



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL

A0E 1P0

**AGENDA - Council Meeting
March 8, 2022 @ 6:30 p.m.**

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: townoffortune@eastlink.ca

Additions/Adoption to Agenda
Adoption of Minutes: February 22, 2022

GENERAL BUSINESS:

1. Femme Road Property
2. FFFIF Inquiry
3. Animal Shelter Renovations Quote
4. CCBP Funding/Facilitator
5. MNL- Letter of Support Request (Regionalization)
6. Communities in Bloom- Follow up

FINANCIAL TRANSACTIONS:

- Payables February 19, 2022- March 4, 2022

PERMITS/EXEMPTIONS/ADJUSTMENTS:

Building Permit Applications:

WELLP001	20 Springhill Road	Extension
BRIDE001	Eldon Street	Activity Gym/Upgrade to Walking Trail & Gazebo

Crown Land Applications:

Fortune Port Corporation
Gregory Dodge

Poll Tax Exemption:

DURNP002
SIMMB002

CORRESPONDENCE:

From	Particulars	Anticipated Action
takeCHARGE	\$10,00 Challenge- Accepting Proposals Now	For Councillor's Information
Recreation NL	2022 Atlantic Recreation & Facilities Conference	Invitation

CAO REPORT

COUNCILLOR'S FORUM / COMMITTEE REPORTS

ADJOURNMENT / Next Meeting



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: townoffortune@eastlink.ca

Minutes of a Regular Meeting of Council Of the Town of Fortune at the Fortune Fire Hall On February 22, 2022 at 6:30 p.m.

<i>Members Present:</i>	Mayor	Deanne Hickman
	Deputy Mayor	Terry Fleming
	Councillors	Kenneth Keeping Roy Kendell (via Zoom) Rodney Rose Jennifer Stacey
<i>Absent:</i>	Councillor	Matthew Woodland
<i>Also Present:</i>	Chief Administrative Officer	Linda Collier
	Town Clerk	Lacey Symes
	Public Works Supervisor	Chris Caines
	Public Works/Animal Control	Jerry Randell

Additions/Adoption to Agenda:

Mayor Hickman asked if there were any additions to the Agenda of February 22, 2022

- 12. Building Posing a Hazard
- 13. Horsebrook Update

Motion 2022-02-22-01: Deputy Mayor Fleming/Councillor Keeping

Resolved that the Agenda of February 22, 2022 meeting be adopted with additions as presented.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose & Stacey.

Opposed: 0
Motion carried.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, N.I.
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: townoffortune@eastlink.ca

Regular Council Meeting
February 22, 2022
Page 2

Adoption of Minutes:

Mayor Hickman asked if there were any errors or omissions to the Minutes from the Regular Council meeting held on February 8, 2022 as presented.

Councillor Stacey made an update for Community Services Committee that wasn't noted in the minutes.

Motion 2022--02-22-02: Councillor Keeping/Councillor Stacey

Resolved to adopt the Minutes of the Regular Council Meeting of February 8, 2022 as presented along with corrections as noted.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose & Stacey.

Opposed: 0
Motion carried.

GENERAL BUSINESS:

1. Benson Street Issue:

Public Works Supervisor Caines & Public Works/Animal Control Randell attended the Council Meeting to discuss the issue on Benson Street.

There was a water leak that unfortunately happened while Public Works Supervisor Caines was on bereavement leave.

PW Randell advised there was a sewer issue at a property on Benson Street, the sewer issue was on the resident's end; however, resident decided to dig at their own sewer line & in the process digging up the pavement as well. The resident is responsible for his own sewer to the main; however, it is believed the main line was struck when completing the digging on own line.

CAO Collier & Public Works Supervisor Caines is suggesting for residents to consult with the Town Office to inspect prior to starting any water/sewer work on their own line.

Motion 2022--02-22-03 : Deputy Mayor Fleming/Councillor Rose

Resolved to advise all residents via mass email/social media that should they encounter any water/sewer work on their own line they must contact the Town Office prior to the start of any repairs/work.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, N.I.
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: townoffortune@eastlink.ca

Regular Council Meeting
February 22, 2022
Page 3

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose & Stacey.

Opposed: 0
Motion carried.

2. Public Works Snake/Pump

CAO Collier advised Council that the Town does loan residents the snake & pump when requested; however, there are times the snake/pump is requested outside of regular working hours; therefore, leading to having to pay out a three (3) hour call out for the PW employees.

It was pointed out that pumps are available to rent/purchase at businesses within the area.

It was a consensus of Council that loaning out the pump has to come to stop & the snake issue to be forwarded to the Public Works & Infrastructure Committee.

3. 2022 Clean and Safe Drinking Water Workshop:

Public Works Supervisor Caines expressed interest into attending the 2022 Clean & Safe Drinking Water Workshop in Gander on March 22nd - March 24th.

Motion 2022--02-22-04: Councillor Rose/Councillor Keeping

Resolved to approve for Public Works Supervisor Caines to attend the 2022 Clean & Safe Drinking Water Workshop in Gander on March 22nd - March 24th.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose & Stacey.

Opposed: 0
Motion carried.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: townoffortune@eastlink.ca

Regular Council Meeting
February 22, 2022
Page 4

4. Animal Control Policy:

Public Works/Animal Control Randell has advised that in order for the Town of Fortune to be adequately equipped to be able to utilize the Animal Control Building it will need to have running water/sewer.

The building is already heated; however, will need to be shingled & siding to be placed.

CAO Collier pointed out that the Town currently has siding advertised for Public Auction- if there is no interest in the siding we can utilize that for the Animal Control building.

It was a consensus of Council to host the auction for next Friday, March 4th, Seasonal Assistant Municipal Clerk Elford to assist with auction preparation & if no interest in items at the auction to dispose of the assets accordingly.

Motion 2022--02-22-05: Deputy Mayor Fleming/Councillor Keeping

Resolved to dispose of assets accordingly if no interest in items as advertised for Public Auction dated March 4th.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose & Stacey.

Opposed: 0
Motion carried.

Public Works Supervisor Caines & Public Works/Animal Control Office Randell left the meeting at 7:09 p.m.

5. Covid- 19 Staff Policy:

The Public Protection Committee had previously reviewed the Covid-19 Staff Policy & didn't distribute as per the lessening of Covid-19 measures on March 14th.

Concur with the decision to not implement a policy at this time due to the lessening of measures as of March 14, 2022.

6. Civic Numbering Incentive:

There are issues with residents not having numbering on their houses, 911 is encouraging all residents to have a clear number on their home in case of an emergency.

It was a suggestion of Deputy Mayor Fleming to offer a tax incentive of \$10 with showing receipt of a number to be placed on home.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, N.L.
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: townoffortune@eastlink.ca

Regular Council Meeting
February 22, 2022
Page 5

Motion 2022--02-22-06: Deputy Mayor Fleming/Councillor Keeping

Resolved to offer a tax incentive of \$10 for anyone resident providing receipt of number to install on home. Mass email/social media to also encourage residents to contact the Town Office prior to purchasing to retrieve proper civic number.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose & Stacey.

Opposed: 0
Motion carried.

Councillor Rose declared a conflict of interest; therefore, no participation in discussion or vote.

There was some discussion pertaining to a perceived conflict of interest for Mayor Hickman; however, discussion concluded there was no conflict; therefore, eligible for discussion and participation.

7. Tax Relief Request:

Finance Committee had previously discussed & met with Business Owner as per this request.

Deputy Mayor Fleming advised Council that a request was received from a business owner regarding three different businesses within the municipality seeking credit/refund for 2020 and 2021 taxation years as business revenues were highly impacted by Covid-19 measures. Business owner seeking 100% rebate for all of municipal taxes (property, water/sewer & business).

Deputy Mayor Fleming advised that the Finance Committee as discussed with business owner were not willing to entertain any reduction on Commercial Property Tax or Water/Sewer but was willing to entertain a reduction of Business Tax as it was evident that the businesses have been severely impacted by Covid-19 (business owner disclosed revenues were down over 70% during the last two years).

The Finance Committee is recommending:

75% reduction in Business Taxes for 2020 & 2021 for account #FORTU004 & #HOTE.001

100% reduction in Business Taxes for 2020 & 2021 for account #ST0PI001

These recommendations will amount to a refund amount in the amount of \$5242.75 & adjustment in the amount of \$407.67.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: townoffortune@eastlink.ca

Regular Council Meeting
February 22, 2022
Page 6

Motion 2022--02-22-07: Deputy Mayor Fleming/Councillor Keeping

Resolved to approve the recommendation as per the Finance Committee to apply a 75% reduction in Business Taxes for 2020 & 2021 for account #FORTU004 & #HOTE.001 and 100% reduction in Business Taxes for 2020 & 2021 for account #ST0PI001, totaling a refund amount in the amount of \$5242.75 & adjustment in the amount of \$407.67.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell & Stacey.

Opposed: 0
Motion carried.

8. Tax Sale- Bayview Street:

CAO Collier advised Council that the Town Office received a complaint from a neighbouring property concerned with the condition of the property.

Previously identified property on 10A Bayview Street for Tax Sale Auction during January 12, 2021 Council Meeting (Motion 2021-01-12-04).

Notice of Arrears have been posted on the property as of February 22, 2022.

Notice has to be posted on the property for sixty (60) days (until April 22, 2022) & Public Auction scheduled for May 23, 2022.

9. AED Purchase- Town Office:

Motion 2022--02-22-08: Deputy Mayor Fleming/Councillor Rose

Resolved to purchase an AED & response kit for the Town Office through St. John Ambulance at the amount of \$1599 + tax.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose & Stacey.

Opposed: 0
Motion carried.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: townoffortune@eastlink.ca

Regular Council Meeting
February 22, 2022
Page 7

10. Winter Carnival Event:

Winter Carnival is scheduled for February 27th- March 5th, the Community Services Committee to scheduled to meet again tomorrow evening with the Recreation Commission to finalize the schedule.

The Town is sponsoring a free skate with hot chocolate & hot dogs.

There will be a "Mockey Game", Town of Fortune vs Recreational Hockey; therefore, need Councillors to participate if possible.

Mayor Hickman is encouraging all Council to participate in all events wherever possible.

11. Flow Meters Purchase:

The Finance Committee had initially discussed this matter & Deputy Mayor Fleming had inspected for further review. The Town of Fortune is currently leasing flow meters from BioMaxx and has received the option to purchase flow meters.

The purchase of flow meters is often eligible for funding via Gas Tax. CAO Collier to further review.

If the Town of Fortune purchased new flow meters from Biomaxx with the extended two year warranty it would result in more than \$36,000 in reduced operating costs over a three year period.

Motion 2022--02-22-09: Councillor Rose/Councillor Keeping

Resolved to purchase new flow meters from BioMaxx with extended 2 year warranty in the amount of \$58,842 over a three year period.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose & Stacey.

Opposed: 0
Motion carried.

12. Building Posing a Hazard:

There was a complaint received from a neighbour of a property located on 97-103 Eldon Street with the roof blowing off during a wind storm, resident had contacted Public Works Staff with concern of their property getting damaged.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, N.L.
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: townoffortune@eastlink.ca

Regular Council Meeting
February 22, 2022
Page 8

Mayor Hickman inquired what the Town is legally able to do when a concern like this is issued.

CAO Collier advised that when it is private property it is very hard for the Town to impose, the only thing the Town is legally able to do is write a letter & demand timelines to have the property cleaned up/repared & if no action is taken for the Town's Public Works Employees to clean up the property & charge the property owner's tax account as it is potentially hazardous to other properties.

It was a consensus of Council for CAO Collier to issue a letter to the property owner of 97-103 Eldon Street to address the concern of the condition of the property & to request a property cleanup.

13. Horsebrook Update:

CAO Collier advised there was no further update other than what she had emailed on February 9th regarding approval for the full title search.

Deputy Mayor Fleming has asked CAO Collier if it was possible to give Bob Periera from Bridge's Employment an update regarding the status of the Horsebrook Title that we can share with the Bridge's Employment Board.

CAO Collier to contact Mr. Periera.

FINANCIAL TRANSACTIONS:

Motion 2022--02-22-10: Councillor Keeping/Deputy Mayor Fleming

Resolved to approve the financial transactions dated February 5, 2022- February 18, 2022.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose & Stacey.

Opposed: 0
Motion carried.

PERMITS/EXEMPTIONS/ADJUSTMENTS:

NIL



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: townoffortune@eastlink.ca

Regular Council Meeting
February 22, 2022
Page 9

CORRESPONDENCE:

Telmatik- Message Express: For Councillor's Information

Landscape NL- Invitation for 2022 Communities in Bloom: CAO to acquire more information & report back to Council.

MMSB- Come Home Year Community Cleanup Project Funding Guidelines: CAO Collier to send to CYN.

Active NL: CAO Collier to forward to Councillor Woodland for trail development.

CAO REPORT:

- Will be on vacation from March 11th- March 21st, Request for Leave was sent to the Human Resources Committee.

COUNCILLOR'S FORUM:

Mayor Hickman:

- March 7th meeting with the director of the 50 Plus Federation- CAO Collier to send out a reminder to Council.

Deputy Mayor Fleming: NIL

Councillor Keeping:

- Inquired whether Fire Department members were still able to stay on the department if they weren't vaccinated. It was advised to contact Fire Emergency Services to get the correct verification.
- Provided CAO Collier with open fire regulations obtained from online- CAO Collier to review.

Councillor Kendell:

- Thanked Council for the monetary donation & fruit basket, and noted it was greatly appreciated.

Councillor Rose: NIL

Councillor Stacey:

- Fortune Day is planned for July 30th as "Fortune Day Comeback" , just currently in preliminary discussions.



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
FAX: (709) 832-2210
EMAIL: townoffortune@eastlink.ca

Regular Council Meeting
February 22, 2022
Page 10

ADJOURNMENT / Next Meeting:

Motion 2022--02-22-11: Deputy Mayor Fleming /Councillor Keeping

Resolved to adjourn the Regular Council Meeting at 8:26 p.m., next meeting scheduled for Tuesday, March 8, 2022 at 6:30 p.m.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose & Stacey.

Opposed: 0
Motion carried.

Mayor Hickman

Lacey Symes- Town Clerk