



The Town of Fortune

P. O. BOX 159
 Temple Street
 Fortune, NL

TELEPHONE: (709) 832-2810
 FAX: (709) 832-2210
 EMAIL: townoffortune@eastlink.ca

AOE 1P0

AGENDA - Council Meeting April 5, 2022 @ 6:30 p.m.

Guests/Delegation:	6:30 p.m.	RCMP- Sgt. McKean
Additions/Adoption to Agenda		
Adoption of Minutes:	March 8, 2022	
	March 31, 2022	Privileged Meeting

GENERAL BUSINESS:

1. Butterfly Valve
2. Benson Street- Resident Request
3. Sunset Crescent- French Drain Request
4. Response Letter from Resident (97-103 Eldon Street- March 3, 2022 correspondence)
5. Femme Road- Water/Sewer Disconnect Request
6. Pinchmarsh Road- Purchase Land Request
7. Tobacco Road Property Correspondence
8. United Towns Minor Hockey Association Sponsorship
9. Grand Bank Regional Theatre Sponsorship
10. YMCA Partnership to Distribute Grocery Cards Program
11. Arena Canteen- Prior Email Approval
12. Strategic Planning Session Notes
13. Debit/Credit Terminal Upgrade - DEFER
14. FCM Membership- DEFER
15. Fire Pit Regulations- DEFER
16. Displeased Resident- Employee Conduct
17. Social Media Policy

FINANCIAL TRANSACTIONS:

➤ Payables March 4, 2022- April 1, 2022

PERMITS/EXEMPTIONS/ADJUSTMENTS

Interest Adjustment Request:

PEACV001

CORRESPONDENCE:

From	Particulars	Anticipated Action
Grand Bank Development Corporation	Withdraw Funding- Regional Women in Business Network	For Councillor's Information
Burin Peninsula Health Care Foundation	Annual Burin Peninsula Trails Challenge	For Councillor's Information
Canadian Transplant Association	National Organ and Tissue Donor Awareness	Proclamation
CBDC Burin Peninsula	Consultant Advisory Services Program	For Councillor's Information
Falun Dafa Canada	2022 Falun Dafa Day Request	Proclamation
Burin Peninsula Joint Council	Items for Municipal Sector Discussion	For Councillor's Discussion
Biomaxx Environmental	Asset Management	For Councillor's Information

CAO REPORT

COUNCILLOR'S FORUM / COMMITTEE REPORTS

ADJOURNMENT / Next Meeting



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Minutes of a Regular Meeting of Council
Of the Town of Fortune at the Fortune Fire Hall
On March 8, 2022 at 6:30 p.m.

Members Present:

Mayor	Deanne Hickman
Deputy Mayor	Terry Fleming
Councillors	Kenneth Keeping Roy Kendell (via Zoom) Rodney Rose Jennifer Stacey Matthew Woodland

Also Present:

Chief Administrative Officer	Linda Collier
Town Clerk	Lacey Symes

Additions/Adoption to Agenda:

Mayor Hickman asked if there were any additions to the Agenda of March 8, 2022

- Arena Canteen & Warming Room
- Snow Clearing

Motion 2022-03-08-01: Councillor Keeping/Councillor Rose

Resolved that the Agenda of March 8, 2022 meeting be adopted with additions as presented.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose, Stacey & Woodland.

Opposed: 0
Motion carried.



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Adoption of Minutes:

Mayor Hickman asked if there were any errors or omissions to the Minutes from the Regular Council meeting held on February 22, 2022 as presented.

Motion 2022--03-08-02: Councillor Kendell/Councillor Keeping

Resolved to adopt the Minutes of the Regular Council Meeting of February 22, 2022 as presented.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose, Stacey & Woodland.

Opposed: 0
Motion carried.

GENERAL BUSINESS:

1. Femme Road:

There was an inquiry at the Town Office regarding transfer of property located on 7 Femme Road that was apparently repossessed. Normally, the Town Office is forwarded documentation when a property is repossessed; however, in this situation there was no notification to the Town Office.

The transfer of document that was submitted to the Town Office was simply a letter stating the property is not in possession of another resident, the transferred was signed from a custodian of Fairstone Financial. As the type of document that was sent to the Town Office wasn't sufficient, CAO Collier contacted Fairstone Financial & then directed to Sentinel who had advised that they had decided to stop the foreclosure process on the property & will not be paying the taxes.

CAO Collier suggested to conduct a Tax Sale on the property located on 7 Femme Road.

Motion 2022--03-08-03: Councillor Woodland/Councillor Rose

Resolved to proceed with Tax Sale for 7 Femme Road, tax sale process to be handled internally.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose, Stacey & Woodland.

Opposed: 0
Motion carried.



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2. FFFIF Inquiry:

Received an inquiry from the Feller From Fortune International Festival (FFFIF) Committee regarding the position of Council pertaining to the FFFIF.

CAO Collier indicated that the liquor license is indeed under the Town of Fortune; however, purchases are being made by FFFIF & is seeking council opinion as to this process and whether or not it would be more suitable for the Town to purchase and FFFIF to reimburse.

Council indicated the current process has been the arrangement for approximately 10 years and felt at this time to remain status quo with no other group/committee seeking to obtain the same partnership.

CAO Collier indicated that it would be her recommendation for the Town to purchase but can understand with no issues in the past to stay status quo; however, if its Council's decision she would not be held liable for the decision made if issue should arise.

3. Animal Shelter Renovations Quote:

Public Works Supervisor Caines compiled a draft identifying what was required to proceed with the installation of water/sewer at the animal shelter.

Caines provided an estimated quote of \$4,482.50; however \$3,600 is noted for Public Works Employees labour that is already budgeted; therefore, the cost would be minimal (\$800-\$900).

Motion 2022--03-08-04: Councillor Keeping/Councillor Stacey

Resolved to proceed with the installation of water/sewer at the animal shelter.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose, Stacey & Woodland.

Opposed: 0
Motion carried.

4. CCBD Funding/Facilitator:

Seeking to identify a date to meet with Council regarding the strategic planning session & was advised March 22nd is available.

CAO Collier to confirm March 22nd at 5:30 p.m. as a dinner meeting, will advise Council when confirmed.



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5. MNL Letter of Support (Regionalization):

Defer- not in the position to make a decision.

Mayor Hickman encouraging all Councillors to review the report.

6. Communities in Bloom- Follow up:

CAO Collier provided Councillors with more information regarding Communities in Bloom program that was previously defer last Council Meeting.

It was a consensus of Council to not take part in the Communities in Bloom program at this time.

7. Arena Canteen & Warming Room:

CAO Collier asked Council if the use of the warming room at the arena will be allowed once the Covid-19 restrictions are lifted on March 19th.

It was a consensus of Council to allow use of the warming room in the arena as of March 14th.

CAO Collier also advised Council that there is a Minor Hockey Easter Tournament at the Fortune Arena this season & Minor Hockey would like to see services provided at the canteen; however, they do not have the manpower to operate as in previous years. It was suggested to advertise to see if there were any groups/businesses interested in providing canteen services throughout the tournament.

Mayor Hickman pointed out someone offering food services may need the food service course in order to do so. CAO Collier to clarify with Service NL.

Consensus of Council to proceed with AD for canteen services with a deadline of March 25th.

8. Snow Clearing:

Councillor Rose advised he had received feedback from a resident regarding Public Works Employees widening residents driveways, the resident had concerns as the widening of Fire Department members driveways was cut out a few years ago.

CAO Collier advised that there is inconsistency in regards to snow clearing that do need to be addressed.

CAO Collier suggested these matters to be discussed at the Human Resources/Public Works Employees meeting that is set to be scheduled & maybe Public Works & Infrastructure Committee can attend as well.



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FINANCIAL TRANSACTIONS:

Motion 2022--03-08-05: Councillor Woodland//Deputy Mayor Fleming

Resolved to approve the financial transactions dated February 19, 2022- March 4, 2022.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose, Stacey & Woodland.

Opposed: 0
Motion carried.

PERMITS/EXEMPTIONS/ADJUSTMENTS:

Building Permit Applications:

#WELLP001 20 Springhill Road Extension

Property was inspected by several members of the Planning and Development Committee, and Public Works Supervisor; however, there were many concerns regarding the application including insufficient distance from Town property, inability to adequately identify property line & line of vision impacting vehicular traffic on intersection/corner.

Motion 2022--03-08-06: Councillor Woodland/Councillor Rose

Resolved to not approve the building application for account # WELLP001 for an extension on the dwelling as concerns of insufficient distance from Town property, inability to adequately identify property line & line of vision impacting vehicular traffic on intersection/corner identified by the Planning and Development Committee & Public Works Supervisor.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose, Stacey & Woodland.

Opposed: 0
Motion carried.

Send a letter to resident advising why the application has been denied & should they wish to revise their application and resubmit for a secondary inspection or consultation with the Planning & Development Committee to advise.



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#BRIDE001 Eldon Street Activity Gym/Upgrade to Walking Trail & Gazebo

Motion 2022--03-08-07: Councillor Woodland/Deputy Mayor Fleming

Resolved to approve the building application for #BRIDE001 as per approval from all other regulatory departments & approved to waive the \$20 business application fee as assistance provided to Bridge's Employment in regards to the road and insurance coverage.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose, Stacey & Woodland.

Opposed: 0
Motion carried.

Crown Land Applications:

Fortune Port Corporation
Gregory Dodge

Motion 2022--03-08-08: Councillor Woodland/Deputy Mayor Fleming

Resolved to approve the crown land applications for Fortune Port Corporation & Gregory Dodge.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose, Stacey & Woodland.

Opposed: 0
Motion carried.

Poll Tax Exemption:

DURNP002 Rent to own Agreement
SIMMB002 Rent to own Agreement

Motion 2022--03-08-09: Deputy Mayor Fleming/Councillor Rose

Resolved to approve the Poll Tax Exemption for #DURNP002 & #SIMMB002 based on the rent to own agreement provided to the Town Office.



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In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose, Stacey & Woodland.

Opposed: 0
Motion carried.

CORRESPONDENCE:

TakeCHARGE- \$10,000 Challenge- Accepting Proposals Now: For Councillor's Information

Recreation NL- 2022 Atlantic Recreation & Facilities Conference: Invitation, advise Office Staff if anyone would be interested in attending.

Proclamation- Child Abuse Prevention Month, April 2022:

Motion 2022--03-08-10: Councillor Keeping/Councillor Woodland

Resolved to proclaim the month of April 2022 Child Abuse Prevention Month.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose, Stacey & Woodland.

Opposed: 0
Motion carried.

CAO REPORT:

- Sought legal counsel pertaining to the property status behind Farm Road (i.e. referenced as formerly J.R. Dixon) as correspondence was sent to the Town Office dated June 4, 2021 from a resident requesting to purchase land. Legal has advised that it will be a lengthy and costly legal process in order to obtain title.

It was a consensus of Council to not move forward with obtaining title for the land as noted above, if resident still would like to maintain an interest in the property it is encouraged to seek their own legal counsel to properly acquire the title.



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- Currently undergoing an audit through the Public Procurement Agency, it was questioned if the Town of Fortune currently has a policy identifying approval authorities when issuing purchase order numbers. The Town of Fortune currently doesn't have a policy identifying approval authorities in regards to issuing purchase order numbers; therefore, recommending to be tabled at a Finance Committee.
- Innovative NL was engaged last year to do a downtown development proposal which included removing some paving areas & creating more green spaces; however, the application was supposed to be sent to ACOA & was sent to Innovative in error; therefore, will need to resend. CAO Collier advised there is no time frame on the funding.

MOTION TO EXTEND COUNCIL MEETING:

Motion 2022--03-08-11: Councillor Woodland/Councillor Keeping

Resolved to extend the Council Meeting at 8:30 p.m. an additional 15 minutes.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose, Stacey & Woodland.

Opposed: 0
Motion carried.

COUNCILLOR'S FORUM:

Mayor Hickman:

- Attended a Code of Conduct meeting on February 24th with CAO Collier- there will be more information sessions and training in the future.
- Meeting with 50+ Federation yesterday and advised there are positive things happening & hoping to get some new members & funding for the 50+ Club to do some new things with the building & programming
- Winter Carnival 2022 was fantastic, amazing attendance, receiving a lot of positive feedback as people really enjoyed the events and the simplicity of it. Appreciate all of the volunteers & work that went into planning the carnival.

Deputy Mayor Fleming:

- Received an inquiry from a resident seeking the possibility of having a three way stop at the intersection of Logwood Road & Miller Road.

CAO Collier to follow up with Public Works Supervisor.



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Councillor Keeping:

- Had a meeting with the Fire Department last night, March 7th and was advised there is a SCBA tank at the Fire Hall that belongs to the Town that needs to be filled- the Fire Department are unable to fill the tank.
- The kitchen sink is clogged & wondering if Public Works Employees are able to take a look.

CAO Collier advised Councillor Keeping that anytime the Fire Department has any minor issues they are encouraged to reach out to her, doesn't need to wait for a Council Meeting for minor issues as brought forward tonight.

Councillor Kendell:

- Commended the volunteers of the Winter Carnival 2022 & if it was under different circumstances he would have definitely helped volunteer for events.

Councillor Rose: NIL

Councillor Stacey:

- Advised last Council Meeting that Fortune Day was scheduled for July 30th; however, unfortunately, it's the same date as the Grand Bank Summer Festival/Come Home Year; therefore, need to schedule a different date.
- Winter Carnival was very successful & received a lot of positive feedback from residents.

Councillor Woodland: NIL

ADJOURNMENT / Next Meeting:

Motion 2022--03-08-12:

Councillor Keeping/Councillor Rose

Resolved to adjourn the Regular Council Meeting at 8:42 p.m.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose, Stacey & Woodland.

Opposed: 0
Motion carried.

Mayor Hickman

Lacey Symes - Town Clerk