



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL

A0E 1P0

AGENDA - Council Meeting
Fortune Firehall - July 6, 2021 @ 6:30 p.m.

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: townoffortune@eastlink.ca

Additions/Adoption to Agenda **Adoption of Minutes:**

June 1, 2021

GENERAL BUSINESS:

1. Downtown Development – Canada Community Revitalization Fund (Innovative NL Project Submission)
2. Dixon Femme Capital Works Cost Overrun
3. Harbour Drive Paving – Bennett's Construction (\$15,000+)
4. Fortune Arena – Limited Call (Chiller); Evaluations
5. Capital Investment Application Approval (Gas Tax - \$59,334)
6. Student Employment Program(s):
\$2587.50 post-secondary @ 30 hrs/ 6 weeks
\$2300.00 high school @40 hrs/4 weeks
7. Job Creation Partnership Approval (\$40,800 – 4 participants 20 weeks; \$3,060 – Firehall Doors/Siding)
8. Waterfront Sign request – Welcoming SPM
9. In Memorials
10. Fire Hall Repairs

FINANCIAL TRANSACTIONS:

May 29, 2021- July 1, 2021

PERMITS/EXEMPTIONS/ADJUSTMENTS:

Exemptions:

KEARW001 – Water Adjustment
NOFTC001 – Poll Tax Exemption

Business Permits:

Auto Detailing / Cleaning - 82 Bayview Street
Hair Salon – 14 Hickman Place, FRINGE – Hairby Holly

Building/Demolition Permits:

FORST004	52 Bayview Street	Fence
LAHIM002	6 Clouter Street	Demolition of Shed
SYMEB001	47 Bayview Street	Patio
SERVI001	10 Community St	Upgrade to Parking Lot
JENSS001	25 Forest Road	Demolition of Dwelling
FORST004	52 Bayview Street	Shed
SMITA002	Tobacco Road	Patio
SIMMT003	2 Inkpen Place	Patio



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CORRESPONDENCE:

Dated	From	Particulars	Anticipated Action
June 2/21	Mitchell D. King ROEBOTHAN, McKAY, MARSHALL	Legal Services	For future consideration
June 9/21	Debbie Meade, CYN	Letter of Thanks	N/A
June 15/21	ChaunteL Collins – 3F Waste Recovery	Letter of Support for Moose Pet Treat Industry	Council consideration
June 16&28/21	John Walsh, JW Consulting	Council Orientation / Employee Orientation	Recommendation – Oct.
June 18, 2021	Michele Penney Island Furniture	Employment partnership request	For future consideration
June 18/2021	Recreation NL	CPRA Green Jobs Initiative	For future consideration
	MHA Paul Pike	Provincial Budget 2021 UPDATE	For information
June 30/21	Compass Energy	GICB Applications Open	For Councillor's Information

COUNCILLOR'S FORUM / COMMITTEE REPORTS

- Occupational Health & Safety Committee Inspection / OH&S Training Update

CAO REPORT:

- Horsebrook Title Update – Survey Completed
- Property Issues – grass
- OCI Wharf (car washing)
- Arena Roof – start date target July 12-14
- Wade Drake & Burch Nash Memorial Park
(cost of bench \$1270; trees \$40-\$130; plaque \$57.50)

ADJOURNMENT / Next Meeting



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Minutes of a Regular Meeting of Council Of the Town of Fortune at the Fortune Fire Hall On June 1, 2021 at 6:30 p.m.

<i>Members Present:</i>	Mayor	Charles Penwell
	Deputy Mayor	Frazer Smith
	Councillors	Levi Curtis Terence Fleming Roy Kendell Patrick Parsons
<i>Absent with Regrets:</i>	Councillor	Matthew Woodland
<i>Also Present:</i>	CAO Collier Town Clerk	Linda Collier Lacey Symes

Additions/Adoption to Agenda:

Mayor Penwell asked if there were any additions to the Agenda of June 1, 2021.

5. Tolerance Letter- 84-86 Bayview Street
6. Business Tax Exemption Request- Follow Up

Motion 2021-06-01-01: Councillor Curtis/Deputy Mayor Smith

Resolved that the Agenda of June 1, 2021 meeting be adopted as presented with additions.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.



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Adoption of Minutes:

Mayor Penwell asked if there were any errors or omissions to the Minutes from the Regular Council meeting held on May 18, 2021 as presented.

Members Present:

Councillor Matthew Woodland is listed as "Councillor Woodland" rather than "Councillor Matthew Woodland".

Motion 2021-06-01-02: Councillor Parsons/Councillor Kendell

Resolved to adopt the Minutes of the Regular Council Meeting of May 18, 2021 with the additions as noted.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.

GENERAL BUSINESS:

1. Haddock Road- Water/Sewer Installation: CAO Collier advised she is following up as per Council's direction regarding the new water/sewer installation on Haddock Road. Public Works Supervisor consulted with Bennett's Construction & retrieved & estimated a maximum of approximately \$3000.

It was a consensus of Council to proceed with Bennett's Construction to complete the water/sewer installation on Haddock Road to the Town's boundary & property owner responsible for remainder.

2. Domestic Wood Cutting: Received an email from the Department of Fisheries and Land Resources, Forestry & Wildlife advising they're currently in the process of developing a new five year operating plan (2022-2026) for Forest Management District 02 and 03 (which includes the Burin Peninsula).

There are no changes within the Fortune area; therefore, no need for any objections or concerns.

3. 2021 Virtual Convention & AGM: \$175 per municipality for registration fee.

Motion 2021-06-01-03: Deputy Mayor Smith/Councillor Curtis

Resolved to approve office staff to participate in the 2021 Virtual Convention & AGM.



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In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.

4. Fire Hall Maintenance: The structural beams at the Fire Hall has dropped & is in need of repairs. CAO Collier had T4T Construction & Public Works Supervisor Caines inspect & received a quote in the amount of approximately \$8000 from T4T Construction. \$5000 was initially budgeted for Fire Hall Maintenance & the Town's Public Works Staff are unable to complete repairs, CAO Collier seeking to see if it is satisfactory to get the work completed.

It was a consensus of Council for Office Staff to retrieve quotes from all construction/renovation businesses within the Town of Fortune.

5. Tolerance Letter- 84-86 Bayview Street: Sale of property is pending, received a call from layers requesting a tolerance letter from the Town of Fortune as the shed located on 84-86 Bayview Street is placed on Town's water/sewer easement.

Motion 2021-06-01-04: Deputy Mayor Smith/Councillor Parsons

Resolved to provide a tolerance letter to legal firm of Denis G. Barry regarding the shed located on 84-86 Bayview Street placed within Town of Fortune's water/sewer easement; however, should any problems arise in the future, this shed will have to be moved, with subsequent costs of relocation and/or damages/repairs to be within the responsibilities of the owner.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.

6. Business Tax Exemption Request (COLLI002/COLLI004)- Follow Up: CAO Collier followed up with surrounding municipalities as per Council's direction regarding the business tax exemption request tabled at the last Council Meeting.

Deputy Mayor Smith asked Council if he should leave the Council Meeting throughout the discussion of this matter, Council agreed that as he was not gaining any monetary value regarding this matter he was not in conflict.

CAO Collier pointed out Section 120 of the Municipalities Act, 1999



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"Council shall impose a business tax on any persons or companies carrying a business within a municipality. A council by resolution shall establish the rate for business tax whether it is based on the assessed value of the property or the gross revenue method. The assessed value method shall be applied where there is a fixed place of business and the town has imposed a property tax. Where a property tax has not been imposed or there is no fixed place of business the business tax rate is set as a percentage of the gross revenue. A council may impose different tax rates on different business types and may set a minimum business tax for each type of business".

Motion 2021-06-01-05: Councillor Fleming/Deputy Mayor Smith

Resolved to not provide relief to account #COLLI002 & #COLLI004 as per request dated May 11, 2021 on the testimony that both business locations are operational within the same bank account & one business number.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.

FINANCIAL TRANSACTIONS:

Motion 2021-06-01-06: Deputy Mayor Smith/Councillor Kendell

Resolved to approve the financial transactions for May 15, 2021- May 28, 2021.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.

PERMITS/EXEMPTIONS/ADJUSTMENTS:

Building Permit

THORR010	11 Forest Road	Patio
COUSD001	2 Bunkerhill Road	Patio/Shelter

Demolition Permit

SMITB001	37 Haddock Road	Demolition of Shed
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Motion 2021-06-01-07: Deputy Mayor Smith/Councillor Kendell

Resolved to approve the Building Permit application for account #THORR010, #COUSD001 & the Demolition Permit for account #SMITB001.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.

Combine Parcel Request:

ROSEB003 1 Hillier Street & 1A Hillier Street

Motion 2021-06-01-08: Deputy Mayor Smith/Councillor Curtis

Resolved to approve the Combine Parcel Request for 1 Hillier Street & 1A Hillier Street.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.

CORRESPONDENCE:

- **John Burke High School- Awards & Scholarship Celebration:**

Motion 2021-06-01-09: Councillor Parsons/Councillor Kendell

Resolved to donate \$500 to John Burke High School for the 2021 Awards & Scholarship Graduation.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.



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➤ Burin Peninsula Health Care Foundation- Gold FORE Healthcare Tournament:

Motion 2021-06-01-10: Councillor Parsons/Deputy Mayor Smith

Resolved to sponsor a hole in the amount of \$250 for the Burin Peninsula Health Care Foundation for the Gold FORE Healthcare Tournament.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.

➤ Recreation NL- Recreation Month:

Motion 2021-06-01-11: Deputy Mayor Smith/ Councillor Curtis

Resolved to proclaim June 2021 Recreation Month within the Town of Fortune.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.

- Municipal Assessment Agency- 2022 Assessment Roll: For Councillor's Information, Fortune's average residential value has changed by -0.1% and total table value has changed by -1.6%.

CAO REPORT:

- CAO Collier, Town Clerk Symes & Arena Manager Barnes to meet next week to get the send out a Limited Call for Quotes for the Arena Chillier & Evaluation Criteria prepared.
- Received a quote for paving throughout various roads in Fortune in the amount of \$65,291.25 as possible Gas Tax Funding. CAO Collier looking for approval to submit application.

Motion 2021-06-01-12: Councillor Kendell/Councillor Fleming

Resolved that the Town of Fortune submit CIP application for Gas Tax Funding for road upgrades to Forest Road, Pushthrough Crescent, Harbour Drive, Outer Drive, Logwood Road & Farm Road with Provincial Paving quote for \$65,291.25 & all other associated costs.



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In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried

- No response received from Ocean Choice International yet regarding a meeting.
- In the process of compiling information to advertise interest in a Adopt a Spot campaign.
- There are several benches at the Wade Drake & Burch Nash Memorial Park that are in need of repairs/replacement, Public Works Staff to get a cost estimate & revisit at next Council Meeting.
- Asked the Development Committee if they would like to assign a certain day to look at Building Permits; however, the Development Committee is fine to stay as is, call when a permit is submitted.
- Asked when the Summer schedule for Council Meetings will take effect

Motion 2021-06-01-13: Deputy Mayor Smith/Councillor Curtis

Resolved to switch to the Summer schedule for monthly Council Meetings effective as of now.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried

COUNCILLOR'S FORUM / COMMITTEE REPORTS:

Mayor Penwell: Advised Council that the Grand Bank- Fortune Ambulance Committee is in the process of tendering for a new ambulance.

Deputy Mayor Smith: Wondering when the Public Works Employees were flushing the water lines, CAO Collier advised the Public Works Staff will be flushing the water lines Thursday & Friday evening (4:30- 8:30 p.m.)

Councillor Curtis: NIL

Councillor Fleming: NIL

Councillor Kendell: NIL



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COUNCILLOR'S FORUM / COMMITTEE REPORTS CONTINUED...

Councillor Parsons: Suggesting the Town of Fortune send a donation to the Family of the Late Beverly Lahiton as she was a representative of the Fortune Recreation Commission for approximately 20 years.

Motion 2021-06-01-14: Deputy Mayor Smith/Councillor Parsons

Resolved to donate \$50.00 to the Family of the Late Beverly Lahiton.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.

ADJOURNMENT / Next Meeting

Motion 2021-06-01-15: Councillor Curtis/Deputy Mayor Smith

Resolved to adjourn the Regular Council Meeting at 7:34 p.m., next Council Meeting scheduled for the first or second week of July.

In favour: Mayor Penwell
Deputy Mayor Smith
Councillors: Curtis, Fleming, Kendell & Parsons

Opposed: 0
Motion carried.



Mayor Penwell



Lacey Symes- Town Clerk

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AGENDA - Council Meeting June 1, 2021 at 6:30 p.m.

Additions/Adoption to Agenda

Adoption of Minutes: May 18, 2021

GENERAL BUSINESS

1. Haddock Road- Water/Sewer Installation
2. Domestic Wood Cutting
3. 2021 Virtual Convention & AGM
4. Fire Hall Maintenance

FINANCIAL TRANSACTIONS:

- Payables May 15, 2021- May 28, 2021

PERMITS/EXEMPTIONS/ADJUSTMENTS:

Building Permit

THORR010 11 Forest Road Patio
COUSD001 2 Bunkerhill Road Patio/Shelter

Demolition Permit

SMITHB001 37 Haddock Road Demolition of Shed

Combine Parcel Request

ROSEB003 1 Hillier Street & 1A Hillier Street

CORRESPONDENCE:

From	Particulars	Anticipated Action
John Burke High School	Awards & Scholarship Celebration	Donation Request
Burin Peninsula Health Care Foundation	Gold FORE Healthcare Tournament	Invitation
Recreation NL	Recreation Month- June	Proclamation
Municipal Assessment Agency	2022 Assessment Roll	For Councillor's Information

CAO REPORT

COUNCILLOR'S FORUM / COMMITTEE REPORTS:

ADJOURNMENT / Next Meeting