



# The Town of Fortune

P. O. BOX 159  
Temple Street  
Fortune, NL

A0E 1P0

**AGENDA - Council Meeting  
February 22, 2022 @ 6:30 p.m.**

TELEPHONE: (709) 832-2810  
FAX: (709) 832-2210  
EMAIL: townoffortune@eastlink.ca

**Additions/Adoption to Agenda  
Adoption of Minutes: February 8, 2022**

## **GENERAL BUSINESS:**

1. Benson Street Issue
2. Public Works Snake/Pump
3. 2022 Clean and Safe Drinking Water Workshop
4. Animal Control Policy
5. Covid Staff Policy
6. Civic Numbering Incentive
7. Tax Relief Request
8. Tax Sale- Bayview Street
9. AED Purchase- Town Office
10. Winter Carnival Event
11. Flow Meter Purchase

## **FINANCIAL TRANSACTIONS:**

- Payables February 5, 2022- February 18, 2022

## **PERMITS/EXEMPTIONS/ADJUSTMENTS:**

## **CORRESPONDENCE:**

<b>From</b>	<b>Particulars</b>	<b>Anticipated Action</b>
Telmatik	Message Express	For Councillor's Information
Landscape NL	Invitation- 2022 Communities in Bloom	Invitation
MMSB	Come Home Year Community Cleanup Project Funding Guidelines	For Councillor's Information

## **CAO REPORT**

## **COUNCILLOR'S FORUM / COMMITTEE REPORTS**

## **ADJOURNMENT / Next Meeting**



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Minutes of a Regular Meeting of Council  
Of the Town of Fortune at the Fortune Fire Hall  
On February 8, 2022 at 7:00 p.m.

*Members Present:* Mayor Deanne Hickman  
Deputy Mayor Terry Fleming  
Councillors Kenneth Keeping  
Rodney Rose (via Zoom)  
Jennifer Stacey

*Absent with Regrets:* Councillor Roy Kendell  
Councillor Matthew Woodland

*Also Present:* Chief Administrative Officer Linda Collier  
Town Clerk Lacey Symes

**Additions/Adoption to Agenda:**

Mayor Hickman asked if there were any additions to the Agenda of February 8, 2022

10. Animal Control

Correspondence:

Krista Lynn Howell Regionalization Letter For Councillor's Information

**Motion 2022-02-08--01: Councillor Keeping/Councillor Rose**

**Resolved that the Agenda of February 8, 2022 meeting be adopted with additions as presented.**

In favour: Mayor Hickman  
Deputy Mayor Fleming  
Councillors: Keeping, Rose & Stacey.

Opposed: 0  
Motion carried.



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## Adoption of Minutes:

Mayor Hickman asked if there were any errors or omissions to the Minutes from the Regular Council meeting held on December 9, 2021 as presented.

**Motion 2022--02-08-02: Deputy Mayor Fleming/Councillor Stacey**

**Resolved to adopt the Minutes of the Regular Council Meeting of December 9, 2021 as presented.**

In favour: Mayor Hickman  
Deputy Mayor Fleming  
Councillors: Keeping, Rose & Stacey.

Opposed: 0  
Motion carried.

## GENERAL BUSINESS:

### **1. Main Street Medical Clinic Adjustment- Motion as per email approval:**

As per previously discussed via email- Main Street Medical Clinic was issued an invoice for a Non- Compliance Fee in the amount of \$30.00 as no Business Permit Application was submitted to the Town prior to operation of business within the municipality.

Correspondence was sent to the Town Office from Main Street Medical Clinic asking for the Non- Compliance Fee to be reconsidered as they weren't aware of the process required.

**Motion 2022--02-08-03: Councillor Keeping/Councillor Stacey**

**Resolved to adjust the \$30.00 Non Compliance Fee invoiced to Main Street Medical Clinic.**

In favour: Mayor Hickman  
Deputy Mayor Fleming  
Councillors: Keeping, Rose & Stacey.

Opposed: 0  
Motion carried.



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## 2. Fortune Public Library- Library Board:

Received correspondence from the Fortune Librarian seeking a member of Council to replace former Councillor Curtis' place on the library board as an ex-officio.

Newfoundland Public Libraries (NLPL) requires an ex-officio representative from the Town to attend the library board meetings, this was implemented by NLPL in 2019.

Deputy Mayor Fleming volunteered to become an ex-officio on the library board.

## 3. Minor Hockey Rental Rate:

Due to an oversight to adjusted rates during taxation transitions incorrect amounts applied to Minor Hockey.

As United Towns Minor Hockey Association preseason preparation reflected the rates, CAO in consultation with Finance Committee is recommending adjustment for the current season( i.e. January - April 2022).

**Motion 2022--02-08-04: Deputy Mayor Fleming/Councillor Keeping**

**Resolved to adjust the United Town's Minor Hockey Association rate for the current January- April 2022 season.**

In favour: Mayor Hickman  
Deputy Mayor Fleming  
Councillors: Keeping, Rose & Stacey.

Opposed: 0  
Motion carried.

## 3. PMA Convention( June 8th-10th, 2022):

June 8-10, 2022 is the annual PMA Convention, this year the convention is at Gander.

**Motion 2022--02-08-05: Deputy Mayor Fleming/Councillor Keeping**

**Resolved for CAO Collier & Town Clerk Symes to attend the PMA Convention on June 8-10th at Gander.**

In favour: Mayor Hickman  
Deputy Mayor Fleming  
Councillors: Keeping, Rose & Stacey.

Opposed: 0  
Motion carried.



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## 5. Covid- 19 Staff Memo:

Defer until Protective Services Committee meeting on February 11th.

## 6. Xerox Lease Renewal:

Current Xerox lease is up as of April 2022- new Xerox proposal is at a rate of \$141.31/month.

**Motion 2022--02-08-06: Councillor Keeping/Councillor Rose**

**Resolved to approve the Xerox lease proposal as presented by Town Clerk Symes.**

In favour: Mayor Hickman  
Deputy Mayor Fleming  
Councillors: Keeping, Rose & Stacey.

Opposed: 0  
Motion carried.

## 7. Biomaxx Meters Update:

Defer- Deputy Mayor Fleming to update at next Council Meeting.

## 8. In Memoriam Donation:

CAO Collier advised approximately \$915 was received in Memory of Carrie George for donations to the Wade Drake & Burch Nash Memorial Park.

It was suggested to purchase new lighting for the park; however, will defer to be discussed at Community Services Committee.

## 9. Procurement Policies & Procedures:

Currently in the process of being audited by the Public Procurement Agency & it is required to develop some type of Policy of Procedures for Council.

Defer for Finance Committee.



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## 10. Animal Control:

Mayor Hickman advised she has been receiving/seeing a lot of complaints regarding roaming animals within the municipality.

CAO Collier advised this matter is on the agenda for the Protective Services Meeting on February 11th.

## FINANCIAL TRANSACTIONS:

**Motion 2022--02-08-07: Deputy Mayor Fleming/Councillor Keeping**

**Resolved to approve the financial transactions dated December 9, 2021- February 4, 2022.**

In favour: Mayor Hickman  
Deputy Mayor Fleming  
Councillors: Keeping, Rose & Stacey.

Opposed: 0  
Motion carried.

## PERMITS/EXEMPTIONS/ADJUSTMENTS:

### New Business Application:

Main Street Medical Clinic- Dr. Todd Young PMC (2016)

**Motion 2022--02-08-08: Deputy Mayor Fleming/Councillor Keeping**

**Resolved to approve the New Business Application for Main Street Medical Clinic- Dr. Todd Young PMC (2016) based on approval from all other regulatory departments.**

In favour: Mayor Hickman  
Deputy Mayor Fleming  
Councillors: Keeping, Rose & Stacey.

Opposed: 0  
Motion carried.



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Crown Lands Application:  
Greg Dodge  
Fortune Port Corporation

Defer until reviewed by Planning & Development Committee.

Poll Tax Exemption:  
TAYLD001

**Motion 2022--02-08-09: Councillor Keeping/Councillor Stacey**

**Resolved to approve the Poll Tax Exemption Application for TAYLD001.**

In favour: Mayor Hickman  
Deputy Mayor Fleming  
Councillors: Keeping, Rose & Stacey.

Opposed: 0  
Motion carried.

Business Tax Exemption:  
ROYA.001

**Motion 2022--02-08-10: Deputy Mayor Fleming/Councillor Keeping**

**Resolved to exempt the 2022 Business Tax for the Fortune Royal Canadian Legion in the amount of \$1398.40 as advised on correspondence received that the Royal Canadian Legion shall not return to providing a bar service on a normal day to day basis & no VLT machines offered. If services do return this matter will need to be revisited.**

In favour: Mayor Hickman  
Deputy Mayor Fleming  
Councillors: Keeping, Rose & Stacey.

Opposed: 0  
Motion carried.



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## CORRESPONDENCE:

### Epilepsy Newfoundland & Labrador- March 26th- Purple Day:

**Motion 2022--02-08-11: Councillor Keeping/Councillor Stacey**

**Resolved to proclaim March 26th Purple Day of Epilepsy.**

In favour: Mayor Hickman  
Deputy Mayor Fleming  
Councillors: Keeping, Rose & Stacey.

Opposed: 0  
Motion carried.

### Tract Consulting- Asset Management:

CAO Collier to advise that despite the need of this, the Town of Fortune is not in a position to acquire services at this point in time.

### Municipal Assessment Agency- Board of Directors Elected:

For Councillor's Information

### Krista Lynn Howell- Regionalization Report & Recommendations:

CAO Collier to forward to Council.

## CAO REPORT:

- There are several items that are no longer in operation and potentially damaged; therefore, seeking approval to host an auction to dispose of these items.

CAO Collier to coordinate auction with Jeffrey.

- In regards to the Horsebrook Title a full title search is require, it was a consensus of Council to contact the lawyer to seek quote/timeframe & report back to Council.

## COUNCILLOR'S FORUM:

**Mayor Hickman:** Attended a conference call with Dr. Haggie & representatives around the peninsula yesterday to address Health Accord issues. Dr. Haggie advised there will not be any changes anytime soon, the report hasn't even been received yet & advised each region will be looked at individually and their specific needs.





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**Deputy Mayor Fleming:** Finance Committee will review the request for refund received from Mr. Rose & consult back with Council for future action.

**Councillor Keeping:** NIL

**Councillor Rose:** NIL

**Councillor Stacey:** Community Services Committee met with the Recreation Commission to discuss the upcoming Winter Carnival. The Winter Carnival will be taking place from February 27th - March 5th, currently advertising a slogan contest, seeking volunteers and/or business that would like to participate/donate.

## ADJOURNMENT / Next Meeting:

**Motion 2022--02-08-12:** Councillor Keeping/ Deputy Mayor Fleming

Resolved to adjourn the Regular Council Meeting at 8:43 p.m., next meeting scheduled for Tuesday, February 22, 2022 at 6:30 p.m.

In favour: Mayor Hickman  
Deputy Mayor Fleming  
Councillors: Keeping, Rose & Stacey.

Opposed: 0  
Motion carried.

Mayor Hickman

Lacey Symes Town Clerk