



# The Town of Fortune

P. O. BOX 159  
Temple Street  
Fortune, NL

TELEPHONE: (709) 832-2810  
FAX: (709) 832-2210  
EMAIL: fortune@nf.aibn.com

AOE 1P0

AGENDA - Council Meeting  
Fortune Town Council Chambers  
April 8, 2019 @ 6:30 p.m.

## Additions/Adoption to Agenda

Adoption of Minutes: March 25, 2019

### GENERAL BUSINESS:

1. 2019 Municipal Budget Approval
  2. Capital Investment Application Approvals (Gas Tax)
  3. Hayter Street Public Tender Call (closing April 11<sup>th</sup>)
  4. Revised pricing – equipment for maintenance
  5. Pinchmarsh Road Property (Purchase / Development)
  6. MNL Executive Meeting/Roundtable Discussion (Defer – coordination pending)
  7. Community Garden – sponsorship initiative
  8. Civic numbering / enhancements to province wide 911 service
  9. Dept. of Transportation & Works – maintenance priorities 2019
  10. Heritage Run Tourism Association (AGM/Election of Officers) – Wednesday, May 1<sup>st</sup> @ 7 p.m.
- Proclamation Requests:
- a) April 21-27 National Organ and Tissue Donor Awareness Week
  - b) April Month Child Abuse Awareness Month (*Miles for Smiles/Tru Blue*)
  - c) May 6-12 Mental Health Week
12. Watermain System Disinfection and Safeguarding – St. John's (April 17, 2019)
  13. Fire Department Operations Course – Clarenville (May 25&26, 2019)
  14. NL Recreation Conference – Grand Falls (May 23-25, 2019)

FINANCIAL TRANSACTIONS: (March 23 – April 5, 2019)

### PERMITS/EXEMPTIONS/ADJUSTMENTS:

TULKW001 Brunette Avenue FENCE

### CORRESPONDENCE:

Dated	From	Particulars	Anticipated Action
March 26, 2019	Heather Russell	Kids Eat Smart Donation Request	
March 27, 2019	Andrea O'Brien	Adaptive Ruse Recommendations / Policy – Recycling Demolished Buildings	

## COUNCILLOR'S FORUM / COMMITTEE REPORTS

### CAO REPORT (attached):

- Tourism Advisory Group
- Community Roundtable (not-for-profits)

### ADJOURNMENT / Next Meeting



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Minutes of a Regular Meeting of Council  
Of the Town of Fortune, held at the  
Fortune Municipal Center  
April 8, 2019 at 6:30 p.m.

*Members Present:*

Mayor	Charles Penwell
Deputy Mayor	Frazer Smith
Councillors	Levi Curtis James Dunne Roy Kendell Patrick Parsons Matthew Woodland

*Also Present:*

Chief Administrative Officer	Linda Collier
Town Clerk	Lacey Symes

## Adoption of Agenda:

Mayor Penwell asked if there were any additions to the Agenda of April 8, 2019

*Delegation 6:30 p.m. Joann Johnson (Feller From Fortune Festival)*

15. Poll Tax Exemption Request

16. Wharf Extension Update

**Motion 2019-04-08-01 Councillor Curtis/Councillor Dunne**

**Resolved that the Agenda for April 8, 2019 be adopted as presented along with the additions.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Curtis, Dunne, Kendell, Parsons & Woodland.

Opposed: 0  
Motion carried.

## Adoption of Minutes:

Mayor Penwell asked if there were any errors or omissions to the Minutes from the Regular Council meeting held on March 25, 2019 as presented.



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Councillor Kendell advised under Committee Reports it states "Councillor Kendell reported that due to other commitments that he wouldn't be able to attend the CACL."

Updated:  
"Councillor Kendell reported that due to other commitments he was not be able to attend the CACL, held previously."

Councillor Parsons was put in the motion for the adjournment; however, he was not in attendance at the March 25th Council Meeting.

Updated:

**Motion 2019-03-25-10:** Councillor **KENDELL**/Councillor **DUNNE**

**Resolved to adjourn the regular meeting of Council at 7:40 p.m.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Dunne, Woodland, Kendell, Curtis (via phone)

Opposed: 0  
Motion carried. "

**Motion 2019-04-08-02:** Deputy Mayor **Smith**/ Councillor **Dunne**

**Resolved to adopt the Minutes of the Regular Council Meeting of March 25, 2019 as presented with the corrections.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Dunne, Kendell, Parsons & Woodland.

Opposed: 0  
Motion carried.



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Delegation 6:30 p.m. Joann Johnson (Feller From Fortune Festival)

Joann Johnson attended Council Meeting on behalf of the Feller From Fortune Festival.

Mrs. Johnson advised Council that the Feller From Fortune Festival hosted the Wendel Clark & Friends Meet & Greet, 100 tickets were sold & the FFFF charged \$10.00/person for the food, the FFFF invoiced the Town of Fortune \$1000.00 for hosting.

The cost of the food purchased for the Meet & Greet was \$600.00 & a \$200.00 deep fryer was purchased.

On behalf of the Feller From Fortune Festival Committee Mrs. Johnson presentation a donation of \$1000.00 back to the Town of Fortune for any repairs/new expenditures for the Fortune Arena.

Council accepted the donation & thanked the Feller From Fortune Festival Committee for the generous donation.

Mrs. Johnson left the Council Meeting at 6:37 p.m.

## GENERAL BUSINESS:

### 1. 2019 Municipal Budget Approval

The Town of Fortune's 2019 Municipal Budget has been approved by the Department of Municipal Affairs and Environment.

### 2. Capital Investment Application Approvals (Gas Tax)

Received approval for the following projects under the Capital Investment Plan:

- \$60,000 Arena Upgrade/Condenser
- \$44,082 Road Upgrades- Springhill Road, Confederation Street, Haddock Road & Snook's Road
- \$6,720 Chlorine Regulation to Water Supply(Chlorine Regulators)
- \$42,261 Road Upgrade- Hornhouse Road (Class A)

Mayor Penwell advised Council that correspondence was received from MP Churence Rogers advising the Town of Fortune that as part of a one-time infusion of funds, the municipality will receive an additional \$72,846.25 this year. This amount is on top of the normal amount the Town of Fortune would receive from the Gas Tax Fund.



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### 3. Hayter Street Public Tender Call (closing April 11, 2019)

Call for tenders are out & closing on Thursday, April 11th, the tender should be awarded within the next two weeks.

### 4. Revised Pricing- Equipment for Maintenance

Kubota BX23S \$25,869.25

**Motion 2019-04-08-03: Deputy Mayor Smith/ Councillor Woodland**

**Resolved to approve to purchase the Kubota BX23S at the cost of \$25,869.25 plus the cost for the street sweeper attachment assuming it is within the \$5000 range.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Dunne, Kendell, Parsons & Woodland.

Opposed: 0  
Motion carried.

### 5. Pinchmarsh Road Property- Purchase/Development

**Motion 2019-04-08-04: Deputy Mayor Smith/ Councillor Woodland**

**Resolved to extend the deadline to have the property adjacent to 38 Pinchmarsh Road cleaned up to May 20, 2019 & to sale the parcel of land adjacent to 38 Pinchmarsh Road for 25 cents/square foot + cost of survey to be at the purchaser's expense.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Dunne, Kendell, Parsons & Woodland.

Opposed: 0  
Motion carried.



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## 6. MNL Executive Meeting/Roundtable Discussion

No update, defer.

## 7. Community Garden- Sponsorship Initiative

Councillor Woodland & CAO Collier met regarding the Community Garden and after discussion revealed it would be a good opportunity to seek some local business support/sponsorship, if the businesses around the Town of Fortune would like the sponsor the Community Garden they could sponsor the planter boxes. Businesses who sponsor the planter boxes would have a plaque on the actual planter box.

Council was in agreement of the sponsorship program for the Community Garden.

CAO Collier to follow up with other communities regarding a Community Garden.

Councillor Woodland to set up a committee.

Office Staff to send out an email via mass email looking for residents who may be interested in volunteering on the Community Garden Committee.

## 8. Civic Numbering/ Enhancements to provide province wide 911 services

The government has a new initiative, looking to see if the Town of Fortune has a civic addressing policy in place to help with the new 911 province wide service.

Office Staff to send out mass email to try & encourage residents to place their number on their house and to stress the importance of the number for 911 purposes.

CAO Collier to get a quote to see how much it would cost for each household number.

## 9. Department of Transportation & Works- Maintenance Priorities 2019

The Department of Transportation and Works is seeking input on the Town of Fortune's summer maintenance priorities. The only priority Council felt that was necessary to bring forward was for proper lines to be painted on the main road/highway. There are a few potholes in the middle of town by the monument that need to be addressed- CAO Collier to contact the depot in Grand Bank to advise of potholes.



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## 10. Heritage Run Tourism Association (AGM/Election of Officers)

Annual general meeting & election of directors 7:00 p.m. on Wednesday, May 1, 2019 at the Marystown Hotel and Convention Centre.

Councillor Woodland can attend.

## 11. Proclamation Request

a) *National Organ and Tissue Donor Awareness Week* - Council agreed to declare April 21-27th as National Organ and Tissue Donor Awareness Week.

b) *Child Abuse Awareness Month*- Council agreed to declare the month of April as Child Abuse Awareness Month

c) *Mental Health Week*- Council agreed to declare May 6-12 Mental Health week.

## 12. Watermain System Disinfection and Safeguarding April 17, 2019

**Motion 2019-04-08-05:** Councillor Curtis/ Councillor Woodland

Resolved to approve to send Public Works Supervisor Caines to the Watermain System Disinfection & Safeguarding course going ahead on April 17, 2019 in St. John's.

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Dunne, Kendell, Parsons & Woodland.

Opposed: 0  
Motion carried.

## 13. Fire Department Operations Course- Clarenville May 25-26

CAO Collier put on agenda in case any Councillors were interested in attending.

Forward on to the Fire Department.

## 14.NL Recreation Conference- Grand Falls, May 23-25 2019

rena Manager Barnes unable to attend, pass on to the Recreation Commission



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## 15. Poll Tax Exemption Request

Received a poll tax exemption request from HYNEK001 based on earnings.

**Motion 2019-04-08-06:** Councillor Curtis/ Councillor Dunne

**Resolved to approve the poll tax exemption request for account # HYNEK001 based on earnings.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Dunne, Kendell, Parsons & Woodland.

Opposed: 0  
Motion carried.

## 16. Wharf Extension Update

Mayor Penwell wanted to update Council on the wharf extension

Mayor Penwell met the Earl Rose & Jake Thornhill from the Fortune Port Authority today, April 8th. It was discovered on April 5th that St. Pierre has not approved the use of the marshalling yard as a place for vehicles to go to the ferry terminal- apparently it is considered too far away from the terminal. After Harbour Authority's interaction with engineers there may be a possibility of moving the marshalling yard closer; however, quite a bit of work will need to be completed resulting in a cost of approximately \$400,000. In addition to this extra charge, there are a dozen changes in the CBSA infrastructure. originally when the Port Corporation done up their drawings and sent into CBSA it was initially approved; however, there are now new representatives involved from CBSA and are requesting a different building from what CBSA had initially approved before. The new recommendations from CBSA is a self contained unit that will cost approximately \$350,000-\$400,000, which in total with all the changes leaves approximately 1 million dollars short.

After discussion with the Port Corporation's lawyer/engineers it is felt that St. Pierre should be responsible to come up with the extra funds needed for CBSA because these funds are for freight and vehicular traffic, not passenger traffic.

Mayor Penwell will advise Councillors of any upcoming updates.





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## FINANCIAL TRANSACTIONS:

**Motion 2019-04-08-07:** Deputy Mayor Smith/ Councillor Curtis

**Resolved to approve the bills from March 23- April 5, 2019.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Dunne, Kendell, Parsons & Woodland.

Opposed: 0  
Motion carried.

## PERMITS/EXEMPTIONS/ADJUSTMENTS:

### **Building Permits:**

TULKW001                  Brunette Avenue                  Fence

**Motion 2019-04-08-08:** Councillor Parsons/ Councillor Dunne

**Resolved to approve the building permit for TULKW001.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Dunne, Kendell, Parsons & Woodland.

Opposed: 0  
Motion carried.



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## CORRESPONDENCE:

### *Kids Eat Smart Donation Request*

**Motion 2019-04-08-09:** Councillor Woodland/ Councillor Kendell

**Resolved to donate \$200.00 to the Kids Eat Smart Donation Program with Lake Academy being noted.**

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Dunne, Kendell, Parsons & Woodland.

Opposed: 0  
Motion carried.

*Adaptive Ruse Recommendations/Policy Recycling Demolished Buildings-* For Councillors Information

## COUNCILLORS FORUM/COMMITTEE REPORTS

### Mayor Penwell

Received a call from resident regarding a deadline to remove structure on property located on Lamaline Highway advising she can get someone to have the structure removed on May 6th; however, her deadline is April 30th, wondering if she can get an extension until May 6th. Council agreed to give the resident until May 6th to have the structure removed from her property, if not completed by May 6th the Town's Public Works Employees will have the structure removed.

### Deputy Mayor Smith

Asked whether the Town of Fortune has an air miles collector card. CAO Collier advised the Town does not have an air miles card, but will apply for one.

### Councillor Curtis

Wondering about an update on Bugs & Debbie Greene Show matter. CAO Collier advised correspondence was sent to Bugs & Debbie Green; however, didn't receive a reply.

CAO Collier to check and see how much money was paid to Bugs & Debbie Green show & to call the Town of St. Lawrence to see if they are encountering the same issues.

CAO Collier to check with the Town's lawyers to see what the Town's rights are as there was no written agreement, just a verbal agreement.



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## COUNCILLORS FORUM/COMMITTEE REPORTS

### Councillor Dunne

Inquired about the financial status of the Wendel Clark & Friends Hockey Game

CAO Collier advised that all of the bills still aren't in. currently waiting on the invoice from Hotel Fortune; however, it seems that it should break even.

### Councillor Kendall

Attended a CACL meeting last week and the main topic was regarding recruitment and the retention of specialists in the area.

asked for Office Staff to send out the link for the Eastern Health survey through mass email again.

### Councillor Parsons

Asked if any summer student projects have been applied for.

CAO Collier advised Council that the summer student projects have been applied for & currently in the process of sending the JCP application.

### Councillor Woodland

Looking for an update on the old Burfitts building located on Bayview Street, wondering if Office Staff can follow up with another letter. Also inquired about the parking area by the plant which is Irving's property, the construction companies using the parking lot are using it for dumping and has it covered in cement. CAO Collier to contact Irving to see if they are aware that construction companies are currently utilizing their property & to see the option of placing a fence in that area.



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## ADJOURNMENT:

Motion 2019-04-08-10: Councillor Kendell/ Councillor Curtis

Resolved to adjourn the Regular Council Meeting at 8:20 p.m.

In favour: Mayor Penwell  
Deputy Mayor Smith  
Councillors: Dunne, Kendell, Parsons & Woodland.

Opposed: 0

Motion carried.

Mayor, Charles Penwell

Lacey Symes, Town Clerk