



# The Town of Fortune

P. O. BOX 159  
Temple Street  
Fortune, NL  
A0E 1P0

TELEPHONE: (709) 832-2810  
FAX: (709) 832-2210

## Minutes of a Regular Meeting of Council Of the Town of Fortune via Conference Call On June 15, 2020 at 2:00 p.m.

*Members Present:*

Mayor	Charles Penwell
Deputy Mayor Smith	Frazer Smith
Councillors	Roy Kendell Terence Fleming Matthew Woodland

*Also Present:*

CAO Collier	Linda Collier
Town Clerk	Lacey Symes

### Additions/Adoption to Agenda:

Mayor Penwell asked if there were any additions to the agenda of June 15, 2020.

**Motion 2020-06-15-01: DEPUTY MAYOR SMITH/ COUNCILLOR KENDELL**

**Resolved that the Agenda for June 1, 2020 be adopted as presented.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Kendell, Fleming & Woodland

Opposed: 0  
Motion carried.

### Adoption of Minutes:

Mayor Penwell asked if there were any errors or omissions to the Minutes from the Regular Council meeting held on June 1, 2020 as presented.

**Motion 2020-06-15-02: COUNCILLOR KENDELL /DEPUTY MAYOR SMITH**

**Resolved to adopt the Minutes of the Regular Council Meeting of June 1, 2020 as presented.**



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In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Kendell, Fleming, & Woodland

Opposed: 0  
Motion carried

**DELEGATION: Fire Chief Peach 2:05 p.m.**

Mayor Penwell welcomed Fire Chief Peach to the Council Meeting & advised that due to Covid-19 Council hasn't been able to meet with the Fortune Fire Department lately; therefore, just looking for a quick update on the Fire Department.

Fire Chief Peach advised Council that they received direction to go ahead with their training as of tonight, June 15th with the proper precautions in place in regards to Covid-19. Fortunately during Covid-19 the Fortune Fire Department haven't been very busy, only received one fire call.

Mayor Penwell asked Fire Chief Peach if he had any update regarding the new Fire Emergency Vehicle, Peach stated that everything is on schedule.

Mayor Penwell thanked Fire Chief Peach for attending the Council Meeting and had asked Peach to pass along the Council's thanks to the Fire Department for their hard work, dedication & effort in keeping the residents within the Town of Fortune safe, as always.

Fire Chief Peach left the Council Meeting at 2:07 p.m.

**DELEGATION: Bridge's Employment 2:08 p.m.**

Mayor Penwell welcomed Robert Periera to the Council Meeting, Mr. Periera attended the Council Meeting on behalf of Bridge's Employment.

The Town Office had recently sent correspondence to Bridge's Employment regarding the status of the Tea Room. Mr. Periera advised Council that they are not prepared to open this season & there isn't any confirmation whether they will be utilizing the Tea Room within the next few years or not. Mr. Periera advised Council that Bridge's Employment may be taking the autism portion on, however, nothing is definite at the moment.

Mr. Periera advised Council that he has to meet with the Board within the next couple of days & will update with any information. Mayor Penwell thanked Mr. Periera for attending the Council Meeting & noted that Council is supportive of Bridge's Employment.

Mr. Periera left the Council Meeting at 2:14 p.m.



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## GENERAL BUSINESS:

### I. Public Works

- **Standpipe Request: Eldon Street:** CAO Collier wanted to advise Council of a property owner located on Eldon Street is requesting to relocate their standpipe as per the motion made on August 13, 2018.

*"Resolved to relocate standpipes to the end of property as additional water line issues arise."*

- **Curb Removal- Springhill Road:** Request for a curb removal at 36 Springhill Road for access to newly built garage. Public Works Supervisor Caines advised there are no issues with a curb removal at the specific area requested.

**Motion 2020-06-15-03: DEPUTY MAYOR SMITH/ COUNCILLOR KENDELL**

**Resolved to approve the curb removal request for 36 Springhill Road at the cost of the property owner.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Kendell, Fleming & Woodland

Opposed: 0  
Motion carried.

- **Snook's Road Erosion:** Defer until Public Works Supervisor can obtain quote.
- **Hillier Street- French Drain:** Public Works Supervisor Caines provided a sketch of the requested french drain installation on Hillier Street. Property owner is requesting a french drain in the back of his property to direct the ponding of water into the existing manhole/catch basin.

**Motion 2020-06-15-04: DEPUTY MAYOR SMITH/ COUNCILLOR FLEMING**

**Resolved to approve the installation of a french drain near of the property of 10 Temple Street.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Kendell, Fleming & Woodland

Opposed: 0  
Motion carried.



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## 2. Truck Tender

CAO Collier advised Council that the bid received in the amount of \$5195 for the dump truck has since been withdrawn.

**Motion 2020-06-15-05: DEPUTY MAYOR SMITH/ COUNCILLOR KENDELL**

**Resolved to re-advertise the Truck Tender with a minimum bid of \$5000, deadline July 3, 2020.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Kendell, Fleming & Woodland

Opposed: 0  
Motion carried.

**3. Downtown Development:** CAO Collier in the process of sending a flyer to the public regarding the street rerouting.

**Motion 2020-06-15-06: DEPUTY MAYOR SMITH/ COUNCILLOR WOODLAND**

**Resolved to convert Community Street into a one way street up to where Community Street joins into Bunkerhill Road & Forsey Road into a one way street going down (basically just a circle around the Legion).**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Kendell, Fleming & Woodland

Opposed: 0  
Motion carried.

**4. Sale of Land- Haddock Road :** Received a request to purchase land on Haddock Road near the former IMP Building; however, it is not indicated on the municipal assessment roll that the Town of Fortune owns that specific parcel of land. There is currently a land dispute between two property owners regarding this parcel of land, one property owner has restricted access to the former IMP building causing issues for the other property owner as this building is used for their business purposes.

It was suggested for the Development Committee to take a look at the land in question.

Although Council does not deal with land disputes between residents, it was agreed for CAO Collier to send correspondence to property owner restricting access to the former IMP Building.

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**5. Farm Road- Dead End:** Received a request from a resident asking Council to consider converting Farm Road into a dead end street.

It was agreed for Office Staff to contact residents asking their opinion on converting Farm Road into a dead end street & bring back to the next Council Meeting for further discussion.

## FINANCIAL TRANSACTIONS:

**Motion 2020-06-15-07: DEPUTY MAYOR SMITH/ COUNCILLOR FLEMING**

**Resolved to approve the financial transaction for May 29- June 12, 2020.**

**In favour:** Mayor Penwell  
Deputy Mayor Smith  
Councillors: Kendell, Fleming & Woodland

**Opposed:** 0  
**Motion carried.**

## PERMITS/EXEMPTIONS/ADJUSTMENTS:

### Building Permits:

CURTL001	8 Pinchmarsh Road	Patio
MONSJ004	14 Miller Road	Fence
JUANI002	137 Forest Road	Sunroom & Barn
HARRC003	39-43 Sunset Crescent	Wind Fence
PIERE002	8 Farm Road	Extension to Shed
KEEPC001	8 Ceko Place	Fence & Ext Patio
HARRW001	2 Lafosse Lane	Patio
FLEMC001	54 Springhill Road	Fence

**Motion 2020-06-15-08: COUNCILLOR WOODLAND/ COUNCILLOR KENDELL**

**Resolved to approve the building permits for CURTL001, MONSJ004, JUANI002, HARRC003, PIERE002, KEEPC001 & HARRW001.**

**In favour:** Mayor Penwell  
Deputy Mayor Smith  
Councillors: Kendell, Fleming & Woodland



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Opposed: 0  
Motion carried.

- Councillor Woodland noted that the building permit application for FLEMC001 will need a second opinion from another member of the Building Committee & to bring back to next Council Meeting.
- There was a Public Works issue (water leak- Eldon Street) which had prompted an inquiry as per the individual assisting property owner, Council advised CAO Collier to reinstate business tax for Day's Carpentry.
- CAO Collier advised Council that she had received an inquiry from a resident for a proposed development application for a mobile home on their parcel of land located on Confederation Street. This specific parcel of land in question in a two parcels of land combined; therefore, will be a sufficient amount of space.

Council agreed for CAO Collier to advise resident to submit a development & move forward from there.

## New Business Permit:

Nails by Stephanie      54 Eldon Street      Home Business

**Motion 2020-06-15-09:      COUNCILLOR WOODLAND/ COUNCILLOR KENDELL**

**Resolved to approve the building permits for CURTL001, MONSJ004, JUANI002, HARRC003, PIERE002, KEEPC001 & HARRW001.**

In favour:      Mayor Penwell  
                 Deputy Mayor Smith  
                 Councillors: Kendell, Fleming & Woodland

Opposed: 0  
Motion carried.

## Exemptions:

NEWPO001      Business Tax

**Motion 2020-06-15-10:      DEPUTY MAYOR SMITH/ COUNCILLOR KENDELL**

**Resolved to approve the business tax exemption for account #NEWPO001 based on the correspondence forwarded from the Canada Revenue Agency advising of the official closing of the business account.**



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In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Kendell, Fleming & Woodland

Opposed: 0  
Motion carried.

NOFTD003 Poll Tax

**Motion 2020-06-15-11: DEPUTY MAYOR SMITH/ COUNCILLOR WOODLAND**

**Resolved to approve the poll tax exemption for account #NOFTD003 based on the earnings on the notice of assessment from the Canada Revenue Agency provided.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Kendell, Fleming & Woodland

Opposed: 0  
Motion carried.

## CORRESPONDENCE

**Town of Fortune- Public Works Employees:** The Public Works Employees sent a letter issued to the Fortune Town Council nominating Employee Paul Tulk as alternate shop steward in Arena Manager Darren Barnes' absence.

**Municipalities Newfoundland & Labrador-Municipal Awareness Day, Wednesday, June 24, 2020:** Council agreed to pass this year as per the restrictions due to Covid-19.

**Department of Municipal Affairs- Changes in Procurement Thresholds:** For Councillors' Information.

**Municipalities Newfoundland & Labrador- Alert Level Three:** For Councillors' Information

**Department of Natural Resources- Quarry Permit for Hornhouse Road:** CAO Collier to send correspondence to MHA Carol Anne Haley regarding the status of the quarry permit for Hornhouse Road



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## COUNCILLORS FORUM:

**Mayor Penwell:** NIL

**Deputy Mayor Smith:** NIL

**Councillor Kendell:** Inquired whether we have a scheduled date for the dumpster yet- CAO Collier advised that the Town Office have yet to receive a date yet.

Advised Council that he received concerns from residents regarding ATV control within the Town of Fortune, ATV's traveling at high speeds & throughout late hours of the night.

Council advised for Office Staff to circulate the ATV regulations through mass email & social media.

**Councillor Fleming:** Suggesting to schedule a Finance Meeting for the second week of July.

**Councillor Woodland:** Advised that there is fishing gear in the Horsebrook Walking Trail parking lot, CAO Collier to contact owner to get moved.

**CAO REPORT:** CAO Collier advised Council that the Department of Municipal Affairs had contacted Bridges' Employment advising of regulations to follow for the dumping station, Bob Periera of Bridge's contacted CAO Collier and noted that he had checked with Bennett's Construction & they had quoted \$10,000. Mr. Periera had contacted MHA Carol Anne Haley & he advised that this would be the Town of Fortune's responsibility & suggested that COVID-19 may be available to cover the cost.

Mayor Penwell suggested CAO Collier to contact MHA Carol Anne Haley as the Town of Fortune do not operate the Horsebrook Trailer Park & this is not a cheap nor budgeted expense.

Councillor Fleming advised he was speaking with Mr. Periera yesterday and he was after speaking with a couple of the Bridges' Employment Board Members & they are thinking they may be able to complete the work themselves. CAO Collier to follow up with Mr. Periera before contacting MHA Carol Anne Haley.





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## ADJOURNMENT / Next Meeting

**Motion 2020-06-15-12: DEPUTY MAYOR SMITH /COUNCILLOR KENDELL**

**Resolved to adjourn the Regular Council Meeting at 3:17 p.m. & to schedule the next Council Meeting for July 14, 2020.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Kendell, Fleming & Woodland

Opposed: 0  
Motion carried

  
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Mayor Penwell

  
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Lacey Symes Town Clerk



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AGENDA - Council Meeting  
Conference Call  
June 15, 2020 @ 1:30 p.m.

## Additions/Adoption to Agenda

Adoption of Minutes: June 1, 2020

Delegation/Guests: 1:30 p.m. Paul Peach- Fire Chief  
1:45 p.m. Bridges Employment

## GENERAL BUSINESS

### 1. Public Works

- Standpipe Request- Eldon Street
  - Curb Removal- Springhill Road
  - Snook's Road Erosion
  - Hillier Street
- 2. Truck Tender
  - 3. Downtown Development
  - 4. Sale of Land- Haddock Road
  - 5. Farm Road- Dead End

## FINANCIAL TRANSACTIONS: (May 29- June 12, 2020)

## PERMITS/EXEMPTIONS/ADJUSTMENTS:

### Building Permits:

CURT1001	8 Pinchmarsh Road	Patio
MONS1004	14 Miller Road	Fence
JUANI002	137 Forest Road	Sunroom & Barn
HARRC003	39-43 Sunset Crescent	Wind Fence
PIERF002	8 Farm Road	Extension to Shed
KEEPC 001	8 Ceko Place	Fence & Ext Patio
HARRW001	2 Lafosse Lane	Patio
FLEMC001	54 Springhill Road	Fence

\*Mobile Home Inquiry - proposed development application

### New Business Permit:

Nails by Stephanie 54 Eldon Street Home Business

### Exemption:

NEWPO01 Business Tax  
NOFTD003 Poll Tax

## CORRESPONDENCE:

From	Particulars	Anticipated Action
Town of Fortune- Public Works Employees	Alternate Shop Stewart	Councillor's Information
Municipalities Newfoundland & Labrador	Municipal Awareness Day	Councillor's Information
Department of Municipal Affairs	Changes in Procurement Thresholds Covid-19	Councillor's Information
Municipalities Newfoundland & Labrador	Alert Level Three	Councillor's Information
Dept of Natural Resources	Quarry Permit- Hornhouse Road	Councillor's Information

## COUNCILLOR'S FORUM / COMMITTEE REPORTS:

### CAO REPORT

### ADJOURNMENT / Next Meeting: