



# The Town of Fortune

P. O. BOX 159  
Temple Street  
Fortune, NL  
A0E 1P0

TELEPHONE: (709) 832-2810  
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AGENDA - Council Meeting  
Fortune Town Council Chambers  
October 21 @ 6:30 p.m.

## Additions/Adoption to Agenda

Adoption of Minutes: October 7, 2019

### GENERAL BUSINESS

1. Municipal and Brookside Renovations CEEP
2. Site Specific Health & Safety Plan
3. Public Works Truck

FINANCIAL TRANSACTIONS: (October 4, 2019- October 21, 2019)

### PERMITS/EXEMPTIONS/ADJUSTMENTS:

#### Building Permits

HORT001	7 Temple Street	Shed Relocation
FERDE001	Lamalane Highway	Shed

### CORRESPONDENCE:

Dated	From	Particulars	Anticipated Action
October	NLCA	Zero Carbon Building Standard Half day workshop	Councillor's Information
October 9	Trio	Compliant with provisions of the Public Procurement Act	Councillors Information
October 15	Premier's Forum	Call for Regional Nominations	Councillor's Information

### COUNCILLOR'S FORUM / COMMITTEE REPORTS:

### ADJOURNMENT / Next Meeting:



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Minutes of a Regular Meeting of Council  
Of the Town of Fortune, held at the  
Fortune Municipal Center  
October 21, 2019 at 6:30 p.m.

*Members Present:* Deputy Mayor Frazer Smith  
Councillors Levi Curtis  
Terence Fleming  
Roy Kendell  
Patrick Parsons  
Matthew Woodland

*Also Present:* Chief Administrative Officer Linda Collier  
Town Clerk Lacey Symes

## Additions/Adoption to Agenda:

Deputy Mayor Smith asked if there were any additions to the Agenda of October 21, 2019, to which the following was noted:

- 4) Complaint- Haddock Road
- 5) Request – Trailer Brookside
- 6) Gas Tax Applications
- 7) Remembrance Day Events/ADS
- 8) Arena Update
- 9) MAE Training
- 10) MAA Training
- 11) Christmas Greeting
- 12) Fireman's Ball
- 13) Permits/Paving
- 14) Trail
- 15) Fireworks

**Motion 2019-10-21-01 COUNCILLOR PARSONS / COUNCILLOR CURTIS**

**Resolved that the Agenda for October 21, 2019 meeting be adopted as presented with the noted additions.**

In favour: Deputy Mayor Smith  
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0  
Motion carried



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## Adoption of Minutes:

Deputy Mayor Smith asked if there were any errors or omissions to the Minutes from the Regular Council meeting held on October 7, 2019 as presented.

**Motion 2019-10-21-02                      COUNCILLOR CURTIS/COUNCILLOR KENDELL**

**Resolved to adopt the Minutes of the Regular Council Meeting of October 7, 2019 as presented.**

In favour:            Deputy Mayor Smith  
                              Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed:            0  
Motion carried

## GENERAL BUSINESS:

1. **Municipal and Brookside Renovations CEEP-** CAO Collier advised Council that the Town of Fortune received approval for renovations at Brookside Shed under the Community Enhancement Employment Program for 900 hours. Office Staff have advertised through social media/mass email & will circulate posters throughout the Town. The deadline is Friday, October 25th.

2. **Site Specific Health & Safety Plan-** Regular annual plan to submit in order to be able to pick up the sand & salt needed from the Department of Highways.

**Motion 2019-10-21-03                      COUNCILLOR CURTIS/COUNCILLOR WOODLAND**

**Resolved to approve the Site Specific Health & Safety Plan.**

In favour:            Deputy Mayor Smith  
                              Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed:            0  
Motion carried

3. **Public Works Truck-** Still haven't received a quote, defer. CAO Collier & Council noted the importance of this matter as the truck is needed for the upcoming winter.



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4. **Complaint- Haddock Road-** An anonymous letter was sent to the Town Office with respect to the former IMP Building & vacant land, many letters have been sent to the property owner in efforts to get the properties cleaned up with no response.

Council agreed for Office Staff to send another letter to property owners requesting to clean up the properties & to send the letters registered mail.

5. **Request- Trailer at Brookside Shed-** CAO Collier sent correspondence to a resident regarding travel trailer being stored on Town property (Brookside Shed location). Received a letter from the resident who owns the trailer requesting permission to store their travel trailer behind their property on Brunette Avenue until April 2020, the trailer is now horizontally parked behind Brookside Shed, still partially on Town property.

Council advised CAO Collier to contact the resident to give permission to keep their trailer partially on Brookside Shed property until April 2020, however; the Town of Fortune is not liable for any damages or access to the trailer.

6. **Gas Tax Applications-** CAO Collier advised Council that the Smoke Sewer Detection & Chlorination System Maintenance was rejected for Gas Tax Funding due to it being considered regular maintenance.

**Motion 2019-10-21-04 COUNCILLOR PARSONS/DEPUTY MAYOR SMITH**

**Resolved to put the Smoke Sewer Detection Testing on hold & to be further discussed at the budget meeting.**

In favour: Deputy Mayor Smith  
Councillors: Fleming, Kendell, Parsons & Woodland

Opposed: Curtis  
Motion carried.

**Motion 2019-10-21-05 COUNCILLOR WOODLAND/COUNCILLOR KENDELL**

**Resolved to go ahead with the Chlorination System Maintenance at the cost of \$4214.70.**

In favour: Deputy Mayor Smith  
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0  
Motion carried



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7. **Remembrance Day Events/Advertisements-** Town Clerk Symes sent an email to Council last week regarding the Remembrance Day Events, Dinner & Dance on Saturday, November 9th at 6:00 p.m. & the laying of the wreath on November 11th. Councillor Woodland & Councillor Kendell advised they are available if Mayor Penwell can't attend.

The Remembrance Day advertisement for the Southern Gazette cost \$50.00 per AD.

**Motion 2019-10-21-06 COUNCILLOR CURTIS/COUNCILLOR PARSONS**

**Resolved to approve the Remembrance Day Advertisement for the Southern Gazette in the amount of \$50.00 per AD.**

In favour: Deputy Mayor Smith  
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0  
Motion carried

8. **Arena Update-** The start of the ice surface started today, October 21st. CAO Collier advised Council that she is disappointed with CIMCO & is in the process of contact Kevin Harris to express her disappointment, CIMCO went into the arena at 8:00 a.m. and left again at 4:00 p.m. which resulted in Arena Attendant Tulk having 8 hours overtime. Arena Attendant Tulk approached CAO Collier today to seek permission to go into the arena again tonight to get more work completed. Council agreed to see what the employees can get completed by tomorrow & will relook at the possibility of overtime on Wednesday.

CAO Collier advised Council that Clyde Monster was in the arena on Friday to help out & Council suggested CAO Collier to follow up with Mr. Monster to see what he is looking for- cost wise. CAO Collier was recommending roughly \$25/hour.

Office Staff is capable of doing the arena bookings through Rectimes during regular hours, CAO Collier will be taking the arena phone for after hours.

9. **MAE Training-** Department of Municipal Affairs & Environment is hosting a municipal budget training in Marystown on November 5th, Councillors to advise Office Staff if they would like to be registered to attend.

10. **MAA Training-** One day training workshop for the Municipal Assessment Agency in St. John's on December 10th.



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11. **Christmas Greeting-** \$252 for Christmas Advertisement with Stingray/VOCM for December 23- 29th. Council agreed to opt out of the Christmas Greeting with Stingray/VOCM & agreed to send out a Christmas Greeting to resident's mail boxes as it brings more of a personal touch.

**Motion 2019-10-21-07 COUNCILLOR CURTIS/COUNCILLOR WOODLAND**

**Resolved to send out Christmas Greetings to the resident's mail boxes, send as a joint message for the Town of Fortune, Fortune Volunteer Fire Department & Fortune Recreation Commission.**

In favour: Deputy Mayor Smith  
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0  
Motion carried

12. **Fireman's Ball-** CAO Collier advised Council that the Fireman's Ball is November 23, 2019. Council suggested meeting with the Fire Department on Monday, October 28th @ 6:00 p.m. to discuss the budget for 2020, CAO Collier to arrange with Fire Chief Peach.

13. **Permits/Paving-** CAO Collier wanted to get Council's opinion regarding general repairs permits for paving, if one is needed or not. It was Council's understanding that a general repairs permit was not needed to pave a driveway. There was a discussion regarding the dismissal of general repairs permits, CAO Collier to follow up.

14. **Trail-** Councillor Kendell asked if there was any work on the trail completed since it was brought up about three Council Meetings ago. Councillor Woodland went up the trail with Groundskeeper Simms one day to point out some issue that needed to be restored. CAO Collier advised she will bring the issue forward to Groundskeeper Simms & Public Works Foreman Caines, however; there will be no workers available this week because of the installation of the ice. Councillor Kendell & Councillor Woodland volunteered to go up to the trail to show the employees the areas of concern.

15. **Fireworks-** CAO Collier inquired about the fireworks for New Years Eve, Council advised to forward to the Recreation Commission.



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## FINANCIAL TRANSACTIONS:

Motion 2019-10-21-08

COUNCILLOR CURTIS/ COUNCILLOR WOODLAND

Resolved to approve the financial transactions for October 4, 2019- October 18, 2019.

In favour: Deputy Mayor Smith  
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0  
Motion carried

## PERMITS/EXEMPTIONS/ADJUSTMENTS:

### Building Permits

THORT001	7 Temple Street	Shed Relocation
FERDE001	Lamaline Highway	Shed

Motion 2019-10-21-09

COUNCILLOR KENDELL / COUNCILLOR CURTIS

Resolved to approve the building permits for THORT001 & FERDE001.

In favour: Deputy Mayor Smith  
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0  
Motion carried

## CORRESPONDENCE:

NLCA- Zero Carbon Building Standard Half Day Workshop- for Councillor's information

Trio- Compliant with provisions of the Public Procurement Act- for Councillor's information

Premier's Forum- Call for Regional Nominations- information purposes

Motion 2019-10-21-10

Councillor KENDELL / COUNCILLOR CURTIS

Resolved to nominate Councillor Parsons for the 2019 Premier's Forum.

In favour: Deputy Mayor Smith  
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0  
Motion carried



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## COUNCILLOR'S FORUM / COMMITTEE REPORTS:

Councillor Curtis – Suggested to get name tags for the soldier's picture at the Town Office.

Motion 2019-10-21-11 Councillor CURTIS / COUNCILLOR PARSONS

Resolved to have name tags made for the soldier's pictures at the Town Office.

In favour: Deputy Mayor Smith  
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0

Motion carried

Councillor Fleming- NIL

Councillor Kendell – Wondering what the plan was for the potholes, snow is not too far away & there are a lot of potholes that need to be repaired before then. CAO Collier asked Councillor Kendell what the areas of concerns were. Councillor Kendell pointed out the wharf area (from the custom's building up to the warf), Benson Street & Springhill Road (near Tom Young's).

Councillor Parsons – Inquired whether the public works employees received the memo regarding no person use of the municipal sheds. CAO Collier advised that the employees were notified.

Deputy Mayor Smith – Suggested for staff to pick a date for the Christmas Party.

CAO Collier- Inquired with Deputy Mayor Smith, Councillor Kendell, Councillor Parsons & Councillor Woodland when would be a good time for a meeting with the Port Authority, Councillors agreed for CAO Collier to see what date is good for the Port Authority and they will be available.

## ADJOURNMENT / Next Meeting

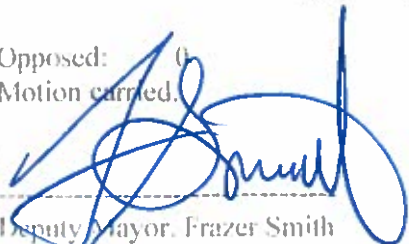
Motion 2019-10-21-12 COUNCILLOR WOODLAND / COUNCILLOR PARSONS

Resolved to adjourn the Council Meeting at 7:44 p.m., next Council Meeting scheduled for November 4, 2019.

In favour: Deputy Mayor Smith  
Councillors: Curtis, Fleming, Kendell, Parsons & Woodland

Opposed: 0

Motion carried.

  
Deputy Mayor, Frazer Smith

  
Lacey Symes- Town Clerk