



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
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Minutes of a regular meeting of council
Of the Town of Fortune, held in the
Town Hall, November 18, 2013 at 6:30 p.m.

Members Present

Mayor	Charles Penwell
Deputy Mayor	Corey Parsons
Councillors:	Yvonne Symes-Harris
	Patrick Parsons
	Dave Holloway
	Frazer Smith

Also Present

Town Manager	Norma Stacey
Town Clerk	Debbie Hillier
Office Clerk	Solonge Pierce

Delegation:

Lisa MacLeod and Kay Riggs Chamber of Commerce

Ms. MacLeod and Ms. Riggs arrived at the meeting at 6:25. They distributed their agenda for the meeting to all in attendance. The topics up for discussion were:

- Overview of the Chamber and its role
- Municipal Budget Process
- Economic Development
- Future Meetings

They informed council that the Chamber of Commerce represents businesses on the Burin Peninsula and as of five years ago cover the entire area South of Swift Current. The Chamber is open to all business and Not for Profit Organizations. They currently have six communities represented on the board. One of their roles is to speak to government on behalf of its members. They realize that the cost to provide services is rising but would like council to consider the fact that business tax is higher in rural communities than anywhere else in Newfoundland when they set their tax rates for the upcoming year. They noted that through regionalization all communities can help each other. They also commented on seed funding available in the amount of \$5000. The Chamber offers short courses needed by all workers and are currently accepting nominations for the board.

They also discussed "Arts in business in NL".

Some of the benefits of being a member of the Chamber include:

- Health benefits
- Hotel rates



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Delegation continued:

- Benefits through Toronto Dominion Bank
Mayor Penwell inquired as to the cost of joining and was informed that it depended on the number of employees. They suggested that Town Manager Stacey email Ms. MacLeod to supply and receive further information. Mayor Penwell thanked them for coming and for the information and they left the meeting at 6:50.

Additions to the Agenda:

Additions to Agenda of November 18, 2013

Mayor Penwell asked for approval of the agenda of the November 18, 2013 regular meeting with no additions.

Motion 2013-11-18-01 Smith/Deputy Mayor Parsons

It was resolved that there were no additions to the November 18, 2013 agenda for a regular meeting of council and as such would be adopted as presented.

In favour: Mayor C. Penwell
 Deputy Mayor C. Parsons
Councillors: P. Parsons, Y. Symes-Harris,
 F. Smith & D. Holloway

Opposed: 0
Motion carried.



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Regular Meeting of November 4, 2013

Mayor Penwell asked if there were any errors or omissions to the minutes of the regular meeting of November 4, 2013 as presented.

Motion 2013-11-18-02 Smith/Parsons

It was resolved that the minutes of November 4, 2013 regular meeting of council be adopted after revisions.

In favour: Mayor C. Penwell
 Deputy Mayor C. Parsons
Councillors: P. Parsons, Y. Symes-Harris,
 F. Smith & D. Holloway

Opposed: 0
Motion carried.

Delegation: Byron Smith (Auditor)

Mr. Byron Smith from the Auditor's office joined the meeting at 6:55. He was asked to attend to explain the financial statements to the council. After doing so he suggested to council that in order to have the audit completed in a timelier manner in 2014 that all figures and documentation be ready by the first week in May.

Mayor Penwell thanked Mr. Smith for attending and for his explanation of the financial statement. Mr. Smith left the meeting at 8:00

Motion 2013-11-18-03 Smith/Parsons

It was agreed to accept the financial statement for 2012 as presented.

In favour: Mayor C. Penwell
 Deputy Mayor C. Parsons
Councillors: P. Parsons, Y. Symes-Harris,
 F. Smith & D. Holloway

Opposed: 0
Motion carried.



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1. Seniors Christmas Party/Lions Club

Town Manager Stacey informed council that the Lions Club wanted her to consult with Council to find the best date for the party. After checking their schedules they decided that December 20 would be the best date but if not December 7 would be okay. She then inquired if council would still be cost sharing the event with the Lions Club.

Motion 2013-11-18-04 Harris/Deputy Mayor Parsons

It was agreed to cost share the event with the Lions Club.

In favour: Mayor C. Penwell
 Deputy Mayor C. Parsons
Councillors: P. Parsons, Y. Symes-Harris,
 F. Smith & D. Holloway

Opposed: 0
Motion carried.

2a). Approval – Eco Friends Board

Town Manager informed council that a motion was required to approve the board of directors for Eco Friends.

Motion 2013-11-18-05 Smith/Harris

It was agreed to approve the Board of Directors for Fortune Head Eco Friends Inc. as follows:

- Yvonne Symes-Harris
- Charles Penwell
- Corey Parsons
- Irene Hurley
- Brenda Lake
- Albert Snook
- Ronald Thornhill
- Sally Spencer
- Debbie Maxwell



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2a). Approval – Eco Friends Board Continued

In favour: Mayor C. Penwell
Deputy Mayor C. Parsons
Councillors: P. Parsons, Y. Symes-Harris,
F. Smith & D. Holloway

Opposed: 0
Motion carried.

Town Manager Stacey informed council that we also needed a motion to approve the Hibernia Contract.

Motion 2013-11-18-06 Smith/Parsons

It was agreed to approve the proposed changes to the Fortune Head Interpretation Center as highlighted in their proposal and Letter of Offer from Hibernia Management Development Company Limited in the amount of \$852,000 over a duration of five years.

In favour: Mayor C. Penwell
Deputy Mayor C. Parsons
Councillors: P. Parsons, Y. Symes-Harris,
F. Smith & D. Holloway

Opposed: 0
Motion carried.

2b). Hibernia Reception December 12

Town Manager Stacey informed council that the people that Business Development Officer Collier has been talking to have informed her that there is no need for this reception to be an elaborate affair. It is basically to be a Press Release. Council feels that it should still be done as tastefully as possible.

3. Land Sunset Crescent

Information – Original survey will remain since changes made were not registered and will not affect the original survey.



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4. Dinner meetings

Town Manager Stacey informed council that the outside workers would be holding dinner meetings to discuss their upcoming contract negotiation and were wondering if council would fund it. Council declined to do so as they find it to be unnecessary.

5. Forest Road – One Way

Deferred to next meeting.

6. Tires for Dresser Loader

Town Manager Stacey informed council that tires were needed for the dresser loader. Recapped tires cost \$1325.00 plus HST and new tires cost \$1575.00 plus HST.

Motion 2013-11-18-07 Smith/Holloway

It was agreed to purchase new tires at a cost of \$1575.00 plus HST.

In favour: Mayor C. Penwell
 Deputy Mayor C. Parsons
Councillors: P. Parsons, Y. Symes-Harris,
 F. Smith & D. Holloway

Opposed: 0
Motion carried.

7. Trail Development

Deputy Mayor Parsons informed council of some information acquired through the recent meeting regarding the trail.

- They want to integrate the trails
- Businesses would be able to advertise on the trail
- Need an assessment completed on the trail at a cost of between \$2000 and \$4000
- Council suggested having Business Development Officer Collier research to see if IBRD or EXON Mobile would fund the assessment



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7. Trail Development continued

Motion 2013-11-18-08 Harris/Deputy Mayor Parsons

It was agreed to enter into an agreement to have the trail assessed.

In favour: Mayor C. Penwell
Deputy Mayor C. Parsons
Councillors: P. Parsons, Y. Symes-Harris,
F. Smith & D. Holloway

Opposed: 0
Motion carried.

8. Shingles – Howard Miller's Shed

Town Manager Stacey informed council that during the moving of Mr. Miller's shed, the roof got damaged and he could no longer purchase the same shingles that were previously on the roof. Therefore he felt that he should be able to shingle the entire roof with the same shingles.

Discussion arose over the responsibility of the contractor to pay the cost. However, council felt that Mr. Miller should have his roof shingled.

Motion 2013-11-18-09 Holloway/Parsons

It was agreed to have Mr. Miller's shed shingled immediately but to contact the contractor to inform them that they were responsible for the cost.

In favour: Mayor C. Penwell
Deputy Mayor C. Parsons
Councillors: P. Parsons, Y. Symes-Harris,
F. Smith & D. Holloway

Opposed: 0
Motion carried.



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9. O/S Accounts

Town Manager Stacey informed council that a resident who is going through a very rough financial time has an outstanding account of over \$3500. They are in the process of declaring bankruptcy but do not want to lose their home. They made an offer of paying \$50 per month and were wondering if council would accept this offer.

Motion 2013-11-18-10 Smith/Parsons

It was resolved not to accept the offer of \$50 per month but to suggest \$100 per month. Should they agree to this and miss a payment there would be no renegotiation.

In favour: Mayor C. Penwell
 Deputy Mayor C. Parsons
Councillors: P. Parsons, Y. Symes-Harris, L. Curtis
 F. Smith & D. Holloway

Opposed: 0
Motion carried.

10. Parish Fortune/Lamaline request to purchase land

Deferred to next meeting

11a). John Burke High School – request for donation

Motion 2013-11-18-11 Smith/Holloway

It was resolved to make a donation of \$200.

In favour: Mayor C. Penwell
 Deputy Mayor C. Parsons
Councillors: P. Parsons, Y. Symes-Harris, L. Curtis
 F. Smith & D. Holloway

Opposed: 0
Motion carried.



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11b). Invitation for Mayor to attend Awards Ceremony

Mayor Penwell is unavailable and Deputy Mayor Parsons is unable to commit at this time. Town Manager Stacey will check with Councillor Curtis to see if he is available.

12. Eastern Director's Ballot – Municipal Assessment Agency

Town Manager Stacey informed council of the two nominees for the position and asked them who council would like to cast their vote for.

Motion 2013-11-18-12 Deputy Mayor Parsons/Smith

It was resolved that council's vote would be cast for Paul Pike.

In favour: Mayor C. Penwell
Deputy Mayor C. Parsons
Councillors: P. Parsons, Y. Symes-Harris, L. Curtis
F. Smith & D. Holloway

Opposed: 0
Motion carried.

13. Meeting with Canada Border Services - Update

Information. Deferred to next meeting

Motion 2013-11-18-13 Holloway/Harris

It was resolved to extend the meeting an additional 15 minutes.

In favour: Mayor C. Penwell
Deputy Mayor C. Parsons
Councillors: P. Parsons, Y. Symes-Harris, L. Curtis
F. Smith & D. Holloway

Opposed: 0
Motion carried.



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14a&b). Channel 6 Ads and CHCM Christmas Advertising

Motion 2013-11-18-14 Smith/Harris

It was resolved to advertise at both Channel 6 Ads and CHCM.

In favour: Mayor C. Penwell
Deputy Mayor C. Parsons
Councillors: P. Parsons, Y. Symes-Harris,
F. Smith & D. Holloway

Opposed: 0
Motion carried.

15. Creosote – Town of Terrenceville water supply

Deferred to next meeting.

16. CRA – Income tax program

Council agreed that because we have a business in town that specializes in income tax preparation we would not take part in this program.

17. NL Power Energy Savers Program

Information. Deferred to next meeting

18. Burin Peninsula Waste Management fee increase

Mayor Penwell voiced that he felt that \$50 would be way too much of an increase for this fee. Council agrees that imposing this onto the residents of the town would not be a good idea.



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18. Burin Peninsula Waste Management fee increase continued

Motion 2013-11-18-15 Parsons/Smith

It was resolved to write a letter of objection to the Burin Peninsula Waste Management Corporation.

In favour: Mayor C. Penwell
Deputy Mayor C. Parsons
Councillors: P. Parsons, Y. Symes-Harris,
F. Smith & D. Holloway

Opposed: 0
Motion carried.

Motion to appoint Mayor Penwell as representative for Waste Management

It was resolved to appoint Mayor Penwell for the Waste Management Representative.

Motion 2013-11-18-16 Harris/Parsons

In favour: Mayor C. Penwell
Deputy Mayor C. Parsons
Councillors: P. Parsons, Y. Symes-Harris,
F. Smith & D. Holloway

Opposed: 0
Motion carried.

19. Burin Peninsula Brighter Futures AGM

This event is passed



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21a). Town Office Hours

Councillor Harris suggested that we change hours of operation in the town office to accommodate working people. It was suggested that the office remain open lunch hour and the staff rotate breaks. Town Manager Stacey will take this back to the staff and discuss it and report back to council.

21b&c). Planning and Priorities meeting/Operational review

Deferred to next meeting

22. Employee matter

Deferred to next meeting.

23. Fire Chief – thank you

Deferred to next meeting

24. On Star

Deferred to next meeting

25. Action List

Deferred to next meeting

26. Councillors Forum

Deferred to next meeting.

27. Committee Reports

- Meeting needed with the community center
- Meeting needed for the Arena (Support for Darren for efforts put in over and above what is required)
- Capital Works application deadline is December 13
- Deputy Mayor Parsons requested to have the finances ready for the budget for next week.



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Bills

Deferred to next meeting

Permits

Motion 2013-10-15-23 Smith/Parsons

It was resolved to approve all of the following permits from previous meeting except for the ones Tobacco Road – issue “stop work orders” for these applications.

Permit #	Location	Work Performed
122	Harbour Drive	Shed
	Tobacco Road	Cabin
	Tobacco Road	Cabin
	1 Noseworthy Place	Patio
	5 Evergreen Avenue	Porch
	65 Confederation Street	Shed
	6 Brunette Avenue	Shed
	31 Bunkerhill Road	Shed
132	11 Centennial Street	Patio

In favour: Mayor C. Penwell
 Deputy Mayor C. Parsons
 Councillors: Y. Symes-Harris, P. Parsons
 D. Holloway and F. Smith

Opposed: 0
Motion carried.

Correspondence

1. Wooden Boat Museum



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Next Meeting

Next meeting scheduled for December 2, 2013

Motion 2013-10-15-25 Parsons/Smith

In favour: Mayor C. Penwell
Deputy Mayor C. Parsons
Councillors: Y. Symes-Harris, D. Holloway,
F. Smith and P. Parsons

Opposed: 0
Motion carried.

The regular meeting adjourned at 8:54 pm

Mayor

Office Clerk



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AGENDA Council Meeting November 18, 2013 6:30 pm

Additions to Agenda

Adoption of Minutes: November 4, 2013

Delegations

6:30 pm Burin Chamber of Commerce
7:00 pm Byron Smith

General Business:

1. Seniors Christmas Party/Lions Club
2. a) Approval – Eco Friends Board
b) Hibernia Reception December 12
3. Land Sunset Crescent
4. Dinner meetings
5. Forest Road – One Way
6. Tires for Dresser Loader
 - recaps \$1325.00 + HST
 - new \$1575.00 + HST
7. Trail Development
8. Shingles – Howard Miller's shed



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General Business cont'd:

9. O/S Accounts
10. Parish Fortune/Lamaline request to purchase land
11. a) John Burke High School – request for donation
b) Invitation for Mayor to attend Awards Ceremony
12. Eastern Director's Ballot – Municipal Assessment Agency
13. Meeting with Canada Border Services - update
14. a) Channel 6 Ads – Christmas Advertising
b) CHCM – Christmas Advertising
15. Creosote – Town of Terrenceville water supply
16. CRA – income tax program
17. NL Power Energy Savers Program
18. Burin Peninsula Waste Management fee increase
19. Burin Peninsula Brighter Futures AGM
20. Santa Clause Parade – request for donation



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21. a) Town office hours
- b) Planning and Priorities meeting
- c) Operational review
22. Employee matter
23. Fire Chief – Thank you
24. On Star
25. Action List
26. Councillors Forum
27. Committee Reports

Correspondence

1. Wooden Boat Museum



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Bills

Permits

Permit Number	Permit Address	Work Required
	Bayview Street	Deck with ramp
	7 Femme Road	Shed