



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NH
A0E 1P0

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Minutes of a regular meeting of council
Of the Town of Fortune, held at the
Fortune Municipal Center
June 9th, 2014 at 6:30 p.m.

Members Present

Mayor	Charles Penwell
Deputy Mayor	Corey Parsons
Councillors:	Yvonne Symes-Harris
	Patrick Parsons
	Frazer Smith

Town Manager
Office Clerk

Also Present
Norma Stacey
Lacey Symes

Additions to the Agenda:

General Business:

16. Street Cleaning
17. Elford Street
18. Service recognizing policy
19. Come home year committee

Additions to Agenda of June 9th, 2014

Mayor Penwell asked for approval of the additions to the agenda of the June 9th, 2014 regular meeting.

Motion 2014-06-09-01 Parsons/Deputy Mayor Parsons

Resolved that the additions to the June 9th, 2014 agenda for a regular meeting of council be adopted as presented.

In favour: Mayor C. Penwell
 Deputy Mayor C. Parsons
 Councillors: Y. Harris, P. Parsons & F. Smith

Opposed: 0.
Motion carried.



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Regular Meeting of May 26th, 2014

Mayor Penwell asked if there were any errors or omissions to the minutes of the regular meeting of May 26th, 2014 as presented.

Motion 2014-06-09-02

Smith/Deputy Mayor Parsons

Resolved that the minutes of May 26, 2014 regular meeting of council be adopted as circulated.

In favour: Mayor C. Penwell
Deputy Mayor C. Parsons
Councillors: Y. Harris, P. Parsons & F. Smith

Opposed: 0.
Motion carried.

General Business

1. Cutting Curbs

Bennett's Construction has the equipment for cutting curbs, the town would have pay a fee to rent the equipment and would have to buy the blade; the blade is approximately \$400.00-\$500.00.

Town Manager Stacey to check out all of the options in terms of cost, the cost to buy the blade, rent the machine, how long the blade last and also get a quote to see how much it would cost for Bennett's Construction to provide the service for us.

Town Manager Stacey to email the councillors once she finds out the information.



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2. Capital Works- Fire Hall

a. Motion to accept funds

Town Manager Stacey informed council that the Town needs to confirm a consultant regarding this matter. Town Manager Stacey to contact Dan Noseworthy and advise him we are looking for permission to self manage without a consultant.

Motion 2014-06-09-03 Smith/Parsons

Resolved to accept the funding in the amount of \$50,100.00.

In favour: Mayor C. Penwell
 Deputy Mayor C. Parsons
 Councillors: Y. Harris, P. Parsons & F. Smith

Opposed: 0.
Motion carried.

b. Motion to borrow

Council discussed this matter and came to the agreement that there is no need to borrow the amount of \$4,788.00, there is enough in the budget.

c. Repairs to extension backwall

Wait and see how much needs to be repaired.

3. Special Assistance Grant-Arena- Update on floors

Town Manager Stacey had a meeting with Arena Manager Barnes and arena worker Tulk last week, Town Manager Stacey asked Arena Manager Barnes to do up a report on what was discussed.

Town Manager circulated the report from Arena Manager Barnes.

Get the process started for the application for the Rink Program offered by the Federal Government.

Town Manager Stacey to get a quote from Bae NewPlan for an engineer to come and take a look at the arena floor.



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4. Asphalt Recycler- Tender

The town received two tenders for the asphalt recycler.

Joe Johnson Equipment	\$129,012.10 hst included
Saunders Equipment	\$111,305.00 hst included (2014 model) \$97,086.21 hst included (2013 demo model)

Deputy Mayor Parsons, Councillor Harris, Councillor Parsons & Town Manager Stacey met last week to review the information from both of the proposals. Town Manger Stacey received feedback back from other communities in the province that has both machines; Deputy Mayor Parsons, Councillor Harris, Councillor Parsons & Town Manager Stacey are recommending going with the Jo Johnson Equipment asphalt recycler. With the tender from Saunders Equipment there were a lot of changes from the specs that the town had sent out. Town Manager Stacey received very positive feedback from communities who have purchased the asphalt recycler from Joe Johnson Equipment. When speaking to communities who have purchase the asphalt recycler from Saunders' Equipment they stated that it wasn't very prompt service. One of the concerns Town Manager Stacey had the with the asphalt recycler from Saunders' Equipment was the flame is basically similar to the asphalt recycler we have now, the flame is on the end, however with the asphalt recycler from Joe Johnson Equipment the flame is all enclosed with a double drum.

Motion 2014-06-09-04 Parsons/Harris

Resolved to purchase the recycler from Joe Johnson Equipment at the price of \$129,012.10 hst included as it best suites the Town of Fortune's needs. Resolved to make the payment in the amount of \$38,000.00 which the town budgeted out of this year's fiscal budget and start in the new fiscal year we would borrow the balance over seven years.

In favour: Mayor C. Penwell
 Deputy Mayor C. Parsons
Councillors: Y. Harris & P. Parsons

Opposed: Councillor Smith
Motion carried.



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5. Waste water effluent- sewer outfall report

Councillors reviewed the wastewater systems effluent regulations.

Town Manager Stacey to email the report done by Bae NewPlan to all councillors and continue from there.

6. Motion to approve cost of paving island- Brookside Road

Motion 2014-06-09-05

Smith/Parsons

Resolved to approve the cost of paving the island on Brookside Road.

In favour: Mayor C. Penwell
Deputy Mayor C. Parsons
Councillors: Y. Harris, P. Parsons & F. Smith

Opposed: 0.

Motion carried.

7. Request to purchase land- Dixon Street

Town Manager Stacey/ Office Clerk Symes to find out exactly how much of the land he is looking to purchase.

Work Foreman Thornhill to look and see if there is a ditch going through the land.

8. Damage to property

Received a letter from a resident stating that the town has caused extensive damage to their fence. During the past winter the residents gave permission for the town to use their yard as a place to dump excess snow. The fence is not the required distance from the road that requires the town to repair, however the residents feel that the town should be liable to fix the fence considering they used their property as a dumping place for the snow.

Council discussed this matter and felt that the town could not repair this resident's fence based on the fact that there are a lot of residents with the same issue and the town has to stick to the policy that's in place.

Town Manager Stacey to send a letter.



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9. Farrell's Excavating- motion to approve payment of invoice re:paving

Motion 2014-06-09-06 Smith/Parsons

Resolved to approve the payment for the invoice for Farrell's Excavating in the amount of \$164,550.60.

In favour: Mayor C. Penwell
 Deputy Mayor C. Parsons
Councillors: Y. Harris, P. Parsons & F. Smith

Opposed: 0.
Motion carried.

10. Application for:

Quarry Permit

Motion 2014-06-09-10 Deputy Mayor Parsons/Smith

Resolved to approve both quarry applications based on government approval.

In favour: Mayor C. Penwell
 Deputy Mayor C. Parsons
Councillors: Y. Harris, P. Parsons & F. Smith

Opposed: 0.
Motion carried.

Business Permit

Motion 2014-06-09-11 Parsons/Deputy Mayor Parsons

Resolved to approve the business application for Jake's Grillin' Wagon however, vendor will have to seek approval from all festival committees if he/she wishes to sell their products at these festivals.



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10. Business Permit Continued..

In favour: Mayor C. Penwell
Deputy Mayor C. Parsons
Councillors: Y. Harris, P. Parsons & F. Smith

Opposed: 0.
Motion carried.

**11. Poll Tax Exemption Forms:
SKINM003
HOLLR001**

Two of these exemption forms are a rent to own agreement.

Motion 2014-06-09-12 Parsons/Harris

Resolved to accept the two poll tax exemption forms.

In favour: Mayor C. Penwell
Deputy Mayor C. Parsons
Councillors: Y. Harris, P. Parsons & F. Smith

Opposed: 0.
Motion carried.

12. Employee Matter

Overlap of Holidays

Two outside workers have requested the same week off for holidays (August 18-25). Council is supportive of both outside workers taking the same week of August 18th-25th off for holidays.

Arena Manager- layoff

Council agreed in a previous council meeting that Arena Manager Barnes' layoff would be the end of May. Town Manager Barnes is still working on the boardroom in the arena.

Town Manager Stacey to contact Dan Noseworthy and asked him if the town could self manage the upcoming project and hire a project manager



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12. Employee Matter Continued...

Arena Manager- Layoff

If the town can self manage and hire a project manager the town could hire the Arena Manager as the "Project Manager" for the whole project.

Letter from Mark Evans re: former employee

Town Manager Stacey advised council that the town received a letter from Mark Evans on behalf of the former arena employee.

Town Manager Stacey to forward the letter to the town's solicitor for response.

Public Works Employees

Council discussed daily work activities for the public work employees. Town Manager Stacey to meet with the public work employees.

13. Trailer- Tobacco Road

There is an old trailer in Tobacco Road with the windows/door beaten out and it's beginning to become an eye sore.

Town Manager Stacey to send a letter to the owner advising him/her to remove the trailer from Tobacco Road within two weeks and if it's not removed the town will remove the trailer and charge him/her the costs incurred.

14. Special Events Application

Town Manager Stacey expressed to council that before she signs off on any special events liquor applications she feels that the applications should need approval from council.

Council agreed that any special events liquor applications that come to the town should be approved by council before Town Manager Stacey has to sign off on the application.

15. Burin Peninsula Regional Waste Management- Policy re: Municipal clean ups

Correspondence received from Burin Peninsula Regional Waste Management advising the Town that they have updated their policy and they're allowing each Town a total of three municipal clean-ups in a calendar year. These will consist of 2 special events and the 3rd event will be traditional Municipal clean-up week.



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16. Street cleaning

Council discussed solutions to the amount of debris left on our streets.

Council was wondering if there was a sweeper for the front of a backhoe that the town would be able to rent. Town Manager Stacey to check with any of the local contractors.

17. Elford Street

The Town received a letter from a resident on Elford Street advising the town the state of the road and asking to be informed as to what they can expect in the near future regarding the upgrading of Elford Street.

Elford Street is getting paved; the process won't start until September.

Town Manager Stacey to call the resident and advise him that we are looking into putting down crushed stone.

Town Manager Stacey to contact Mr. Hackett to see if he would be able to take a look and see if it was possible to grade some of the slate already on the road before we put the crushed stone on.

18. Service Recognizing Policy

Councillors to review and bring back to next council meeting.

19. Come Home Year Committee

The come home year committee are asking for permission to hold a concert during the come home year on the baseball diamond.

Motion 2014-06-09-13

Deputy Mayor Parsons/Harris

Resolved to allow the Come Home Year Committee to use the baseball diamond for their concert.

In favour: Mayor C. Penwell
Deputy Mayor C. Parsons
Councillors: Y. Harris, P. Parsons & F. Smith

Opposed: 0.
Motion carried.



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BILLS

Motion 2014-06-09-14 Smith/Harris

Resolved to pay the bills that was circulated.

In favour: Mayor C. Penwell
 Deputy Mayor C. Parsons
 Councillors: Y. Harris, P. Parsons & F. Smith

Opposed: 0.
Motion carried.

PERMITS

Motion 214-06-09-15 Parsons/Smith

Resolved to accept permit #'s 1,3 & 4.

In favour: Mayor C. Penwell
 Deputy Mayor C. Parsons
 Councillors: Y. Harris, P. Parsons & F. Smith

Opposed: 0.
Motion carried.

Councillor Parsons left the meeting due to a conflict of interest.

Motion 2014-06-09-15 Smith/Deputy Mayor Parsons

Resolved to accept permit # 2.

In favour: Mayor C. Penwell
 Deputy Mayor C. Parsons
 Councillors: Y. Harris & F. Smith

Opposed: 0.
Motion carried.

Councillor Parsons returned to council meeting.



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Correspondence 1) Burin Peninsula Waste Management- Policy re: municipal clean ups

Next meeting Next regular meeting scheduled for June 23rd, 2014.


Adjournment Motion 2014-06-09-16 Smith/Harris

In favour: Mayor C. Penwell
 Deputy Mayor C. Parsons
 Councillors: Y. Harris, P. Parsons & F. Smith

Opposed: 0.
Motion carried.



Mayor Penwell



Office Clerk Symes



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Agenda Council Meeting June 9, 2014 6:30 P.M.

Mayor's Walk- 6:00 p.m.

Adoption of Agenda

Adoption of Minutes: May 26, 2014

GENERAL BUSINESS:

1. Cutting curbs
2. Capital works- Fire Hall
 - Motion to accept funds
 - Motion to borrow
 - Repairs extension backwall
3. Special Assistance Grant- Area- Update on floors, etc..
4. Asphalt Recycler Tender
5. Waste water effluent- sewer outfall report
6. Motion to approve cost of paving island- Brookside Rd
7. Request to purchase land- Dixon Street
8. Damage to property
9. Farrell's Excavating- motion to approve payment of invoice re: paving
10. Application for
 - Quarry Permit
 - Business Permit
11. Poll Tax Exemption
12. Employee Matter
13. Trailer- Tobacco Road
14. Special Events Applications
15. Burin Peninsula Regional Waste Management- Public Notice

CORRESPONDENCE:

1. Burin Peninsula Waste Management- Policy re: Municipal clean ups.

BILLS

PERMITS:

- | | |
|---------------------------|--------------|
| 1) Noseworthy Place | Storage Shed |
| 2) Lamaline Highway | Summer Home |
| 3) Bayview Street | Shed |
| 4) Wiseman's Funeral Home | Fence & Ramp |