



# The Town of Fortune

P. O. BOX 159  
Temple Street  
Fortune, NL

TELEPHONE: (709) 832-2810  
FAX: (709) 832-2210

A0E 1P0

Minutes of a Regular Meeting of Council  
Of the Town of Fortune  
On January 26, 2021 at 6:15 p.m.  
At Fortune Fire Hall

*Members Present:* Deputy Mayor Smith  
Councillors: Frazer Smith  
Terry Fleming  
Roy Kendell  
Patrick Parsons  
Matthew Woodland

*Also Present:* CAO Collier  
Linda Collier

*Also with Regrets:* Mayor  
Councillor Charles Penwell  
Levi Cutis

## Additions/Adoption to Agenda:

Deputy Mayor Smith asked if there were any additions to the Agenda of January 26, 2021 Council Meeting to which CAO Collier indicated YMCA Donation and Burin Peninsula Joint Council Donation to be included in correspondence section. It was also advised to include the Provincial district Liberal delegate Paul Pike for Burin-Grand Bank who was scheduled to join the meeting at approximately 6:30 p.m.

**Motion 2021-01-26-01:** Councillor PARSONS / Councillor KENDELL

**Resolved that the Agenda for January 26, 2021 be adopted with the additions as presented.**

In favour: Deputy Mayor Smith  
Councillors: Fleming, Kendell & Parsons

Opposed: 0  
Motion carried.

## Adoption of Minutes:

Deputy Mayor Smith asked if there were any errors or omissions to the Minutes from the January 12, 2021 regular meeting of Council.

**Motion 2021-01-26-02:** Councillor KENDELL / Councillor FLEMING

**Resolved that the Minutes from January 12, 2021 be adopted as presented.**

In favour: Deputy Mayor Smith  
Councillors: Fleming, Kendell & Parsons

Opposed: 0  
Motion carried.



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## GENERAL BUSINESS

Public Works Update by Chris Caines, Public Works Foreman would be deferred until the arrival of Mr. Paul Pike.

1. **Arena Brine Sample/Fortune Arena** – CAO Collier referenced report that was provided to Councillor's in the Agenda package. An overview of the events transpiring that resulted in an immediate shut-down by Service NL was discussed. Furthermore, it was identified that the unforeseen expenditure to replace the significant piece of equipment, a chiller, was not included in the maintenance budget for the Arena in 2021. Reference to the upcoming roof repairs and significant expenditures for the important repairs not to mention the timeframes associated with such repair was a lengthy deliberation. Suggestion to seek appropriate cost estimates coupled with further investigation for funding opportunities that will impact the region should remain a priority; nevertheless, the consensus of Council revealed that in the best interest of all residents, the most feasible solution would be a seasonal shut-down of the Fortune Arena

**Motion 2021-01-26-03:**

Councillor **PARSONS** / Councillor **KENDELL**

**Resolved that due to technical timeframes and financial feasibility the Fortune Arena close until the Fall of 2021.**

In favour: Deputy Mayor Smith  
Councillors: Fleming, Kendell & Parsons

Opposed: 0  
Motion carried.

**Delegation Liberal Candidate for District of Grand Bank-Burin** - Deputy Mayor Smith welcomed Mr. Paul Pike. Mr. Pike indicated that should he become elected as MHA for the district, he would remain having an office in Grand Bank. He indicated the reception from people in the area is great – he's met some great people and had some great conversations. Reference to issues such as Lance aux Loup potential bridge closure impacting access to many cabins; hospital and health care concerns; reference to items noted as per Moya Green; long term care extensions as per conversing with Premier Furey along with Ron Johnson with Eastern Health – we are all part of the discussion. Mr. Pike indicate he do not feel that there's any plan of closing services in the immediate area but certainly some sorting needs to take place to improve health care. Mr. Pike indicate he wants to be around the table to make an impact on the benefit of rural Newfoundland. If elected he will be here for the Town and do his best (100%) to assist. Council further provided details pertaining to problems at the Fortune Arena and need for seasonal closure. The discussion with Mr. Pike on issues pertaining to the Fortune Arena prompted his recommendation to address such funding needs for the Fortune Arena from a regional perspective, and he additionally confirmed that he would be willing to work on funding alternatives to get the facility up and running, as an emergency need. Council concluded the conversation by advisement of the need to improve Fortune's downtown area as per development as per tourism in the community noting connection with St. Pierre and new ferries to which additional funding and support from the elected MHA would be required.

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## 2. Public Works:

- (a) **Hornhouse Road Inquiry/Complaint** - Linda provided details regarding recent complaint pertaining to the condition of Hornhouse Road. Public Works Foreman indicated that the stone is going to the side as a result of snow clearing. CAO indicated to the complainant that Town is awaiting a response as per a collaboratively cost-sharing alternative by DFO as the road is utilized by employees to lighthouse station. An inquiry from Council revealed that no heavy equipment is actively accessing Hornhouse Road. Furthermore, there was an opinion provided indicating the road was not in bad shape. Public Works Foreman indicated as per conversation with Bill Casey of Provincial Paving, he gave a ballpark figure as to cost of paving for one kilometer in the proximity of \$120,000. The discussion concluded suggesting to monitor condition, but to address the future of maintaining Hornhouse Road pending response from DFO.
- (b) **Logwood Road Culvert/Spring Issue** – Public Works Foreman indicated that property issue with excess water indicates a *Spring* located on property at 6 Logwood Road – water shooting up. It was the opinion of Public Works Foreman that this would not be responsibility of Town. Additional details pertaining to owner's request of a culvert to direct French Drain (at owner's responsibility) suggested that Public Works staff do not know if the appropriate infrastructure is working properly. Direction from Council was to first determine if the culvert in the area is indeed operational by staff digging down on catch basin. If the option exists, Council's suggestion to owner would be to install a French Drain, at own expense.
- (c) **RJG Dredging Materials Request/Quarry Remaining Materials Removal** - CAO indicated she was on vacation when the request and events transpired; therefore, she would seek details from Town Clerk Symes upon her return to the office, as she was currently on leave. Upon receipt of these details, and in consultation with representation from the United Church Cemetery Committee, as to their approval and location to dispose of dredge material, CAO Collier will provide update via email in efforts of obtaining Council's approval. Council recommended to obtain approval in writing from the United Church Cemetery Committee if they have indeed agreed for this disposal.
- (d) **Leak Detector** – Public Works Foreman and CAO discussed the initial proposal to acquire a leak detector during budget preparations for 2021; meanwhile it has since been suggested that this piece of equipment would not be utilized frequently, and other items are needed. A list was provided to Council that was within the budget allowance for public works equipment/supplies. Council were favourable in pursuing the list of items as opposed to leak detector and no motion was required as the purchases are within the budget allocation for

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## 2. Public Works (cont'd):

- (e) **Clarification on Water and Sewer Work** – Public Works Foreman was seeking clarification from Council with respect to the scope of engagement during repair to water and sewer lines – identifying tasks of Contractor hired by property owner.
- It was agreed that the Town must do the excavation to dig up main line but at a fee of \$500 (*amount charged in the past*) to property owner. CAO Collier was directed to verify the amount in system/check Minutes.
  - Waterline repairs and curbstop replacement costs was also discussed. Public Works staff do not need to charge property owners for relocation if the existing curbstop is to be relocated out closer to the road – this is the course Council has been taking and will be most beneficial in reducing waterline repairs for the Town.
  - Any dig up involving pavement being removed as a result of excavation resulting in repairs by property owner, will be at the expense of the property owner. CAO Collier will verify the amount of \$3.00 per foot as charged in the past.
  - Additionally, the charge out cost to property owners will be \$90 if the issue is not an emergency (i.e. turn on/off water for property owner's repairs).

All points clarified will be summarized in a memo to Public Works staff by CAO Collier.

3. **Fortune Port Authority Fencing** – CAO provided follow-up as per correspondence sent that resulted in telephone call from Port Corporation's Engineer Neil Hunt. During the conversation CAO Collier suggested an alternative to the type of fencing needs to be revisited with a visual provided to Council before engaging development for the next meeting of Council. Nothing has yet been received. Council indicated this process is to be consistent with residential development and directed CAO Collier to yet again correspond to the Port Corporation in efforts of obtaining fencing details prior to approval.
4. **Auditor Replacement Request** - CAO Collier advised Council on telephone call and subsequent follow-up email with Municipal Finance with respect to the written request submitted to the Minister seeking alternative to Audit services as per consistent delays in obtaining Financial Statements. Council advised to correspond with current Auditing firm to obtain a solid commitment to provide 2020 Financial Statements by the end of August due to the September 2021 Municipal Election. In addition, this Spring, the Town would re-advertise for such services in efforts of obtaining a more suitable cost and timely delivery of Financial Statements.
5. **Downtown Development Update** – It was agreed to defer until more Councillors were available; however, CAO questioned if it would be beneficial to coordinate meeting of property owners to provide the proposed development as provided by Engineer Jason Rideout with Innovative NL. Council agreed it would be prudent to reach out to affiliated property owners in efforts of providing the direction is seeking to take as per the downtown development and subsequent paving within the area that will involve an agreement/arrangement with these owners prior to seeking input from funding partners in moving forward with an official proposal for funding. It was also recommended to try and incorporate Jason with this meeting of property owners. CAO Collier additionally noted that she will contact Irving to acquire input / survey.



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6. **Gas Tax Motion** – CAO Collier indicated upon consultation with the Gas Tax Secretariat, some of the 2019 gas tax projects either went slightly over or under; therefore, a motion from Council would be required should we wish to resubmit to revise the actual costs to acquire from gas tax funding in the amount of \$5,763.15.

**Motion 2021-01-26-04:** Councillor **PARSONS** / Councillor **FLEMING**

**Resolved that the following CIP applications be readjusted as follows:**

- ❖ Chlorine Regulators – revision from \$6,720 increase by \$417.06 - \$7,137.06
- ❖ Hornhouse Road Upgrades – revision from \$42,261 increase by \$3,349.52 - \$45,610.52
- ❖ Local Roads Upgrade – revision from \$44,082 increase by \$8,123.57 - \$52,205.57
- ❖ Arena Condenser – revision from \$60,000 decrease (-) by \$6,127 - \$53,873

In favour: Deputy Mayor Smith  
Councillors: Fleming, Kendell & Parsons

Opposed: 0  
Motion carried.

7. **Burin Peninsula Joint Council** – CAO Collier indicated there was correspondence suggesting that no membership fees would be applicable for 2021; however, there was reference to donation. It was agreed to defer for next meeting to seek additional details from Mayor Penwell due to his association with the Burin Peninsula Joint Council.

**FINANCIAL TRANSACTIONS:** Payables - January 9, 2021- January 22, 2021

**Motion 2021-01-26-05:** Councillor **KENDELL** / Councillor **PARSONS**

**Resolved to approve the payables for payment as presented.**

In favour: Deputy Mayor Smith  
Councillors: Fleming, Kendell & Parsons

Opposed: 0  
Motion carried.

**PERMITS/EXEMPTIONS/ADJUSTMENTS:**

CAO Collier referenced details provided in package that will need additional follow-up as per details provided to Town Clerk who is currently on leave, with suggestion to defer.

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## PERMITS/EXEMPTIONS/ADJUSTMENTS (cont'd):

### Exemption:

BURI.001	Harbour Drive	Ice House Rates (\$1500/yearly, not being used in 2021)
PIERZ001	Poll Tax Exemption Request	

**Both exemptions deferred until next meeting of Council.**

### Development Permit:

BENNE001	Boat Dock/Ramp	Installation of Temporary New Steel Ramp
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CAO Collier to seek clarification as to acceptance from Fortune Port Corporation or Harbour Authority.

**Motion 2021-01-26-06:** Councillor **KENDELL** / Councillor **FLEMING**

**Resolved that the Development Permit for the installation of a temporary steel ramp be approved, pending all other regulatory bodies.**

In favour: Deputy Mayor Smith  
Councillors: Fleming, Kendell & Parsons

Opposed: 0  
Motion carried.

## CORRESPONDENCE:

**Royal Canadian Mounted Police Zoom Meeting with RCMP Senior Management Invitation** – CAO Collier advised Council that Mayor Penwell has been advised of the meeting as well as Councillor Curtis, as per conflicting time with regular meeting of Council.

**John Burke High School Online Auction for Mental Health & Addictions** – Seeking donation.

**Motion 2021-01-26-07:** Councillor **PARSONS** / Councillor **KENDALL**

**Resolved to donate to John Burke High School for their online auction a \$50 pre-paid VISA card.**

In favour: Deputy Mayor Smith  
Councillors: Fleming, Kendell & Parsons

Opposed: 0  
Motion carried.





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## CORRESPONDENCE (cont'd):

**YMCA Donation Request** – As per current financial demands to Arena upgrades, it was agreed that no monetary donation be provided at this time. CAO Collier suggested in lieu of a monetary donation, could it be acceptable to offer assistance with advertising and promotion on Face book and mass email streams to which Council was favourable.

**CAO REPORT** - CAO Collier indicated there were still some issues pending as per responses such as that from DFO pertaining to Hornhouse Road Maintenance. In addition she advised that the tender call for roof repairs for the Arena should be ready for distribution next week. An update on telephone conversation with Erika Pittman of Parks & Natural Areas regarding the proposed lighthouse trail was also provided.

## COUNCILLOR'S FORUM / COMMITTEE REPORTS:

NIL

## ADJOURNMENT / Next Meeting:

The next scheduled meeting will be on February 9<sup>th</sup> at 6:15 p.m.

**Motion 2021-01-26-08:** Councillor **PARSONS** / Councillor **KENDELL**

**Resolved to adjourn the meeting at 6:15 p.m.**

In favour: Deputy Mayor Smith  
Councillors: Fleming, Kendell & Parsons

Opposed: 0  
Motion carried.

Frazer Smith  
DEPUTY MAYOR

Linda Collier  
Chief Administrative Officer



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**AGENDA - Council Meeting**  
**Fortune Fire Hall**  
**January 26, 2021 @ 6:15 p.m.**

## **Additions/Adoption to Agenda**

**Adoption of Minutes:** January 12, 2021

## **GENERAL BUSINESS**

### **1. Public Works**

- Hornhouse Road Inquiry/Complaint
- Logwood Road Culvert/Spring Issue
- RJG Dredging Materials Request/Quarry Remaining Materials Removal
- Leak Detector Purchase

### **2. Arena- Brine Sample**

### **3. Fortune Port Authority Fencing**

### **4. Auditor Replacement Request**

### **5. Downtown Development Update**

### **6. Gas Tax Motion**

## **FINANCIAL TRANSACTIONS:**

- Payables January 9, 2021- January 22, 2021

## **PERMITS/EXEMPTIONS/ADJUSTMENTS:**

### **Exemption:**

BUR1.001 Harbour Drive Ice House Rates (\$1500/yearly, not being used in 2021)  
PIERZ001 Poll Tax Exemption Request

### **Development Permit:**

BENNE001 Boat Dock/Ramp Installation of Temporary New Steel Ramp

## **CORRESPONDENCE:**

<b>From</b>	<b>Particulars</b>	<b>Anticipated Action</b>
Royal Canadian Mounted Police	Zoom Meeting with RCMP Senior Management Invitation	Mayor Penwell to attend
John Burke High School	Online Auction for Mental Health & Addictions	Donation Request

## **CAO REPORT**

## **COUNCILLOR'S FORUM / COMMITTEE REPORTS:**

## **ADJOURNMENT / Next Meeting:**