



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: townoffortune@eastlink.ca

AGENDA - Council Meeting Fortune Firehall - August 31, 2021 @ 6:30 p.m.

Additions/Adoption to Agenda

Adoption of Minutes: July 6, 2021

GENERAL BUSINESS:

1. Public Works Update
2. 2020 Audited Financial Statements
3. Butterfly Valve Approval
4. Gas Tax Allocation
5. Special Assistance Grant- Project #17-SAG-22-064
6. MNL 2021 Conference Registration
7. Citizen Complaint- Haddock Road Paving
8. Site Specific Health & Safety Plan
9. Tax Sale Update
10. Hornhouse Road Quarry- Dredging Material

FINANCIAL TRANSACTIONS: July 2, 2021- August 27, 2021

PERMITS/EXEMPTIONS/ADJUSTMENTS:

Building/Demolition Permits:

BARNG003	46 Haddock Road	Fence/Front Step
CHANG001	6 Eldon Street	Step
FORTU013	Harbour Drive	Ticket Booth
FOLLT001	18 Dixon Street	Step
PIERM006	29 Eldon Street	Storage Shed
PEACT001	17 Sunset Crescent	Shed
POWEB001	29 Bunkerhill Road	Demolition of Dwelling
FLEMT002	35-37 Sunset Crescent	Shed
PARSD004	2 Collier Place	Shed



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August 31, 2021
Page 2
Agenda

CORRESPONDENCE:

Dated	From	Particulars	Anticipated Action
July 9/21	MHA Paul Pike	Age Friendly Grants Information	Councillor's Information
July 21/21	Victoria Hall Committee	Victoria Hall Update	Councillor's Information
July 21/21	Memorial University	Transforming Our Horizons	Councillor's Information
July 26/21	NL & Labrador Association for Community Living	In My Home In My Community Project	Councillor's Information
July 23/21	MAA	Taxpayer Representative	Councillor's Information
July 25/21	Melvin Rose	Letter of Appreciation	Councillor's Information
Aug 3/21	Mineral Lands Division		
Aug 17/21	Dept of Environment & Climate	Guide to the Process	Councillor's Information
Aug 23/21	MNL	Nominations Now Open	Councillor's Information
Aug 24/21	Dept of Education	Child Care Support	Councillor's Information
Aug 12/21	Daffodil Place	Facebook Live Fundraiser	Donation Request
	Burin Peninsula Health Care Foundation	Radiothon- September 12, 2021	Donation Request
	Steve Barnes	50th Anniversary of Provincial Seamen's Museum	Invitation
	MAA	2021 Clar Simmons Scholarship	Councillor's Information
	FASD NL	Fetal Alcohol Spectrum Disorder Week (Sept 6-10)	Proclamation
	Heritage Run	Social Media Promotion	Councillor's Information

CAO REPORT:

ADJOURNMENT / Next Meeting



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Minutes of a Regular Meeting of Council
Of the Town of Fortune at the Fortune Fire Hall
On July 6, 2021 at 6:30 p.m.

<i>Members Present:</i>	Mayor	Charles Penwell
	Deputy Mayor	Frazer Smith
	Councillors	Levi Curtis Terence Fleming Roy Kendell Patrick Parsons
<i>Absent with Regrets:</i>	Councillor	Matthew Woodland
<i>Also Present:</i>	CAO Collier Town Clerk	Linda Collier Lacey Symes

Additions/Adoption to Agenda:

Mayor Penwell asked if there were any additions to the Agenda of July 6, 2021.

11. Burin Peninsula Brochure
12. Business Tax Exemption Request- Follow Up

Motion 2021-07-06-01: Councillor Curtis/Deputy Mayor Smith

Resolved that the Agenda of July 6, 2021 meeting be adopted as presented with additions.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.



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Regular Council Meeting
July 6, 2021
Page 2

Adoption of Minutes:

Mayor Penwell asked if there were any errors or omissions to the Minutes from the Regular Council meeting held on June 1, 2021 as presented.

Motion 2021-07-06-02: Deputy Mayor Smith/Councillor Parsons

Resolved to adopt the Minutes of the Regular Council Meeting of June 1, 2021 as presented.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.

GENERAL BUSINESS:

1. Downtown Development- Canada Community Revitalization Fund Innovative NL Project Submission:

Motion 2021-07-06-03: Deputy Mayor Smith/Councillor Fleming

Resolved to apply for the Canada Community Revitalization Fund & have Innovative NL submit the application on behalf of the Town of Fortune.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.

2. Dixon & Femme Capital Works Cost Overrun: Jason Rideout from Innovative NL advised there was a slight cost overrun in the cost of \$15,000- \$20,000; however will possibly level out at the end of the project, overrun has been sent back to the department.



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Regular Council Meeting
July 6, 2021
Page 3

3. Harbour Drive Paving- Bennett's Construction: Previously approve via email approval; however, official motion is needed.

Motion 2021-07-06-04: Deputy Mayor Smith/Councillor Parsons

Resolved to approve & proceed with the paving as per suggested by Bennett's Construction on Harbour Drive.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.

4. Fortune Arena- Chiller Limited Call for Quotes Evaluation :

Deputy Mayor Smith, CAO Collier, Town Manager Symes, Arena Manager Barnes & Arena Attendant Tulk met to review & evaluate the quotes received for the Arena Chiller.

An evaluation process was incorporated based on process requirements, mandatory requirements & technical requirements

Company	Amount of Quote	Evaluation
Keep Cool	\$117,000 + HST	70/75
Cimco	\$80,614.05 + HST	61/75

Approval was previously granted via email after an evaluation process; however, motion is needed for official approval.

CAO advised Council that Cimco were the only supplier seeking an extension on the deadline for quotes. Furthermore, and has confirmed by Deputy Mayor Smith, Arena staff identified past experiences whereby hidden costs have been incurred outside of the original quotes. Additional reference to the untimely delay in receiving credit on an invoice and issue with seal being unresolved, the previous experiences along with the quote from Cimco being very vague predicting additional costs beyond the submitted quote warranted the recommendation by Deputy Mayor Smith, to accept the quote from Keep Cool in the amount of \$117,000 + hst that identified travel, sub-contractor for electrical, etc.

Motion 2021-07-06-05: Deputy Mayor Smith/Councillor Fleming

Resolved to accept & approve the quote from Keep Cool in the amount of \$117,000 to perform the work necessary to supply & install a new plate heat exchanger.



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Regular Council Meeting
July 6, 2021
Page 4

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.

Mayor Penwell noted that if this decision is challenged to contact lawyers.

5. Capital Investment Application Approval: CAO Collier advised Council that the additional paving submitted under a CIP application was approved in the amount of \$59,334.

6. Student Employment Programs: Two student projects approved for the Town of Fortune, \$2587.50 post-secondary @ 30 hrs/ 6 weeks & \$2300.00 high school @40 hrs/4 weeks.

Recreation Commission only funded for 2 student positions; therefore seeking to fund an additional student from the Recreation Commission budget.

Motion 2021-07-06-06: Councillor Parsons/Councillor Fleming

Resolved to approve to fund an additional Summer Student for the Fortune Recreation Commission through the Recreation Commission Budget.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.

7. Job Creation Partnership Approval: Received approval in the amount of \$40,800 for 4 participants 20 weeks: \$3,060 in materials for the Firehall doors/siding.

8. Waterfront Sign request – Welcoming SPM: Received a suggestion from a resident suggesting a "Welcome to Fortune" sign when entering Fortune waterfront.

Defer until Council Meeting at a later date.



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Regular Council Meeting
July 6, 2021
Page 5

9. In Memorials: CAO Collier asked Council and/or the Feller From Fortune Festival (FFFF) whether they had a decision made on a date yet for Junior King & Mary Mullins in memorials.

No dates yet as of yet. Council/FFFF will follow up once a date is decided.

10. Fire Hall Repairs: CAO Collier advised Council that Office Staff advertised again for the structural beams repairs at the Fire Hall as per Council's decision.

There was only one quote received for the Fire Hall repairs, from Simms' Carpentry & Repair in the amount of \$7500 + HST.

As the quote received from Simms' Carpentry & Repair was very vague it was a consensus of Council for CAO Collier to seek further details from Mr. Simms.

11. Burin Peninsula Brochure: Office Staff was approached by the Town of Burin advising they are in the process of creating a new tourism brochure for the Town of Burin to be ready for 2022 & in the spirit of promoting the entire peninsula they are offering the Town of Fortune a business card size ad in the brochure to promote the Town of Fortune at no cost.

12. Healthy Canadian Living Fund: CAO Collier advised there is a Healthy Canadian Living Fund in which the Town of Fortune could be eligible for to promote any type of healthy living (i.e. promoting community garden, outdoor exercise equipment, etc).

Councillors to bring back to next Council Meeting with any ideas.

FINANCIAL TRANSACTIONS:

Motion 2021-07-06-07: Deputy Mayor Smith/Councillor Kendell

Resolved to approve the financial transactions for May 29, 2021- July 1, 2021.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.



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Regular Council Meeting
July 6, 2021
Page 6

PERMITS/EXEMPTIONS/ADJUSTMENTS:

Exemptions:

KEARW001 – Water Adjustment
NOFTC001 – Poll Tax Exemption

Motion 2021-07-06-08: Councillor Parsons/ Deputy Mayor Smith

Resolved to approve the Water/Sewer Exemption Request for account #KEARW001 based on apartment being vacant.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.

Motion 2021-07-06-09: Deputy Mayor Smith/Councillor Fleming

Resolved to approve the Poll Tax Exemption Request for account #NOFTC001 based on resident purchasing property.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.

Business Permits:

Auto Detailing / Cleaning - 82 Bayview Street
Hair Salon – 14 Hickman Place, FRINGE – Hairby Holly

It was the consensus of Council that no permit was required for the Auto Detailing/Cleaning on 82 Bayview Street.

Motion 2021-07-06-10: Deputy Mayor Smith/Councillor Fleming

Resolved to approve the New Business Permit Application for FRINGE- Hair by Holly based on approval from all other regulatory departments.



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Regular Council Meeting
July 6, 2021
Page 7

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.

Building/Demolition Permits:

FORST004	52 Bayview Street	Fence
LAHIM002	6 Clouter Street	Demolition of Shed
SYMEB001	47 Bayview Street	Patio
SERVI001	10 Community St	Upgrade to Parking Lot
JENSS001	25 Forest Road	Demolition of Dwelling
FORST004	52 Bayview Street	Shed
SMITA002	Tobacco Road	Patio
SIMMT003	2 Inkpen Place	Patio

Motion 2021-07-06-11: Deputy Mayor Smith/Councillor Fleming

Resolved to approve Building Permit Applications for account # FORST004, LAHIM002, SYMEB001, SERVI001, JENNS001, FORST004, SMITA002 & SIMMT003.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.

CORRESPONDENCE:

Mitchell D. King, ROEBOTHAN, McKAY, MARSHALL- Legal Services:
For future consideration.

Debbie Meade, CYN- Letter of Thanks:
For Councillor's information



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Regular Council Meeting
July 6, 2021
Page 8

Letter of Support for Moose Pet Treat Industry:

Motion 2021-07-06-12: Councillor Parsons/Deputy Mayor Smith

Resolved to provide a Letter of Support on behalf of the Town of Fortune for the Moose Pet Treat Industry.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.

John Walsh, JW Consulting- Council Orientation / Employee Orientation:
For Councillor's information.

Michele Penney Island Furniture- Employment Partnership Request:
For future consideration

Recreation NL- CPRA Green Jobs Initiative:
For future consideration

MHA Paul Pike- Provincial Budget 2021 UPDATE:
For Councillor's information

Compass Energy- GICB Applications Open:
For Councillor's Information

COUNCILLOR'S FORUM/COMMITTEE REPORTS

Mayor Penwell: NIL
Deputy Mayor Smith: NIL
Councillor Curtis: NIL
Councillor Fleming: NIL
Councillor Parsons: NIL
Councillor Kendell: NIL

➤ Occupational Health & Safety Committee Inspection/OH&S Training Update

Inspection completed & all Public Works Staff training is also updated.



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Regular Council Meeting
July 6, 2021
Page 9

CAO REPORT:

- Horsebrook Title Update – Survey Completed, waiting on deed.
 - Property Issues – Complaints received regarding length of grass on neighbouring property, correspondence previously sent, CAO Collier to resend correspondence.
 - Arena Roof – start date target July 12-14
-

ADJOURNMENT / Next Meeting

Motion 2021-07-06-13: **Councillor Curtis/Deputy Mayor Smith**

Resolved to adjourn the Regular Council Meeting at 7:30 p.m., next Council Meeting scheduled for August 24, 2021 as a dinner meeting.

in favour: Mayor Penwell
 Deputy Mayor Smith
 Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.


Mayor Penwell


Lacey Symes- Town Clerk