, 2020 Council Meeting.

10. DFO/Harbour Authority
11. Tax Sale Update
12. Domestic Wood Cutting Permit Application
13. Fireman's Ball

EXEMPTION:           PRICG002           Additional Water/Sewer Fee(Apartment)

**Motion 2020-11-17-01:**           Councillor Kendell/Deputy Mayor Smith

**Resolved to adopt the November 17, 2020 Agenda as presented with the additions.**

In favour:           Mayor Penwell  
                  Deputy Mayor Smith  
                  Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed:           0  
Motion carried

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## **Adoption of Minutes:**

Mayor Penwell asked if there were any errors or omissions to the Minutes from the Regular Council meeting held on October 27, 2020 as presented.

**Motion 2020-11-17-02:** Deputy Mayor Smith/Councillor Curtis

**Resolved to adopt the Minutes of the Regular Council Meeting of October 27, 2020 as presented.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0  
Motion carried

*Mayor Penwell left the Council Meeting due to a conflict of interest at 6:19 p.m.*

## **GENERAL BUSINESS:**

**1. Grant- Recognition of 35 years of Municipal Service** - CAO Collier advised Council that the Town of Fortune received a \$500 grant from the Department of Environment, Climate Change and Municipalities Newfoundland in recognition of Mayor Penwell's 35 years of Municipal Service.

Council discussed the options available to recognize & congratulate this achievement; unfortunately, due to COVID regulations there aren't many options at this time.

It was agreed to recognize the 35 years of Municipal Service at the Town of Fortune's Christmas event on December 18<sup>th</sup>.

**Motion 2020-11-17-03:** Councillor Curtis/Councillor Woodland

**Resolved to purchase a gift to a maximum of \$500 to recognize Mayor Penwell's 35 years of Municipal Service.**

In favour: Deputy Mayor Smith  
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0  
Motion carried

CAO Collier advised Office Staff will acknowledge via mass email/social media.

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*Mayor Penwell returned to the Council Meeting at 6:26 p.m.*

**2. Lions Club Christmas Parade-** The Fortune Fire Department has advised that they will not be participating in the Fortune Lions Club Christmas Parade nor are the Fortune Sea Cadets.

It was a consensus of Council for the Town of Fortune to not participate in the 2020 Fortune Lion's Club Christmas Parade due to Covid-19 regulations.

CAO Collier to advise the Lion's Club of Council's decision.

**3. Assessment Review Commissioner-** Received correspondence from the current Assessment Review Commissioner advising of resignation as of December 31, 2020.

A suggestion was made to contact former Town Clerk Norma Stacey to see if she would be interested in the position.

CAO Collier to follow-up.

#### **4. 2019 Financial Statements**

**Motion 2020-11-17-04:** Deputy Mayor Smith/Councillor Curtis

**Resolved to approve the 2019 Financial Statements**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0  
Motion carried

There was a discussion regarding the possibility of advertising for a different auditor for the 2020 financial audit.

Council suggested contacting the Department of Municipal Affairs to see if the Town of Fortune can receive an exemption to the deadline to advertise for an auditor for the 2020 financial audit as the financial statements for the previous 10-12 years are never received before the required deadline.

**Motion 2020-11-17-05:** Deputy Mayor Smith/Councillor Curtis

**Resolved to contact** the Department of Municipal Affairs to request an exemption to the deadline to advertise for an auditor for the 2020 financial audit.



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In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0  
Motion carried

**5. Arena Dressing Rooms-** Received requests from United Towns Minor Hockey & Recreation Hockey requesting permission to utilize dressing rooms at the Fortune Arena. It was a consensus of Council to defer this discussion until the next Council Meeting to see the status of Covid-19 cases before making a decision.

**6. Container OCI Property/Haddock Road Equipment-** CAO Collier advised Council that the resident who had received approval to "temporarily" store the container on Town/OCI property have recently requested approval to place the container in the front of their property located on Bayview Street; meanwhile, there is still equipment left at the rear of their property which Council had asked to be removed a few years ago.

CAO Collier to contact property owner to advise Council is not in agreement to having the container placed anywhere within a residential area & in addition, advise of the concerns placed with respect to a piece of equipment (arm) located on the rear of their property.

**7. Lighthouse Trail Development-** Department of Natural Resources were receptive of the consideration to change the management place of Fortune Head Ecological Site. Natural Areas will conduct the GPS layer of the proposed trail; however, would require a representative of the Town to be present as well.

CAO Collier advised we need to provide the information for the type of trail/dimensions.

Councillor Woodland to supply information & pictures to Office Staff.

**8. Safe Restart Funding Program Approval-** The Town of Fortune received approval for \$82,328.69 under the Safe Restart Funding Program for Municipalities.

**9. Christmas Social-** CAO Collier suggested to have a casual Christmas Social, involving Council & employees only.

CAO Collier had previously spoken to employees & came to the agreement for December 18<sup>th</sup>.

Will try to correspond with Mayor Penwell's 35 years of Municipal Service at the same time (Mrs. Penwell to be the only invited guest outside of Council & employees).

**10. DFO/Harbour Authority-** Received a response back from letter previously sent in support of the Harbour Authority advising the Town of Fortune will be taken into consideration for dredging when priorities are established for 2021.



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## 11. Tax Sale Update

**Motion 2020-11-17-06: Deputy Mayor Smith/Councillor Kendell**

**Resolved to proceed with tax sale for 66 Springhill Road(account #PENNV001) following the 60 day notice of arrears that has been reach as per legal guidance on the process.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0  
Motion carried.

Council have agreed to set the auction date to Wednesday, January 13, 2021.

There was a conversation pertaining to a concern for safety regarding accessibility to the property.

Office Staff to contact lawyer to ask if the Town of Fortune is legally authorized to change the locks on the property.

**12. Domestic Wood Cutting Permit Application-** Received an application from the Department of Fisheries, Forestry & Agriculture for a domestic wood cutting permit.

**Motion 2020-11-17-07: Deputy Mayor Smith/Councillor Kendell**

**Resolved to deny any permits pertaining to the application for domestic wood cutting blocks referenced in correspondence dated November 3, 2020 from Tim Andrews as per Inga Smith Bailey of 97 Manitoba Drive, Clarendville, NL.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0  
Motion carried



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**13. Fireman's Ball-** Council had a conversation pertaining to the 2020 Fireman's Ball Supper.

It was a consensus of Council to not support the 2020 Fireman's Ball as per Covid-19 regulations & recommendations, because of this decision a representative of Council will not be attendance.

CAO Collier to advise Fire Chief Peach of the decision of Council.

## FINANCIAL TRANSACTIONS:

**Motion 2020-11-17-08:** Deputy Mayor Smith/Councillor Curtis

**Resolved to approve the financial transaction for October 24- November 13, 2020.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0  
Motion carried

## PERMITS/EXEMPTIONS/ADJUSTMENTS:

### Exemptions/Adjustments:

PRICG002

Requesting an exemption of the additional water/sewer fee for apartment rental, resident is no longer renting out basement apartment.

**Motion 2020-11-17-09:** Deputy Mayor Smith/Councillor Curtis

**Resolved to approve the exemption for the additional water/sewer fee for the apartment rental( account #PRICG002) for the month of December.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0  
Motion carried



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## **CORRESPONDENCE:**

### **John Burke High School Donation Request-**

**Motion 2020-11-17-10:** Deputy Mayor Smith/Councillor Parsons

**Resolved to donate \$500 to the John Burke High School Scholarship Program.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0  
Motion carried

**NLOWE – Program & Services for Women Entrepreneurs- Councillor's Information**

**DOT (Decision Optimization Technology)- Infrastructure Solutions- Asset Management -Councillor's information.**

**Burin Peninsula Health Care Foundation- Tree of Life & Memories Donation – Donated \$100 in 2020 to the Burin Peninsula Health Care Foundation Radiothon.**

**JW Consulting Services- Providing Outstanding Municipal Services- Councillor's Information**

## **COUNCILLOR'S FORUM / COMMITTEE REPORTS:**

Mayor Penwell NIL

Deputy Mayor Smith NIL

Councillor Curtis NIL

Councillor Fleming- Inquired about a date for a budget meeting, CAO Collier advised she will be prepared for a budget meeting for early next week.

Councillor Kendell- Advised there was a meeting CAC meeting scheduled for Monday; however, there weren't enough members to go ahead with the meeting.

Councillor Parsons NIL

Councillor Woodland NIL

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## CAO REPORT

- Burin Peninsula Waste Disposal Fees- There are no increases for residential waste for 2021.
- Municipal Assessment Agency- \$26 per parcel for 2021.
- OCI Tax Agreement- Mayor Penwell, Councillor Kendell & CAO Collier had a phone conference with OCI regarding a new tax agreement; CAO Collier will send any update to Council as soon as a proposal is sent in.
- Community Enhancement Employment Project- Nine applicants have been selected & are prepared to start on November 23<sup>rd</sup>.

## ADJOURNMENT / Next Meeting

Motion 2020-11-17-11: Deputy Mayor Smith/Councillor Parsons

Resolved to adjourn the Regular Council Meeting at 8:02 p.m., next Council Meeting scheduled for December 1, 2020.

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0  
Motion carried

May

-----  
Mayor Penwell

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Lacey Symes- Town Clerk





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## AGENDA - Council Meeting Fortune Fire Hall November 17, 2020 @ 6:15 p.m.

### Additions/Adoption to Agenda

Adoption of Minutes: October 27, 2020

### GENERAL BUSINESS

1. Grant- Recognition of 35 years of Municipal Service
2. Lions Club Christmas Parade
3. Assessment Review Commissioner
4. 2019 Financial Statements
5. Arena (Dressing Rooms)
6. Container OCI Property/Haddock Road Equipment
7. Lighthouse Trail Development
8. Safe Restart Funding Program Approval
9. Christmas Social

### FINANCIAL TRANSACTIONS:

➤ Payables October 24- November 13, 2020

### PERMITS/EXEMPTIONS/ADJUSTMENTS:

### CORRESPONDENCE:

From	Particulars	Anticipated Action
John Burke High School	Virtual Awards Ceremony	Donation Request
NLOWE	Programs & Services for Woman Entrepreneurs	Councillor's Information
Burin Peninsula Health Care Foundation	Tree of Life & Memories Campaign	Donation Request
JW Consulting Associates	Providing Outstanding Municipal Services	Training Opportunity

### COUNCILLOR'S FORUM / COMMITTEE REPORTS:

#### CAO REPORT

#### ADJOURNMENT / Next Meeting: