



# The Town of Fortune

P. O. BOX 159  
Temple Street  
Fortune, NL

TELEPHONE: (709) 832-2810  
FAX: (709) 832-2210  
EMAIL: fortune@nf.aibn.com

**AOE 1P0**  
AGENDA - Council Meeting  
Fortune Town Council Chambers  
May 21, 2019 @ 6:30 p.m.

## Additions/Adoption to Agenda

**Adoption of Minutes:** May 6, 2019

**Delegation:** *Glen Symes/Symes Bayview Convenience* 6:30 p.m.

### GENERAL BUSINESS:

- |   |   |
|---|---|
| 1. Greentech/Heat Pumps Update                                  | 2. Evergreen Avenue Compensation Request      |
| 3. Department of Municipal Affairs- Training on Burin Peninsula | 4. Horsebrook Trail Concern                   |
| 5. Bridges Tea Room Update                                      | 6. Fortune Geology Centre Pump Replacement    |
| 7. Travel Regulations Policy                                    | 8. Human Resource Recommendation              |
| 9. Community Clean up Contest                                   | 10. Tourism Week Luncheon, May 28, 2019       |
| 11. BPHCF- Annual Kin & Friends Radiothon                       | 12. Hayter Street- Water Connection(DETCS001) |

FINANCIAL TRANSACTIONS: (April 19- May 17, 2019)

### PERMITS/EXEMPTIONS/ADJUSTMENTS

#### Commercial Development Permit:

Symes Bayview Convenience Inc  
Bennett's Construction

#### Building Permits:

PARSP001	12 Miller Road	Shed Relocation
KENDA001	45 Haddock Road	Vinyl Shed

#### Exemptions:

CLUET001	Business Tax/Quarry Permit Tax
KEARW001	Water/Sewer Tax

### COMMITTEE REPORTS

### CAO REPORT

### CORRESPONDENCE

Dated	From	Particulars	Anticipated Action
	Memorial University	Looking for organization's views about future of University	For Councillor's Information
May 9, 2019	Steve Harder	Profiles that can help attract new business & residents	For Councillor's Information

### COUNCILLOR'S FORUMADJOURNMENT / Next Meeting



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Minutes of a Regular Meeting of Council  
Of the Town of Fortune, held at the  
Fortune Municipal Center  
May 21, 2019 at 6:30 p.m.

*Members Present:*

Mayor	Charles Penwell
Deputy Mayor	Frazer Smith
Councillors	Levi Curtis James Dunne Roy Kendell Patrick Parsons

*Also Present:*

Chief Administrative Officer	Linda Collier
Town Clerk	Lacey Symes

## Adoption of Agenda:

Mayor Penwell asked if there were any additions to the Agenda of May 21, 2019

- 12 b). Hayter Street- Clean out
13. Garbage bin for Lighthouse on Hornhouse Road
14. Fortuna

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**Motion 2019-05-21-01** Deputy Mayor **SMITH** /Councilor **DUNNE**

**Resolved that the Agenda for May 21, 2019 be adopted as presented along with the additions.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Kendell & Parsons

Opposed: 0  
Motion carried.

## Adoption of Minutes:

Mayor Penwell asked if there were any errors or omissions to the Minutes from the Regular Council meeting held on May 6, 2019 as presented.



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**Motion 2019-05-21-02:** Deputy Mayor SMITH/Councillor KENDELL

**Resolved to adopt the Minutes of the Regular Council Meeting of May 21, 2019 as presented.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Kendell & Parsons

Opposed: 0  
Motion carried.

*Councillor Curtis entered the Council Meeting at 6:33 p.m.*

*Delegation Glen Symes 6:30*

Mayor Penwell welcomed Glen Symes to the Council Meeting.

Mr. Symes had sent in a commercial development application to add a cafe onto his convenience store business and felt he should come into Council meeting to see if anyone had any questions or inquires.

Mr. Symes is looking to have a cafe offering sandwiches, chili, desserts, etc.

Council advised Mr. Symes they were looking forward to seeing what Mr. Symes has to offer at the cafe CAO Collier will follow up with Mr. Symes Tuesday morning.

Mayor Penwell thanked Mr. Symes for attending the Council Meeting.

Mr. Symes left the Council Meeting at 6:36 p.m.

**Motion: 2019-05-21-03** Deputy Mayor SMITH/Councillor CURTIS

**Resolved to approve the Commercial Development Application pursuant to a cafe registration under Symes' Bayview Convenience located at 17 Bayview Street.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Kendell & Parsons

Opposed: 0  
Motion carried.



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## GENERAL BUSINESS

### 1. Greentech/Heat Pumps Update - Defer, no update.

*Councillor Parsons left due to conflict of interest at 6:38*

**2. Evergreen Avenue Compensation Request-** To follow up from last council meeting, the Town has received the bill from the plumbing work done on Evergreen Avenue in the amount of \$345 in which the residents are looking to be compensated for.

Council reviewed the bill & agreed that the bill's description was extremely vague, CAO Collier to contact the residents to clarify what plumbing work was done inside & outside, as the residents would be responsible for any work done inside.

*Councillor Parsons returned to Council Meeting at 6:41 p.m.*

**3. Department of Municipal Affairs- Training on Burin Peninsula –** Response from CAO Collier's correspondence indicating there was not enough offerings for training on the peninsula. The manager of the Municipal Training Program responded indicating that there are two training sessions in Burin this spring, Financial Evaluation & Cash Handling.

**4. Horsebrook Trail Concern-** CAO Collier advised Council that there is an area off the Horsebrook trail sat up with picnic tables, tarps, beer bottles etc , CAO Collier contacted the RCMP and provided pictures to make them aware. Council advised that once the new Groundskeeper is hired make it a priority to get the area cleaned up.

**5. Bridges Tea Room-** Northbridge Insurance advised the Town that they are covering the interior damage in the Tea Room; however, will not be covering the repairs to the roof, as the roof is old/aging. Bridges is responsible for the roof repairs and the cost of the deductible.

**6. Fortune Geology Center Pump Replacement-** The pump in under the sink in the wetroom is in need of a replacement, it costs approximately \$300-\$400; it was question whether the cost of a replacement pump would be the responsibility of the Town of Fortune Head Eco Friends.

*Mayor Penwell & Councillor Kendell left due to conflict of interest 6:49*

Motion 2019-05-21-04

Councillor PARSONS/Councillor DUNNE

Resolved that the cost of the replacement pump would be the responsibility of Fortune Head Eco Friends.



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In favour: Deputy Mayor Smith  
Councillors: Curtis, Dunne & Parsons

Opposed: 0  
Motion carried.

*Mayor Penwell & Councillor Kendell returned to meeting at 6:51 p.m.*

**7. Travel Regulations Policy-** CAO Collier provided Council with a draft travel policy.

**Motion 2019-05-21-05** Councillor CURTIS/Councillor KENDELL

Resolved to adopt the *new* Travel Regulations Policy as per changes noted during discussion - Travel Regulations Policy to be attached with the May 21, 2019 Minutes.

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Kendell & Parsons

Opposed: 0  
Motion carried.

**8. Groundskeeper Position-** The deadline for applications was May 17th at 12:00 p.m. The Human Resources Committee reviewed the applications and came to the agreement to recommend Chris Simms for the Seasonal Groundskeeper position.

**Motion 2019-05-21-06** Deputy Mayor SMITH/Councillor DUNNE

Resolved to accept the human resources committee recommendation to hire Chris Simms as the Seasonal Groundkeeper.

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Dunne, Kendell & Parsons

Opposed: 0  
Motion carried.



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## 9. Community Clean Up Contest

**Motion 2019-05-21-07** Deputy Mayor **SMITH**/Councillor **PARSONS**

**Resolved to have the Community Clean Up Contest on June 1- 8th, 2019.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Dunne, Kendell & Parsons

Opposed: 0  
Motion carried.

## 10. Tourism Week Luncheon- May 28<sup>th</sup> @ Manuel's River Interpretation Center.

Council agreed not to send anyone to this luncheon.

## 11. BPHCF- Annual Kin & Friends Radiothon

**Motion 2019-05-21-08** Deputy Mayor **SMITH**/Councillor **CURTIS**

**Resolved to donate \$100 to the Burin Peninsula Health Care Foundation Kin & Friends Radiothon.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Dunne, Kendell & Parsons

Opposed: 0  
Motion carried.

**12 A) Hayter Street-** CAO Collier advised Councillors that the project started today and there was a request from property owner on Hayter Street with garage looking to hook onto a water hookup & was inquiring about the cost/charges.

The cost to connect on to the Town's water is a \$250.00 cost to the resident plus the yearly water rate in the amount of \$324.

**2 B) Hayter Street/Eldon Street Request-** Received a request from a resident living on Hayter Street/Eldon Street looking to get a sewer clean out installed. Clarification needed, if resident's sewer is on Hayter Street there will be no issue.



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**13. Garbage Bin for Lighthouse on Hornhouse Road-** Received a request to have a blue garbage bin placed up by the lighthouse on Hornhouse Road. Council agreed to have the Public Works Employees place a garbage bin by the lighthouse.

**14. Boat that didn't float/Fortuna-** The Canada flag needs to be replaced down by the boat that didn't float/Fortuna area.

## FINANCIAL TRANSACTIONS:

**Motion 2019-05-21-09** Councillor SMITH / Councillor CURTIS

**Resolved to approve the bills from April 19- May 17, 2019**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Kendell & Parsons.

Opposed: 0  
Motion carried.

## PERMITS/EXEMPTIONS/ADJUSTMENTS:

### Commercial Development Permits:

*Symes Bayview Convenience* - previously discussed under the Delegation section.

*Benetts Construction (Hayter Street)* - For Councillor's Information

*Councillor Parsons left the council meeting at 7:45 p.m. due to a conflict of interest*

### Building Permits:

PARSP001 12 Miller Road Shed Relocation

**Motion 2019-05-21- 10** Councillor DUNNE/Deputy Mayor SMITH

**Resolved to approve the building permit for PARSP001 for a shed relocation on 12 Miller Road.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne & Kendell

Opposed: 0  
Motion carried.



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*Councillor Parsons returned to the Council Meeting at 7:46 p.m.*

*Councillor Kendell left the Council Meeting at 7:46 p.m.*

KENDA001 45 Haddock Road Vinyl Shed

**Motion 2019-05-21- 11 Councillor DUNNE/Deputy Mayor SMITH**

**Resolved to approve the building permit for KENDA001 for a vinyl shed on 45 Haddock Road.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne & Parsons

Opposed: 0  
Motion carried.

*Councillor Kendell returned to the Council Meeting at 7:48 p.m.*

Exemptions:

**CLUET001 looking to be exempted from Business Tax & Quarry Tax.**

CAO Collier advised Council that the Government of Newfoundland and Labrador still has a registered quarry permit for Cluett's Construction at this time.

**Motion 2019-05-21- 12 Deputy Mayor SMITH/Councillor DUNNE**

**Resolved to exempt the business tax only for 2019 for account # CLUET001**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Kendell & Parsons

Opposed: 0  
Motion carried.

CAO Collier to verify the expiry on the quarry permit operator.





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## Exemptions Continued:

KEARW001 Water/Sewer Tax

Resident charged \$360/year for water/sewer for a basement apartment, looking to get exempted for the months that the apartment wasn't rented; however, no correspondence was brought in to bring forward to Council Meeting.

Council agreed to defer until correspondence is received,

## COMMITTEE REPORTS

Municipal Symposium- Councillor Curtis, Councillor Kendell & Councillor Parsons attended the MNL Symposium in Gander & updated Council on the events they took part in.

Library board- Councillor Curtis is on the library board and advised Council that he attended his first meeting on May 16th, they're looking at increasing the amount of library hours for the Fortune Library and looking to have some family orientated events throughout the year.

Mental Health Coalition- Councillor Kendell updated Council on the Mental Health Coalition, the Roots of Hope Coordinator from the office in Marystown will be attending the conference in Toronto and the peninsula will be highlighted for a model for all of Canada.

Grand Bank-Fortune Ambulance Service- Mayor Penwell advised that the Grand Bank/Fortune Ambulance Committee will soon have to start looking for a new ambulance as one of the ambulance's will be out of service in 2020.

Feller From Fortune Festival- Dates for the 2019 Festival is August 9-11.

## CORRESPONDENCE:

Memorial University - looking for organization's views about the future of the university- for Councillor's information. No Action Required.

Steve Harder - profiles that can help attract new business & residents- for Councillor's information. No Action Required.



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## COUNCILLORS FORUM/COMMITTEE REPORTS

NIL

## CAO REPORT:

CAO Collier inquired how Council would like to go about the evaluations/probationary period as extended for herself & Town Clerk Symes. Council agreed to meet prior to next Council Meeting.

## ADJOURNMENT:

**Motion 2019-05-21-13:** Deputy Mayor **SMITH**/ Councillor **CURTIS**

**Resolved to adjourn the Regular Council Meeting at 8:15 p.m. with the next meeting to be held on June 3rd**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Kendell & Parsons

Opposed:  
Motion carried.

Mayor Penwell

Lacey Symes, Town Clerk