



# The Town of Fortune

P. O. BOX 159  
Temple Street  
Fortune, NJ  
A0E 1P0

TELEPHONE: (709) 832-2810  
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## AGENDA - Council Meeting Monday, June 4, 2018

### Additions/Adoption to Agenda

Adoption of Minutes: May 24, 2018

### GENERAL BUSINESS:

1. Human Resources : a) Municipal Clerk                      b) New Appointment- Probationary Period/Evaluation
2. Development Application / Inspection (Bayview Street)
3. Business Closure
4. Hornhouse Road / RJG Deposit
5. Rainbow Crosswalk
6. Cleanup Contest
7. Fortune Head Trail
8. Poll Tax Exemption

### BILLS: (May 24th to June 1st)

### PERMITS:

#### Development:

LEVAT001	Hornhouse Road	GARAGE
BOLAT001	30 Logwood Road	EXTENSION TO SHED
PIERE001	4 Lake Street	FENCE

### COMMITTEE REPORTS

### CORRESPONDENCE (Listing Attached)

### COUNCILLOR'S FORUM

### ADJOURNMENT

### CORRESPONDENCE – June 4, 2018 Council Meeting

Dated	From	Date Received	Particulars	Anticipated Action
May 15, 2018	Garden Council	May 15, 2018	Garden Days (June 16-24, 2018)	Participation/Declare "Garden Day"
May 23, 2018	WorkplaceNL	May 23, 2018	Conducting an Effective OHS Committee Meeting Training	
May 29, 2018	Heart & Stroke Foundation	May 29, 2018	Heart & Stroke and VOCM Cares radio-thon	Donation Request



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Minutes of a regular meeting of Council  
Of the Town of Fortune, held at the  
Fortune Municipal Center,  
June 4, 2018 at 6:30p.m.

*Members Present:*

Mayor  
Deputy Mayor

Charles Penwell  
Frazer Smith

Councillors:

Levi Curtis  
James Dunne  
Roy Kendell  
Patrick Parsons  
Matthew Woodland

*Also Present:*

Chief Administrative Officer  
Town Clerk  
Southern Gazette Reporter

Linda Collier  
Lacey Symes  
Colin Farrell

Delegations:

6:30 p.m.

MHA Carol-Ann Haley & Eric George

Mayor Penwell welcomed MHA Haley & Eric George to the Council meeting.

MHA Haley gave thanks to Council for the invitation to attend.

MHA Haley advised Council that the Federal & Provincial Governments have approved the water & sewer project for Hayter Street. The total cost of the project is \$340,000( \$102,764 Federal Government contribution, \$174,727 Provincial Government contribution with \$30,832 being the Town of Fortune portion.)

MHA Haley & Council discussed the Fortune warf project. MHA Haley advised Council that approximately 1 & 1/2 months ago she met with all parties involved. Representatives from St. Pierre had met with the Port Authority several times & they also attended a meeting with ACOA last week, but the results are not yet known. MHA Haley advised she has a message left with MP Churence Rogers to obtain any further updates.

MHA Haley mentioned that there are no applications on file for bunkersuits & a new rescue unit for the Fortune Fire Department. CAO Collier will contact & discuss with Fire Chief Peach. MHA Haley reference a new used vehicle "pilot" project which is not yet announced, she will contact CAO Collier once announced & the Town will have to submit a letter seeking approval to participate in the pilot program.

The new paving currently taking place on the Grand Bank/Fortune highway was discussed, Council asked what they were doing in regards to the culvert near RONA- MHA Haley advised council that she did ask for the culvert to be replaced & built up by, however is not sure if it is included in this project, she will check out this matter & report back with an update.



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Delegations: 6:30 p.m. MHA Carol-Ann Haley & Eric George Continued..

MHA Haley also discussed funding opportunities for Brookside garage repairs, the Town could apply for a JCP or a Special Assistance Grant (up to \$40,000)

Mayor Penwell thanked MHA Haley & Eric George for attending the council meeting & they finished up at 6:40 p.m.

Mayor Penwell asked if there were any additions to the Agenda of June 4, 2018. Items identified were as follows:

- # 9 Councillor Honorariums
- # 10 Concerned Resident

**Motion 2018-06-04-01: Councillor Kendell / Councillor Curtis**

**Resolved the Agenda for the June 4, 2018 meeting be adopted as presented with the requested additions.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Kendell, Parsons and Woodland

Opposed: 0.  
Motion carried.

**Adoption of Minutes from May 24th, 2018 Regular Council meeting:**

Mayor Penwell asked if there were any errors or omissions to the Minutes of the Regular Council meeting of May 24th, 2018 as presented.

**Motion 2018-06-04-02: Deputy Mayor Smith / Councillor Woodland**

**Resolved to adopt the Minutes of the Regular Council meeting of May 24<sup>th</sup>, 2018 as presented.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Kendell, Parsons and Woodland

Opposed: 0.  
Motion carried.



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## General Business

1. Human Resources - Agreed to forward this matter onto a privileged meeting.
2. Development Application/Inspection (Bayview Street) - Linda asked Council if the development committee went & looked at the current ongoing development for Collectiv  Territoriale de Saint Pierre et Miquelon on Bayview Street. The Development committee reviewed the current construction going ahead in regards to the Collectiv  Territoriale de Saint Pierre et Miquelon application & indicated all is satisfactory.

There was some discussion regarding who is completing the construction work for Collectiv  Territoriale de Saint Pierre et Miquelon, it was determined that Abraham Construction is the company.

It was agreed to send Abraham Construction a Business Application & invoice for a \$50.00 business application fee, once the business application is received a \$280.00 business tax will be invoiced to the account.

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3. Business Closure - Received correspondence from "Fitness Nutrition & Consulting" dated May 29, 2018 advising the Town that the business is discontinued.

**Motion 2018-06-04-03:** Deputy Mayor Smith / Councillor Dunne

**Resolved to accept the business closure for Fitness Nutrition & Consulting and adjust the business tax from May 29th, 2018.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Kendell, Parsons and Woodland

Opposed: 0.  
Motion carried.



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4: Hornhouse Road/RJG Construction- Linda asked for direction from Council in regards to RJG seeking the return of their security deposit. The condition of the Hornhouse Road bridge was discussed & Council directed Linda to request Public Works Foreman to obtain quotes to repair the bridge. Once the quotes for the repairs are received-RJG Construction will be given the option to fix the bridge themselves or the cost to cover the repairs will be retrained from their security deposit.

Linda advised council that RJG Construction is also looking to get exempted from the 2018 invoice for quarry permit. According to RJG they haven't used the quarry pit since the project was concluded in 2017.

Lacey to verify with Department of Natural Resources-Mineral Lands Division to see if RJG has a development quarry permit for Hornhouse Road- if do not hold a permit they will be exempted.

**Motion 2018-06-04-04:** Councillor Curtis / Deputy Mayor Smith

**Resolved to exempt RJG Construction's 2018 quarry fee/tax if no quarry permit is in possession through the Department of Environment for the Hornhouse Road.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Kendell, Parsons and Woodland

Opposed: 0.  
Motion carried.

5: Rainbow Crosswalk- Councillor Woodland proposed the idea of a rainbow crosswalk located at Lake Academy's proximity.

**Motion 2018-06-04-05:** Councillor Woodland / Councillor Curtis

**Resolved to direct the Town's Groundskeeper to paint a rainbow crosswalk on Forest Road by Lake Academy.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Kendell, Parsons and Woodland

Opposed: 0.  
Motion carried.



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6. Cleanup Contest- Councillor Woodland proposed to have a cleanup contest within the Town of Fortune, he suggested the possibility of partnering with the Recreation Commission. A contest prize will be awarded to the resident that collects the most garbage within the Town of Fortune.

Lacey to ask a committee member from the Recreation Commission if they would be interested in partnering with the Town for this contest.

7. Fortune Head Trail- Councillor Woodland pointed out how hiking is gaining popularity within Newfoundland & believes a trail starting at Western Pier to the light house would be a big attraction to tourist.

Councillors agreed that a trail from Western Pier to the trail/beach is a good idea & to put aside for a meeting in the future.

Councillor Kendell advised Council that a resident had come to him & suggested getting signs installed in the walking trails to show the distances of the trails. Four signs were agreed to be appropriate.  
CAO Collier to speak with Groundskeeper regarding this matter.

8. Poll Tax Exemption- All appropriate documentation has been provided to qualify for an exemption to this account.

**Motion 2018-06-04-06:** Deputy Mayor Smith/ Councillor Kendell

**Resolved that the account BRADT005 be exempted from 2015-2018 as per meeting criteria pertaining to income.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Kendell, Parsons and Woodland

Opposed: 0.  
Motion carried.

9. Councillor Honorariums- Councillor Kendell advised council that on November 6, 2017 a motion was made to pay out Councillor's honorariums based on the meetings which they attend (Motion 2017-11-06-11); however with reference to Section 416 in the Municipalities Act council discussed such legislation & revealed Councillors not in receipt of full honorarium in the 1st quarter would be reimbursed accordingly. Linda to very verify legislation.



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10. Concerned Resident- Deputy Mayor Smith received a request from a resident regarding the fence located at the back of the Brookside Road Shed property, the fence is in the back of the property & also the back property of a resident residing on Brunette Avenue- the fence is in deplorable state. The resident residing on Haddock Road is requesting council to remove the old deteriorated fence & they will replace it with a new fence.

Linda advised Deputy Mayor Smith that the individual will be visiting the Town office Monday to discuss further.

**Motion 2018-06-04-07:** Councillor **Dunne**/ Councillor **Curtis**

**Resolved to direct the public works employees to remove the deteriorated fence and general cleanup within close proximity of adjoining property located on 4-6 Brookside Road & to exempt the cost of a permit for account #GRANM002 to erect a new fence.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Kendell, Parsons and Woodland  
Opposed: 0.  
Motion carried.

**BILLS:** (May 24th to June 1st, 2018)

**Motion 2018-06-04-08:** Councillor **Curtis**/ Deputy Mayor **Smith**

**Resolved that the bills be approved for payment as submitted.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Kendell, Parsons and Woodland  
Opposed: 0.  
Motion carried.





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## PERMITS:

### Development:

LEVAT001	Hornhouse Road	Garage
BOLAT001	30 Logwood Road	Extension to shed
PIERE001	4 Lake Street	Fence

**Motion 2018-06-04-09:** Deputy Mayor Smith/ Councillor Dunne

Resolved that permits be issued for the noted development applications, as submitted & inspected.

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Kendell, Parsons and Woodland

Opposed: 0.  
Motion carried.

## COMMITTEE REPORTS:

**Mental Health Coalition** – Councillor Kendell & Councillor Parsons attended the mental health coalition meeting in St. Lawrence on June 1st. Councillor Kendell advised council that the committee is looking to host a meeting in Fortune in September.

Linda questioned differentiation between the Mental Health Coalition & the Wellness Coalition. Council suggested to obtain particulars on the Wellness Coalition.

**Feller From Fortune Festival** – Deputy Mayor Smith advised council that the FFFF committee members will be presenting the Town of Fortune with a cheque for a donation for the Fortune Arena at the Volunteer Social on June 11th.

**Waste Disposal** - Mayor Penwell met with the Burin Peninsula Waste Disposal Board on Wednesday, May 30th. Mayor Penwell advised staff that the Town of Grand Bank will have dumpsters located at the back of the municipal building on Saturday, June 9th & asked staff to send out a mass email advising residents.





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## CAO REPORTS:

•Hayter Street Water & Sewer Small Communities Fund Project- Linda asked Council to make a motion to accept the funding for the water/sewer project on Hayter Street (Project # 17-SCF-19-00101)

**Motion 2018-06-04-10**

**Deputy Mayor Smith/ Councillor Dunne**

**Resolved to accept the funding for the Small Communities Fund Project for Water/Sewer on Hayter Street Project No: 17-SCF-19-00101 in the amount of \$340,00 along with the Town's contribution in the amount of \$30.832.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Kendell, Parsons and Woodland

Opposed: 0.  
Motion carried.

•Public Works Request- Linda requested a meeting with the Finance committee along with the Public Works employees to discuss some request & issues. The Finance committee made the agreement to meet with Linda & Public Works workers on Monday, June 11th at 2:00 p.m.

## CORRESPONDENCE:

- Garden Council- for Councillor's information
- Workplace NL- Office staff to follow up with OHS Committee to see if anyone needs training.
- Heart & Stroke Foundation- for Councillor's information.
- Clar Simmons Scholarship- for Councillor's information.



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## COUNCILLOR'S FORUM

### Councillor Woodland:

- Advised Council that Groundskeeper Ayres made a suggestion of volunteering to do a painting on mural on Western Pierre & the bench by the slipway. Council agreed with the idea of Groundskeeper Ayers doing the murals & will provide the supplies to do so.
- Suggested moving the speed sign to a different area of Town- Eldon Street was noted as the location with reference to Confederation Street at a later date.

### Councillor Dunne:

- Asked office staff for an update of the combine property request for Centennial Street/Pinchmarsh Road. Office staff advised council that water services have been dug up & a request is sent in to combine the properties.

### Councillor Kendell:

During the conflict of interest seminar held in Marystown it was revealed that Council/staff should sign a disclosure statement every year. Office staff will have forms ready for all Council members next Council meeting.

### Deputy Mayor Smith:

Advised council that he will be repainting the "Fortune" rocks by Western Pier. In reference to the hiring process for a new Municipal Clerk, Deputy Mayor Smith indicated the need to hold a privileged meeting to follow-up on the particulars.

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**Motion 2018-06-04-11:** Deputy Mayor **Smith/ Councillor Curtis**

**Resolved to temporarily adjourn the meeting at 8:24 p.m. for a privileged meeting.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Kendell, Parsons and Woodland

Opposed: 0.  
Motion carried.

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**Motion 2018-06-04-12:** Deputy Mayor Smith/ Councillor Woodland

**Resolved to resume regular Council meeting at 8:30 p.m.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Kendell, Parsons and Woodland

Opposed: 0.  
Motion carried.

## ADJOURNMENT

**Motion 2018-06-04-13:** Deputy Mayor Smith/ Councillor Woodland

**Resolved to adjourn regular meeting of Council at 8:32 p.m.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Kendell, Parsons and Woodland

Opposed: 0.  
Motion carried.

  
\_\_\_\_\_  
Mayor, Charles Penwell

  
\_\_\_\_\_  
Town Clerk, Lacey Symes